



Public Works & Utilities

211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426

Phone: 920-886-6240 Fax: 920-886-6250

Website/e-mail: www.ci.neenah.wi.us

Contractor	_____	Date	_____
Address	_____	Phone	_____
	_____	Fax	_____
City & State	_____	E-Mail	_____

Before the City of Neenah approves your Bidders Proof of Responsibility you will need to indicate in which type of work listed below you wish to be considered for approval. Please mail or fax this form to the Public Works Department along with the completed Proof of Responsibility form.

- | | |
|--|---|
| <p>A. <u>Concrete</u> <input type="checkbox"/> 1. pavement - slip formed</p> <p><input type="checkbox"/> 2. pavement - non slip formed</p> <p><input type="checkbox"/> 3. pavement - patch work</p> <p><input type="checkbox"/> 4. curb & gutter - slip form</p> <p><input type="checkbox"/> 5. curb & gutter - non slip form</p> <p><input type="checkbox"/> 6. sidewalk, flatwork, curb patch</p> | <p>B. <u>Street</u> <input type="checkbox"/> 1. excavation - new</p> <p><input type="checkbox"/> 2. excavation - rebuild</p> <p><input type="checkbox"/> 3. grading & gravel</p> |
|--|---|

- C. Utilities in existing traveled right-of-way**
- | | |
|--|---|
| <input type="checkbox"/> 1. storm sewer - shallow & small diameter | <input type="checkbox"/> 6. sanitary sewer - laterals |
| <input type="checkbox"/> 2. storm sewer - large diameter | <input type="checkbox"/> 7. watermain - new |
| <input type="checkbox"/> 3. storm sewer - catch basins | <input type="checkbox"/> 8. watermain - replacement |
| <input type="checkbox"/> 4. sanitary sewer - main - new | <input type="checkbox"/> 9. water services |
| <input type="checkbox"/> 5. sanitary sewer - main - replacement | |

- D. Utilities - new construction outside existing traveled roads**
- 1. sanitary sewer (main, laterals, manholes, incidentals)
 - 2. storm sewer (main, laterals, manholes, incidentals)
 - 3. watermain (main, services, incidentals)

E. Landscape (topsoil, fine grade, seed, fertilize, mulch)

F. Pond Excavation

G. Blasting

H. Other _____

**CITY OF NEENAH
BIDDERS PROOF OF RESPONSIBILITY**

The contents of this questionnaire will be considered confidential. If the Public Services and Safety Committee is not satisfied with the sufficiency of the answers to the questionnaire and financial statement, it may refuse to issue proposal forms, reject the bid or disregard the same or require additional information.

Submitted by _____
(A Corporation
(A Partnership
(An Individual

Principal Office _____
Street and Number City, State, Zip Code

1. How many years has your organization been in business as a contractor under your present business name? _____

2. How many years experience in _____ construction work has your organization had:
(a) As a principal contractor? _____ (b) As a subcontractor? _____

3. Have you ever paid liquidated damages or penalties for failure to complete work on time per contract? _____ Have you ever failed to complete any work awarded to you? _____
Has any Officer, Member or Partner of your Organization ever been an Officer, Member or Partner in any Organization that failed to complete any work awarded to it? _____ Has any engineering firm or municipality refused to pre-qualify your firm? _____ If so, state the detail, naming the Officer(s) or Person(s) and Organization(s) and reason(s) for such failure(s) and the Name(s) of the Surety(ies).

4. In what other lines of business are you financially interested?

5. For whom have you performed work, and to whom do you refer? Give complete names, titles and addresses of all references.

6. What is the construction experience of the principal individuals of your present organization?

Individual's Name	Present Position or Office in your Organization	Years of Construction Experience	Magnitude and Type of Work	In What Capacity

Construction Experience

List below construction work performed by you, or other experience on or about construction work during the last five (5) years. Airport, sewer, water, building construction, curb and gutter, street and highway projects may be included if pertinent to the type of work for which a proposal is desired. Under "Capacity" state whether as Contractor, Engineer, Superintendent, Foreman, etc.

Year	Type of Work	Capacity	Cost of Work

Additional sheets as may be required to develop fully the experience of the Applicant may be attached.

CONTRACTOR'S FINANCIAL STATEMENT

This statement shall show the condition of business at the end of the previous calendar year or at a subsequent date.

Condition at close of business on _____, 20 _____

ASSETS

	<i>Dollars</i>	Cents
1. Cash.....		
2. Notes Receivable.....		
3. Accounts Receivable from Completed Contracts Exclusive of Claims Not Approved for Payment.....		
4. Sums Earned on Incomplete Contracts as Shown by Engineer's or Architect's Estimate.....		
5. Accounts Receivable from Sources Other than Construction Contracts.....		
6. Deposits With Bids or Other Guarantees.....		
7. Interest Accrued on Loans, Securities, Etc.....		
8. Stock and Bonds.....		
9. Materials in Stock (not included in Item 4).....		
10. Real Estate.....		
11. Construction Plant and Equipment.....		
12. Furniture and Fixtures.....		
13. Intangible Assets.....		
14. Other Assets.....		
Total Assets.....		

LIABILITIES

1. Notes Payable.....		
2. Accounts Payable.....		
3. Accrued Payrolls, Taxes, Interest, Etc.....		
4. Real Estate Encumbrances.....		
5. Other Liabilities.....		
Total Liabilities.....		

NET WORTH

6. Individual or Partnership Capital.....		
7. Capital Stock.....		
8. Surplus.....		
Total Liabilities and Net Worth.....		

CONTINGENT LIABILITIES

Liability on notes receivable discounted or sold.....		
Liability on accounts receivable pledged, assigned or sold.....		
Liability as bondsman.....		
Liability as guarantor on contracts or on accounts of others.....		
Other contingent liabilities.....		
Total Contingent Liabilities.....		

