Neenah
WISCONSIN®

2015

Operating
and
Capital Improvements Budget

CITY OF NEENAH
2015 EXECUTIVE BUDGET
COMMON COUNCIL ADOPTED
BASED UPON FINAL ASSESSED VALUE

FUND	2014 Tax Levy Adopted	2015 Tax Levy Recommended	% Increase (Decrease)	2015 Tax Levy Adopted	% Increase (Decrease)
General Fund Tax Levy	$ 12,515,050	$ 12,808,830	2.35%	$ 12,807,860	2.34%
Recycling Fund Tax Levy	0	0	0.00%	0	0.00%
Parking Utility Tax Levy	20,000	20,000	0.00%	20,000	0.00%
Operating Tax Levy	12,535,050	12,828,830	2.34%	12,827,860	2.34%
Debt Service Fund Tax Levy (For Debt Authorized prior to July 2005)	2,800,000	2,800,000	N/A	2,800,000	N/A
Tax Levy Subject To Levy Limit Before Debt Adjustments	**15,335,050**	**15,628,830**	1.92%	**15,627,860**	1.91%
Debt Service Fund (For Debt Authorized after July 2005) 2009-14 Tax Levy Increase	410,000	410,000	N/A	410,000	N/A
Tax Levy Subject To Levy Limit After Previous Yr Debt Adjustment	**15,745,050**	**16,038,830**	1.87%	**16,037,860**	1.86%
Debt Service Fund (For Debt Authorized after July 2005) 2015 Tax Levy Increase	0	0	N/A	0	N/A
Tax Levy Subject To Levy Limit After Current Yr Debt Adjustment	**15,745,050**	**16,038,830**	1.87%	**16,037,860**	1.86%
City Property Assessed Value (final)	1,899,744,900	1,919,045,600	1.02%	1,918,933,800	1.01%
Assessed Tax Rate (Before TIF)	**$ 8.2880**	**$ 8.3577**	0.84%	**$ 8.3577**	0.84%
City Property Equalized Value	1,852,907,500	1,918,342,400	3.53%	1,918,342,400	3.53%
Equalized Tax Rate (Before TIF)	**$ 8.4975**	**$ 8.3608**	-1.61%	**$ 8.3603**	-1.61%
T.I.F. Districts Tax Levy	1,434,007	1,588,739	10.79%	1,588,643	10.78%
Total Tax Levy (After TIF)	**$ 17,179,057**	**$ 17,627,569**	2.61%	**$ 17,626,503**	2.60%
Assessed Tax Rate (After TIF) (est)	**$ 9.0428**	**$ 9.1856**	1.58%	**$ 9.1856**	1.58%
Equalized Tax Rate (After TIF)	**$ 9.2714**	**$ 9.1890**	-0.89%	**$ 9.1884**	-0.90%

NOTE: * Budget Year 2015 Levy proposed the use of $66,850 through the application of reserve balances. Application of reserve balance reduced the 2014 Budget Year Levy by $0.

CITY OF NEENAH
2014 PROPERTY TAX LEVIES AND RATES
COLLECTABLE IN 2015
ALL TAXING JURISDICTIONS

Taxing Jurisdiction	2014 Total Tax Levy	% Change from 2013	2014 Assessed Tax Rate	% Change from 2013	2014 Equalized Tax Rate	% Change from 2013
City of Neenah	$ 17,626,503	2.60%	$ 9.1856	1.58%	$ 9.1884	-0.90%
Neenah School District	16,398,443	2.93%	8.5456	1.90%	8.5482	-0.59%
Winnebago County	10,717,474	3.84%	5.5851	2.81%	5.5868	0.30%
Fox Valley Tech College	2,156,157	-41.03%	1.1236	-41.62%	1.1240	-43.05%
State of Wisconsin	325,554	3.53%	0.1697	2.50%	0.1697	0.00%
Gross Tax Levy/Rate	$ 47,224,131	-0.38%	$ 24.6096	-1.37%	$ 24.6172	-3.78%
School Credit	(2,397,402)	-2.86%	(1.2493)	-3.84%	(1.2497)	-6.18%
Net Tax Levy/Rate	$ 44,826,729	-0.24%	$ 23.3602	-1.24%	$ 23.3674	-3.64%

Assessed Property Value	$ 1,918,933,800	1.01%
Equalized Property Value	$ 1,918,342,499	3.53%
Assessed/Equalized Ratio	100.03%	

Lottery Credit	94.03	0.33%
First Dollar Credit	55.56	0.96%

CITY OF NEENAH
2015 EXECUTIVE BUDGET
POTENTIAL CORRECTIONS/CHANGES/AMENDMENTS
FROM ALL BUDGET WORKSHOPS

GENERAL FUND OPERATING BUDGET

Workshop Day		Motion
	Clerical Corrections to Line Item Budget (Budget Amendment Required)	
1	a). Page 184 - Decrease Library-Funds Carried Forward/All Other Equipment from $6,700 to $4,400 ($2,300 decrease). **Net Effect - $2,300 General Fund expenditure decrease/$2,300 Use of Library Carry Forward decrease (Ald. Bates).**	Passed
2	b). Page 86 - Increase City Attorney- Schools/Seminars/Training line item from $3,700 to $4,000 ($300 increase). Page 86 - Increase City Attorney- Maintenance of Software line item from $900 to $1,300 ($400 increase). Page 86 - Decrease City Attorney- Dues and Memberships line item from $1,900 to $1,660 ($240 decrease). Page 86 - Decrease City Attorney- Cellular Telephone line item from $750 to $480 ($270 decrease). Page 86 - Decrease City Attorney- Printer/Copies line item from $990 to $730 ($260 decrease). Page 86 - Decrease City Attorney- Books/Periodicals line item from $6,500 to $6,100 ($400 decrease). **Net Effect - $470 General Fund expenditure decrease/$470 tax levy decrease (Ald. Bates).**	Passed
	Specific Potential/Suggested Budget Amendments Identified by Aldermen (Budget Amendment Required).	
1	a). Page 183 - Decrease Library Administration-Maintenance of Land line item from $2,700 to $1,600 ($1,100 decrease). **Net Effect -$1,100 tax levy decrease/$1,100 Use of Library Carry Forward increase (Ald. Lendrum).**	Passed
1	b). Page 215 - Increase Forestry Public Right-of-way-Tree Planting line item from $11,400 to $12,000 ($600 increase). **Net Effect - $600 General Fund expenditure increase/$600 tax levy increase (Ald. Kunz).**	Passed
1	c). Page 206 - Increase Other Celebrations/Commem-Outside Services line item from $6,000 to $7,300 ($1,300 increase). Page 195 - Decrease Park Operations-Gas and Oil line item from $44,940 to $43,640 ($1,300 decrease). **Net Effect - No effect on expenditures or tax levy (Ald. Hillstrom).**	Passed
	Non-Specific Potential/Suggested Budget Amendments Identified by Aldermen (Budget Amendment Required).	
2	a). Use unspent Finance Department funds in 2014 to fund City Attorney staff needs in 2015 (Ald. Pollnow).	n/a
	b). Reduce printing and paper costs in City Clerk budget if i-Pad purchase for aldermen is approved (Ald. Pollnow).	n/a

RECYCLING FUND

	Potential/Suggested Budget Amendments Identified by Aldermen (Budget Amendment Required).	
3	a). Page 231 - Increase Residential Special Charge from $30 to $32 to increase Special Charge revenue by $17,500. **Net Effect-$17,500 Recycling Special Charge revenue increase/$17,500 Use of Reserves decrease (Ald. Kunz).**	Passed

CAPITAL PROJECTS FUNDS

	Potential/Suggested Budget Amendments Identified by Aldermen (Budget Amendment Required).	
n/a	a). Page 299-300 - Decrease Capital Project Carry Forwards from $4,001,401 to $3,413,531 ($587,870 decrease). **Net Effect-$587,870 decrease in restriction on Capital Fund Balances. (Ald. Bates).**	Passed

CAPITAL PROJECTS FUNDS (con't)

Workshop Day		Motion
1	b). Page 286 - Increase funding for Library Equipment-Self Check Machines from $12,000 to $13,000 ($1,000 increase). **Net Effect-$1,000 Capital Equipment expenditure increase/$1,000 Capital Borrowing increase (Ald. Bates).**	**Passed**
1	c). Page 278 - Increase funding for Park Facilities-Doty Cabin project from $0 to $15,000 ($15,000 increase) Page 278 - Increase funding for Park Facilities-Pool Gutter Grates project from $7,500 to $15,000 ($7,500 increase). Page 278 - Decrease funding for Park Facilities-Shattuck Park project from $20,000 to $0 ($20,000 decrease). **Net Effect-$2,500 Capital Facilities expenditure increase/$2,500 Capital Borrowing increase (Ald. Hillstrom).**	**Passed**
1	d). Page 284 - Increase funding for Police Equipment-Batshields from $0 to $4,000 ($4,000 increase). Page 284 - Decrease funding for Police Equipment-Driver's License Readers from $3,000 to $0 ($3,000 decrease). **Net Effect-$1,000 Capital Equipment expenditure increase/$1,000 Capital Borrowing increase (Ald. Lendrum).**	**Passed**
2	e). Page 281 - Decrease funding for Capital Equipment Common Council-iPads from $12,000 to $0 ($12,000 decrease). **Net Effect-$12,000 Capital Equipment expenditure decrease/$12,000 Capital Borrowing decrease (Ald. Lendrum).**	**Passed**
2	f). Page 277 - Decrease funding for Facilities-Council Room Entry Doors from $15,000 to $0 ($15,000 decrease). **Net Effect-$15,000 Facilities expenditure decrease/$15,000 Capital Borrowing decrease (Ald. Lendrum).**	**Failed**
3	g). Page 256 - Add funding for Street Upgrades Citizen Petitioned-Meadowview St. of $135,000 ($135,000 increase) Page 256 - Add funding for Street Upgrades Citizen Petitioned-Hillcrest Place of $95,000 ($95,000 increase) Page 256 - Add funding for Street Upgrades Citizen Petitioned-Green Meadows St. of $135,000 ($135,000 increase) Page 295 - Add funding for Storm Water-Hillcrest Place of $40,000 ($40,000 increase) Page 295 - Add funding for Storm Water-Green Meadows St. of $50,000 ($50,000 increase) Page 256 - Decrease funding for Street Upgrades City Initiated-Franklin St. from $280,000 to $0 ($280,000 decrease). Page 256 - Decrease funding for Street Upgrades City Initiated-Shooting Star from $50,000 to $0 ($50,000 decrease). Page 293 - Decrease funding for Sanitary Sewer-Franklin St. from $180,000 to $0 ($180,000 decrease). Page 295 - Decrease funding for Storm Water-Franklin St. from $25,000 to $0 ($25,000 decrease). **Net Effect (before Amendment) -$35,000 Street Upgrade expenditure increase/$180,000 Sanitary Sewer expenditure decrease, $65,000 Storm Water expenditure increase/$80,000 Capital Borrowing decrease (Ald. Lendrum).**	
3	**Amendment** Page 256 - Add funding for Street Upgrades City Initiated-Shooting Star from $50,000 to $0 ($50,000 increase). Page 257 - Add funding for Street Upgrades-Green St. of $35,000 ($35,000 increase) Page 257 - Decrease funding for Street Upgrades-North St. of $75,000 ($75,000 decrease) Page 295 - Add funding for Storm Water-Green St. of $5,000 ($5,000 increase) Page 295 - Decrease funding for Storm Water-North St of $5,000 ($5,000 decrease) Page 293 - Add funding for Sanitary Sewer-Green St. of $25,000 ($25,000 increase) **Net Effect (after Amendment) -$45,000 Street Upgrade expenditure increase/$155,000 Sanitary Sewer expenditure decrease, $65,000 Storm Water expenditure increase/$45,000 Capital Borrowing decrease (Ald. Hillstrom).**	**Passed As Amended**

CAPITAL PROJECTS FUNDS (con't)

Workshop Day	Potential/Suggested Budget Amendments Identified by Aldermen (Budget Amendment Required).	Motion
3	h). Page 258 - Increase funding for New Pedestrian Routes-Marathon Ave.LED lights from $0 to $65,000 ($65,000 increase). **Net Effect-$65,000 Pedestrian Routes expenditure increase/$65,000 Capital Borrowing increase (Ald. Bates).**	Passed
3	h). Page 258 - Increase funding for New Pedestrian Routes-Alexander Dr. from $0 to $18,000 ($18,000 increase). Page 258 - Increase funding for New Pedestrian Routes-Bruce St. from $0 to $42,000 ($42,000 increase). Page 258 - Increase funding for New Pedestrian Routes-Marathon Ave. from $0 to $33,500 ($33,500 increase). **Net Effect-$93,500 Pedestrian Routes expenditure increase/$93,500 Capital Borrowing increase (Ald. Bates).**	Passed
3	i). Page 277/334 - Change funding for Public Works Facilities-Tullar Garage Overhead Door ($5,000) and Replace Service Doors ($2,400) from Capital Borrowing to Transfer from Fleet Maintenance. **Net Effect-$7,400 Use of Fleet Maintenance Reserves increase/$7,400 Capital Borrowing decrease (Ald. Lendrum).**	Passed
3	j). Page 286 - Decrease funding for Public Works Equipment-Executive Adj. from $195,000 to $0 ($195,000 decrease). Page 286 - Increase funding for Public Works Equipment-Traffic Truck from $0 to $35,000 ($35,000 increase). Page 286 - Increase funding for Public Works Equipment-7 yd. DumpTruck from $0 to $160,000 ($160,000 increase). **Net Effect - No effect on expenditures or capital borrowing (Ald. Pollnow).**	Passed

SANITARY SEWER UTILITY FUND

3	k). Page 309 - Add funding for Sanitary Sewer-Rate Study from $0 to $20,000 ($20,000 increase). **Net Effect-$20,000 San. Sewer expense increase/$20,000 San. Sewer Use of Reserves increase (Ald. Pollnow).**	Passed

CAPITAL PROJECTS FUNDS (con't)

4	l). Page 283 - Add funding for I/S Equipment-SAN Storage from $0 to $15,000 ($15,000 increase). **Net Effect-$15,000 Capital Equipment expenditure increase/$15,000 Capital Borrowing increase (Ald. Bates).**	Passed
4	l). Page 286 - Decrease funding for I/S Equipment- Wireless Network Upgrade from $125,000 to $65,500 ($59,500 decrease). **Net Effect-$59,500 Capital Equipment expenditure decrease/$59,500 Capital Borrowing decrease (Ald. Pollnow).**	Passed
4	n). Page 165 - Increase funding for Community Development-Outside Services (Comprehensive Plan) from $0 to $19,000 ($19,000 increase), move cost to Capital Redevelopment Fund, fund cost with $19,000 of Redevelopment Fund Reserves. **Net Effect-$19,000 Capital Redevelopment Fund expenditure increase/$19,000 Use of Redevelopment Fund Reserves increase (Ald. Lendrum).**	Passed

CAPITAL PROJECTS FUNDS (con't)

Workshop Day	Potential/Suggested Budget Amendments Identified by Aldermen (Budget Amendment Required).	Motion
4	o). Page 262/299 - Change funding for TIF #5-Planning/Marketing/Support ($10,000) from Capital Borrowing to Use of Capital Carry Forward Funds-TIF #5 Glatfelter Redevelopment Site-2011(t). **Net Effect-$10,000 Use of TIF #5 Capital Reserves increase/$10,000 Capital Borrowing decrease (Ald. Pollnow).**	**Passed**
4	p). Page 262/300 - Change funding for TIF #6-Planning/Marketing/Support ($10,000) and Rail Spur Maint. ($1,200) from Capital Borrowing to Use of Capital Carry Forward Funds-TIF #6 Site Development Assistance-2013(r). **Net Effect-$11,200 Use of TIF #6 Capital Reserves increase/$11,200 Capital Borrowing decrease (Ald. Pollnow).**	**Passed**
4	q). Page 268 - Decrease funding for TIF #7-Planning/Marketing/Support from $10,000 to $5,000 ($5,000 decrease). Page 268 - Increase funding for TIF #7-Fox Cities Ignite from $20,000 to $25,000 ($5,000 increase). **Net Effect - No effect on expenditures or capital borrowing (Ald. Ramos).**	**Passed**
4	r). Page 268 - Decrease funding for TIF #7-Planning/Marketing/Support from $5,000 to $0 ($5,000 decrease). Page 268 - Decrease funding for TIF #7-Fox Cities Ignite from $25,000 to $0 ($25,000 decrease). Page 262 - Increase funding for TIF #5-Fox Cities Ignite from $0 to $40,000 ($40,000 increase). Page 262 - Increase funding for TIF #5-Planning/Marketing/Support from $10,000 to $20,000 ($10,000 increase). Page 299 - Use Capital Carry Forward Funds-TIF #5 Glatfelter Redevelopment Site 7-2012 ('r) of $30,000 for costs in TIF #5. **Net Effect-$30,000 TIF #7 expenditure decrease/$50,000 TIF #5 expenditure increase/$30,000 Use of TIF #5 Capital Reserves increase/$10,000 Capital Borrowing decrease.**	**Failed**
4	s). Page 271/299 - Change funding for TIF #8-Planning/Marketing/Support ($10,000) from Capital Borrowing to Use of Capital Carry Forward Funds-TIF #8 Additional Parking-2012 (q). **Net Effect-$10,000 Use of TIF #8 Capital Reserves increase/$10,000 Capital Borrowing decrease (Ald. Pollnow).**	**Died (no Second)**
4	t). Page 271 - Decrease funding for TIF #8-Plexus DC2 Development Assistance from $350,000 to $0 ($350,000 decrease). **Net Effect-$350,000 TIF #8 expenditure decrease/$350,000 Capital Borrowing decrease (Ald. Pollnow).**	**Passed**
4	u). Page 274 - Decrease funding for TIF #9-Land Assemblage & Development Assistance by $1,250,000 (Ald. Lendrum). **Net Effect-$1,250,000 TIF #8 expenditure decrease/$1,250,000 Capital Borrowing decrease (Ald. Lendrum).**	**Failed**

CITY OF NEENAH
2015 EXECUTIVE BUDGET
COMMON COUNCIL - SUMMARY OF CHANGES APPROVED
NOVEMBER 18, 2014

GENERAL FUND

EXPENDITURES/TAX LEVY/USE OF LIBRARY RESERVES

			Expenditures		Tax Levy		Use of Library Reseves	
Department	**Description**	**Page**	**Increase**	**Decrease**	**Increase**	**Decrease**	**Increase**	**Decrease**
City Attorney	Schools/Seminars/Training	86	300		300			
City Attorney	Maintenance of Software	86	400		400			
City Attorney	Dues & Memberships	86		240		240		
City Attorney	Cellular Telephone	86		270		270		
City Attorney	Printer/Copies	86		260		260		
City Attorney	Books/Periodicals	86		400		400		
Library-Administration	Maintenance of Land	183		1,100		1,100		
Library-Funds Carry Forward	All Other Equipment	184		2,300				2,300
Parks-Operations	Gas and Oil	195		1,300		1,300		
Other Celebrations/Commem.	Outside Services	206	1,300		1,300			
Forestry-Public Right-of Way	Tree Planting	215	600		600			
Total Adjustments			**$2,600**	**$5,870**	**$2,600**	**$3,570**	**$0**	**$2,300**
				Proposed		**Proposed**		**Proposed**
Proposed Operating Expenditure Budget/Levy/Use of Reserves				**$ 23,441,500**		**$12,808,830**		**$18,200**
Plus Increases				2,600		2,600		0
Less Decreases				(5,870)		(3,570)		(2,300)
Adopted Operating Expenditure Budget/Levy/Use of Reserves				**$ 23,438,230**		**$ 12,807,860**		**$15,900**

RECYCLING FUND

EXPENDITURES/RESIDENTIAL FEES/USE OF RESERVES

			Expenditures		Fee		Use of Reseves	
Program	**Project**	**Page**	**Increase**	**Decrease**	**Increase**	**Decrease**	**Increase**	**Decrease**
Residential Special Charge	Increase Fee from $30 to $32	231			$17,500			
Use of Reserves	Use of Reserves	231						17,500
Total Adjustments			**$0**	**$0**	**$17,500**	**$0**	**$0**	**$17,500**
			Proposed		**Proposed**		**Proposed**	
Proposed Recycling Expenditure Budget/Fees/Use of Reserves			**$548,520**		**$262,500**		**$58,440**	
Plus Increases			0		17,500		0	
Less Decreases			0				(17,500)	
Adopted Recycling Expenditure Budget/Fees/Use of Reserves			**$548,520**		**$280,000**		**$40,940**	

CITY OF NEENAH
2015 EXECUTIVE BUDGET
COMMON COUNCIL - SUMMARY OF CHANGES APPROVED
NOVEMBER 18, 2014

CAPITAL PROJECTS

EXPENDITURES/G. O. BORROWING/CARRY FORWARDS

			Expenditures		G.O. Borrowing		Carry Forwards	
Program	Project	Page	Increase	Decrease	Increase	Decrease	Increase	Decrease
All Capital Projects	Carry Forwards	299-300						$587,870
Equipment-Library	Self Check Machines	286	1,000		1,000			
Facilities-Parks	Doty Cabin	278	15,000		15,000			
Facilities-Parks	Pool Gutter Grates	278	7,500		7,500			
Facilities-Parks	Shattuck Park	278		20,000		20,000		
Equipment-Police	Batshields	284	4,000		4,000			
Equipment-Police	Driver's License Readers	284		3,000		3,000		
Equipment-Common Council	iPads	281		12,000		12,000		
Streets-Citizen Petitioned	Meadowview St.	256	135,000		135,000			
Streets-Citizen Petitioned	Hillcrest Place	256	95,000		95,000			
Streets-Citizen Petitioned	Green Meadows St.	256	135,000		135,000			
Storm Water	Hillcrest Place	295	40,000		40,000			
Storm Water	Green Meadows St.	295	50,000		50,000			
Streets-City Initiated	Franklin St.	256		280,000		280,000		
Sanitary Sewer	Franklin St.	293		180,000		180,000		
Storm Water	Franklin St.	295		25,000		25,000		
Streets-City Initiated	Green St.	257	35,000		35,000			
Sanitary Sewer	Green St.	293	25,000		25,000			
Storm Water	Green St.	295	5,000		5,000			
Streets-City Initiated	North St.	257		75,000		75,000		
Storm Water	North St.	295		5,000		5,000		
Sub Total			547,500	600,000	547,500	600,000	0	587,870

CITY OF NEENAH
2015 EXECUTIVE BUDGET
COMMON COUNCIL - SUMMARY OF CHANGES APPROVED
NOVEMBER 18, 2014

CAPITAL PROJECTS (con't)

EXPENDITURES/G. O. BORROWING/CARRY FORWARDS

			Expenditures		G.O. Borrowing		Carry Forwards	
Program	Project	Page	Increase	Decrease	Increase	Decrease	Increase	Decrease
Pedestrian Routes	Marathon Ave. - LED Street Lighting	258	65,000		65,000			
Pedestrian Routes	Marathon Ave. - Sidewalks	258	33,500		33,500			
Pedestrian Routes	Alexander Dr. - Sidewalks	258	42,000		42,000			
Pedestrian Routes	Bruce St. - Sidewalks	258	18,000		18,000			
Facilities-Public Works	Tullar Garage-O'Head/Service Doors	277				7,400		
Equipment-Public Works	Replace Traffic Truck	286	35,000		35,000			
Equipment-Public Works	Replace 7 yd Dump Truck	286	160,000		160,000			
Equipment-Public Works	Executive Adjustment	286		195,000		195,000		
Equipment-I/S	SAN Storage	283	15,000		15,000			
Equipment-I/S	Wireless Network Upgrade	286		59,500		59,500		
Redevelopment (Non TIF)	Comprehensive Plan	new	19,000					
TIF #5	Planning/Marketing/Support	262/299				10,000		10,000
TIF #6	Planning/Marketing/Support	265/300				10,000		10,000
TIF #6	Rail Spur Maintenance	265/300				1,200		1,200
TIF #7	Planning/Marketing/Support	268		5,000				
TIF #7	Ignite Program	268	5,000					
TIF #8	Plexus DC2 Development Assist.	271		350,000		350,000		
Sub Total			392,500	609,500	368,500	633,100	0	21,200
Total Adjustments			**$940,000**	**$1,209,500**	**$916,000**	**$1,233,100**	**$0**	**$609,070**
				Proposed		Proposed		Proposed
Proposed Capital Expenditure Budget/G. O. Borrowing/Carry Forwards				**$5,897,990**		**$5,897,990**		**$4,001,401**
Plus Increases				940,000		916,000		0
Less Decreases				(1,209,500)		(1,233,100)		(609,070)
Adopted Capital Expenditure Budget/G.O. Borrowing/Carry Forwards				**$5,628,490**		**$5,580,890**		**$3,392,331**

CITY OF NEENAH
2015 EXECUTIVE BUDGET
COMMON COUNCIL - SUMMARY OF CHANGES APPROVED
NOVEMBER 18, 2014

SANITARY SEWER UTILITY

EXPENSES/REVENUES/USE OF FUND BALANCE

			Expenses		Revenues		Use of Fund Balance	
Program	Project	Page	Increase	Decrease	Increase	Decrease	Increase	Decrease
Operations	User Fee Study	309	$20,000				$20,000	
Total Adjustments			**$20,000**	**$0**	**$0**	**$0**	**$20,000**	**$0**
			Proposed		Proposed		Proposed	
Proposed Sanitary Sewer Utility Expenses/Use of Fund Balance			**$ 5,333,880**		**$ 5,195,100**		**$ (138,780)**	
Plus Increases			20,000		0		(20,000)	
Less Decreases			0		0		0	
Proposed Sanitary Sewer Utility Expenses/Use of Fund Balance			**$ 5,353,880**		**$ 5,195,100**		**$ (158,780)**	

FLEET MAINTENANCE FUND

EXPENSES/REVENUES/USE OF FUND BALANCE

			Expenses		Revenues		Total Fund Balance	
Program	Project	Page	Increase	Decrease	Increase	Decrease	Increase	Decrease
Operations	Transfer to Capital Equipment Fund	334						$20,000
Total Adjustments			**$0**	**$0**	**$0**	**$0**	**$0**	**$20,000**
			Proposed		Proposed		Proposed	
Proposed Sanitary Sewer Utility Expenses/Use of Fund Balance			**$ 615,860**		**$ 616,500**			**$ 239,724**
Plus Increases			0		0			(20,000)
Less Decreases			0		0			0
Proposed Sanitary Sewer Utility Expenses/Use of Fund Balance			**$ 615,860**		**$ 616,500**			**$ 219,724**

Neenah
WISCONSIN
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October 24, 2014

Members of the Common Council and Community
City of Neenah
Neenah, Wisconsin

Dear President Bates, Council Members and Citizens,

It is my pleasure to present to you the 2015 Operating and Capital Budget. I can tell you as the newly elected Mayor that although we face challenges ahead to continue to provide outstanding quality services to our residents.

Past decisions by our elected local leaders have helped smooth the road for the future. My first budget will provide a path to continue our fiscal discipline, while providing good quality services to our residents. I hope to look to the future and invest in programs and iniatives that will help us grow our tax base and community. Choosing where to invest those dollars will pay off in future positive economic goals.

Working with our excellent staff and Council my goals of:

1. Keeping the property tax levy for city purposes below the amount allowed by the state limit.
2. Set rates for municipal fees at or below their current level whenever possible.
3. Continue to provide quality services to the citizens of Neenah with the current number of city employees.
4. Evaluate the city's current array of services and focus on how those services can be enhanced while staying within the revenue and expenditure goals of this budget.

In essence, stay within the levy limits, keep expenditure increases within range to qualify for expenditure rate program, continue the tradition of paying off more than we borrow, maintain our infrastructure, and look for ways to enhance economic development opportunities to grow our tax base. I hope to continue our quality of life we enjoy here in Neenah while making sure we stay within the taxpayer's ability to pay.

Regarding the operating budget, our department heads identified needs of over $24 million for 2015. I am recommending a reduction of almost $600,000, leaving a final expenditure budget of $23,441,500, which is supported by a tax levy of $12.8 million.

Including debt service, the proposed levy (subject to levy limit) is just over $16 million dollars, an increase of just under $300,000, or 1.87%.

Based on new growth, our allowable levy limit increase for 2015 was 1.3%. Following precedent set by the common council last year, we are using only 90% of that allowable limit (providing us a slight buffer of $20,476 for next year), while again using the previous year's unused levy limit to support 2015 city operations. In addition, to offset factor-driven changes in the cost sharing formula, we are also using $75,750 of an allowable levy limit exemption of $227,460 for charges assessed by Neenah-Menasha Fire Rescue. The state passed this exemption to encourage communities to continue to seek the long-term cost efficiencies derived through the consolidation of services, while still allowing them to meet the strict levy limit requirements in any given year.

As proposed, the final assessed tax rate for property owners will go up by 1.61%. That translates to an increase in property taxes for city purposes of $14.60 per $100,000 of assessed valuation.

Let me first talk about some of the challenges faced while putting this document together. Along with the strict levy limit requirements, total revenue from the state dropped over 2%. Our health insurance costs are expected to increase 5%. We are also dealing with last years horrendous weather related to snowplowing and utilities and a fire fighters contract with a 3% lift for this year. Revenues from permits and fines were flat with a downward trend, and interest income is minimal. In years past we were able to soften the blow of health care costs with dollars from our health insurance reserve. Because of those transfers and recent high claims experience, those funds have dried up. Keeping taxes and fees to a minimum in this fragile economic environment needs to be a top priority.

While this may seem daunting, the fact is we must spend wisely while laying the foundation for projects that will reap rewards in the future. We are in a very unique position with a downtown that is vibrant with retail, offices and businesses that have thousands of employees that come in to work everyday. We must address our parking shortages and strategy in 2015 to send a message that we want to provide for our small businesses, large national employer firms and other companies looking to come to Neenah to grow.

Our Community Development Department must have the proper tools and resources to plan for the city's continued growth and prosperity. I have put dollars in the budget to begin potential land or property acquisitions if they become available to be prepared for future projects. We cannot be stagnant and must attract new businesses that will provide good quality employment for our citizens.

Our public safety departments, notably Police and Fire services are in my mind two of our most important resources for our citizens. The fact that residents can feel safe at night

knowing that if a member of their family needs help we can provide professional trained personnel that will answer the call to assist them when they most need it. Continued training is crucial to ensuring the highest qualified personnel in these positions.

In a community like ours recreation and and special events are important and help make our community great. An emphasis on continued management of our terrific park system will give folks the ability to spend time with friends, family and their children enjoying the outdoors without having to leave the boundaries. The completion of Herb and Dolly Park is already proving to be a very popular place. Potential new opportunities like the Arrowhead Trail System and open space will give people more places to relax. I have asked the Park and Recreation Department to explore making the connection of the trail with a water crossing with two additional trestles in conjunction with Menasha using potential State Stewardship dollars a reality. Imagine a system that would have bicyclists, walkers and runners being able to do a continuous loop around Neenah –Menasha, around the Little Lake Buttes Des Morts Trestle and back through our downtown for a break or refreshment or to continue to Shattuck or Riverside Park. This has the potential to be a huge tourism attraction that would bring folks in for the day.

Most folks I talk with want us to maintain services at affordable costs. That's why our public works department street and sanitation employees need the proper equipment to do the job in the most effective way possible. I have seen the hard work that our employees do to keep this community looking good. Our street improvement program and underground infrastructure must continue to be funded so as not to fall further behind. As I drive throughout the city I see much to be done however limited dollars prevent us from doing all that needs to be accomplished.

Other areas like Technology and IS services have seen growth and the need to improve our capabilities in this area to better serve the users and the taxpayers was considered. Our library system is a crown jewel in our community and I tried to insure it has the resources to continue to meet the needs of increased user volume and be a gathering place and resource for all of our citizens. All of our departments and employees know that the customer is our taxpayer and we will continue to look at ways to improve our work and be more efficient in all the services we provide.

This budget is not everything that needs to be done, it is a document that will have us continue to move forward and meet many of the needs of our community so that we do not fall behind, many of the requests by departments while they have merit unfortunately must be deferred due to these budget constraints. In many instances a good idea is being put on the back burner because of fiscal constraints. I tried my best to understand our needs and wants and prioritize our spending throughout this document.

I want to thank Mike Easker and his staff in the Finance Department for helping me put together this budget that is transparent while user friendly. I look forward to working

with the council and interested citizens to improve this document in the coming weeks.

Respectfully Submitted,

Dean R. Kaufert

Dean R. Kaufert
Mayor

City of Neenah
Wisconsin

2015
Operating Budget
and Capital Improvements Budget

Compiled by Department of Finance
Michael K. Easker, CPA, Director

Submitted by
Dean R. Kaufert, Mayor

CITY OF NEENAH
2015 OPERATING BUDGET AND CAPITAL IMPROVEMENTS BUDGET

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City of Neenah

Budget Development and Management Process

The budget is a financial and operating plan that matches planned revenues and expenditures with the services provided City residents, businesses and industries based on established budgetary policies. It expresses in dollar amounts the City's work programs for the upcoming fiscal year. When adopted, it becomes a major guidance document for department managers for the operation of their various responsibilities, functions and activities. Strong efforts have been made to provide as complete information as practicable for budget analysis by the Common Council; to provide clear direction through budget detail to operating managers; and, to allow effective administrative overview and monitoring of activity expenditures.

The City's budget year coincides with the calendar year. By Statute, the Budget must include revenues and expenditures in a three-year comparison plus information on debt service, fund balances and other information deemed appropriate.

The budget document begins with a transmittal letter from the Mayor. This letter capsulizes the contents of the budget and major issues addressed during the budget development process. The Introductory and Summary Sections describe the budget process, give an overview of the City's organizational structure and present a summary of budget revenues and expenditures. All other sections include standard formatted details of specific resources, operations and special programs.

The City follows these procedures in developing, adopting, controlling and updating its annual budget for each fiscal calendar year:

Development/Adoption

1. The Mayor establishes budgetary objectives, targets and overall guidelines taking into account levels of services, economic conditions and Council and taxpayer expectations.

2. Each operating manager submits preliminary budget requests to the Mayor based on those guidelines, including expenditures, applicable revenues and goals and plans for the ensuing year. Requests are reviewed, amended and updated throughout the development process.

3. With staff input, the Mayor submits a total proposed budget to the Council which includes final department requests, Mayor's recommended expenditures and the means of financing them and required tax levy.

4. Copies of the proposed budget are made available for public review in the Neenah Public Library and by request from the Finance Department.

5. The Council schedules "open to the public" budget workshops with the Mayor and City staff. A formal Public Hearing is conducted to obtain public and taxpayer input. At the Public Hearing, all interested persons are given the opportunity to be heard for or against any service expenditure or revenue.

6. The budget, authorizing spending levels and adopting a tax levy, is legally enacted through passage of a Council resolution.

Control/Updating

1. The budget, as adopted, includes total expenditures for the General (operating), Debt Service, Special Revenue, Capital Projects and other funds as appropriate.

2. General (operating) Fund appropriations are made at the following major expenditure program levels:

   General Government
   Public Safety
   Public Works
   Community Development and Human Services
   Culture and Recreation
   Miscellaneous Other Uses

   All other funds are appropriated at the total expenditure level. Expenditures cannot exceed appropriations without approval of two-thirds of the Council and publication of a Class 1 Public Notice.

3. Internal City policies include additional budgetary controls beyond the legal level. Budget revisions and updating may take place during the course of the year to meet changing needs. Transfers to or from Salaries/Wages, Capital Outlay, between "departments" and major cost center accounts and from the Special Reserve and Escrows account require approval of the Finance and Personnel Committee and a two-thirds vote of the Council.

4. The budgets for all funds are utilized as policy guides and operating fiscal plans for department managers throughout the year.

5. Detailed budget condition reports are furnished monthly to all department managers. The Finance Director submits quarterly reports in writing to the Finance and Personnel Committee and Council and makes analyses of the fiscal condition of the City's various funds and appropriations and recommendations related thereto.

6. Appropriations and department budgets not encumbered by purchase orders, contracts or other formal obligation at year-end generally lapse and become available for reappropriation in the succeeding fiscal year.

7. All budgets and accounting activity conform to Generally Accepted Accounting Principles (GAAP).

CITY OF NEENAH
DIRECTORY OF OFFICIALS
2014 – 2015

MAYOR
Dean R. Kaufert

PRESIDENT OF THE COUNCIL
Marge Bates

COUNCIL MEMBERS

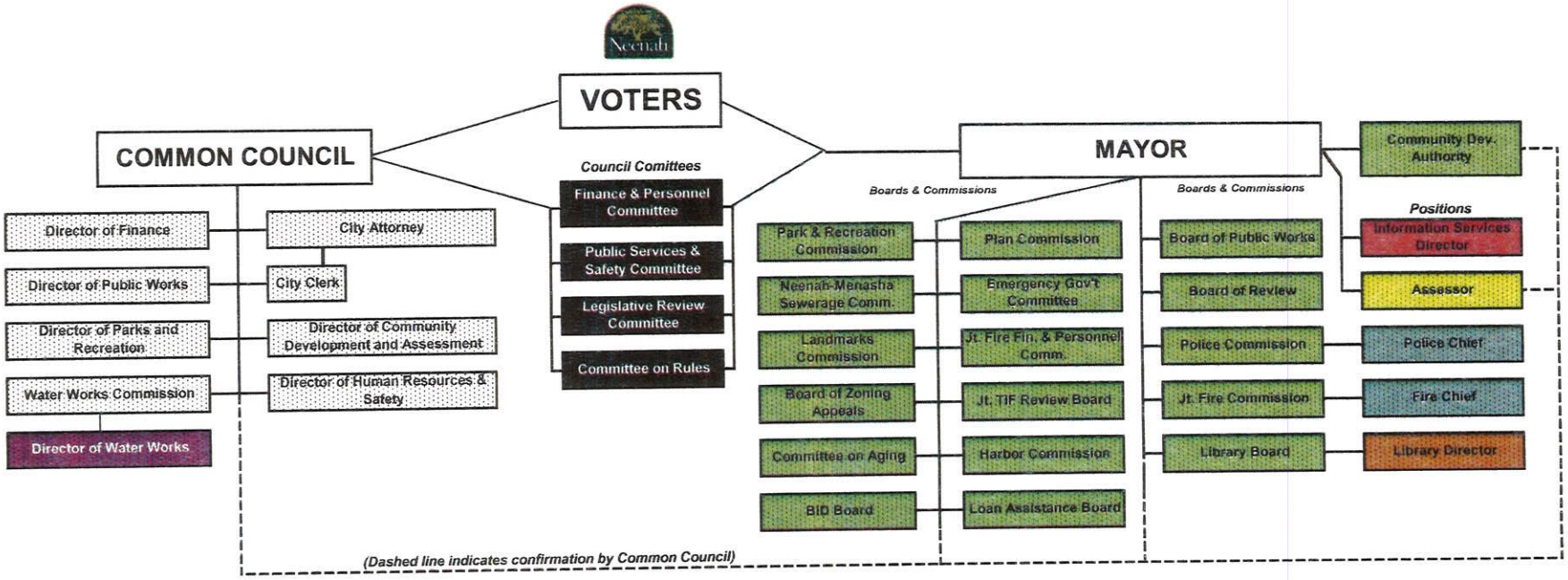
Aldermanic District 1:	Cari Lendrum
Aldermanic District 1:	William Pollnow, Jr.
Aldermanic District 1:	Shiloh Ramos
Aldermanic District 2:	Marge Bates
Aldermanic District 2:	Tami Erickson
Aldermanic District 2:	Christopher Kunz
Aldermanic District 3:	Tim Hamblin
Aldermanic District 3:	Lee Hillstrom
Aldermanic District 3:	Jane Lang

OFFICERS

Director of Finance	Michael K. Easker
City Attorney	James G. Godlewski
City Clerk	Patricia A. Sturn
Director of Human Resources and Safety	Heather C. Barber
Police Chief	Kevin Wilkinson
Fire Chief	Al Auxier
Director of Public Works and Utilities	Gerry Kaiser
Director of Community Development and Assessment	Chris A. Haese
Director of Library	Gretchen Raab
Director of Parks and Recreation	M. Eileen McCoy
Director of Information Systems	Joseph Wenninger
Director of Water Utility	Kent Taylor

STANDING FINANCE AND PERSONNEL COMMITTEE
Alderperson Shiloh Ramos (Chairman)
Alderperson William Pollnow, Jr. (Vice Chairman)
Alderperson Marge Bates
Alderperson Tami Erickson
Alderperson Christopher Kunz

STANDING PUBLIC SERVICES AND SAFETY COMMITTEE
Alderperson Lee Hillstrom (Chairman)
Alderperson Cari Lendrum (Vice Chairman)
Alderperson Marge Bates
Alderperson Tim Hamblin
Alderperson Jane Lang



= Appointed by Council

= Appointed by Mayor, confirmed by Council

= Appointed by Mayor

= Appointed by Mayor, 2/3 confirmation by Council

= Appointed by Police or Jt. Fire Commission

= Appointed by Library Board

= Appointed by the Water Works Commission

CITY OF NEENAH
2015 EXECUTIVE BUDGET
MAYOR RECOMMENDED

FUND	2014 Tax Levy Adopted	2015 Tax Levy Requested	% Increase (Decrease)	2015 Tax Levy Recommended	% Increase (Decrease)
General Fund Tax Levy	$ 12,515,050	$ 13,518,470	8.02%	$ 12,808,830	2.35%
Recycling Fund Tax Levy	0	0	0.00%	0	0.00%
Parking Utility Tax Levy	20,000	20,000	0.00%	20,000	0.00%
Operating Tax Levy	12,535,050	13,538,470	8.00%	12,828,830	2.34%
Debt Service Fund Tax Levy (For Debt Authorized prior to July 2005)	2,800,000	2,800,000	N/A	2,800,000	N/A
Tax Levy Subject To Levy Limit Before Debt Adjustments	**15,335,050**	**16,338,470**	6.54%	**15,628,830**	1.92%
Debt Service Fund (For Debt Authorized after July 2005) 2009-14 Tax Levy Increase	410,000	410,000	N/A	410,000	N/A
Tax Levy Subject To Levy Limit After Previous Yr Debt Adjustment	**15,745,050**	**16,748,470**	6.37%	**16,038,830**	1.87%
Debt Service Fund (For Debt Authorized after July 2005) 2015 Tax Levy Increase	0	0	N/A	0	N/A
Tax Levy Subject To Levy Limit After Current Yr Debt Adjustment	**15,745,050**	**16,748,470**	6.37%	**16,038,830**	1.87%
City Property Assessed Value (estimate)	1,899,744,900	1,917,958,732	0.96%	1,917,958,732	0.96%
Assessed Tax Rate (Before TIF)	**$ 8.2880**	**$ 8.7324**	5.36%	**$ 8.3624**	0.90%
City Property Equalized Value	1,852,907,500	1,918,342,400	3.53%	1,918,342,400	3.53%
Equalized Tax Rate (Before TIF)	**$ 8.4975**	**$ 8.7307**	2.74%	**$ 8.3608**	-1.61%
T.I.F. Districts Tax Levy	1,434,007	1,584,893	10.52%	1,584,893	10.52%
Total Tax Levy (After TIF)	**$ 17,179,057**	**$ 18,333,363**	6.72%	**$ 17,623,723**	2.59%
Assessed Tax Rate (After TIF) (est)	**$ 9.0428**	**$ 9.5588**	5.71%	**$ 9.1888**	1.61%
Equalized Tax Rate (After TIF)	**$ 9.2714**	**$ 9.5569**	3.08%	**$ 9.1870**	-0.91%

NOTE: * Budget Year 2015 Levy proposed the use of $66,850 through the application of reserve balances. Application of reserve balance reduced the 2014 Budget Year Levy by $0.

2015 GENERAL FUND BUDGET

Requested Expenditures	$24,017,580
Requested Revenue - includes previous year's tax levy amount.	23,014,160
Deficit based upon Requests	**$1,003,420**

Mayor's Recommended Budget Adjustments

Increases to Revenue

Revenue	*Amount*	*Description*
Increase Tax Levy Per Levy Limit	184,210	Use 90% of Levy Limit/$20,476 remaining.
Prior Year Levy Limit Carry Forward	33,820	Use full amount available.
Fire Rescue Increase Levy Limit Exemption	75,750	Used to only offset NMFR cost formula increase.
Fire/Rescue 26/27 Pay Period Surplus	66,850	Use 50% of Surplus/$66,850 remaining.
Savings from Cemetery Services to St. Marg.	35,000	Based upon preliminary discussions
Increase I/S Transfer for 2015 Surplus	25,000	Based upon projected I/S revenues.
Use Additional Library Carry Forward Funds	6,700	$25,166 carry forward funds available.
Total Revenue Increases	427,330	
Expenditures		
Recommended Expenditure Decreases	576,090	See Variable Cost Option Report.
Total Expenditures Decreases	576,090	
Total Recommended Budget Adjustments	**$1,003,420**	
Remaining Deficit	**$0**	

CITY OF NEENAH
2015 EXECUTIVE BUDGET
LEVY FUNDED CITY OPERATIONS
VARIABLE COST OPTIONS

GENERAL FUND

GENERAL GOVERNMENT

ELECTED OFFICIALS

COMMON COUNCIL	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Training/Conferences/Meetings	$1,500	$3,000	$2,500	Closer to 2014 actual.
Outside Services	500	0	200	Decrease justified.
Outside Services-Televise Meetings	2,800	3,000	3,000	Slight increase justified.

MAYOR

Training/Conferences/Meetings	1,500	1,500	1,500	Maintains 2014 level.
Outside Services	0	150	150	Potential need for services.
Public Relations	600	600	600	Maintains 2014 level.
City Newsletter	19,300	19,500	19,500	Slight increase justified.

FINANCE DEPARTMENT

FINANCE OPERATIONS

Temporary Wages	2,000	4,000	3,000	Should still meet staffing needs.
Training/Conferences/Meetings	3,500	3,000	3,000	Decrease from 2014.
Postage	8,500	8,500	8,500	Maintains 2014 level.
Small Equipment	500	500	500	Potential replacement needs
Small Computer Hardware	500	500	500	Potential replacement needs

ANNUAL AUDIT/GASB REQUIREMENTS

Temporary Wages	1,000	1,000	1,000	To meet staffing needs.
Audit Services	55,000	55,620	55,620	For 2014 audit per contract.
Professional Services	3,000	3,000	3,000	Fund Semi-Annual OPEB Report.

RISK MANAGEMENT

Training/Conferences/Meetings	300	100	100	Decrease justified-CVMIC funds
Outside Services	3,600	3,600	3,600	Investigate liability claims.
Self-Insured Direct Liability Costs	60,000	60,000	60,000	Based on recent claims history.

PROPERTY DAMAGE

City Share - Deductible	20,000	20,000	20,000	Based on recent claims history.

PURCHASING/P-CARD

Temporary Wages	0	500	500	To set up P-Card Interface.

CENTRAL SERVICES

Small Equipment	1,000	0	100	No anticipated needs.

UTILITY BILLING

Training/Conferences/Meetings	500	500	500	Maintains 2014 level.
Postage	16,000	16,000	16,000	Look for electronic billing options.
Outside Services	3,500	3,500	3,500	Look for electronic billing options.

WATER UTILITY

Temporary Wages	2,000	1,500	1,500	Slight decrease justified.
Training/Conferences/Meetings	200	200	200	Maintains 2014 level.
Outside Services	500	500	500	Maintains 2014 level.

CITY OF NEENAH
2015 EXECUTIVE BUDGET
LEVY FUNDED CITY OPERATIONS
VARIABLE COST OPTIONS

DEPT OF LEGAL AND ADMIN SERVICE

CITY ATTORNEY OPERATIONS	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Assistant City Attorney w/Fringes & Set-Up	0	94,830	0	Budget constraints.
Paralegal/Admin Ass't w/Fringes	0	20,350	0	Possible 2015 reorganization.
Training/Conferences/Meetings	3,650	4,800	4,000	Still Increase over 2014 levels.
Outside Services	250	100	100	Slight decrease justified.
Small Program Packages	150	150	150	Maintains 2014 level.
Small Equipment	100	100	100	Maintains 2014 level.
Small Computer Hardware	100	150	150	Maintains 2014 level.

EXTERNAL LEGAL SERVICES

All Outside Services	14,220	2,550	14,220	Maintain current structure.
Professional Services	2,000	1,000	2,000	Maintain current structure.

CABLE TELEVISION

Outside Services - Franchise Renewal	250	250	250	Maintains 2014 level.

CITY CLERK

Training/Conferences/Meetings	5,300	3,700	3,500	No IIMC Conference.
Outside Services	7,000	7,000	6,500	Budget constraints.
Small Program Packages	500	500	400	Budget constraints.
Small Equipment	200	300	300	Maintains 2014 level.
Small Computer Hardware	200	200	200	Maintains 2014 level.

ELECTIONS

Temporary Wages	40,000	15,000	15,000	Two less elections in 2015.
Training/Conferences/Meetings	300	150	150	Two less elections in 2015.
Outside Services	14,000	6,000	6,000	Two less elections in 2015.
Building Rental	2,500	1,200	1,200	Two less elections in 2015.
Small Equipment	3,400	2,000	1,500	Budget constraints.

BOARD OF REVIEW

Outside Services	2,500	1,500	1,000	Closer to 2014 actual.

DEPT OF HUMAN RESOURCES AND SAFETY

HUMAN RESOURCES/SAFETY

Temporary Wages	8,970	9,000	9,000	Maintains 2014 level.
Training/Conferences/Meetings	2,200	2,200	2,200	Maintains 2014 level.
Outside Services - EAP/HR Hotline	5,500	5,500	5,500	Important employee program.
Outside Serv - Non-Rep Salary Plan	20,000	5,500	2,500	Less need for plan maintenance.

CITY ADMINISTRATIVE BUILDING

BUILDING OPERATIONS

Temporary Wages	400	0	0	Not needed in 2015.
Maintenance of Buildings	15,000	20,000	20,000	Based upon current trends.
Outside Services	28,000	30,000	30,000	Building cleaning/other services.
Small Equipment	1,500	1,500	1,500	Annual replacements.
Office Furniture/Equipment	3,000	3,000	3,000	Annual replacements.
Other Equipment	3,000	3,000	3,000	Annual replacements.

CITY OF NEENAH
2015 EXECUTIVE BUDGET
LEVY FUNDED CITY OPERATIONS
VARIABLE COST OPTIONS

PUBLIC SAFETY

POLICE DEPARTMENT

POLICE OPERATIONS	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Temporary Wages	3,150	3,150	2,000	Based on 2014 usage.
Regular Overtime	260,000	280,000	270,000	Based upon affordability.
Regular Overtime - Fringes (23.8%)	61,880	66,640	64,260	Tied to O.T.
Grant Overtime (Grant Funded)	17,000	10,000	10,000	Grant justifies service.
Grant Overtime - Fringes (Levy Funded)	4,010	2,150	2,150	Grant justifies service.
Training/Conferences/Meetings/Schooling	26,790	28,300	28,300	Must include citizen mental health training.
Protective Vest Replacement Fund	4,000	8,000	6,000	Replacement fund
Care of Prisoners	9,000	9,000	9,000	Maintains 2014 level.
Outside Software Services	1,500	9,570	9,570	New Guardian and Evidence computer solutions.
Outside Services	21,000	21,000	21,000	Maintains 2014 level.
Public Relations/Services	4,000	4,100	4,000	Reduced to 2014 level.
Small Program Packages	3,500	3,500	3,500	Maintains 2014 level.
Small Equipment	10,000	10,000	9,000	Budget constraints.
Small Computer Hardware	17,960	18,000	12,000	Maintains 2014 level before carryforward.

POLICE FIRING RANGE

Training/Conferences/Meetings	600	600	400	Reduce to 2014 actual.
Targets & Ammunition	27,540	28,500	20,000	Maintains 2014 level before carryforward.

SCHOOL LIAISON PROGRAM

Overtime	24,000	24,480	24,480	75% school funded.
Overtime - Fringes (23.8%)	5,710	5,830	5,830	75% school funded.
Training/Conferences/Meetings	2,100	2,100	2,100	75% school funded.

CROSSING GUARDS

Temporary Wages	64,400	64,400	64,400	Maintains 2014 level.

CSO/ANIMAL CONTROL

Temporary Wages	30,350	30,350	30,350	Maintains 2014 level.
Outside Services	15,600	15,600	15,600	Maintains 2014 level.
Professional Services	1,500	1,500	500	Animal welfare if needed.

K-9 PROJECT

Professional Services	500	500	500	Funded by donations.
All Other Equipment	2,000	2,000	2,000	Funded by donations.

CAPITAL EQUIPMENT

Motor Vehicle Replacement Fund	135,000	211,030	0	Transferred to Capital Equip. Fund
Office Furniture and Equipment	0	2,500	2,000	For annual replacement needs.
Computer Software	0	10,000	7,500	Budget constraints.
Computer Hardware	0	7,540	5,040	Budget constraints.
Bodyworn Digital Recording Device	0	10,000	5,000	Potential of donated funds.
Automated External Defibrillators	0	4,000	2,000	Replace one AED.
X-26 Taser (2)	0	2,200	2,200	Request justified.
Bodywire	0	2,400	2,400	Request justified.
Executive Adjustment - Capital	20,000	0	0	Specific recommendations made.

0

POLICE COMMISSION

Outside Services	3,000	5,000	5,000	Medical screening for new hires.
Advertising & Publication	400	400	400	Maintains 2014 level.

CITY OF NEENAH
2015 EXECUTIVE BUDGET
LEVY FUNDED CITY OPERATIONS
VARIABLE COST OPTIONS

FIRE DEPARTMENT

OPERATIONS (60.55% of Neenah/Menasha Fire Rescue Budget)	*59.60%* PRIOR YEAR FUNDING	*60.55%* DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Regular Overtime	51,560	70,240	62,000	Approximate 20% increase.
Regular Overtime - Fringes (22.8%)	11,750	16,000	14,130	Approximate 20% increase.
Training/Conferences/Meetings	8,970	11,200	10,500	Budget constraints.
Outside Services	6,560	10,600	10,600	Fiber optics/website redesign.
Professional Services	5,960	15,140	15,140	X-ray part of physical in 2015.
Public Relations	2,000	2,720	2,000	Reduce to 2014 level.
Small Program Packages	210	0	0	No needs identified.
Small Equipment	5,360	5,450	5,450	Maintain 2014 level in full budget.
Small Computer Hardware	300	370	370	Slight increase justified.
Personal Protective Equipment	20,860	21,190	21,190	Maintain 2014 level in full budget.
Training Supplies	1,190	1,210	1,210	Maintain 2014 level in full budget.
Office Furniture/Equipment (4 Stations)	1,490	1,510	1,510	Annual replacement.
Portable Radio Replacement	1,490	2,420	2,420	Annual upgrades/replacement.
Computer Software	2,980	2,720	2,720	Request justified.
Computer Hardware	1,790	3,150	3,150	Request justified.
Firefighting Equipment/Hoses/Nozzles/etc.	11,920	9,080	9,080	Request justified.
Household Purchases	2,980	3,030	3,030	Maintain 2014 level in full budget.

BUILDINGS (100% City of Neenah Cost)

Maintenance of Buildings	30,000	30,000	28,500	Budget constraints.

SPECIAL OPERATIONS RESPONSE TEAM (60.55% of Total Budget)

Overtime	4,980	6,060	5,510	Slight increase/budget constraints.
Small Tools	600	610	420	Budget constraints.
Personal Protective Equipment	300	300	300	Maintain 2014 level in full budget.

DIVING RESCUE PROGRAM (60.55% of Total Budget)

Overtime	2,390	1,820	2,000	Slight increase from request.
Training/Conferences/Meetings	600	1,210	1,000	Seek outside funding source.
All Other Equipment	1190	1,210	1,000	Seek outside funding source.

JOINT FIRE COMMISSION (60.55% of Total Budget)

Advertising & Publication	1,490	1,510	1,510	For 2015 hiring needs
Outside Services	2,260	2,300	2,300	For 2015 hiring needs

EMERGENCY GOVERNMENT (100% City of Neenah Cost)

Training/Conferences/Meetings	500	500	500	Maintains 2014 level.
Outside Services	1,000	1,000	750	Budget constraints.
Small Equipment	50	50	50	Maintains 2014 level.

SPECIAL RESERVES & ESCROW

Non-Rep Wages/Fringes (2% 1/1/15)	0	5,330	4,000	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	28,700	28,700	Based on actuarial projections.

CITY OF NEENAH
2015 EXECUTIVE BUDGET
LEVY FUNDED CITY OPERATIONS
VARIABLE COST OPTIONS

PUBLIC WORKS

DEPT OF PUBLIC WORKS

ADMINISTRATION/ENGINEERING	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Temporary Wages	16,190	16,200	15,200	Based on 2014 estimate.
Training/Conferences/Meetings	1,500	1,100	1,100	Requested decrease.
Outside Services	500	200	200	Requested decrease.
Professional Services	2,000	2,000	1,500	Based on historic costs.
Small Program Packages	500	500	500	Maintains 2014 level.
Small Equipment	0	0	0	No needs identified.
Small Computer Hardware	0	0	0	No needs identified.
Office Furniture & Equipment	100	100	100	Maintains 2014 level.
Computer Software Outlay	500	500	500	Maintains 2014 level.
Computer Hardware Outlay	1,000	1,000	500	Budget constraints.
Other Equipment	100	100	100	Maintains 2014 level.

OPERATIONS				
Overtime	65,650	69,000	69,000	Staffing levels justify increase.
Temporary Wages	5,000	5,000	5,000	Maintains 2014 level.
Training/Conferences/Meetings	830	830	830	Maintains 2014 level.
Outside Services - Tullar Garage	3,000	5,000	3,500	Slight increase justified.
Outside Services - Cecil St. Garage	200	200	200	Maintains 2014 level.
Outside Services - Refuse Collection	1,190	1,300	1,300	Maintains 2014 level.
Tipping Fees - Refuse Collection	242,000	250,000	250,000	$1 per ton increase.
Commercial Dumpsters - Refuse Collection	90,000	91,000	90,000	Reduced to 2014 level.
Large Item Dumpster Pulls - Refuse Collect.	33,000	35,000	35,000	Reduced to 2014 level.
Outside Services - San. Sewers/Lift Stations	45,000	40,000	40,000	Decreased estimate.
Prof. Services - San. Sewers/Lift Stations	5,000	2,000	2,000	Requested decrease.
Outside Services - TV San. Sewer Insp.	50,000	50,000	45,000	Budget constraints.
Prof. Services - TV San. Sewer Insp.	1,000	1,000	1,000	Maintains 2014 level.
Outside Services - Street Maintenance	49,000	49,000	46,500	Budget constraints.
Outside Services - Snow & Ice Removal	3,500	3,500	3,500	Maintains 2014 level.
Outside Services - Traffic Control	45,000	45,000	43,000	Budget constraints.
Electricity-Street Lighting (Prior=est. actual)	550,000	577,500	566,500	Reduce increase to 3%.
Outside Services - Street Lighting	15,000	5,000	5,000	Requested decrease.
Small Equipment	3,250	2,250	2,000	Based on historic costs.
Office Furniture & Equipment	500	400	250	Budget constraints.
Communication Equipment	2,500	2,500	1,500	Budget constraints.
Maintenance Equipment	3,500	3,500	3,500	Maintains 2014 level.
All Other Equipment	2,600	2,000	1,400	Based on historic costs.

CITY OF NEENAH
2015 EXECUTIVE BUDGET
LEVY FUNDED CITY OPERATIONS
VARIABLE COST OPTIONS

CULTURE & RECREATION

PARK/RECREATION

OPERATIONS	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Overtime	12,630	12,870	12,630	Goal to reduce to 2014 level.
Temporary Wages	276,180	279,620	279,620	Program needs funded by fees.
Training/Conferences/Meetings	3,260	4,320	4,320	Slight increase justified.
Outside Services - Muni Pool	11,120	11,590	11,590	Offset by program revenues.
Other Services - Sports Clinics	12,490	14,000	14,000	Offset by program revenues.
Other Services - Programs	56,150	53,370	53,370	Offset by program revenues.
Professional Services	4,120	1,300	1,300	Decreased need.
Small Equipment	4,200	4,200	4,200	Maintains 2014 level.
Small Computer Hardware	0	500	300	Slight decrease from request.
Equipment Replacement Fund	21,000	21,000	0	Budget constraints-funds available

CELEBRATIONS/COMMEMORATIONS

4TH OF JULY/COMMUNITYFEST

Overtime	4,360	4,450	4,450	Department estimate.
Temporary Wages	800	800	800	Department estimate.
Outside Services - Fireworks	30,000	30,000	30,000	$10,000 sponsor funded.

OTHER CELEBRATIONS/COMMEMORATIONS

Overtime	3,320	3,320	3,320	Request justified.
Outside Services - Concerts	7,300	7,300	6,000	Small decrease/budget constraints

PUBLIC LIBRARY

OPERATIONS

Temporary Wages	40,050	42,000	42,000	Based on actual.
Training/Conferences/Meetings	6,900	5,000	5,000	Request justified.
Credit/Debit Card Charges	3,000	1,000	1,000	Based on actual.
Outside Services	12,000	12,000	12,000	Maintains 2014 level.
Collection Services	4,000	4,000	4,000	Maintains 2014 level.
Library Books and Materials	295,000	304,000	295,000	Another $9,000 in carry forwards.
Small Program Packages	1000	1,000	1,000	Maintains 2014 level.
Small Equipment	3,600	3,600	3,000	Small decrease/budget constraints
Other Equip - Copier Coin-Op Machines (2)	0	4,400	0	Transfer to carry forward funding.
Other Equip - Disc Cleaner	0	2,300	0	Transfer to carry forward funding.

WALS COMPUTERIZATION

Other Services	2,800	2,000	2,000	Request justified.
Outside Services	133,000	149,000	149,000	Annual payment to Winnefox.

SPECIAL RESERVES & ESCROW

Non-Rep Wages/Fringes (2% 1/1/15)	0	21,100	15,820	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	8,280	8,280	Based on actuarial projections.

FUNDS CARRIED FORWARD

Outside Services	0	2,500	2,500	Previous yrs. funds carried forward
Library Books and Materials	0	9,000	9,000	Previous yrs. funds carried forward
Other Equip - Copier Coin-Op Machines (2)	0	0	4,400	Transferred from levy funding
Other Equip - Disc Cleaner	0	0	2,300	Transferred from levy funding

CITY OF NEENAH
2015 EXECUTIVE BUDGET
LEVY FUNDED CITY OPERATIONS
VARIABLE COST OPTIONS

ECONOMIC DEVELOPMENT

COMMUNITY DEVELOPMENT

OPERATIONS	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Temporary Wages	5,500	5,500	4,500	Budget constraints.
Training/Conferences/Meetings	500	500	500	Maintains 2014 level.
Outside Services	7,500	19,000	0	Delay Comprehensive Plan update
Small Program Packages	400	2,500	2,000	Budget constraints.
Small Equipment	200	200	200	Maintains 2014 level.
Small Computer Hardware	50	200	200	Maintains 2014 level.
INSPECTIONS				
Temporary Wages	6,250	6,250	5,500	Budget constraints.
Training/Conferences/Meetings	1,500	1,500	1,500	Maintain state certification.
WEIGHTS AND MEASURES				
Training/Conferences/Meetings	500	550	500	Slight decrease to 2014 level.
Outside Services	500	350	350	Slight decrease justified.
Professional Services	50	50	50	Maintains 2014 level.
Small Equipment	200	250	200	Slight decrease to 2014 level.
Small Computer Hardware	50	50	50	Maintains 2014 level.
ASSESSOR				
Temporary Wages	600	600	600	Maintains 2014 level.
Training/Conferences/Meetings	1,200	1,200	1,200	Maintain state certification.
Outside Services - Statutory Assessor	33,000	46,000	33,000	Full staffing budgeted in 2015.
LANDMARK OPERATIONS				
Training/Conferences/Meetings	200	200	200	Maintains 2014 level.
Outside Services	1,030	600	600	Decrease justified.
SUSTAINABLE NEENAH				
Training/Conferences/Meetings	100	0	0	No needs identified.
COMMUNITY DEVELOPMENT AUTHORITY				
Training/Conferences/Meetings	90	100	90	Reduce to 2014 level.
Outside Services	500	500	100	Based upon historic use.
Facility Maintenance - Gateway Plaza	10,000	6,000	5,000	Budget constraints.
DIAL-A-RIDE				
City Subsidy to Valley Transit	12,000	12,000	12,000	Estimate maintains 2014 level.
MASS TRANSIT				
City Subsidy to Valley Transit	80,000	87,470	87,470	$6,630 for new connector service.
YMCA SENIOR FRIENDS PROGRAM				
City Subsidy to YMCA	13,670	13,950	13,950	Slight increase justified.

CITY OF NEENAH
2015 EXECUTIVE BUDGET
LEVY FUNDED CITY OPERATIONS
VARIABLE COST OPTIONS

SPECIAL OPERATIONS

HARBOR COMMITTEE	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Overtime	100	100	100	Maintains 2014 level.
Outside Services	8,000	8,000	7,500	Includes DNR mandate plant study
OAK HILL CEMETERY				
Temporary Wages	22,700	28,620	28,620	Offset by reduction of 1 FTE-2014.
Overtime	2,000	2,000	1,750	Budget constraints.
Small Equipment	1,000	1,000	750	Based on historic trends.
Equipment Replacement Fund	3,500	3,500	0	Budget constraints-funds available
CITY-WIDE FORESTRY				
Overtime	800	800	600	Budget constraints.
Temporary Wages	1,000	1,000	900	Budget constraints.
Training/Conferences/Meetings	900	1,000	900	Budget constraints.
Tree Planting & Landscape/Right-of-Way	12,000	12,000	11,400	Budget constraints.
Tree Planting & Landscape/Parks	3,000	3,000	2,850	Budget constraints.
Outside Services	500	500	500	Maintains 2014 level.
Small Equipment	1,030	1,030	1,030	Maintains 2014 level.
SPECIAL RESERVES AND ESCROW				
Non-Rep Wages/Fringes (2% 1/1/15)	0	107,500	77,400	Reduce to 1% 1/1/15, 1% 7/1/15.
Police Union Wages/Fringes (2% 1/1/15)	0	63,200	47,400	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	88,080	88,080	Based on actuarial projections.
Non-Rep Mid-Point Increases	0	50,000	12,500	Reduce to 10/1 payout.
MULTI-DEPARTMENTAL				
City-Wide Electricity (Prior Yr is Est. Actual)	334,890	350,840	344,940	Based on current cost trends.
City-Wide Nat. Gas (Prior Yr is Est. Actual)	118,860	120,260	120,260	Based on current cost trends.
City-Wide Gas/Oil (Prior Yr is Est. Actual)	312,330	307,590	307,590	Based on current cost trends.

				General Fund Reductions
TOTAL GENERAL FUND	**$ 4,536,800**	**$ 5,250,820**	**$ 4,674,730**	**$576,090**

CITY OF NEENAH
2015 EXECUTIVE BUDGET
NON-GENERAL FUND CITY OPERATIONS
VARIABLE COST OPTIONS

INFORMATION SYSTEMS INTERNAL SERVICE FUND

I/S OPERATIONS	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Temporary Wages	6,000	10,000	7,500	Budget constraints.
Training/Conferences/Meetings	7,700	7,900	7,150	Budget constraints/prioritize.
Outside Services	500	500	500	Maintains 2014 level.
Outside Software Services	7,500	12,000	10,000	Budget constraints/prioritize.
Small Program Packages	2,000	1,500	1,250	Based on past usage.
Small Computer Hardware	1,500	2,000	1,500	Budget constraints.
GEOGRAPHIC INFORMATION SYSTEMS				
Training/Conferences/Meetings	1,050	2,250	1,700	Budget constraints.
Outside Services	500	200	200	Requested decrease.
Small Program Packages	750	500	350	Budget constraints - past usage
Small Computer Hardware	500	500	350	Budget constraints - past usage
SPECIAL RESERVES & ESCROW				
Non-Rep Wages/Fringes (2% 1/1/15)	0	8,180	6,130	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	4,500	4,500	Based on actuarial projections.
CAPITAL OUTLAY				
Computer Software Outlay	20,750	12,550	12,550	Licenses/well below 2014 level.
Computer Hardware Outlay	30,950	10,900	10,900	Needed wireless upgrade.
				I/S Fund Reductions
TOTAL I/S FUND-OPTIONS	**$ 79,700**	**$ 73,480**	**$ 64,580**	**$8,900**

RECYCLING SPECIAL REVENUE FUND

CURBSIDE COLLECTION				
Overtime	500	150	150	Requested decrease.
Outside Services	0	1,000	1,000	Justified by recent history.
DROP-OFF SITE				
Temporary Wages	11,500	12,400	12,000	Budget constraints.
Outside Services	23,000	300	300	Concrete crusher funded in 2014.
YARD WASTE				
Overtime	500	200	200	Requested decrease.
Outside Services	500	500	300	Budget constraints.
Small Tools	100	100	100	Maintains 2014 level.
SPECIAL RESERVES & ESCROW				
Non-Rep Wages/Fringes (2% 1/1/15)	0	4,780	3,590	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	2,200	2,200	Based on actuarial projections.
				Recycling Fund Reductions
TOTAL RECYCLING FUND-OPTIONS	**$ 36,100**	**$ 21,630**	**$ 19,840**	**$1,790**

CITY OF NEENAH
2015 EXECUTIVE BUDGET
NON-GENERAL FUND CITY OPERATIONS
VARIABLE COST OPTIONS

MOTOR POOL INTERNAL SERVICE FUND

OPERATIONS

Training/Conferences/Meetings	380	350	350	Request justified.
Outside Services	500	1,100	800	Small increase justified.
Small Equipment	500	500	300	Budget constraints.

SPECIAL RESERVES & ESCROW

Non-Rep Wages/Fringes (2% 1/1/15)	0	7,090	5,320	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	4,130	4,130	Based on actuarial projections.

				Motor Pool Fund Reductions
TOTAL I/S FUND-OPTIONS	**$ 1,380**	**$ 13,170**	**$ 10,900**	**$2,270**

PARKING UTILITY FUND

PARKING ENFORCE/METERS/LOTS	PRIOR YEAR FUNDING	DEPT REQUEST	FUNDING PROPOSED	MAYOR'S COMMENTS
Outside Services - Parking Enforcement	3,400	3,400	3,400	Allocates costs more accurately.
Overtime - Parking Lots	50	10,000	10,000	Allocates costs more accurately.
Outside Services - Parking Lots	3,000	3,500	3,500	Allocates costs more accurately.
Rental - Parking Lots	20,080	45,030	45,030	Includes Washington School costs.
Outside Services - Canal Ramp	20,000	20,000	20,000	Maintains 2014 level.
Professional Services - Canal Ramp	250	250	250	Maintains 2014 level.

SPECIAL RESERVES & ESCROW

Non-Rep Wages/Fringes (2% 1/1/15)	0	1,490	1,120	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	1,070	1,070	Based on actuarial projections.

				Parking Fund Reductions
TOTAL PARKING UTILITY-OPTIONS	**$ 46,780**	**$ 84,740**	**$ 84,370**	**$370**

STORM WATER UTILITY FUND

STORM WATER OPERATIONS

Overtime	25,920	29,200	29,200	Allocates costs more accurately.
Training/Conferences/Meetings	1,830	1,830	1,830	Allocates costs more accurately.
Outside Services - Sewer Operation	10,000	10,000	10,000	Allocates costs more accurately.
Professional Services - Sewer Operation	5,000	5,000	5,000	Allocates costs more accurately.
Outside Services - TV Storm Sewers	10,000	10,000	10,000	Allocates costs more accurately.
Outside Services - Street Cleaning	7,500	7,500	7,500	Maintains 2014 level.
Outside Services - Slough Control	900	900	900	Maintains 2014 level.
Outside Services - Street Cleaning	7,500	7,500	7,500	Maintains 2014 level.
Outside Services - Snow Hauling	3,000	3,000	3,000	Maintains 2014 level.
Outside Services - Erosion Control Insp.	1,000	1,000	1,000	Maintains 2014 level.
Outside Services - Detention Ponds	100,000	50,000	45,000	Nature Trail fix in capital budget.
Professional Services - Detention Pond	25,000	25,000	20,000	Budget constraints.
Outside Services - Leaf Collection	2,000	2,000	2,000	Maintains 2014 level.
Small Equipment	200	200	200	Maintains 2014 level.

SPECIAL RESERVES & ESCROW

Non-Rep Wages/Fringes (2% 1/1/15)	0	7,660	5,750	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	3,530	3,530	Based on actuarial projections.

				Storm Water Reductions
TOTAL STORM WATER-OPTIONS	**$ 199,850**	**$ 164,320**	**$ 152,410**	**$11,910**
				Total Cost Reductions
TOTAL OPERATING-OPTIONS	**$ 4,900,610**	**$ 5,608,150**	**$ 5,006,820**	**$601,330**

CITY OF NEENAH
2015 OPERATING BUDGET
CALCULATION OF TAX LEVY LIMIT

Operating Budget Levy Limit Calculation		Tax Levy	%
2015 Budget Operating Levy Subject to Levy Limit			
2014 payable 2015 allowable levy (excluding 2014 unused capacity)	$15,745,050		
Less: 2014 Budget Levy - Debt Service on debt authorized after 7/1/05	0		
Total 2014 Budget Operating Levy Subject to Levy Limit	15,745,050	$15,745,050	
Allowable Budget Levy % Increase for 2015	1.300%		
2015 Budget Operating Levy Increase Allowed Under Levy Limit	204,686	204,686	
2015 Budget Total Operating Levy Allowed Under Levy Limit (Before Adjustments)		15,949,736	1.30%
* Amount Allowed from Previous Year's Unused Levy Limit		33,820	
2015 Budget Total Operating Levy Allowed Under Levy Limit (Before Adjustments)		15,983,556	1.51%
2015 Budget Total Operating Levy - Mayor Recommended (Before Adjustments)		15,963,080	1.38%
2015 Budget Total Operating Levy Recommneded Below Levy Limit (Before Adjustments)		20,476	
Adjustments to Levy Limit - Current Year			
2015 Budget Total Operating Levy Allowed Under Levy Limit (Before Adjustments)		15,983,556	
Adjustments			
2015 Budget Levy - For increase in charges assessed by a joint fire department.		75,750	
2015 Budget Levy - Debt Service on Debt Authorized after July 1, 2005		0	
2015 Budget Total Levy Allowed Under Levy Limit (After Adjustments)		16,059,306	2.00%
2015 Budget Total Levy - Mayor Recommended (After Adjustments)		16,038,830	1.87%
2015 Budget Total Operating Levy Recommneded Below Levy Limit (After Adjustments)		$20,476	

* Previous Year's Unused Levy Limit Adjustment

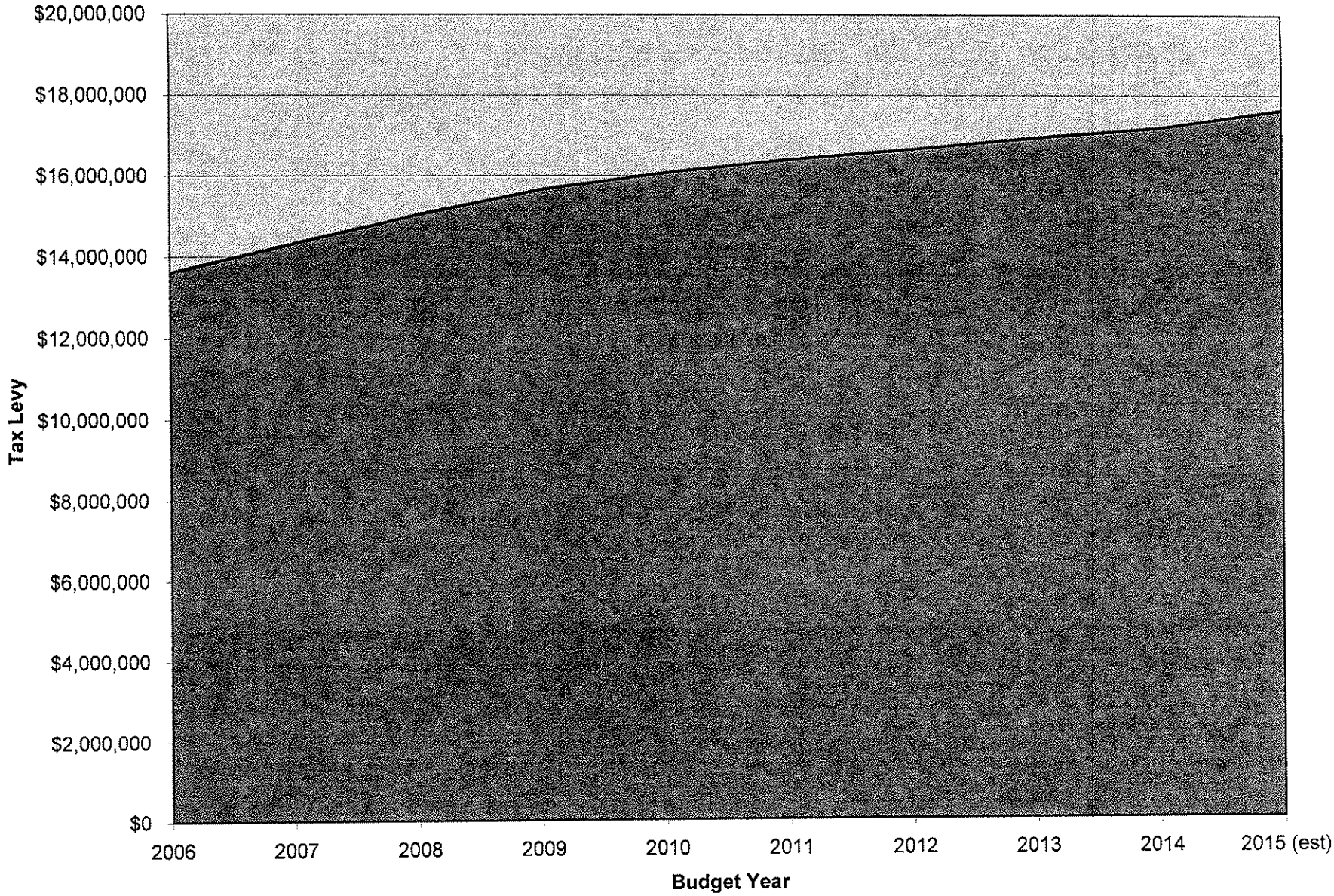
Previous Year's Allowable Levy			15,778,872
Previous Year's Actual Levy			15,745,045
Previous Year's Unused Levy Limit			33,827
Previous Year's Actual Levy	15,745,045 x	1.50%	236,176
Allowable Operating Levy Limit Unsued Levy (lesser of lines above)			33,827
Mayor's Recommended Use of Unused Levy Limit			33,820
Allowable Previous Year Unused Levy Limit Still Available			$7

CITY OF NEENAH
TAX LEVY, TAX RATES and PROPERTY VALUES
BUDGET YEARS 2006-2015

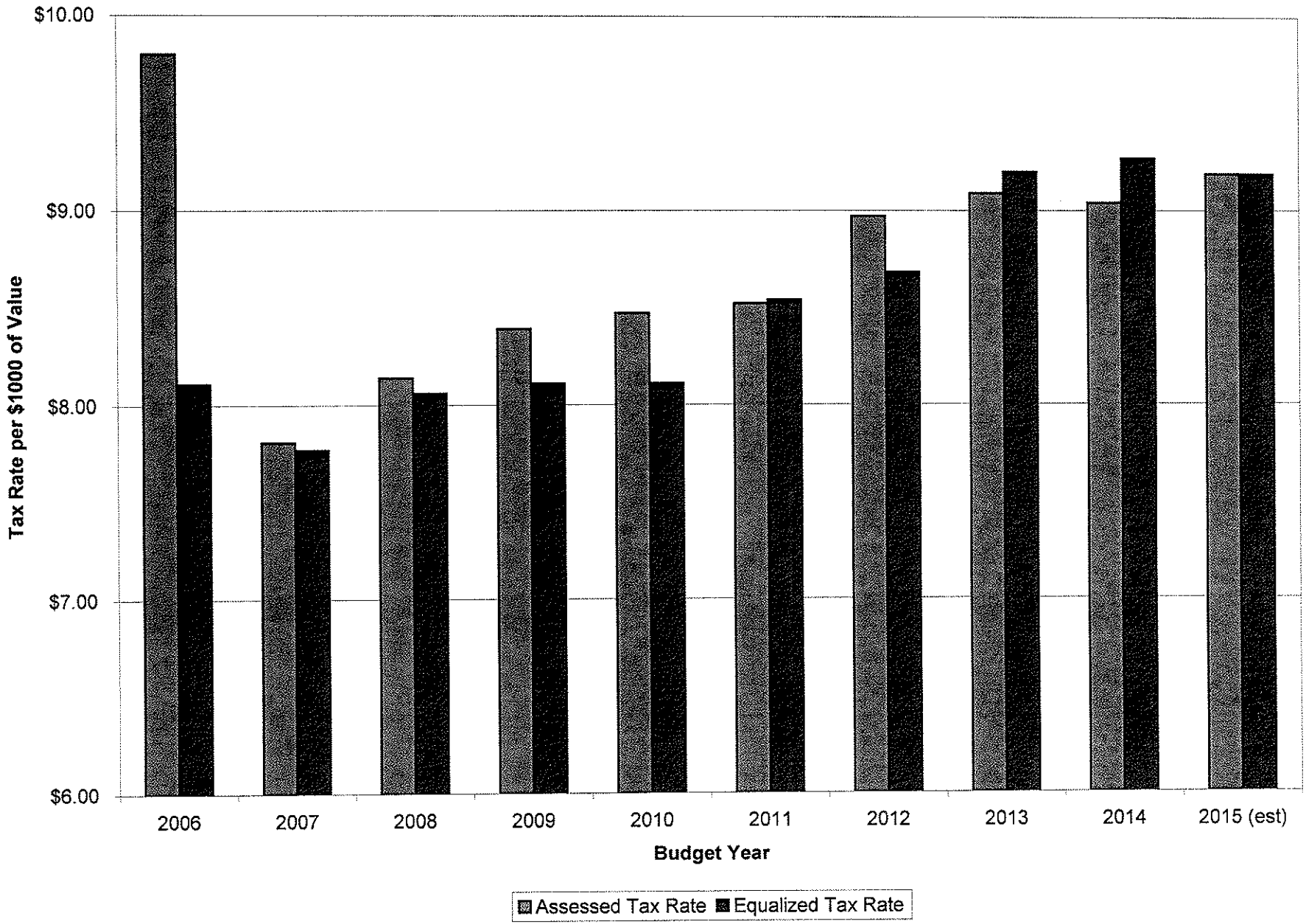
Budget Year	Tax Levy	% Change	Assessed Tax Rate	% Change	Equalized Tax Rate	% Change
2006	13,608,941		9.80		8.11	
2007	14,326,408	5.27%	7.81	-20.31%	7.77	-4.19%
2008	15,036,654	4.96%	8.14	4.23%	8.06	3.73%
2009	15,654,515	4.11%	8.39	3.07%	8.11	0.62%
2010	16,064,696	2.62%	8.47	0.95%	8.11	0.00%
2011	16,391,111	2.03%	8.52	0.59%	8.54	5.30%
2012	16,644,846	1.55%	8.97	5.28%	8.68	1.64%
2013	16,936,628	1.75%	9.09	1.34%	9.20	5.99%
2014	17,179,057	1.43%	9.04	-0.55%	9.27	0.76%
2015 (est)	17,623,723	2.59%	9.19	1.66%	9.19	-0.86%
Average		2.92%		-0.42%		1.44%

Budget Year	Property Tax Base Assessed Value	% Change	Property Tax Base Equalized Value	% Change	% Ratio
2006	1,388,841,049		1,678,101,600		82.76%
2007	1,835,543,593	32.16%	1,843,845,100	9.88%	99.55%
2008	1,847,538,770	0.65%	1,864,942,000	1.14%	99.07%
2009	1,866,357,890	1.02%	1,931,434,600	3.57%	96.63%
2010	1,896,663,157	1.62%	1,981,348,900	2.58%	95.73%
2011	1,922,974,901	1.39%	1,918,845,500	-3.15%	100.22%
2012	1,854,865,912	-3.54%	1,916,768,500	-0.11%	96.77%
2013	1,863,894,145	0.49%	1,840,562,900	-3.98%	101.27%
2014	1,899,744,900	1.92%	1,852,907,500	0.67%	102.53%
2015 (est)	1,917,958,732	0.96%	1,918,342,400	3.53%	99.98%
Average		4.07%		1.57%	

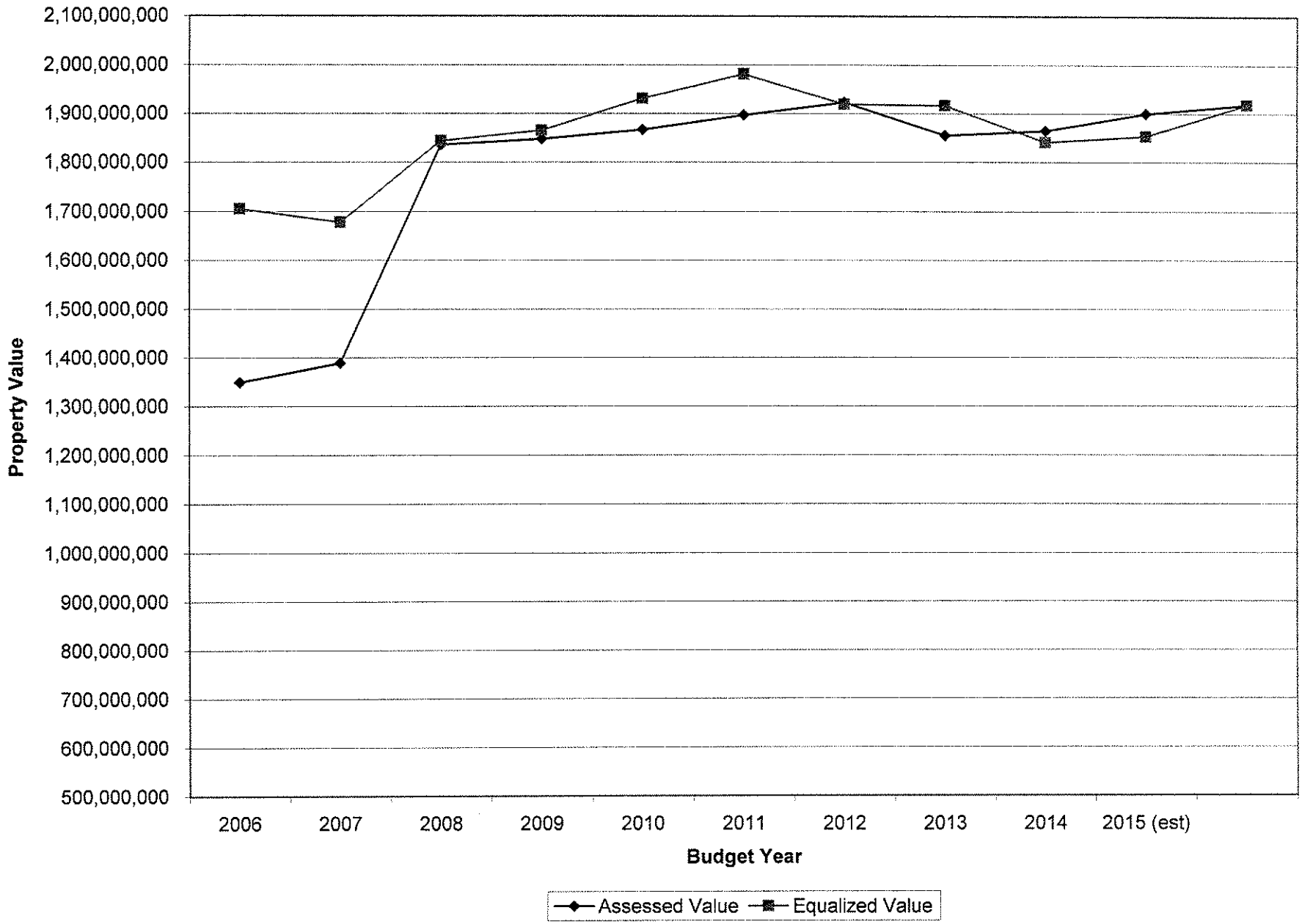
CITY OF NEENAH
Total Annual Tax Levy
Budget Years 2006-2015



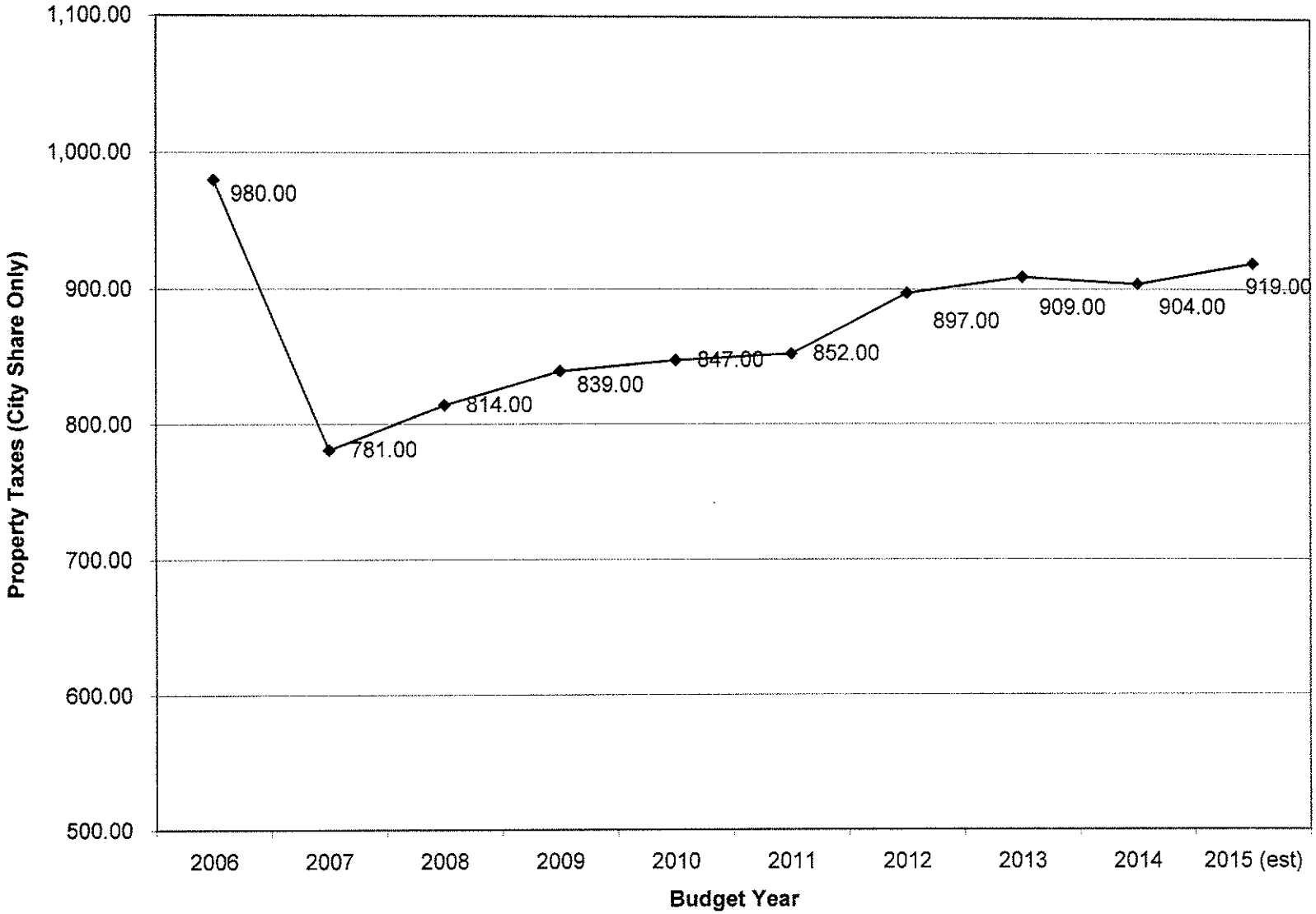
CITY OF NEENAH
Comparison of Assessed and Equalized Tax Rates
Budget Years 2006-2015



CITY OF NEENAH
Comparison of Assessed and Equalized Values
2006-2015



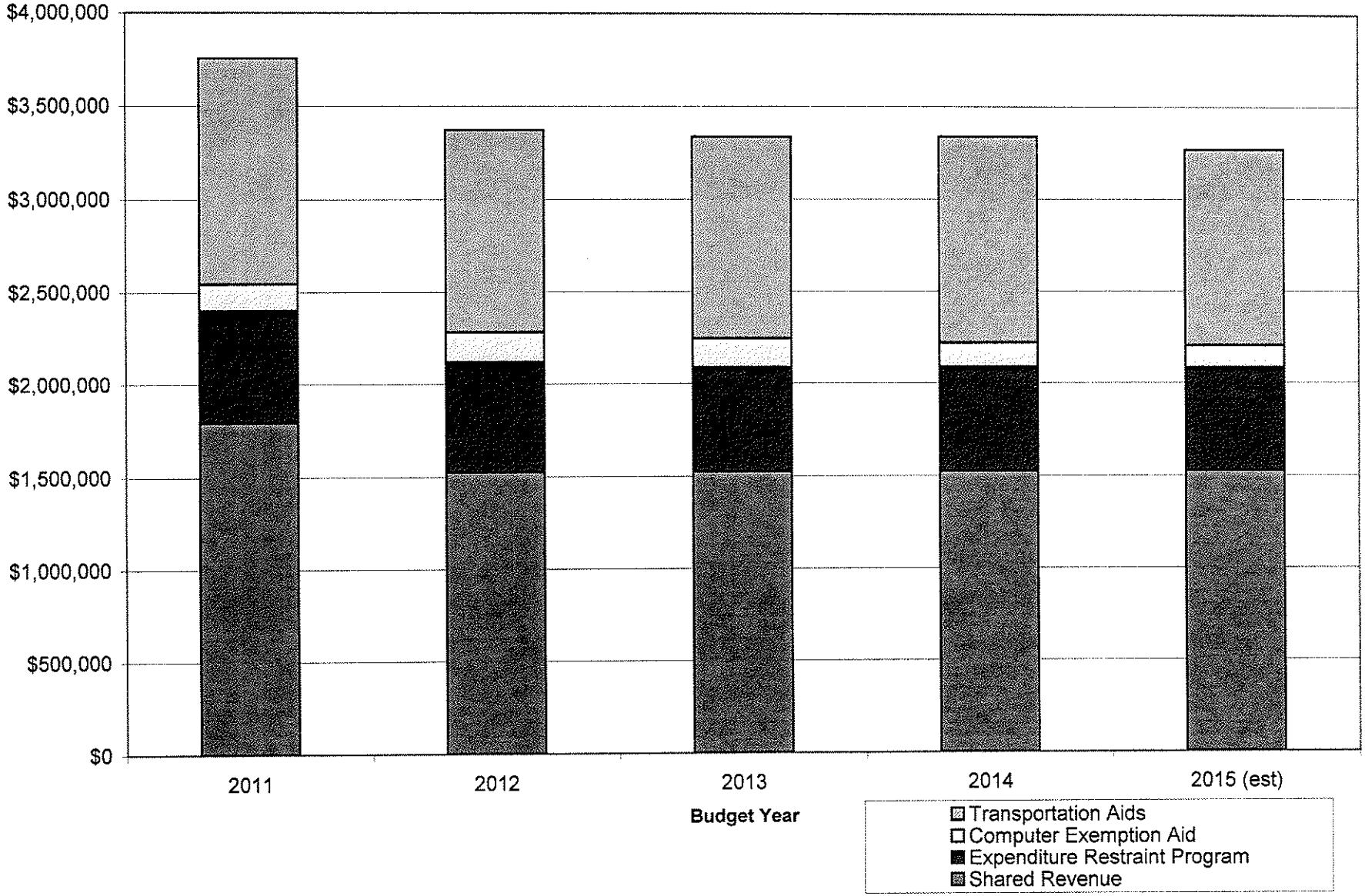
CITY OF NEENAH
Property Taxes on $100,000 of Assessed Value (City Share Only)
Budget Years 2006-2015



CITY OF NEENAH
SCHEDULE OF ALL STATE AID PAYMENTS
2011-2015

	2011	2012	2013	2014	2015	Five-Year $ Increase (Decrease)	Five-Year % Increase (Decrease)
State Shared Revenue	$ 1,792,150	$ 1,525,460	$ 1,524,920	$ 1,524,930	$ 1,526,500	(265,650)	-14.82%
Expenditure Restraint Program	606,380	593,460	561,070	561,740	556,250	(50,130)	-8.27%
Computer Exemption Aid	145,330	160,830	157,950	131,850	119,700	(25,630)	-17.64%
Transportation Aids	1,213,290	1,092,410	1,091,800	1,119,500	1,064,830	(148,460)	-12.24%
Total State Aid Payments	**$ 3,757,150**	**$ 3,372,160**	**$ 3,335,740**	**$ 3,338,020**	**$ 3,267,280**	**$ (489,870)**	-13.04%

CITY OF NEENAH
Schedule of All State Aid Payments
2011-2015



CITY OF NEENAH
2015 RECOMMENDED BUDGET
ALL FUNDS SUMMARY

OPERATIONS/UTILITIES

Funds	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed	Budget Change
General Fund						
Total Expenditures	$ 22,611,713	$ 23,109,887	$ 23,012,500	$ 24,017,590	$ 23,441,500	1.43%
Special Revenue Funds (Excluding TIF Special Revenue)						
Total Expenditures	1,341,298	1,228,228	1,225,628	1,074,210	1,072,420	-12.69%
Debt Service Fund (Including TIF/Sanitary/Storm Utility Debt)						
Total Expenditures	7,561,513	7,823,428	7,823,428	8,064,107	8,064,107	3.08%
Capital Project Funds (Excluding Utilites and Internal Transfers)						
Total Expenditures	3,263,296	3,473,850	3,473,850	5,261,040	4,515,490	29.99%
Enterprise Funds (Including Capital/Depreciation - Excluding Sanitary/Storm Debt Service)						
Total Expenses	16,818,948	16,263,934	15,515,470	16,044,470	15,941,110	-1.98%
Trust Funds						
Total Expenditures	20,118	38,500	23,500	23,500	23,500	-38.96%
All Operations/Utilities						
Total Expenditures	**$ 51,616,886**	**$ 51,937,827**	**$ 51,074,376**	**$ 54,484,917**	**$ 53,058,127**	**2.16%**

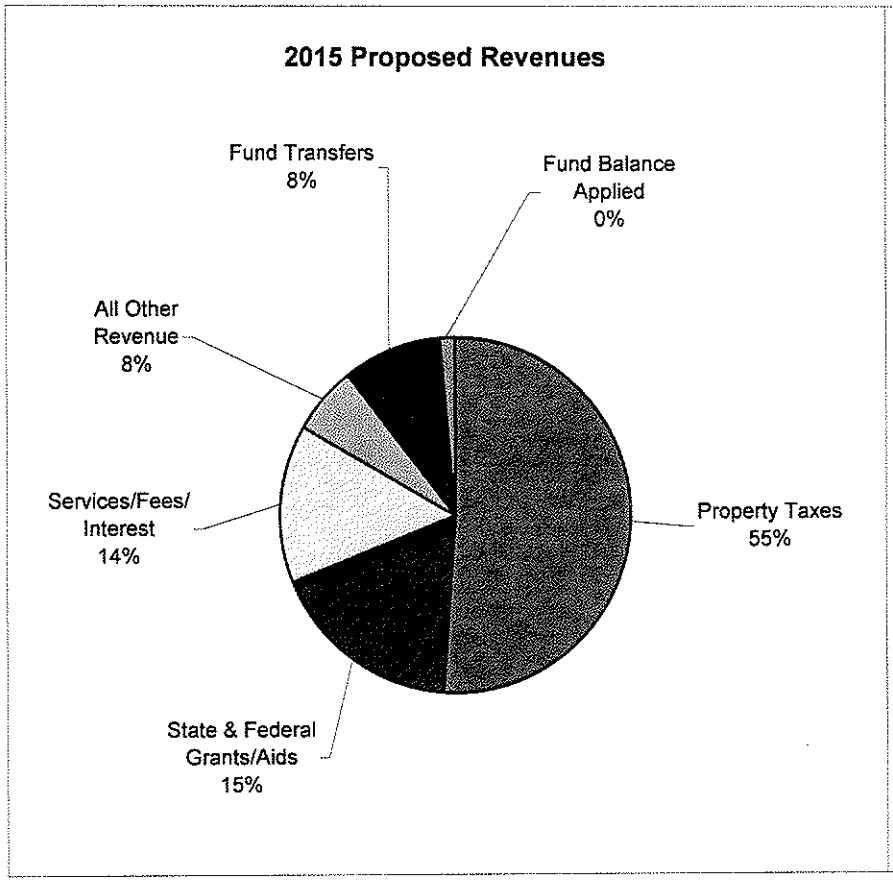
CITY OF NEENAH
TOTAL TAX LEVY FUNDED OPERATING BUDGET
SUMMARY OF 2015 BUDGET
COMMITTEE OF THE WHOLE RECOMMENDED

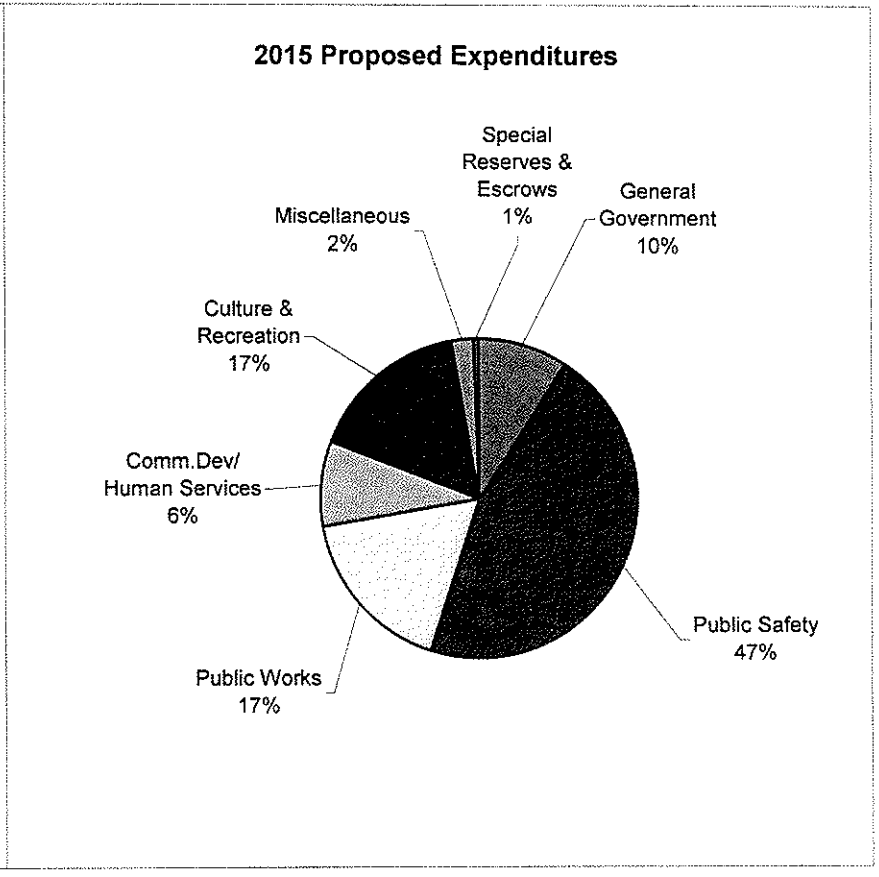
Budget Account	2013 Actual	2014 Budget	2014 Estimate	2015 Dept. Request	2015 Proposed	Budget Change	% of Total
EXPENDITURES							
General Fund							
General Government	$ 2,133,231	$ 2,298,700	$ 2,281,110	$ 2,329,440	$ 2,220,130	-3.42%	9.47%
Public Safety	10,867,257	11,005,943	10,976,290	11,355,470	11,084,020	0.71%	47.27%
Public Works	4,042,687	3,955,110	3,965,800	4,037,880	4,010,880	1.41%	17.11%
Comm. Dev./Human Services	1,280,168	1,384,134	1,280,570	1,434,020	1,398,260	1.02%	5.96%
Culture and Recreation	3,825,878	3,971,440	4,011,780	4,048,970	4,010,850	0.99%	17.11%
Miscellaneous	462,492	471,360	496,950	503,030	497,880	5.63%	2.12%
Special Reserves & Escrows	0	23,200 *	0	308,780	219,480	NA	0.94%
TOTAL EXPENDITURES	**$ 22,611,713**	**$ 23,109,887**	**$ 23,012,500**	**$ 24,017,590**	**$ 23,441,500**	**1.43%**	**100%**

* This figure represents the amount of reserve for contingency/emergency expenditures for the balance of the yea

REVENUES							
General Fund							
State & Fed. Grants & Aids	$ 3,684,065	$ 3,665,900	$ 3,686,690	$ 3,624,000	$ 3,624,000	-1.14%	15.47%
Services, Fees, Interest	2,815,009	3,189,330	3,086,800	3,162,110	3,197,110	0.24%	13.64%
All Other Revenues	1,753,987	1,731,900	1,688,200	1,759,630	1,759,630	1.60%	7.51%
Transfers From Other Funds	2,175,485	1,978,800	2,054,080	1,941,880	1,966,880	-0.60%	8.39%
Applied Fund Balance	85,120	28,907	28,900	11,500	85,050	194.22%	0.36%
Sub-Total	$ 10,513,666	$ 10,594,837	$ 10,544,670	$ 10,499,120	$ 10,632,670	0.36%	45.37%
Tax Levy	12,198,654	12,515,050	12,515,300	13,518,470	12,808,830	2.35%	54.64%
TOTAL REVENUES	**$ 22,712,320**	**$ 23,109,887**	**$ 23,059,970**	**$ 24,017,590**	**$ 23,441,500**	**1.43%**	**100%**
				2015 $ Increase over 2014 Levy	$293,780		
Debt Service Fund							
Expenditures	$ 7,561,513	$ 7,823,428	$ 7,823,428	$ 8,064,107	$ 8,064,107	3.08%	N/A
Fund Revenue	$ 5,215,834	$ 5,512,403	$ 5,512,403	$ 5,757,800	$ 5,757,800	4.45%	64.21%
Tax Levy	3,210,000	3,210,000	3,210,000	3,210,000	3,210,000	0.00%	35.79%
TOTAL REVENUES	**$ 8,425,834**	**$ 8,722,403**	**$ 8,722,403**	**$ 8,967,800**	**$ 8,967,800**	**2.81%**	**100%**
				2015 $ Increase over 2014 Levy	$0		
Parking Fund							
Expenditures	$ 374,820	$ 329,494	$ 401,460	$ 410,790	$ 410,420	24.56%	N/A
Fund Revenue	$ 290,886	$ 309,040	$ 344,770	$ 345,630	$ 345,630	11.84%	94.53%
Tax Levy	50,000	20,000	20,000	20,000	20,000	0.00%	5.47%
TOTAL REVENUES	**$ 340,886**	**$ 329,040**	**$ 364,770**	**$ 365,630**	**$ 365,630**	**11.12%**	**100%**
				2015 $ Decrease under 2014 Levy	$0		

CITY OF NEENAH
2015 General Fund Operating Budget





CITY OF NEENAH
SUMMARY OF 2015 RECOMMENDED BUDGET
By Type of Expenditures

	2013 ACTUAL	2014 BUDGET	2014 (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	% Budget Change	% of Total
EXPENDITURES								
General Fund								
Personal Services	$ 12,478,851	$ 17,042,430	$ 9,128,504	$ 16,783,020	$ 17,568,060	$ 17,341,640	1.76%	73.98%
Contractual Services	8,741,768	4,545,284	6,544,254	4,672,200	4,792,010	4,724,520	3.94%	20.15%
Supplies & Materials	1,195,287	1,275,033	870,277	1,311,260	1,306,820	1,279,170	0.32%	5.46%
Other	10,517	22,640	9,560	22,640	22,660	22,660	0.09%	0.10%
Capital Outlay	185,290	224,500	169,291	223,380	328,040	73,510	-67.26%	0.31%
TOTAL EXPENDITURES	**$ 22,611,713**	**$ 23,109,887**	**$ 16,721,886**	**$ 23,012,500**	**$ 24,017,590**	**$ 23,441,500**	**1.43%**	**100.00%**
Recycling								
Personal Services	$ 296,131	$ 299,780	$ 229,591	$ 296,500	$ 310,960	$ 309,370	3.20%	56.40%
Contractual Services	166,214	160,770	111,537	160,660	142,740	142,540	-11.34%	25.99%
Supplies & Materials	84,145	69,650	68,370	88,490	74,610	74,610	7.12%	13.60%
Transfers	52,420	22,090	16,568	22,090	22,000	22,000	-0.41%	4.01%
TOTAL EXPENDITURES	**$ 598,910**	**$ 552,290**	**$ 426,066**	**$ 567,740**	**$ 550,310**	**$ 548,520**	**-0.68%**	**100.00%**
Storm Sewer								
Personal Services	$ 487,732	$ 572,030	$ 311,634	$ 520,550	$ 530,940	$ 530,940	-7.18%	42.31%
Contractual Services	229,959	293,000	128,416	240,620	243,110	233,110	-20.44%	18.58%
Supplies & Materials	75,724	53,030	36,206	58,040	55,190	55,190	4.07%	4.40%
Other	56,581	57,250	40,753	57,250	57,250	57,250	0.00%	4.56%
Transfers	742,226	390,000	292,500	363,250	378,450	378,450	-2.96%	30.16%
TOTAL EXPENDITURES	**$ 1,592,222**	**$ 1,365,310**	**$ 809,509**	**$ 1,239,710**	**$ 1,264,940**	**$ 1,254,940**	**-8.08%**	**100.00%**
Fleet Management								
Personal Services	$ 400,710	$ 429,710	$ 301,048	$ 432,020	$ 441,690	$ 439,920	2.38%	71.43%
Contractual Services	34,289	35,310	28,265	40,250	41,060	40,760	15.43%	6.62%
Supplies & Materials	152,767	134,640	114,053	134,030	134,330	134,130	-0.38%	21.78%
Other	1,715	1,050	-	1,050	1,050	1,050	0.00%	0.17%
Transfers	54,497	30,000	22,500	30,000	-	-	-100.00%	0.00%
TOTAL EXPENDITURES	**$ 643,978**	**$ 630,710**	**$ 465,866**	**$ 637,350**	**$ 618,130**	**$ 615,860**	**-2.35%**	**100.00%**
Parking Utility								
Personal Services	$ 87,484	$ 82,620	$ 81,542	$ 109,230	$ 111,020	$ 110,650	33.93%	26.96%
Contractual Services	143,498	112,584	101,600	132,980	138,080	138,080	22.65%	33.64%
Supplies & Materials	18,625	21,160	15,163	25,030	24,300	24,300	14.84%	5.92%
Other	407	550	-	400	460	460	-16.36%	0.11%
Transfers	124,804	112,580	84,638	133,820	136,930	136,930	21.63%	33.36%
TOTAL EXPENDITURES	**$ 374,818**	**$ 329,494**	**$ 282,943**	**$ 401,460**	**$ 410,790**	**$ 410,420**	**24.56%**	**100.00%**
Information Systems								
Personal Services	$ 496,744	$ 527,800	$ 377,916	$ 526,430	$ 543,490	$ 537,640	1.86%	70.22%
Contractual Services	109,085	110,600	88,731	114,390	133,800	131,800	19.17%	17.22%
Supplies & Materials	3,587	7,370	4,787	5,080	6,470	5,420	-26.46%	0.71%
Other	1,887	2,300	-	2,300	2,300	2,300	0.00%	0.30%
Capital Outlay	2,190	51,700	41,066	50,720	23,450	23,450	-54.64%	3.06%
Transfers	61,909	40,000	30,000	40,000	40,000	65,000	62.50%	8.49%
TOTAL EXPENDITURES	**$ 675,402**	**$ 739,770**	**$ 542,500**	**$ 738,920**	**$ 749,510**	**$ 765,610**	**3.49%**	**100.00%**

CITY OF NEENAH
2015 BUDGET SUMMARY
GENERAL FUND

Budget Account	2013 Actual	2014 Budget	2014 Estimate	2015 Dept. Request	2015 Proposed	% Budget Change
GENERAL GOVERNMENT						
Common Council						
Council Operations	55,301	60,580	57,320	61,680	61,380	
	55,301	**60,580**	**57,320**	**61,680**	**61,380**	**1.32%**
Mayor's Office						
Mayors Office	155,468	160,590	162,210	166,710	166,710	
City Publication	18,321	19,300	19,300	19,500	19,500	
Capital Outlay - Mayor	380	0	0	0	0	
	174,169	**179,890**	**181,510**	**186,210**	**186,210**	**3.51%**
Finance						
Finance Operations	631,708	658,550	619,600	590,210	589,210	
Annual Audit/GASB#34 Impl	61,157	59,500	59,890	60,090	60,090	
Risk Management	160,361	177,100	177,700	182,930	182,930	
General	7,417	20,000	20,000	20,000	20,000	
Purchasing / P-Card	0	0	40	1,830	1,830	
Central Services	9,463	15,740	14,460	14,000	14,100	
Utility Billing	148,930	141,100	141,360	147,440	147,440	
Water Utility	55,994	59,160	58,660	69,860	69,860	
Capital Outlay-Finance	4,450	0	0	0	0	
	1,079,480	**1,131,150**	**1,091,710**	**1,086,360**	**1,085,460**	**-4.04%**
Legal & Admin Services						
City Attorney Operation	197,351	204,220	205,430	264,670	209,420	
Prosecutn/Ext Legal Serv	13,800	16,220	15,220	64,280	16,220	
Cable TV/Cellular Comm	0	250	0	250	250	
City Clerk Operations	163,967	181,480	184,000	183,610	182,810	
Elections	23,720	77,030	79,420	31,340	30,840	
Board of Review	958	4,460	690	3,560	3,060	
Capital Outlay - DOLAS	890	0	0	0	0	
	400,686	**483,660**	**484,760**	**547,710**	**442,600**	**-8.49%**
Human Resources and Safety						
Operations	173,792	215,460	216,050	206,720	203,720	
Capital Outlay	450	0	0	0	0	
	174,242	**215,460**	**216,050**	**206,720**	**203,720**	**-5.45%**
Municipal Building						
Municipal Building Oper	241,890	221,960	243,760	234,760	234,760	
Capital Outlay-Mun Bldg	7,463	6,000	6,000	6,000	6,000	
	249,353	**227,960**	**249,760**	**240,760**	**240,760**	**5.62%**
Total General Government	**2,133,231**	**2,298,700**	**2,281,110**	**2,329,440**	**2,220,130**	**-3.42%**

CITY OF NEENAH
2015 BUDGET SUMMARY
GENERAL FUND

Budget Account	2013 Actual	2014 Budget	2014 Estimate	2015 Dept. Request	2015 Proposed	% Budget Change
PUBLIC SAFETY						
Police						
Operations	5,641,868	5,781,543	5,709,150	5,781,810	5,759,180	
Police Firing Range	12,980	31,210	31,510	32,520	23,820	
School Liaison Program	252,308	259,170	259,130	258,810	258,810	
Police Crossing Guards	56,222	71,020	68,940	71,780	71,780	
CSO / Animal Control	52,315	59,790	66,150	60,940	59,940	
K-9 Project	12,347	11,390	10,620	11,460	11,460	
Capital Outlay-Police	131,243	152,850	152,850	249,670	26,140	
	6,159,283	**6,366,973**	**6,298,350**	**6,466,990**	**6,211,130**	**-2.45%**
Neenah Share of NMFR						
Fire	4,661,540	4,575,050	4,609,530	4,780,650	4,769,120	
Fire Station Buildings	28,412	30,000	30,000	30,000	28,500	
Reg Spec Oper Resp Team	0	8,430	5,110	9,800	9,060	
Joint Fire Commission	0	4,350	4,350	4,410	4,410	
Special Reserves & Escrow	0	0	0	34,030	32,700	
	4,689,952	**4,617,830**	**4,648,990**	**4,858,890**	**4,843,790**	**4.89%**
Development						
Diving Rescue Program	0	0	5,580	6,450	6,210	
	0	**0**	**5,580**	**6,450**	**6,210**	**0.00%**
Other Public Safety						
Emergency Government	967	2,120	1,150	2,120	1,870	
Police Commission	2,135	4,100	7,300	6,100	6,100	
Pension Plan Contribution	14,920	14,920	14,920	14,920	14,920	
	18,022	**21,140**	**23,370**	**23,140**	**22,890**	
Total Public Safety	**10,867,257**	**11,005,943**	**10,976,290**	**11,355,470**	**11,084,020**	**0.71%**
PUBLIC WORKS						
Engineering	636,694	687,140	683,780	690,030	688,530	
Capital Outlay-P.W. Admin	2,160	1,700	1,200	1,700	1,200	
Tullar Garage	400,527	429,400	431,330	434,660	433,160	
Cecil Street Garage	14,933	17,230	19,140	17,910	17,910	
Refuse Garbage Collection	643,159	657,980	656,300	666,720	665,720	
Sanit Sewers/Lift Station	259,648	318,680	308,280	309,480	309,230	
T-V San Sewers Insp/Seal	52,986	55,780	58,780	58,780	53,780	
Repair of Streets	406,499	355,570	340,030	361,110	358,610	
Snow & Ice Removal	657,379	496,590	544,990	536,320	536,320	
Weed Cutting	41,132	54,890	40,700	50,100	50,100	
Traffic Control	328,861	323,710	305,120	305,570	303,570	
Street Lighting	587,927	541,700	562,880	593,350	582,350	
Capital Outlay-P.W. Equip	6,557	8,900	7,400	8,400	6,650	
Bergstrom Mahler Museum	67	0	0	0	0	
DPW Services - City Hall	390	300	0	300	300	
DPW Services - Clerk	1,833	3,000	2,810	1,500	1,500	
DPW - Fire	0	0	20	0	0	
DPW Services- Engineering	90	0	0	0	0	
DPW Services - Comm Devel	913	500	610	500	500	
Downtown	42	0	0	0	0	

CITY OF NEENAH
2015 BUDGET SUMMARY
GENERAL FUND

Budget Account	2013 Actual	2014 Budget	2014 Estimate	2015 Dept. Request	2015 Proposed	% Budget Change
PUBLIC WORKS (CONT.)						
DPW Services - Library	76	100	370	200	200	
DPW Services-Undesignated	814	1,940	2,060	1,250	1,250	
Total Public Works	**4,042,687**	**3,955,110**	**3,965,800**	**4,037,880**	**4,010,880**	**1.41%**
COMMUNITY/ECONOMIC DEVELOPMENT						
Community Development						
Comm Development Admin	413,769	421,610	391,780	433,340	412,840	
Inspections	259,445	299,140	300,270	300,700	299,950	
Weights and Measures	13,887	22,120	21,910	22,360	22,260	
Assessor Operations	230,125	260,130	177,650	268,910	255,910	
	917,226	**1,003,000**	**891,610**	**1,025,310**	**990,960**	**-1.20%**
Other Community Services						
Landmark Operations	3,324	3,434	3,430	4,600	4,600	
Sustainable Neenah Commit	1,994	3,370	1,890	3,400	3,400	
Commun Develop Authority	4,328	12,620	15,510	8,640	7,230	
Dial-A-Ride Program	12,000	12,000	12,000	12,000	12,000	
Committee on Aging	100	190	80	210	210	
Mass Transit	322,436	335,850	342,380	365,910	365,910	
Y-Senior Friends Program	13,400	13,670	13,670	13,950	13,950	
Capital Outlay	5,360	0	0	0	0	
	362,942	**381,134**	**388,960**	**408,710**	**407,300**	**6.87%**
Total Community/Economic Development	**1,280,168**	**1,384,134**	**1,280,570**	**1,434,020**	**1,398,260**	**1.02%**
CULTURE AND RECREATION						
Neenah Public Library						
Library Administration	1,792,606	1,853,430	1,850,820	1,858,390	1,848,790	
WALS Computerization	128,580	138,200	135,900	151,900	151,900	
Special Reserves & Escrow	0	0	0	29,380	24,100	
Capital Outlay-Library	0	4,000	4,000	6,700	0	
Funds Carried Forward	5,528	0	24,000	11,500	18,200	
	1,926,714	**1,995,630**	**2,014,720**	**2,057,870**	**2,042,990**	**2.37%**
Other Culture						
Harbor Committee	8,159	8,450	6,170	8,450	7,950	
	8,159	**8,450**	**6,170**	**8,450**	**7,950**	**-5.92%**

CITY OF NEENAH
2015 BUDGET SUMMARY
GENERAL FUND

Budget Account	2013 Actual	2014 Budget	2014 Estimate	2015 Dept. Request	2015 Proposed	% Budget Change
CULTURE AND RECREATION (cont.)						
Park & Recreation						
Park & Rec Admin Office	510,430	535,880	539,480	541,690	541,490	
Gen Unallocated Overhead	14,775	14,450	16,050	15,700	15,700	
Capital Outlay-Park & Rec	18,010	21,000	21,000	21,000	0	
Adult Programs	34,228	35,520	33,010	31,770	31,770	
Youth Programs	29,167	27,980	28,760	29,610	29,610	
Playground Programs	82,524	79,910	85,950	84,560	84,560	
Other Pk & Rec Activities	19,841	18,640	17,150	16,660	16,660	
Riverside Players	23,781	25,250	21,570	25,250	25,250	
Parks	827,835	877,600	889,770	879,780	879,540	
	1,560,591	**1,636,230**	**1,652,740**	**1,646,020**	**1,624,580**	
Independent Programs						
Municipal Pool	221,956	218,830	225,110	219,690	219,690	
Sports Clinics	30,929	29,540	31,050	31,090	31,090	
Dance Lesson Program	16,763	18,160	15,930	15,910	15,910	
	269,648	**266,530**	**272,090**	**266,690**	**266,690**	**0.06%**
Celebrations/Commemorations						
4th of July/Communityfest	37,335	43,560	42,930	45,890	45,890	
Concerts/Parades/Others	23,431	21,040	23,130	24,050	22,750	
	60,766	**64,600**	**66,060**	**69,940**	**68,640**	**6.25%**
Total Culture and Recreation	**3,825,878**	**3,971,440**	**4,011,780**	**4,048,970**	**4,010,850**	**0.99%**
MISCELLANEOUS						
Oak Hill Cemetery						
Cemetery Operations	248,680	226,700	250,240	242,550	242,050	
Capital Outlay-Cemetery	3,310	3,500	3,500	3,500	0	
	251,990	**230,200**	**253,740**	**246,050**	**242,050**	**5.15%**
City-Wide Forestry Program						
Public Right-of-Way	156,157	166,830	161,390	175,830	175,030	
Parks	46,958	66,380	69,800	69,350	69,000	
Invasive Species Control	2,377	2,930	7,020	6,780	6,780	
	205,492	**236,140**	**238,210**	**251,960**	**250,810**	**6.21%**
Other						
Tax Refunds	5,000	5,000	5,000	5,000	5,000	
Csh Short & Over	10	20	0	20	20	
	5,010	**5,020**	**5,000**	**5,020**	**5,020**	
Total Miscellaneous	**462,492**	**471,360**	**496,950**	**503,030**	**497,880**	**5.63%**
SPECIAL RESERVES & ESCROWS	**0**	**23,200**	**0**	**308,780**	**219,480**	
TOTAL GENERAL FUND BUDGETS	**22,611,713**	**23,109,887**	**23,012,500**	**24,017,590**	**23,441,500**	**1.43%**

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF GENERAL FUND BY OBJECT CODE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PERSONAL SERVICES								
0101	Salaries	6,214,505	9,265,960	4,487,524	9,083,980	9,571,530	9,451,190	
0102	Full Time Hourly Wages	1,500,125	1,515,110	1,072,305	1,488,450	1,516,230	1,516,230	
0103	Temporary Wages	462,459	530,590	443,882	538,450	518,540	513,540	
0104	Overtime Wages	468,650	429,400	299,706	476,010	475,140	455,840	
0105	Reimbursable Overtime	(47,271)	(17,500)	(6,252)	(23,170)	(10,500)	(10,500)	
0106	FLSA Overtime Wages	1,810	29,810	1,449	30,210	30,660	30,660	
0107	Substitutions	3,420	5,000	3,876	5,000	4,000	4,000	
0108	Grant Overtime	41,727	17,000	8,176	17,000	10,000	10,000	
0109	Premium Pay	7,635	10,000	4,861	8,000	8,000	8,000	
0110	Health Insurance	1,775,237	2,534,140	1,386,337	2,493,770	2,643,150	2,628,160	
0111	Fringes	1,930,852	2,538,310	1,332,546	2,502,210	2,580,400	2,554,250	
0112	Grant Fringes	11,180	4,010	1,929	4,010	2,150	2,150	
0115	Schools/Seminars/Training	38,806	49,600	32,400	48,270	54,120	53,060	
0117	Clothing Allowance	57,048	90,970	48,847	91,030	90,530	90,530	
0118	License Renewal	528	6,520	928	5,420	1,140	1,140	
0120	Protective Vest Repl Fd	4,000	4,000	4,000	4,000	8,000	6,000	
0122	Travel Expenses	124	1,250	1,360	1,410	4,250	4,250	
0123	Auto Allowance	2,776	4,060	1,696	3,100	3,450	3,370	
0124	Meal Allowance	2,757	2,310	1,067	1,690	2,230	2,230	
0125	Employee Schooling Reimb.	0	1,000	0	0	1,000	1,000	
0127	DOT Emp Notification Prog	0	140	0	30	140	140	
0128	Empl Recognition Awards	2,433	3,050	1,717	3,650	3,400	3,400	
0129	Misc Personal/Union Contr	50	500	150	500	500	500	
0130	Future Fire Wages	0	14,100	0	0	0	0	
0131	Future Fire Fringes	0	3,100	0	0	0	0	
0132	Midpoint Adj - Wages	0	0	0	0	43,500	10,880	
0133	Midpoint Adj - Fringes	0	0	0	0	6,500	1,620	
	PERSONAL SERVICES	**12,478,851**	**17,042,430**	**9,128,504**	**16,783,020**	**17,568,060**	**17,341,640**	**299,210**
CONTRACTUAL SERVICES								
0202	Outside Printing	41,768	41,664	21,534	39,590	39,850	39,800	
0203	Postage	51,933	57,080	34,853	56,680	55,030	54,930	
0204	Conferences & Meetings	16,594	25,970	12,553	25,050	26,040	23,530	
0205	Credit/Debit Charges	4,149	7,000	3,899	5,500	5,000	5,000	
0206	Advertising & Publication	19,951	28,090	11,720	24,000	24,070	24,070	
0207	Dues & Memberships	17,260	22,340	17,797	21,790	22,970	22,720	
0209	Maintenance of PPE/SCBA	0	2,380	0	2,380	2,420	2,420	
0210	Maintenance of Hardware	1,023	2,800	2,326	4,240	3,680	3,680	
0211	Maint of Fixed Equipment	17,338	8,200	7,467	10,000	8,200	8,200	
0212	Maint of Office Equipment	9,901	12,680	9,316	13,150	8,860	8,860	
0213	Maint of Motor Vehicles	11,683	40,290	19,669	69,400	45,850	45,850	
0214	Maintenance of Buildings	141,642	154,170	105,394	173,590	154,300	152,800	
0215	Maint of Radio Equipment	393	2,000	420	1,940	11,580	11,580	
0216	Maint of Operating Equip	5,350	25,670	10,996	22,020	20,830	20,830	
0217	Maint of Traffic Equip	12,990	8,000	3,480	8,000	9,000	9,000	
0218	Maint of Software	73,895	87,580	82,853	89,260	105,980	105,650	
0219	Maintenance of Land	5,338	15,900	17,177	21,200	15,000	14,000	
0220	Maint of Athletic Fields	1,186	2,000	4,861	4,950	2,000	2,000	
0221	Telephone	22,780	27,720	13,448	27,140	27,110	27,080	
0222	Electricity	866,590	833,000	533,931	884,890	928,340	911,440	
0223	Natural Gas	71,787	115,400	72,204	118,865	120,260	120,260	
0224	Water & Sewer	63,950	74,900	36,537	76,060	75,920	75,920	
0225	Commercial Dumpster	4,895	4,610	4,310	5,875	7,160	7,160	
0226	Storm Water	38,448	40,200	22,290	40,050	40,370	40,370	
0227	Cellular Telephone	22,119	23,520	12,331	22,680	24,550	24,280	

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF GENERAL FUND BY OBJECT CODE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CONTRACTUAL SERVICES (CONT.)								
0231	Care of Prisoners	8,337	9,000	6,024	9,000	9,000	9,000	
0232	Auditing Services	53,787	56,070	47,230	56,490	56,710	56,710	
0233	Other Services	88,452	91,140	55,226	90,760	88,870	88,870	
0234	Credit Card Payment Fees	9,074	8,800	9,659	9,700	8,800	8,800	
0235	Outside Software Services	260	1,500	4,201	9,000	9,570	9,570	
0236	Outside Services	883,746	965,040	678,522	977,670	989,890	952,310	
0237	Pest Control	3,273	4,200	2,085	4,220	4,420	4,420	
0238	Professional Services	10,741	25,430	738	14,060	27,770	27,270	
0239	Misc Insurance	793	800	1,145	1,150	1,260	1,260	
0241	Tree Planting & Landscape	17,860	17,100	15,306	17,220	17,110	16,360	
0242	Permit	1,058	1,160	802	1,170	1,170	1,170	
0243	Tipping Fees	230,922	242,000	165,699	242,000	250,000	250,000	
0244	Commercial Dumpsters	88,238	90,000	50,807	90,000	91,000	90,000	
0245	License Fees	22,540	25,810	27,553	28,070	30,320	30,320	
0246	Property & Liability Ins	64,481	86,170	69,349	86,940	90,680	90,680	
0247	Auto/Physical Damage Ins	28,806	38,080	27,047	35,250	38,080	38,080	
0248	Boiler:Machine Insurance	1,991	2,100	1,963	1,970	2,000	2,000	
0249	Collection Services	42,365	37,000	24,553	39,000	39,000	39,000	
0250	Copy Mach. Lease/Supplies	13,620	14,500	11,663	15,000	17,000	17,000	
0251	Rental	10,176	13,360	9,160	14,220	13,030	13,030	
0252	Rental of Equipment	4,015	15,280	5,506	12,240	14,850	14,850	
0254	Printer / Copies	35,962	37,260	27,506	39,090	39,630	39,300	
0255	IS Service / Internal	476,190	583,190	383,707	588,280	622,490	618,950	
0256	Neenah City Finance Ser.	0	13,350	0	13,350	13,840	13,840	
0257	Neenah City H/R Services	0	18,780	0	18,770	21,190	21,190	
0261	Misc Expenditures	20,927	21,990	16,484	22,060	22,090	22,060	
0262	Public Relations/Services	3,070	6,600	1,770	6,510	7,420	6,600	
0264	Drug & Alcohol Testing	1,509	2,800	1,138	2,500	2,500	2,500	
0265	EE Safety Compliance Acct	91	1,500	0	1,650	1,650	1,650	
0268	Connecter Cost	0	0	0	6,630	6,630	6,630	
0269	PayPal Fees	0	100	0	50	50	50	
0271	Self-Insured Direct Costs	50,000	60,000	60,000	60,000	60,000	60,000	
0280	Neenah-Menasha FireRescue	4,661,540	0	3,440,872	0	0	0	
0292	FVTC Reimbursements	0	(8,940)	0	(8,940)	(3,030)	(3,030)	
0293	Maint of Motor Veh/Fleet	250,799	243,780	213,241	247,360	252,080	252,080	
0294	Oil and Fluids/Fleet	16,589	16,760	16,973	21,480	17,500	17,500	
0295	Maint of Radio Eq/Fleet	0	60	0	30	60	60	
0296	Maint of Oper Eq/Fleet	117,593	140,350	106,959	129,950	143,010	143,010	
	CONTRACTUAL SERVICES	**8,741,768**	**4,545,284**	**6,544,254**	**4,672,200**	**4,792,010**	**4,724,520**	**179,236**
SUPPLIES & MATERIALS								
0301	Office Supplies	26,970	40,443	19,378	40,310	38,430	38,330	
0302	Inhouse Printing	978	5,410	258	1,510	3,060	3,030	
0303	Computer Operation Supply	8,794	9,680	5,904	9,410	9,590	9,560	
0305	Chemicals	1,101	2,350	1,662	1,670	2,050	2,050	
0306	Cleaning/Janitor Supplies	38,418	42,720	32,234	45,480	44,900	44,900	
0308	Books and Periodicals	7,871	10,980	6,249	10,630	11,570	11,170	
0310	Gasoline & Oil	305,212	309,210	217,528	314,380	307,590	307,590	
0311	Fixed Equipment Maint.Sup	5,234	1,600	426	1,780	1,600	1,600	
0312	Playground Maintenance	3,567	5,000	7,425	7,430	6,000	6,000	
0313	Motor Vehicle Maint Suppl	1,000	1,540	2,351	3,360	1,750	1,750	
0314	Building Maint Supplies	13,667	18,420	14,768	21,600	19,400	19,400	
0315	Land Maint Supplies	15,556	15,200	18,842	19,680	15,200	15,200	
0316	Equipment Maint Supplies	20,035	12,060	7,592	14,310	12,510	12,510	
0317	Traffic Maint. Supplies	22,509	18,000	6,925	16,000	18,000	18,000	

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF GENERAL FUND BY OBJECT CODE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SUPPLIES & MATERIALS (CONT.)								
0318	Maps and Records	272	1,000	30	900	950	950	
0319	Safety Supplies	22,473	23,808	12,562	26,150	23,490	23,490	
0320	Small Tools	6,574	9,480	4,200	9,340	9,140	8,950	
0321	Athletic Field Maint. Sup	14,241	15,000	14,126	15,000	15,000	15,000	
0323	Dog Supplies	1,133	1,530	479	1,530	1,530	1,530	
0324	Traffic Paints	3,444	3,500	978	1,500	3,000	3,000	
0326	Photography Supplies	1,699	4,190	659	2,630	4,030	4,030	
3027	Sign Materials	24,461	20,000	7,176	18,000	18,000	18,000	
3029	Targets & Ammunition	12,004	27,540	3,381	27,540	28,500	20,000	
0330	Calcium Chloride	2,656	2,500	0	0	3,000	3,000	
0331	Sand Gravel Hot/Cold Mix	25,017	20,350	9,114	20,200	20,350	20,350	
0332	Salt & Stone Chips	126,925	110,000	105,683	127,000	135,000	135,000	
0333	All Other Supplies	57,371	62,590	43,712	66,270	62,540	62,540	
0334	Other- WI Building Seals	2,078	2,100	2,108	2,110	2,100	2,100	
0335	Set Design/Construction	2,788	4,500	2,433	2,770	4,000	4,000	
0336	Concession Supplies	25,431	25,000	24,467	24,930	25,000	25,000	
0337	Tickets	69	320	410	410	340	340	
0338	Costumes	0	1,200	82	100	1,200	1,200	
0339	Tires & Tire Maintance	28,131	20,900	14,202	20,300	20,500	20,500	
0340	Library Books & Materials	295,524	295,000	211,663	295,000	313,000	304,000	
0341	Library Supplies	6,541	12,000	7,360	12,000	7,200	7,200	
0342	Tech Service Supplies	25,287	28,400	14,981	28,400	25,000	25,000	
0343	Small Program Packages	4,401	6,260	2,033	6,660	8,150	7,550	
0344	Small Equipment	16,062	33,990	14,173	32,730	32,580	30,030	
0345	Shop Supplies	2,332	1,700	1,934	2,350	1,700	1,700	
0346	Maint of Lift Station	3,238	6,000	2,109	4,000	5,000	5,000	
0347	Small Computer Hardware	13,410	19,912	25,546	30,100	20,870	14,620	
0348	Per Protective Equipment	0	21,160	0	21,160	21,490	21,490	
0350	Training Supplies	0	1,490	0	1,490	1,510	1,510	
0376	Marker/Monument Foundtion	813	1,000	3,134	3,140	1,000	1,000	
	SUPPLIES & MATERIALS	**1,195,287**	**1,275,033**	**870,277**	**1,311,260**	**1,306,820**	**1,279,170**	**4,137**
OTHER								
582	Interest on Debt	3,100	2,640	0	2,640	2,660	2,660	
	OTHER	**3,100**	**2,640**	**0**	**2,640**	**2,660**	**2,660**	**20**
PROPERTY DAMAGE								
0719	City Hall	0	0	2,342	0	0	0	
0721	Police	6,779	0	7,218	0	0	0	
0737	Public Works	353	0	0	0	0	0	
0799	Undesignated	285	20,000	0	20,000	20,000	20,000	
	PROPERTY DAMAGE	**7,417**	**20,000**	**9,560**	**20,000**	**20,000**	**20,000**	**0**

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF GENERAL FUND BY OBJECT CODE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CAPITAL OUTLAY								
8105	Motor Vehicles	100,201	135,000	135,000	135,000	211,030	0	
8108	Office Furniture & Equip.	4,287	7,490	790	6,290	7,510	6,860	
8113	Communication Equipment	2,129	3,990	135	4,880	4,920	3,920	
8114	Computer Software Outlay	0	3,480	0	3,480	14,840	10,720	
8115	Computer Hardware Outlay	0	6,090	0	4,990	14,110	8,690	
8116	Maintenance Equipment	1,700	3,500	3,113	3,500	3,500	3,500	
8117	Building Outlay	0	4,000	0	4,000	0	0	
8118	Other Facility Kennel	1,809	1,300	200	700	1,300	1,300	
8133	All Other Equipment	25,552	32,170	5,553	33,060	43,300	35,490	
8134	Computer Replacement Fund	31,412	0	0	0	0	0	
8135	Misc Replacement Fund	18,200	24,500	24,500	24,500	24,500	0	
8149	Household Purchases	0	2,980	0	2,980	3,030	3,030	
	CAPITAL OUTLAY	**185,290**	**224,500**	**169,291**	**223,380**	**328,040**	**73,510**	**(150,990)**
	TOTAL GENERAL FUND	**22,611,713**	**23,109,887**	**16,721,886**	**23,012,500**	**24,017,590**	**23,441,500**	**331,613**
							Percent Budget Change	**1.43%**

CITY OF NEENAH
2015 BUDGET
PERMANENT POSITIONS

DEPARTMENT	2014 ORIGINAL BUDGET		2014 CURRENT STAFF		2015 DEPT. REQUEST		2015 PROPOSED	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
General Government								
Office of Mayor	1.50	-	1.50	-	1.50	-	1.50	-
Department of Finance	9.00	-	9.00	-	8.00	0.67	8.00	0.67
Office of Legal & Admin.	3.50	-	3.50	-	4.50	0.60	3.50	-
Human Resources/Safety	1.00	1.33	1.00	1.47	1.00	1.47	1.00	1.47
Information Systems/GIS	6.00	-	6.00	-	6.00	-	6.00	-
City Admin. Building	0.95	-	0.95	-	0.95	-	0.95	-
Total General Government	21.95	1.33	21.95	1.47	21.95	2.74	20.95	2.14
Public Safety								
Police Department	49.00	2.17	50.00	2.17	50.00	2.67	50.00	2.67
Parking/Traffic Control	1.00	-	1.00	-	1.00	-	1.00	-
Fire	40.53	-	40.53	-	41.17	-	41.17	-
Total Public Safety	90.53	2.17	91.53	2.17	92.17	2.67	92.17	2.67
Public Works								
Engineering	7.00	-	7.00	-	7.00	-	7.00	-
City Garage	28.50	0.75	28.50	0.75	28.50	0.75	28.50	0.75
Fleet Management	5.50	-	5.50	-	5.50	-	5.50	-
Total Public Works	41.00	0.75	41.00	0.75	41.00	0.75	41.00	0.75
Community Development and Human Services								
Community Development	10.00	0.40	10.00	0.40	10.00	0.40	10.00	0.40
Total Community Develop. and Human Services	10.00	0.40	10.00	0.40	10.00	0.40	10.00	0.40
Culture and Recreation								
Library	11.05	12.47	11.05	12.53	11.05	12.53	11.05	12.53
Parks and Recreation	13.00	0.67	13.00	0.67	13.00	0.67	13.00	0.67
Total Culture and Recreation	24.05	13.14	24.05	13.20	24.05	13.20	24.05	13.20
Cemetery	2.00	-	2.00	-	2.00	-	2.00	-
Water	17.00	0.53	17.00	0.53	17.00	0.93	17.00	0.93
Municipal Court	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
TOTAL ALL PERMANENT CITY EMPLOYEES	**207.53**	**19.32**	**208.53**	**19.52**	**209.17**	**21.69**	**208.17**	**21.09**

Notes

1. Fire Department (Neenah's portion for 2015 is 60.55 * 68 = 41.17).
2. Excludes Aldermanic .
3. City Administration Building will reflect 95% for City Hall and 5% for the Library.

CITY OF NEENAH
For Fiscal Year 2014
Projected 2014 Year End Operating Budget Variances
(From Data through 9/30/14)

Projected Positive (Negative) Expenditure Variances

General Government	$17,590
Public Safety	29,653
Public Works	(5,250)
Parks and Recreation	(29,580)
Health and Welfare	110
Community Development	101,994
Library	4,910
All Other	1,960
Projected Positive (Negative) Expenditure Variance	121,387

Projected Positive (Negative) Revenue Variances

Taxes & Payment in Lieu of Taxes	(54,540)
State & Federal Revenue	20,790
Licenses, Permits and Fees	(44,560)
Special Financing	(7)
Charges for Services	5,100
Investment Income	(46,510)
Fines & Forfeitures	(42,200)
Other Revenue	13,580
Park & Recreation Revenue	23,150
Fund Transfers	75,280
Projected Positive (Negative) Revenue Variance	(49,917)
Projected 2014 Operating Surplus (Deficit) before Applied Fund Balance	$71,470

Note: 2014 General Fund Revenue Estimates include a total of $28,900 of Applied Fund Balance for expenditure carry forward within the Special Financing section. Amount above excludes $24,000 of unbudgeted Library expenditure carry forward funds.

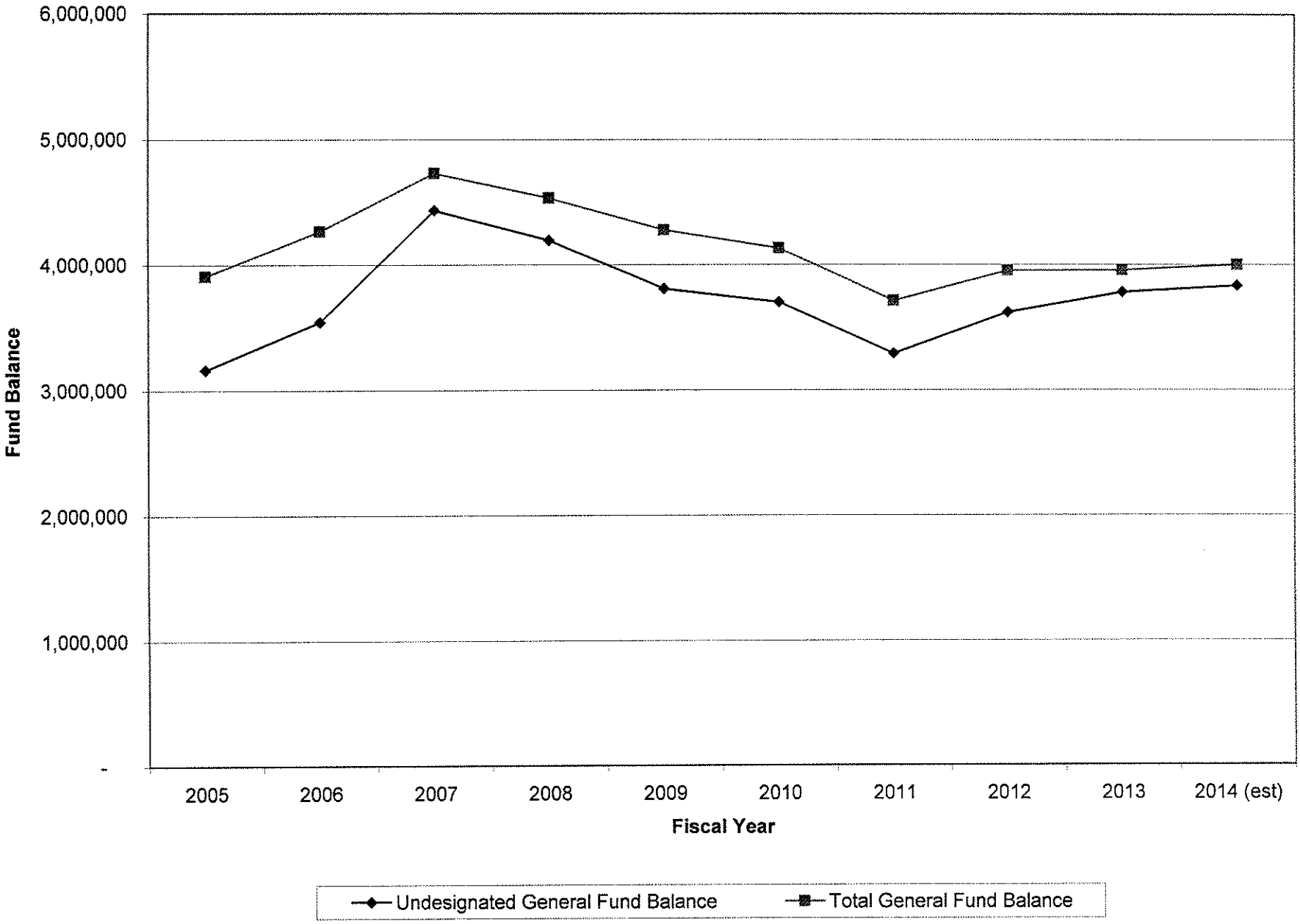
CITY OF NEENAH
HISTORY OF GENERAL FUND BALANCES
2005 - 2014

At December 31	Total Fund Balance	Designated/ Restricted	Unreserved/ Undesignated	Percent of Operating Budget
2005	3,906,854	745,780	3,161,074	15.0%
2006	4,267,709	724,316	3,543,393	16.6%
2007	4,729,497	295,662	4,433,835	20.2%
2008	4,533,345	337,506	4,195,839	18.5%
2009	4,277,614	468,247	3,809,367	17.2%
2010	4,133,715	430,025	3,703,690	16.4%
2011	3,714,025	423,310	3,290,715	14.5%
2012	3,952,958	331,657	3,621,301	15.9%
2013	3,956,713	174,678	3,782,035	16.4%
2014	(A) 3,999,823	(B) 165,050	3,834,773	16.4%

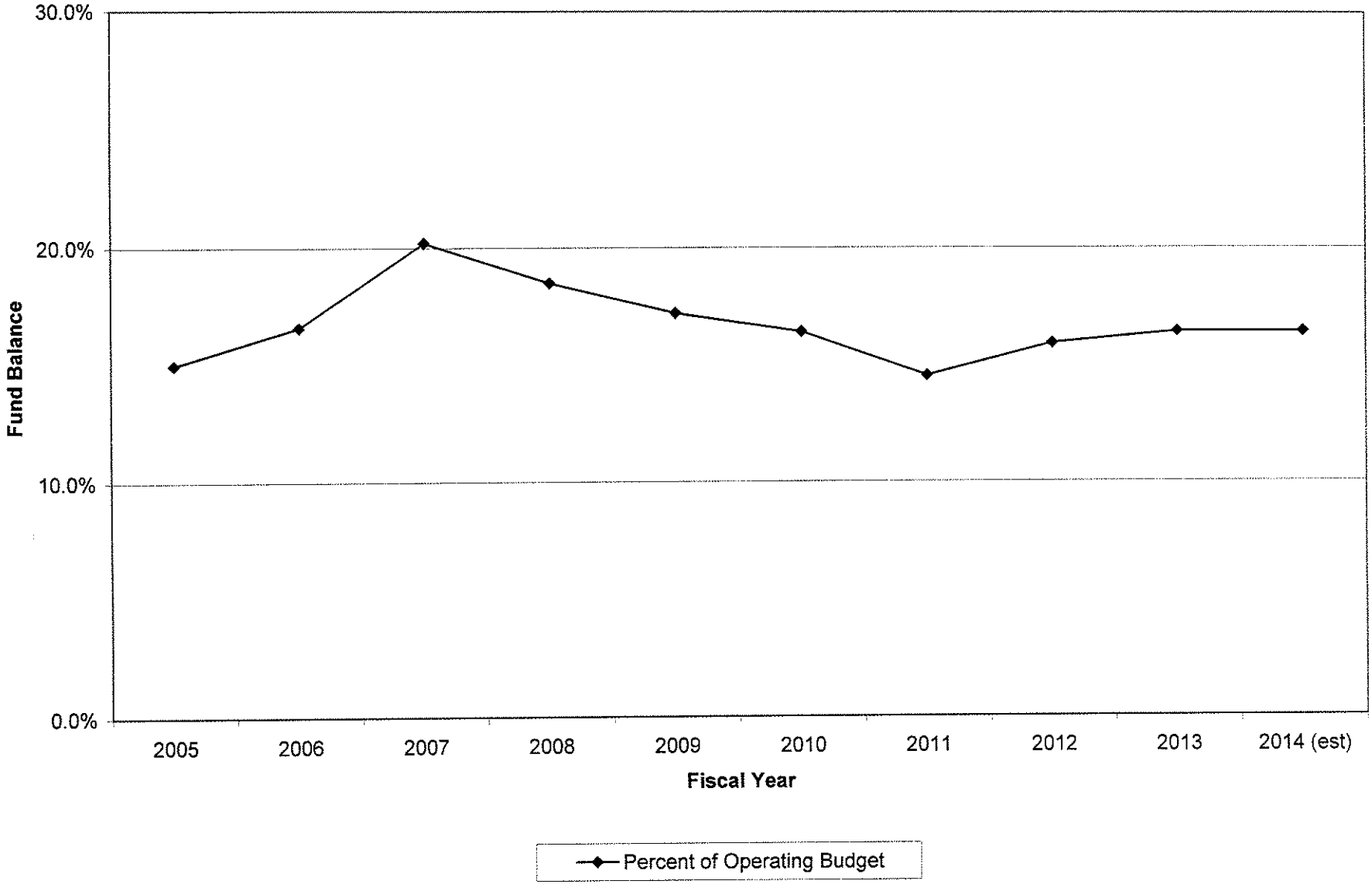
(A)	2014 Beginning Total Fund Balance	$3,956,713
	2014 Applied Fund Balance/Carryovers	(28,900)
	2014 Projected Net Unused Expenditures/ Excess Revenue Balance	71,470
	2014 Estimated Ending Total Fund Balance	$3,999,283

(B)	2015 Budget - Applied Fund Balance	$66,850
	2014 Anticipated Carryovers to 2015	18,200
	2014 Anticipated Inventory/Prepaid Items	80,000
	2014 Fund Balance Designated for 2015	$165,050

CITY OF NEENAH
History of General Fund Balances
2005-2014



CITY OF NEENAH
General Fund Undesignated Fund Balance as a % of Operating Budget
2005-2014



Payments In Lieu of Taxes

Represents the payment made to the City by the Water Utility in lieu of property taxes ("PILOT"). The formula is established by the Public Service Commission based on the Water Utility's depreciated property value and a portion of the total assessed tax rate for 2014-2015. **For 2014, that payment is estimated to remain essentially flat when compared to the previous three years.** An expenditure item in a like amount is included in the Water Utility's budget in 2015. Also included in 2015 is $12,400 in payments from other tax-exempt properties (Fox Cities Retirement Village, county housing units, Orphan Animal Rescue). The ERC Retirement Center and Labor Temple, properties previously under PILOT, are now on the tax roll. The agreement for an annual $20,000 payment from Fox Valley Energy Corp. ended in 2012. Before they announced the cessation of their operations in June of 2013, the City had been exploring information to determine under what circumstances the property would remain tax-exempt as well as the potential of a new PILOT payment agreement.

State Revenue Sharing and Aid Programs

State Shared Revenue is a combination of State sales and income taxes returned to the City based on a complex growth/per capita/tax burden formula. State Shared Revenue to the City has declined dramatically since 1983. As part of the 2011 State Budget, Shared Revenue was again dramatically reduced for 2012. **For 2015, Shared Revenue is expected to remain flat when compared to the previous three years.**

The Expenditure Restraint Payment ("ERP") is a direct levy reduction payment program based on City expenditure restraint requirements. The ERP formula is designed to assist communities whose tax rates reflect the cost of providing a full range of municipal services. Recent State budgets have reduced funding for the program. Added to the fact that more municipalities are qualifying for the program, the City's payment has diminished in recent years. **In 2015 the City's ERP payment is expected to decline $5,490, or just less than 1%**

The total of the combined State Revenue Sharing Programs of $2,082,750, which includes the Expenditure Restraint Payment, **continues to be over 51% less** than the 1983 State Shared Revenue payment of $4,285,700. **In 1983, State Shared Revenue programs funded over 45% of the City of Neenah's operating budget. State Shared Revenue programs are projected to fund just over 9% of the City's operating budget in 2015.**

Exempt Computer Aid is a State program created to replace "lost" property taxes due to the exemption of business owned computers as of January 1, 1999. This annual amount is based upon the value of computer equipment reported by City manufacturing and commercial businesses to the Department of Revenue. **For 2015, that payment is expected to be reduced by $12,140, or 9.35%.**

Federal, State, Local Aids

Includes highway maintenance aids received from the State Transportation Trust Fund (gasoline sales taxes and other automotive related fees) for street and highway maintenance. These aids are based on a prescribed cost reimbursement formula. The projected aid level of $1,119,500 is based on information provided by the Department of Transportation. Again, as part of the 2011 State Budget, transportation aids were projected to decline substantially. In 2012, the reduction equaled a 9.6% decrease. After a small decrease in 2013, transportation aids rose 2.5% in 2014, **only to decline an estimated $54,670 (4.88%) for 2015.** Also included are estimated Federal and State Mass Transit (bus subsidy) reimbursements and payments related to fire protection.

Special Financing

Includes application of surplus resulting from resources being greater than expected and expenditures being less than planned permitting reappropriation of unused taxes. Over the past several years, the City has been working to reduce its reliance on the use of general fund undesignated fund balance to finance ongoing operations. As recently as 2005, the City had budgeted the application of $550,000 of fund balance to balance the general fund budget. With the significant reductions in state aids and other revenues continuing, it has been necessary to maintain the use of reserves to balance recent budgets. The City's goal for 2012 and beyond was to reduce or eliminate the use of reserves to balance ongoing operating budgets. While the 2012 adopted budget did contemplate using $178,800 of reserves, specific concessions agreed to in Police and Fire union negotiations essentially eliminated the need to use these reserves for 2012. The 2013 budget included the use of $70,000 in reserves, while the 2014 budget completely eliminated the use of reserves to balance budgeted expenditures and revenues in the General Fund. **Despite of a very challenging budget year, a total of $66,850 of funds derived from an unneeded reserve set aside for 2014 Neenah-Menasha Fire/Rescue wages is the only use of reserves to balance the 2015 budget.**

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** Finance Operations
	Program: Revenues	**Submitted by:** Michael Easker

Licenses and Permits
Represents collections from liquor, pet, cigarette, electrical and other licenses and building, plumbing, heating, boat launching and other permits. **Taken as a whole, license and permit budgeted revenue is expected to decline $18,670, or 9.64%, in 2015.**

Health Inspection Fees
After months of study, responsibility for the City's health and sanitation related services were transferred to Winnebago County effective July 1, 2013. As such, fees for health and sanitation services have been removed from the City's budget. The responsibility for Weights and Measures has been transferred to the City's Community Development and Assessment department in 2013. **For 2015, fees have been reduced by $10,000 to $30,000 to more accurately reflect the actual cost of providing the service.**

General Government
Derived from a variety of miscellaneous services provided by administrative offices to private parties. Included are document sales, cable TV franchise fees, room tax fees, planning and zoning related fees, exempt property filing fees and other general revenues. **Based upon current trends, the City anticipates that these revenue sources overall will remain stable in 2015.**

Special Charges
These revenues are directly related to Public Works operations. They represent those portions of costs of services that are of special benefit to individual properties or property owners and billed accordingly (e.g. weed cutting and snow removal).

Public Library
Receipts from fines and rental fees. Winnebago County contributes funding for services provided residents of the Towns of Vinland, Clayton, Menasha and Neenah based upon usage. Support from Calumet County reflects the use of the library by their residents. **Overall, Library revenues are expected to increase $10,940, or 1.42% in 2015.**

Health and Welfare
After months of study, responsibility for the City's health and sanitation related services were transferred to Winnebago County effective July 1, 2012. As such, fees for health services provided to both public and private school districts have been removed from the City's budget.

Public Safety - Police Department
Receipts are from photocopies of records, damage recoveries, photo ID's as well as the sale of used police vehicles. Also included is reimbursement from the Neenah Joint School District for the Liaison Officer program. The Police Department is scheduled to replace up to ten vehicles in 2015, leading to an estimated $40,000 of used vehicle sale revenue. **Overall, total Police budgeted revenue is up $34,560, or 17%.**

Government Services
Charges for services provided by the City Finance, Legal and Human Resources and Safety departments. These services are charged to the Neenah Water, Sewer and Storm Water Utilities, Neenah-Menasha Fire Rescue and Menasha-Neenah Municipal Court. **Total revenue posted to these accounts is anticipated to increase by $18,430, or 5.71%, in 2015.**

Public Works/Sanitation
Receipts from charges to private parties for services performed, occasional rental of equipment (e.g. tractor and driver) and purchase of materials from the City. Also included are receipts from charges for the occasional special residential garbage collection. 2012 was the first year of a four-year, phased implementation plan to fully charge back to small commercial and certain multi-unit residential properties the cost of garbage collection. For 2015, those reimbursements are expected to total $83,000 in 2015, compared to $63,750 in 2014, $42,500 in 2013 and $21,800 in 2012. All metal, paper and corrugate recycling revenues are recorded in the Recycling Special Revenue Fund. **Overall, budgeted revenue is expected to increase $9,270, or 8.27%, in 2015.**

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** Finance Operations
	Program: Revenues	**Submitted by:** Michael Easker

Oak Hill Cemetery
Burial service fees, sales of lots, reimbursement for the care of veterans' lots and interest earned from Perpetual Care Fund investments. Since 2013, revenue has been categorized to provide greater detail as to the source of revenue. **For 2015, cemetery revenues are anticipated to decrease $6,000, or 5.95%.**

*** Note: Mayor's Proposed Budget includes $35,000 under Miscellaneous Revenue for net revenue generated from a potential consolidation in which the City that would provide services to the adjoining St Margaret Cemetery.**

Investment Income
Investment income is generated from delinquent tax payments, special assessments paid on the installment basis and from idle cash available for investment. As with other revenues, the economic downturn and subsequent drop in interest rates continues to have a dramatic affect on investment interest income. Due mostly to a lack of viable investment options, actual results for 2014 are expected to be approximately $60,000 less than the budget of $240,000. Investment income revenue is being budgeted at $200,000 for 2015. Also included is the seventh of twenty annual payments by the Water Utility to the City for funds advanced to create the Utility. This payment replaces the previous dividend payment by the Water Utility. **Taken as a whole, budgeted revenue for investment income in 2015 is down $26,000, or 7.92%.**

Fines and Forfeitures
Collections for City ordinance violations and other misdemeanors covered by City Code and State Statute collected by Menasha-Neenah Municipal Court. Despite enhanced collection efforts, the economic downturn continues to create a difficult collection environment. Also includes false alarm fees from residential and commercial security systems. **Based on current trends, the City is budgeting $21,000 (14.29%) less in revenue for 2015 .**

Property Damage Recovery
Series of revenue accounts to record the receipt of insurance reimbursements for damage to City property.

Reimbursements
This category includes the workers compensation insurance premium refund and employment practices liability insurance premium refund from Cities and Villages Mutual Insurance Company (CVMIC). Other governmental entities (school, County, FVTC, State) reimbursement for property taxes refunded or rescinded. Reimbursement from the City of Menasha for administrative costs of the Neenah-Menasha Dial-A-Ride Program. Also included is the fifth year of an anticipated annual dividend reflecting the City's ownership stake in CVMIC. New in 2015 is the rebate revenue being generated through the City's recently implemented P-Card purchasing program. **Total Reimbursement revenue is expected to increase $15,050 (12.54%) in 2015.**

Rental
Revenue from the leasing and rental of real property or building space (e.g., Cecil Street garage, fire station bay, communication towers at the Police Department and recently purchased industrial park land from the Town of Neenah). Starting in 2013, Winnebago County began renting space to staff the northern satellite office of the newly consolidated health department at an estimated annual payment of $16,500. **Overall revenue in this category is expected to rise $5,250, or 5.36% in 2015.**

Sale of City Properties
Casual sales of real estate, equipment and other property no longer used by the City. Vehicle sale revenue is accounted for in individual department's revenue accounts.

Other Revenue
Miscellaneous general government revenue including photocopy fees and employee health insurance contributions. Employee health insurance contributions are expected to increase due to an anticipated 5% increase in health premiums for 2015. **Budget-to-budget, increases total $13,000, or 4.26%.**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Finance Operations
Program: Revenues	**Submitted by:** Michael Easker

Parks and Recreation
Participant revenues from the various recreational programs, including rentals of park shelter facilities, fees for various adult and youth recreation programs, Riverside Players ticket sales, pool fees and recreation building revenue. **The total estimated revenue budget-to-budget increase for 2015 is $10,600, or 1.66%.**

Interfund Transfers
Interfund transfers are resources available to the Operating Budget from "other funds" for a variety of purposes. For example, the Housing Fund partially reimburses the General Fund for Community Development salaries incurred on housing programs. The Tax Incremental District Funds reimburse the General Fund for administrative costs and interest obligations for TIF Special Revenue Fund deficits, plus any other advances that have been made.

The transfer from the Sewer Fund Maintenance and Overhead is reimbursement for costs incurred for engineering and administration for services provided to the Sanitary Sewer Utility in accordance with the fee structure adopted in 1991. Similarly, the transfer from the Storm Water Management Fund is reimbursement for costs incurred for engineering and administration for services provided to the Storm Water Utility in accordance with the fee structure adopted in 2003. The transfer from the Parking Fund is for the costs incurred by the Police and Public Works Departments and administration costs for services provided to the Parking Utility. The transfer from the Recycling Fund is for engineering and administrative costs incurred by the Public Works and other departments. The Industrial Development Fund transfer includes reimbursement for administrative costs incurred for economic development planning and area wide storm water management studies. Included is a $100,000 transfer for the Benefit Accrual Fund health insurance reserve to help offset the cost of employee health insurance coverage in 2015, $100,000 less than in 2014. Also included is a $40,000 transfer from anticipated reserves in the I/S Internal Service Fund. 2015 is the third year of the estimated transfer of the City of Neenah share of unspent 2014 budgeted funds from the operation of the Neenah-Menasha Fire Rescue. **Overall, fund transfers for 2015 are budgeted to decrease $36,200, or 1.82% from the 2014 budgeted amount.**

CITY OF NEENAH
2015 OPERATING BUDGET
REVENUE SUMMARY

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
Property Taxes	12,198,654	12,515,050	12,515,292	12,515,300	13,518,470	12,808,830	293,780
Taxes & Payment in Lieu	1,105,551	1,146,900	12,331	1,092,110	1,105,330	1,105,330	(41,570)
State Revenues	2,244,485	2,218,700	922,323	2,218,520	2,202,450	2,202,450	(16,250)
State & Federal Aids	1,439,580	1,447,200	950,602	1,468,170	1,421,550	1,421,550	(25,650)
Special Financing	85,120	28,907	28,900	28,900	11,500	85,050	56,143
License Revenue	63,265	66,720	56,235	64,540	66,820	66,820	100
Permits Revenue	213,906	193,750	140,473	159,470	175,080	175,080	(18,670)
Health Inspection Fees	34,295	40,000	29,450	31,500	30,000	30,000	(10,000)
General Gov't Revenues	342,237	391,230	203,625	391,630	393,680	393,680	2,450
Special Charges	15,305	13,000	9,050	10,100	11,100	11,100	(1,900)
Public Library	755,443	772,280	588,474	779,850	783,220	783,220	10,940
Police Revenue	216,735	203,240	144,190	200,300	237,800	237,800	34,560
Public Safety Revenue	316,100	322,540	242,655	322,540	340,970	340,970	18,430
Public Works	139,963	112,150	89,034	106,520	121,420	121,420	9,270
Oak Hill Cemetery Revenue	113,920	100,800	86,360	109,800	94,800	129,800	29,000
Investment Income	37,506	328,270	197,812	281,760	302,270	302,270	(26,000)
Fines & Forfeitures	108,058	147,000	72,090	104,800	126,000	126,000	(21,000)
Property Damage Recovery	21,225	20,000	5,346	20,000	20,000	20,000	0
Reimbursements	118,952	120,050	44,450	120,060	135,100	135,100	15,050
Ground Lease Payment	93,042	97,900	88,594	112,950	103,150	103,150	5,250
Sale of City Properties	51,372	2,100	84	2,100	2,100	2,100	0
Other Revenue	288,170	305,250	205,527	303,280	318,250	318,250	13,000
Contributions	600	700	0	700	700	700	0
Community Fest	14,423	13,800	14,283	14,290	14,000	14,000	200
General Receipts	838	780	2,372	2,220	870	870	90
Adult Program Revenue	37,863	42,360	33,170	38,050	37,700	37,700	(4,660)
Youth Program Revenue	34,488	34,580	48,079	52,550	37,370	37,370	2,790
Municipal Pool Revenue	173,368	182,100	175,066	177,590	188,590	188,590	6,490
Independent Programs	52,896	54,390	53,059	54,480	54,480	54,480	90
Playground Progrm Revenue	90,610	84,470	97,857	97,950	97,470	97,470	13,000
Other Park & Rec Revenue	1,616	1,500	1,070	1,150	1,700	1,700	200
Riverside Players	28,810	29,980	27,370	28,120	29,980	29,980	0
Parks Revenue	98,439	93,390	91,400	94,590	91,790	91,790	(1,600)
Fund Transfers	2,175,485	1,978,800	1,466,552	2,054,080	1,941,880	1,966,880	(11,920)
TOTAL REVENUES	**22,712,320**	**23,109,887**	**18,643,175**	**23,059,970**	**24,017,590**	**23,441,500**	**331,613**
						Percent Budget Change	**1.43%**

CITY OF NEENAH
2015 OPERATING BUDGET
REVENUE DETAIL

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PROPERTY TAXES							
Property Taxes	12,198,654	12,515,050	12,515,046	12,515,050	13,518,470	12,808,830	
Taxes Not on Tax Roll	0	0	246	250	0	0	
PROPERTY TAXES	**12,198,654**	**12,515,050**	**12,515,292**	**12,515,300**	**13,518,470**	**12,808,830**	**293,780**
PAYMENTS IN LIEU OF TAXES							
Water Utility	1,093,330	1,134,500	0	1,079,710	1,092,930	1,092,930	
Fox-City Ret Village Home	6,000	6,000	6,000	6,000	6,000	6,000	
Winnebago County Housing	5,821	6,000	5,931	6,000	6,000	6,000	
Fox Vally Energy	0	0	0	0	0	0	
Orphan Animal Rescue	400	400	400	400	400	400	
PAYMENTS IN LIEU OF TAXES	**1,105,551**	**1,146,900**	**12,331**	**1,092,110**	**1,105,330**	**1,105,330**	**(41,570)**
STATE SHARED REVENUES							
State Shared Revenue	1,525,472	1,524,920	228,739	1,524,930	1,526,500	1,526,500	
Expend Restraint Program	561,066	561,740	561,739	561,740	556,250	556,250	
Computer Exempt Credit	157,947	132,040	131,845	131,850	119,700	119,700	
STATE SHARED REVENUES	**2,244,485**	**2,218,700**	**922,323**	**2,218,520**	**2,202,450**	**2,202,450**	**(16,250)**
STATE & FEDERAL AIDS							
Mass Transit Subsidy	276,108	255,850	30,117	267,430	278,440	278,440	
Highway Maintenance Aids	1,091,803	1,119,500	839,253	1,119,500	1,064,830	1,064,830	
Fire Protect Ins Prem Ref	67,843	68,000	77,952	77,960	75,000	75,000	
Fire Fuel Tank Reimburse	3,826	3,850	3,280	3,280	3,280	3,280	
STATE & FEDERAL AIDS	**1,439,580**	**1,447,200**	**950,602**	**1,468,170**	**1,421,550**	**1,421,550**	**(25,650)**
SPECIAL FINANCING							
Applied Fund Balance	70,000	0	0	0	0	66,850	
Appl Carryover Balance	15,120	28,907	28,900	28,900	11,500	18,200	
SPECIAL FINANCING	**85,120**	**28,907**	**28,900**	**28,900**	**11,500**	**85,050**	**56,143**
LICENSE REVENUE							
Liquor and Bev License	22,333	24,000	21,500	22,000	23,000	23,000	
Operator License	14,645	13,000	14,775	15,000	15,000	15,000	
Cigarette License	2,910	2,500	2,900	2,900	3,000	3,000	
Well License	25	20	0	20	20	20	
Electrical Cont License	2,845	5,000	214	220	0	0	
Heating License	3,420	2,000	380	2,500	2,500	2,500	
Pet License	14,334	10,500	7,422	12,000	13,000	13,000	
Amusement Device License	2,600	9,600	8,780	9,600	10,000	10,000	
Rooming House License	50	0	100	100	100	100	
Miscellaneous License	103	100	165	200	200	200	
LICENSE REVENUE	**63,265**	**66,720**	**56,236**	**64,540**	**66,820**	**66,820**	**100**
PERMITS REVENUE							
Building Permits	114,108	105,000	60,501	70,000	85,000	85,000	
Electrical Permits	21,594	25,000	22,638	25,000	25,000	25,000	
Plumbing Permits	23,409	21,000	19,126	21,000	21,000	21,000	
Parking Lot Const. Permit	450	500	500	500	0	0	
Heating Permits	32,435	22,000	18,327	22,000	22,000	22,000	
Home Occupation Permits	0	50	0	0	50	50	
Dance Permit	200	200	125	130	130	130	
Street Use Permit	1,500	1,200	825	1,200	1,200	1,200	
Parking Lot Const Permits	0	500	0	0	500	500	
Fuel Storage Tank	2,210	1,300	540	1,300	1,300	1,300	
Sprinkler Permits	1,525	1,000	1,037	1,040	1,000	1,000	
Fire Pit Permit	15,090	15,000	15,750	16,000	16,500	16,500	
All Other Permits	1,385	1,000	1,105	1,300	1,400	1,400	
PERMITS REVENUE	**213,906**	**193,750**	**140,474**	**159,470**	**175,080**	**175,080**	**(18,670)**

CITY OF NEENAH
2015 OPERATING BUDGET
REVENUE DETAIL

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
HEALTH INSPECTION FEES							
Weights & Measures	34,295	40,000	29,450	31,500	30,000	30,000	
HEALTH INSPECTION FEES	**34,295**	**40,000**	**29,450**	**31,500**	**30,000**	**30,000**	**(10,000)**
GENERAL GOVERNMENT REVENUES							
Special Use Fees	0	0	325	330	400	400	
Board of Appeals	0	250	125	370	400	400	
Rezoning Deposits	0	600	300	600	300	300	
Publication Fees	1,298	1,700	1,166	1,200	1,200	1,200	
Real Property Status Fees	20,500	20,000	19,140	23,000	24,000	24,000	
Cable TV Franchise Fee	302,795	350,000	170,572	350,000	350,000	350,000	
Hotel Room Tax Admin Fee	11,934	12,000	8,347	12,000	12,000	12,000	
Com Devel Document Sales	75	80	110	110	80	80	
Site Plan Review Fee	3,515	5,000	1,120	1,500	2,500	2,500	
Plat Review Fees/Annex	2,100	1,000	1,800	1,800	2,000	2,000	
Project Plan Review Fees	0	300	200	300	300	300	
Exempt Prop Filing Fees	20	300	420	420	500	500	
GENERAL GOV'T REVENUES	**342,237**	**391,230**	**203,625**	**391,630**	**393,680**	**393,680**	**2,450**
SPECIAL CHARGES							
Snow Removal Charges	6,405	3,000	1,575	2,500	3,000	3,000	
Weed Cutting Charges	8,900	9,000	7,475	7,500	8,000	8,000	
All Other Special Charges	0	1,000	0	100	100	100	
SPECIAL CHARGES	**15,305**	**13,000**	**9,050**	**10,100**	**11,100**	**11,100**	**(1,900)**
PUBLIC LIBRARY							
Library Receipts	38,417	32,000	28,986	39,000	39,000	39,000	
Coffee Sales	0	0	545	800	1,200	1,200	
Copier/Printer Fees	13,190	15,000	10,049	14,000	15,000	15,000	
Lost/Damaged Materials	7,991	7,600	6,133	7,600	7,800	7,800	
Sale of Library Property	211	0	766	770	0	0	
Winnebago County	671,613	698,900	524,174	698,900	699,700	699,700	
Calumet County	19,826	14,460	14,459	14,460	16,420	16,420	
Fond Du Lac County	649	820	815	820	500	500	
Waushara County	767	0	0	0	0	0	
Collection Fee Charges	2,779	3,500	2,547	3,500	3,600	3,600	
PUBLIC LIBRARY	**755,443**	**772,280**	**588,474**	**779,850**	**783,220**	**783,220**	**10,940**
PUBLIC SAFETY REVENUE							
Police Sundry Revenues	2,784	3,000	1,396	2,500	3,000	3,000	
Photo ID's	952	700	520	700	700	700	
Sch Dist Liaison Program	189,602	195,540	140,274	194,100	194,100	194,100	
Vehicle Sales	23,196	4,000	0	1,000	40,000	40,000	
Crossing Guard Charges	0	0	2,000	2,000	0	0	
Sales of Police Property	201	0	0	0	0	0	
PUBLIC SAFETY REVENUE	**216,735**	**203,240**	**144,190**	**200,300**	**237,800**	**237,800**	**34,560**
GENERAL GOV'T SERVICES							
Utility Billing/Finance	163,477	161,750	121,313	161,750	162,200	162,200	
Water Utility/Finance Ser	61,593	64,880	48,660	64,880	77,620	77,620	
Water Utility/HR & Safety	12,151	12,330	9,248	12,330	12,700	12,700	
Water Utility/Legal &Adm.	21,499	21,540	16,155	21,540	22,200	22,200	
Joint Fire/Finance Ser	21,800	22,400	16,800	22,400	22,850	22,850	
Joint Fire/HR & Safety	27,880	31,500	23,625	31,500	35,000	35,000	
Joint Fire/Fiber Lease	4,800	5,140	3,855	5,140	5,300	5,300	
Muni Ct Bldg use/Menasha	2,900	3,000	3,000	3,000	3,100	3,100	
GENERAL GOV'T SERVICES	**316,100**	**322,540**	**242,656**	**322,540**	**340,970**	**340,970**	**18,430**

CITY OF NEENAH
2015 OPERATING BUDGET
REVENUE DETAIL

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
STREET & HIGHWAY REVENUE							
Misc Equipment Rental	1,843	1,500	734	1,000	1,000	1,000	
Misc Service Revenue	3,923	2,000	657	2,000	2,000	2,000	
Other S & H Receipts	20	100	0	0	20	20	
Recoveries fm Damaged Prp	17,895	8,000	7,359	8,000	8,000	8,000	
Sale of City Materials	8	500	0	100	300	300	
Street Excavation Charges	70,209	35,000	29,513	29,520	25,000	25,000	
Restitution	40	300	21	50	100	100	
Special Garbage Collectn	2,000	1,000	2,078	2,100	2,000	2,000	
Commercial Dumpsters	44,025	63,750	48,672	63,750	83,000	83,000	
STREET & HIGHWAY REVENUE	**139,963**	**112,150**	**89,034**	**106,520**	**121,420**	**121,420**	**9,270**
OAK HILL CEMETERY REVENUE							
Cemetery Misc. Revenue	385	800	660	800	800	35,800	
Lot Sale Revenue	41,678	25,000	25,845	26,000	25,000	25,000	
Transfer fm Perp Care-Int	11,738	15,000	6,105	15,000	15,000	15,000	
Veterans Care Reimbursem	2,924	3,000	2,990	3,000	3,000	3,000	
Grave Openings	50,960	50,000	31,350	45,000	45,000	45,000	
Foundation/Marker Charges	6,235	7,000	19,410	20,000	6,000	6,000	
OAK HILL CEMETERY REVENUE	**113,920**	**100,800**	**86,360**	**109,800**	**94,800**	**129,800**	**29,000**
INTEREST INCOME							
Interest on Investments	153,560	240,000	109,268	180,000	200,000	200,000	
Interest on Taxes	24,557	26,000	39,483	39,490	40,000	40,000	
Interest from Water Dept	32,274	32,270	24,206	32,270	32,270	32,270	
Interest on Market Apprec	(197,651)	0	0	0	0	0	
Interest Revl Fund Assmts	24,766	30,000	24,856	30,000	30,000	30,000	
INTEREST INCOME	**37,506**	**328,270**	**197,813**	**281,760**	**302,270**	**302,270**	**(26,000)**
FINES & FORFEITURES							
Neenah Court Fines	3,119	5,000	1,887	3,000	3,000	3,000	
Municipal Courts Fines	104,364	140,000	68,628	100,000	120,000	120,000	
False Alarms	575	2,000	775	1,000	2,000	2,000	
Fire Re-Inspection Fees	0	0	800	800	1,000	1,000	
FINE & FORFEITURES	**108,058**	**147,000**	**72,090**	**104,800**	**126,000**	**126,000**	**(21,000)**
PROPERTY DAMAGE RECOVERY							
Police	21,225	0	4,004	4,010	0	0	
Public Works	0	20,000	0	14,640	20,000	20,000	
Community Development	0	0	1,342	1,350	0	0	
PROPERTY DAMAGE RECOVERY	**21,225**	**20,000**	**5,346**	**20,000**	**20,000**	**20,000**	**0**
REIMBURSEMENTS							
Workers Compensation	75,656	75,600	0	75,600	75,000	75,000	
Emp Practices Liab Ins.	4,009	3,970	3,970	3,970	4,470	4,470	
Auto/Physical Damage Ins.	3,574	3,600	3,604	3,610	4,300	4,300	
Local Governments	1,200	1,200	1,200	1,200	1,200	1,200	
CVMIC Liability Dividend	34,513	35,680	35,676	35,680	40,130	40,130	
P-Card Rebate	0	0	0	0	10,000	10,000	
REIMBURSEMENTS	**118,952**	**120,050**	**44,450**	**120,060**	**135,100**	**135,100**	**15,050**
LEASE/RENTAL REVENUE							
Adm Bld Water Utility	8,650	8,900	6,675	8,900	9,150	9,150	
Winnebago County	16,476	16,500	13,730	16,500	16,500	16,500	
City Garage Rentals	6,864	7,000	5,428	7,000	7,000	7,000	
Communication Tower Rent	60,402	65,000	62,211	80,000	70,000	70,000	
Dumpster Rental Agreement	650	500	550	550	500	500	
LEASE/RENTAL REVENUE	**93,042**	**97,900**	**88,594**	**112,950**	**103,150**	**103,150**	**5,250**

CITY OF NEENAH
2015 OPERATING BUDGET
REVENUE DETAIL

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SALE OF CITY PROPERTIES							
Bicycle Sales	87	100	84	100	100	100	
Misc Sales of City Prop	51,285	2,000	0	2,000	2,000	2,000	
SALE OF CITY PROPERTIES	**51,372**	**2,100**	**84**	**2,100**	**2,100**	**2,100**	**0**
OTHER REVENUE							
Commercial Dumpsters	330	200	226	230	200	200	
Miscellaneous Revenue	1,786	5,000	1,628	3,000	3,000	3,000	
Emp Health Ins Contributi	286,010	300,000	203,645	300,000	315,000	315,000	
Sales Tax	44	50	28	50	50	50	
OTHER REVENUE	**288,170**	**305,250**	**205,527**	**303,280**	**318,250**	**318,250**	**13,000**
CONTRIBUTIONS							
Harbor Commission	600	700	0	700	700	700	
CONTRIBUTIONS	**600**	**700**	**0**	**700**	**700**	**700**	**0**
OTHER SPEC EVENTS-COMMUNITYFEST							
Vender Fees	4,423	3,800	4,283	4,290	4,000	4,000	
Contributions	10,000	10,000	10,000	10,000	10,000	10,000	
OTHER SPEC EVENTS-COM. FEST	**14,423**	**13,800**	**14,283**	**14,290**	**14,000**	**14,000**	**200**
GENERAL RECEIPTS-PARKS/REC							
Sun Shine Program	213	500	225	230	220	220	
Non-Taxable Concessions	196	0	50	200	200	200	
Work Permits	2,530	2,110	4,130	4,130	3,000	3,000	
Work Permit State Payment	(2,558)	(2,170)	(2,685)	(3,000)	(3,000)	(3,000)	
Sales Tax	60	40	56	60	60	60	
WPRA Ticket Money Collect	12,488	11,000	14,107	14,110	12,490	12,490	
WPRA Ticket Money Payment	(12,091)	(10,700)	(13,510)	(13,510)	(12,100)	(12,100)	
GENERAL RECEIPTS-PARKS/REC	**838**	**780**	**2,373**	**2,220**	**870**	**870**	**90**
ADULT PROGRAM REVENUE							
Fitness Receipts	21,680	23,800	18,197	22,400	22,400	22,400	
Golf Lessons	720	720	1,380	1,380	1,380	1,380	
Softball-Team Reg	10,300	12,110	9,493	9,500	9,500	9,500	
Volleyball-Team Reg	99	0	0	0	0	0	
Kickball	1,890	2,480	1,667	1,890	1,890	1,890	
Open Gym	960	1,270	527	960	960	960	
Volleyball-Summr Team Fee	943	940	1,156	1,160	940	940	
Tennis Instruction	1,271	1,040	751	760	630	630	
ADULT PROGRAM REVENUE	**37,863**	**42,360**	**33,171**	**38,050**	**37,700**	**37,700**	**(4,660)**
YOUTH PROGRAM REVENUE							
Operation Recreation	3,122	3,390	3,507	3,510	3,490	3,490	
Children's Playtime	25,082	24,900	40,004	42,700	27,540	27,540	
Quick Start Tennis	1,457	1,360	702	1,240	1,240	1,240	
Start Smart	434	560	500	800	800	800	
Special Events	4,393	4,370	3,366	4,300	4,300	4,300	
YOUTH PROGRAM REVENUE	**34,488**	**34,580**	**48,079**	**52,550**	**37,370**	**37,370**	**2,790**
POOL & REC BLDG REVENUE							
Taxable Concessions	36,785	40,000	33,437	35,000	40,000	40,000	
Pool-Daily Receipts	47,015	56,000	49,314	50,000	56,000	56,000	
Pool-Season Pass Receipts	45,245	45,200	47,770	47,770	47,770	47,770	
Swim Lessons Receipts	44,078	40,500	44,338	44,570	44,570	44,570	
Locker Rental	245	400	208	250	250	250	
POOL & REC BLDG REVENUE	**173,368**	**182,100**	**175,067**	**177,590**	**188,590**	**188,590**	**6,490**

CITY OF NEENAH
2015 OPERATING BUDGET
REVENUE DETAIL

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
INDEPENDENT PROGRAM REVENUE							
Sports Clinics	32,275	32,000	33,733	33,810	33,810	33,810	
Dance Lessons	20,621	22,390	19,326	20,670	20,670	20,670	
INDEPENDENT PROGRAM REV	**52,896**	**54,390**	**53,059**	**54,480**	**54,480**	**54,480**	**90**
PLAYGROUND PROGRAM REVENUE							
Archery	1,511	1,800	1,494	1,540	1,540	1,540	
Baseball	1,296	1,300	1,556	1,560	1,560	1,560	
Crafts	936	940	1,096	1,100	1,060	1,060	
Operation Recreation	65,651	60,000	72,397	72,400	72,200	72,200	
Adventure	2,177	2,110	2,840	2,840	2,840	2,840	
Drama	0	0	0	0	0	0	
Golf	805	810	980	980	980	980	
Gymnastics	420	440	0	0	0	0	
Nature Force	513	520	1,690	1,690	1,680	1,680	
Special Events	4,718	3,940	2,491	2,500	2,300	2,300	
Soccer Instruction	1,308	1,310	1,433	1,440	1,430	1,430	
Tennis	7,145	7,170	7,192	7,200	7,190	7,190	
Tennis-Accelerated	1,590	1,590	1,650	1,650	1,650	1,650	
Tot Lot	1,840	1,840	2,184	2,190	2,180	2,180	
TOT Sports	700	700	855	860	860	860	
PLAYGROUND PROGRAM REV	**90,610**	**84,470**	**97,858**	**97,950**	**97,470**	**97,470**	**13,000**
OTHER PARKS & REC REVENUE							
Doty Cabin	314	300	298	300	300	300	
Classic Boat Show Revenue	345	300	50	50	500	500	
Ice-Rink Taxable Concess	257	200	123	200	200	200	
Community Band	700	700	600	600	700	700	
OTHER PARKS & REC REVENUE	**1,616**	**1,500**	**1,071**	**1,150**	**1,700**	**1,700**	**200**
RIVERSIDE PLAYERS							
Riverside Tickets	24,037	25,000	23,743	24,350 E	25,000	25,000	
Other Revenues	1,989	2,020	2,080	2,200	2,020	2,020	
Taxable Concessions	2,784	2,960	1,547	1,570	2,960	2,960	
RIVERSIDE PLAYERS	**28,810**	**29,980**	**27,370**	**28,120**	**29,980**	**29,980**	**0**
PARKS REVENUE							
Rentals - Showmobile	0	0	95	100	100	100	
Rentals - Picnic Kits	136	100	125	150	150	150	
Rentals - Shattuck	367	300	138	140	100	100	
Vandalism Reimbursement	438	0	0	0	0	0	
Facility Leases	11,385	13,250	16,030	16,030	14,300	14,300	
Facility User Fees	2,567	2,600	862	2,600	2,600	2,600	
Rentals - Green Park	343	500	300	300	500	500	
Rentals - Memorial Park	3,357	2,800	3,934	3,940	3,300	3,300	
Rentals - Gazebo	671	500	617	620	590	590	
Rentals - Riverside Park	3,125	2,500	2,233	2,500	2,500	2,500	
Rentals - Washington Park	4,314	4,200	4,656	4,660	4,200	4,200	
Rentals -Whiting Boathse	23,145	18,000	16,910	18,000	18,000	18,000	
Rentals - Southview Park	10	20	220	220	20	20	
Rentals -Memorial Pk Open	305	200	379	380	280	280	
Rental-Shattuck BoatStall	8,590	9,500	7,679	7,680	8,700	8,700	
Rentals - Doty Park	1,136	920	980	980	850	850	
Rentals - Miller Park	10	20	0	0	20	20	
Rental - Great Northern	248	140	226	230	190	190	
Rentals - Douglas Park	10	0	38	40	20	20	
Rentals-Memorial LG Room	8,695	6,500	6,467	6,500	6,500	6,500	
Rental-Memorial SM Room	1,662	1,300	1,076	1,080	850	850	
Herb & Dolly Smith Park	19	40	40	40	20	20	
Boat Launch User Fees	27,906	30,000	28,395	28,400	28,000	28,000	
PARKS REVENUE	**98,439**	**93,390**	**91,400**	**94,590**	**91,790**	**91,790**	**(1,600)**

CITY OF NEENAH
2015 OPERATING BUDGET
REVENUE DETAIL

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
FUND TRANSFERS							
Trnf from Equipment Fund	185,290	0	0	0	0	0	
Fleet Management	54,497	30,000	22,500	30,000	0	0	
Benefit Accrual Fund	250,000	200,000	150,000	200,000	100,000	100,000	
Information Systems	61,909	40,000	30,000	40,000	40,000	65,000	
Parking Fund	124,804	112,850	84,638	133,820	136,930	136,930	
Sewer Fd Maintenance	312,183	374,460	280,845	346,720	372,460	372,460	
Sewer Fd Admin	354,019	403,710	302,783	370,940	434,380	434,380	
Storm Water Management	371,113	390,000	292,500	363,250	378,450	378,450	
Cemetery Perp Care	5,000	5,000	3,750	5,000	5,000	5,000	
Trans fm Public Safety Tr	12,343	11,390	11,390	11,390	11,460	11,460	
Industrial Devel Fund	10,000	5,000	3,750	5,000	5,000	5,000	
TIF #5 Administrative Chg	62,600	61,600	47,200	61,000	61,000	61,000	
TIF #5 Interest Charge	108	2,000	411	2,000	1,800	1,800	
TIF #6 Administrative Chg	46,100	45,100	34,825	46,000	46,000	46,000	
TIF #6 Interest Charges	1,383	1,500	0	2,500	2,000	2,000	
Transfer From TIF # 7	79,100	78,100	59,575	91,000	91,000	91,000	
TIF #8 Administrative Chg	79,100	78,100	59,575	91,000	91,000	91,000	
TIF #8 Interest	5,138	12,500	3,129	12,500	13,000	13,000	
TIF #9 Administrative Chg	0	0	0	0	30,000	30,000	
Recycling Fund	52,420	22,090	16,568	22,090	22,000	22,000	
Small Business Loan Fd	10,000	5,000	3,750	5,000	5,000	5,000	
Housing Fund	35,000	35,000	26,250	35,000	35,000	35,000	
CDBG Funds	17,534	30,000	32,905	32,900	35,000	35,000	
Joint Municipal Court	286	400	210	400	400	400	
Neenah Menasha Fire Rescu	45,558	35,000	0	146,570	25,000	25,000	
FUND TRANSFERS	**2,175,485**	**1,978,800**	**1,466,554**	**2,054,080**	**1,941,880**	**1,966,880**	**(11,920)**
TOTAL REVENUES	**22,712,320**	**23,109,887**	**18,643,186**	**23,059,970**	**24,017,590**	**23,441,500**	**331,613**
						Percent Budget Change	**1.43%**

FEES FOR SERVICES SCHEDULE

Res. No. 7185 adopted April 5, 2006 effective with the new Code of Ordinances of the City of Neenah, May 1, 2006.
This document contains updated fee information through May 7, 2014 Resolution No. 2014-10:

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
GENERAL FEES				
Notary Service	No Charge		§137.01(9)	Res. No. 7170
Copies/Open Records Requests	25¢ 1st page		§19.35(3)	Res. No. 7170
	15¢ Add'l pages		§19.35(3)	Res. No. 7170
Tapes/Other Media	Actual Cost	Materials/Reproduction	§19.35(3)(a)	Res. No. 7170
Maps	Actual Cost of Reproduction		§19.35(3)(a)	Res. No. 7170
Mail & Shipping of Records Request	Actual Cost of Mailing		§19.35(3)(d)	Res. No. 7170
Prepayment of Records Request	Cost of reproduction	Only if total charge exceeds $5	§19.35(3)(f)	Res. No. 7170
Cost to Locate Records	$25.00/hr	If locate cost exceeds $50	§19.35(3)(c)	Res. No. 7170
CLERK				
LICENSES				
Liquor				
Class A Malt	$200	Annual – expires 6/30 (pro-rated)	§125.25(4)	Ord. No. 1234
Class A Liquor	$400	Annual – expires 6/30 (pro-rated)	§125.51(2)(d)	Ord. No. 1234
Class B Malt	$100	Annual – expires 6/30 (pro-rated)	§125.26(4)	Ord. No. 1234
Class B Liquor	$350	Annual – expires 6/30 (pro-rated)	§125.51(3)(e)	Ord. No. 1234
Reserve Class B	$10,000	One time Initial fee (plus annual Class B fee)	§125.51(3)(e)(2)	Ord. No. 1234
Class C Wine	$100	Annual – expires 6/30 (pro-rated)	§125.51	Ord. No. 1234
Provisional Class B	$15	One time fee	§125.185(3)	Ord No. 1234
Temp Class B (Picnic)	$10	Per event	§125.51(10)	Ord. No. 1234
Publication Fee-renewal	$22	Annual due 4/15	§125.04(3)(g)	----------
Publication Fee-new app	$55	Initial – due upon application	§125.04(3)(g)	---------- Res. No. 7309
Change of Agent	$10	Due upon application	§125.04(6)(b)	----------
Beverage Operator	$60	Two year license – expires 6/30 Includes fee for picture	§125.17(1)	Ord. No. 1234 Ord. No. 1345 increase to $60 effective 1/1/2007
Duplicate Beverage Operator	$10	Per license	§125.17	----------
Temporary Beverage Operator	$10	Per event	§125.17(4)	Ord. No. 1234
Provisional Beverage Operator	$15	Per license	§125.185	Ord. No. 1234
Misc. Licenses				
Cigarette	$100	Annual – expires 6/30	§134.65(2)(b)	Ord. No. 1234
Amusement Device	$40/machine	Annual – expires 6/30		Code §4-172 Res. No. 2013-37
Dance Hall	$25	Annual – expires 6/30	§59.56(12)(b)	Ord. No. 858
Pawnbrokers License	$210	Annual – expires 12/31	§134.71	Code Section 4-64 Res. No. 7238
Secondhand Article Dealers	$80.00	Annual – expires 12/31	§134.71	Code Sec. 4-64 Res No 7238
Secondhand Jeweler Dealers	$80.00	Annual – expires 12/31	§134.71	Code Sec. 4-64 Res No 7238
Taxi Cab 1st Taxi	$25	Annual – expires 6/30	§349.24	Ord. No. 1223

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
each add'l	$2	Annual – expires 6/30	§349.24	Ord. No. 1223
Escort License or Registration	$500	Annual – expires 6/30		Code Sec. 4-65 Ord. No. 2014-9 Res. No. 2014-10
Escort Service Licenses	$500	Annual – expires 6/30		Ord. No. 2014-9 Res. No. 2014-10
PERMITS				
Blasting	No Charge	Per Project		Code Sec. 11-119
Carnival/Circus	$25	Per day		Ord. No. 369
Christmas Tree Lot	$25	Annual – Expires 12/26		Ord. No. 858
Fireworks Stand	$25	Annual – Expires 7/5		Ord. No. 963
Open Burning	$15	Annual – exp 12/31		Ord. No. 1247
Street Use Permits	$75 except the fee for school sponsored events shall be $0	Per event – plus costs per code		Ord. No. 858 Res. No. 7353 Res. No. 2011-7 Res. No. 2011-25 Sec. 14-129(e) & (f)
Solicitor Permit – New	$25	1st Year – Expires 12/31	§59.55	Ord. No. 858
Solicitor Permit - renewal	$15	Annually – Expires 12/31	§59.55	Ord. No. 858
Mobile Food Vendor	$100	Per Mobile Food Vendor vehicle or cart		Sec. 4-353(a)
BID Surcharge	$50	Per Mobile Food Vendor or Transient Merchant located in the BID District		Sec. 4-64 & 4-353(a)
Wrestling/Boxing	$50 per wrestling event plus cost for providing two supervisors, who shall have police authority for the wrestling match. Estimated cost $50-100 per hour per officer.	Event	§444.02	Ord. No. 980 Vol IV Res. No. 7309
MISC. FEES				
Voter Registration Certificate	$5			Ord. No. 858
Voter Registration Certificate	$2	Seniors – over age 65		Ord. No. 858
Voter Registration List	$25.00 plus $5 per 1,000 voters	Includes Voter History	§6.36(6)	Set by State Elections Board Res. No. 7242
INFORMATION SYSTEMS				
ASSESSMENT DEPT:				
Reports (Hard Copies)				
Street Listing	$35.00			
Commercial Listing	$35.00			
Personal Property Labels	$25.00			
Alpha Property Listing By Owner	$35.00			
Alpha Property Listing By Street Name	$35.00			
Both Property Listings	$60.00			
Assessment Workbook	$100.00			
Both Property Listing and Workbook	$150.00			
Vacant Land Listing	$20.00			

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
Multi-Unit Listing				
2 Units & Up	$35.00			
4 Units & Up	$20.00			
Files (emailed)				
Assessment Roll	$50.00			
Assessment Roll				
Legal Description				
Tax Roll				
Zoning				
Mailing Addresses	$30.00			
Personal Property Labels	$25.00			
FINANCE:				
Tax Roll	$50.00			
COMMUNITY DEVELOPMENT				
WEIGHTS AND MEASURES				
Annual Permit Processing Fee	$25	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Scales 0 to 30 lbs.	$30 (per unit)	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Scales 31 to 1000 lbs	$40 (per unit)	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Weight Sets	$10	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Follow-up Inspection Fee (1st)	$100	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Follow-up Inspection Fee (2nd)	$200	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Penalty Nonregistered Device	Fee x 2	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Timing Devices	$10	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Meters (Taxi)	$50	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Electric Pill Counters	$10	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Gas Pumps (Retail)	$40	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
HS Pumps (Diesel)	$55	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
Vehicle Tank/Bulk Plant Meter	$100	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Linear (Fabric, Wire, Rope Meters)	$10	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Farmer's Market Annual Fee (includes 7 or more devices)	$150	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Scanners		Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
1 to 3 scanners (total)	$75			
4 or more (total)	$130			
Aluminum Can Recycle Machine	$100	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Late Payment Fee	$100	Annual	§ 98.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
Misc. Specialized Devices	$50/Hour	Annual	§ 98.04§ATCP 92.04	Sec. 4-30 Res. No. 2011-16 Res. No. 2012-35
PLUMBING				**Plumbing Code**
New Plumbing/Appliance Fixtures	$7	Per fixture or minimum permit fee		Ch. 21, Art. V Res. No. 2011-17
New/replacement Sanitary Sewer Lateral	$10	Per inch of pipe diameter		Ch. 21, Art. V Res. No. 2011-17
New/replacement Storm Sewer Lateral	$10	Per inch of pipe diameter		Ch. 21, Art. V Res. No. 2011-17
New or replacement water service	$10	Per inch of pipe diameter		Ch. 21, Art. V Res. No. 2011-17
Repair of Building Drain, Sanitary Sewer Lateral, Storm Sewer Lateral or Water Service	$25			Ch. 21, Art. V Res. No. 2011-17
Repipe Basement	$25			Ch. 21, Art. V Res. No. 2011-17
Cap Sewer	$25			Ch. 21, Art. V Res. No. 2011-17
Well License Renewal	$25			Ch. 21, Art. V Res. No. 2011-17
Replacement Water Heater	$25	Minimum permit fee $25 or $5 per fixture if water Heater is included as part of the plumbing project		Ch. 21, Art. V Res. No. 2011-17
ELECTRICAL				**Electrical Code**
Electrical Service Work (Change/Repair)				
30-100 Amp	$50			Ch. 21, Art. III Res. No. 2011-17
200-400 Amp	$60			Ch. 21, Art. III Res. No. 2011-17
600 Amp	$70			Ch. 21, Art. III Res. No. 2011-17
800 Amp	$80			Ch. 21, Art. III Res. No. 2011-17

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
1000 Amp	$100			Ch. 21, Art. III Res. No. 2011-17
Over 100 Amp	$150			Ch. 21, Art. III Res. No. 2011-17
Residential New Construction & Additions	$50 + 3¢ per sq ft	Include all finished areas and garage space		Ch. 21, Art. III Res. No. 2011-17
Commercial/Industrial New Construction	$50 + 8¢ per sq ft	Areas 0-5,000 sq ft		Ch. 21, Art. III Res. No. 2011-17
	Plus 1¢ per sq ft	Areas 5,000-75,000 sq ft		Ch. 21, Art. III Res. No. 2011-17
	Plus $ .001 per sq ft	Areas 75,000+ sq ft		Ch. 21, Art. III Res. No. 2011-17
All Other Work	$25	Work between $1 - $300		Ch. 21, Art. III Res. No. 2011-17
	$25 + $5 per $100	Work between $301 - $1,000		Ch. 21, Art. III Res. No. 2011-17
	$60 + $12 per $1000	Work between $1001 - $10,000		Ch. 21, Art. III Res. No. 2011-17
	$168 + $3 per $1000	Work between $10,001 - $100,000		Ch. 21, Art. III Res. No. 2011-17
	$438 + $1 per $1000	Work over $100,000		Ch. 21, Art. III Res. No. 2011-17
BUILDING				**Building Code**
Residential Garages & Unfinished Basement or Attic Remodel	$0.10 per Sq. Ft. ($50 Minimum)	Charge is Per Sq Ft		Ch. 21, Art. II Res. No. 2011-17
Residential New Construction & Additions	$35 + $0.18 per sq ft	Charge is Per Sq Ft		Ch. 21, Art. II Res. No. 2011-17
Commercial/Industrial: New Construction & Additions	$50 + $0.20 per sq ft (Minmum fee $200)			Res. No. 2011-17
Construction & Additions	$20 per 100 sq ft	First 10,000 sq ft		Ch. 21, Art. II
	Plus $10 per 100 sq ft	Additional over 10,000 sq ft		Res. No. 2011-17
Commercial/Industrial: Warehouse New Construction		75% of new commercial/industrial rate on same square foot basis		Ch. 21, Art. II Res. No. 2011-17
Remodeling: Residential/	$35 and $5 per $1000	Work between $1 and $5000		Ch. 21, Art. II
Commercial/Industrial	$60 & $2.50 per $1000	Work over $5000		Ch. 21, Art. II Res. No. 2011-17
HEATING, VENTILATION & AC				**Mechanical Code**
Existing Residential Properties Only:				
Replace Furnace Permit	$50			Ch. 21, Div. IV Res. No. 2011-17
New/Replacement air conditioners	$50			Ch. 21, Div. IV Res. No. 2011-17
Multiple Appliance installations (furnace & a/c)	$60	(Plus $10 for additional furnace/air conditioner)		Ch. 21, Div. IV Res. No. 2011-17
Fireplaces/Stove- wood or gas installation	$25			Ch. 21, Div. IV Res. No. 2011-17
New Residential Construction:				
New single family installations furnace and/or furnace-a/c	$100			Ch. 21, Div. IV Res. No. 2011-17
New duplex installations	$100	(Plus $10 for additional furnace/air conditioner)		Ch. 21, Div. IV Res. No. 2011-17

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
New & Replacement Commercial/Industrial Construction				
Work between $1-$2,000 in cost	$100			Ch. 21, Div. IV
Work over $2,000	$100 + $5 per $1,000			Ch. 21, Div. IV
MISCELLANEOUS PERMIT FEES				**Building Code**
Commercial Plan Review				
Building Plan	$125			Ch. 21, Div. II
HVAC	$125			Res. No. 2011-17
				Ch. 21, Div. II
				Res. No. 2011-17
Demolition				
Garage/Sheds	$20 plus bond	$500 bond check for bldg < 25,000 CU Feet		Ch. 21, Div. II
				Res. No. 2011-17
Residential Structures	$50 plus bond	$1,000 bond check for bldg 25,000-50,000 CU Feet		Ch. 21, Div. II
				Res. No. 2011-17
Commercial/Industrial	$150 plus bond	$2,000 bond check for bldg > 50,000 CU Feet		Ch. 21, Div. II
				Res. No. 2011-17
Erosion Control Residential	$150			Ch. 22, Art. IV
				Res. 7309
				Res. No. 2011-17
Erosion Control Commercial Industrial Community Facility	$275	Up to one acre; $200 for each add'l disturbed acre		Ch. 22, Art. IV
				Res. 7309
		Res. No. 2011-17		
Fences	$15			Ch. 21, Div. II
				Res. No. 2011-17
Fireplaces - wood or gas/wood stoves	$25			Ch. 21, Div. II
				Res. No. 2011-17
Foundation Repair	$30			Ch. 21, Div. II
				Res. No. 2011-17
Mobile Home Park	$100			Ch. 21, Div. II
				Res. No. 2011-17
Moving Permit	$150	Plus $10,000-$25,000 bond and insurance as required by the building inspector		
Newspaper Vending Machines Permit	$25	Initial Fee; Permit must be renewed yearly at no charge and expires December 31st		Res. 7292
				Code §14-146
				Res. No. 2011-17
Parking Lot – Residential	$100	Plan Review $50; Permit $25		Ch. 21, Div. II
				Res. No. 2011-17
Parking Lot – Commercial/ Industrial	$150	Plan Review $50; Permit $50		Ch. 21, Div. II
				Res. No. 2011-17
Pools – Above Ground	$30			Ch. 21, Div. II
				Res. No. 2011-17
Pools - Inground	$50			Ch. 21, Div. II
				Res. No. 2011-17
Sheds, Gazebos, Decks, Satellite Dishes	$20			Ch. 21, Div. II
				Res. No. 2011-17
Sandwich Board Signs	$25	Annual – expires December 31st		Code Sec 4-29
				Res. No. 7225
				Res. No. 2011-17
Signs – Wall Signs	$40			Sign Code Ch. 24

FEE TYPE		FEE	BASIS	STATUTE NO.	ORD/RES/CODE
					Res. No. 2011-17
Signs – Pole/ground Signs		$60			Sign Code Ch. 24
					Res. No. 2011-17
Solar Panel Installations – Electric or Other		$30			Res. No. 2011-17
Street Furniture		$15	Annual		Ch. 14, Art. VII
					Res. No. 7367
					Res. No. 2011-17
LICENSE RENEWALS					
Electrical – Contractors License		$65	Includes one Master Electrician		
Electrical - Master License		$25			
Heating – Warm Air		$20			
Heating – Hot Water		$20			
Heating – Steam		$20			
PLANNING & ZONING FEES					**Zoning Code**
Rezoning Application		$300			Ch. 26
Variance Application		$125			Ch. 26
Special Use Application		$300			Ch. 26
Annexation Review		$300			Ch. 26
Site Plan Review	Small Site	$125			Ch. 26
	Large Site	$200			Ch. 26
Landscape Review		$75			Ch. 26
Certified Survey Map Review		$100			Ch. 26
Extraterritorial CSM		$100			Ch. 26
Preliminary Plat Review		$125 + $25/lot			Ch. 26
Final Plat Review		$75			Ch. 26
Official Street Map Amendment		$300			Ch. 26
P.U.D. Review		$200			Ch. 26
Home Occupational License	Initial	$25			Ch. 26
	Annual	$20			Ch. 26
Rooming House License (Annual)		$50			Ch. 26
Flood Plain Permits:					
Land Use Permit – Residential		$50			Ch. 26
Land Use Permit – Commercial		$100			Ch. 26
Map Amendment Application		$200			Ch. 26
Waiver Letter		$25			Ch. 26
Project Plan Approval		$200			Ch. 26
Master Plan Approval		$250			Ch. 26
DOCUMENT SALES					
Zoning Code		$3		§19.35	Res. No. 7170
Building Code		$3		§19.35	Res. No. 7170
Other Codes		$2		§19.35	Res. No. 7170
Comp Plan		$10		§19.35	Res. No. 7170
Maps					Res. No. 7170
	1" = 1.000' or basemap	50¢		§19.35	Res. No. 7170
	1" = 500' map	$2.25		§19.35	Res. No. 7170
	Any Topo map	$1.25		§19.35	Res. No. 7170
	Other maps	15¢/sq ft		§19.35	Res. No. 7170
Photocopies					Res. No. 7170
	Single Sheet	25¢		§19.35	Res. No. 7170
	Multiple Sheets	25¢ plus 15¢ per sheet		§19.35	Res. No. 7170
	Color Copies	$2 per 11x17		§19.35	Res. No. 7170

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
FINANCE				
LICENSES				
Cat	$6	Annual (if spayed or neutered)		
Cat	$11	Annual (if **not** spayed or neutered)		
Dog	$6	Annual (if spayed or neutered)		
Dog License	$11	Annual (if **not** spayed or neutered)		
Late Fee – dog/cat	$5	Annual After 3/31 (license fee plus a $5 state imposed fee)		Res. No. 7309
Dangerous Animal License	$50	Per Dangerous Animal		Sec. 3-16(b)(3)
PERMITS				
Parking	$18	Monthly (Ramp, Walnut Lot, Church Lot, Canal Lot, High/Bond Lot)		Res. No. 7309
Real Estate Status Report	$30	Per Report – normal turn around		Res. No. 7309
	$50	Per Report - Rush		
Special Assessment Installment Plan	7.5%	Annual Rate	§66.0715	Code Sec. 13-2 Res. No. 7267
FIRE				**Fire Code**
Petroleum Tank Installation Permit	$100	First Tank		Ch. 7
	$50	Each Additional Tank		Ch. 7
	$1,700	Maximum Fee		Ch. 7
Petroleum Tank Closure Permit	$20	Per 1,000 Gallon Tank Capacity, $240 maximum		Ch. 7
	$80	Minimum Fee		Ch. 7
Fire Protection Permit (Sprinkler Permit)				
Any Underground Main	$75			Ch. 7
Any Above Ground Piping (20+ Heads)	$75	Including Additions		Ch. 7
Each Riser	$25			Ch. 7
Each Floor Above the First Floor	$25			Ch. 7
Re-inspection Fee	$100	Per inspection starting with the 2nd inspection		Sec. 7-34 Res. No. 2013-34
HEALTH				
July 2012 Consolidated with Winnebago County Health Department. All Health related fees were removed from the City of Neenah Fee Schedule. WEIGHTS AND MEASURES were moved under the jurisdiction of the Community Development Department (see above).				
LIBRARY				
Fees are established by the Library Board				
PARK & RECREATION				
Fees are established by the Park & Recreation Commission and maintained by the Department				
POLICE				
Fingerprints				Res. No. 7170
Child ID	No Charge		§19.35(3)(e)	Res. No. 7170
Fingerprinting for Employment				
Neenah Resident	No Charge		§19.35(3)(e)	Res. No. 7170
Non-Resident	$10.00		§19.35(3)(a)	Res. No. 7170
Probation & Parole Registration	No Charge		§19.35(3)(e)	Res. No. 7170
Sex Offender Registration	No Charge		§19.35(3)(e)	Res. No. 7170
Photocopy Charges				
Photograph Reprints	50¢		§19.35(3)(a)	Res. No. 7170
Digital Reprints	$1.00/sheet			
	$2.00/glossy sheet			
Photograph for ID	$5.00			
Accident Reports				

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
11 x 17 – Double Sided	$1.00		§19.35(3)(a)	Res. No. 7170 Res. No. 7309
8-1/2 x 11 – Double Sided	50¢		§19.35(3)(a)	Res. No. 7170
			§19.35(3)(a)	Res. No. 7170
Incident Reports			§19.35(3)(a)	Res. No. 7170
1st Page	25¢		§19.35(3)(a)	Res. No. 7170
Additional Pages	15¢		§19.35(3)(a)	Res. No. 7170
			§19.35(3)(a)	Res. No. 7170
1 Page	25¢		§19.35(3)(a)	Res. No. 7170
2 Pages	40¢		§19.35(3)(a)	Res. No. 7170
3 Pages	55¢		§19.35(3)(a)	Res. No. 7170
4 Pages	70¢		§19.35(3)(a)	Res. No. 7170
5 Pages	85¢		§19.35(3)(a)	Res. No. 7170
6 Pages	$1.00		§19.35(3)(a)	Res. No. 7170
7 Pages	$1.15		§19.35(3)(a)	Res. No. 7170
8 Pages	$1.30		§19.35(3)(a)	Res. No. 7170
9 Pages	$1.45		§19.35(3)(a)	Res. No. 7170
10 Pages	$1.60		§19.35(3)(a)	Res. No. 7170
Other Charges				
Video (VHS or CD)	Actual Cost of Tape (estimated at $10.00)		§19.35(3)(a)	Res. No. 7170 Res. No. 7309
Audio Cassette	Actual Cost of Tape (Estimated at $5.00)		§19.35(3)(a)	Res. No. 7170 Res. No. 7309
PUBLIC WORKS				
NEW DEVELOPMENT				
Oversize Sanitary Interceptor Sewer Fee	$1,000.00	Acre		Code §17-107
Public Storm Water Infrastructure	$5,000.00	Acre		Code §13-7
Carpenter Tree Fund	$100.00-150.00	Lot		Res. No. 7309
Stormwater Management, Erosion Control, Erosion Plan Review and Inspection, Residential	$200.00	Subdivision plus $150/lot		Ch. 22, Art. IV Res. No. 7309
Erosion Plan Review and Inspection, Commercial, Industrial	$275	Up to one acre, $200 for each additional acre		Ch. 22, Art. IV Res. No. 7309
Post Construction Storm Water Plan Review and Inspection	$500	Up to one acre, $200 per additional acre		Ch. 22, Art. IV Res. No. 7309
Storm Water Utility Credit Review	$200	Per Credit Application		Ch. 17, Div. 2 Res. No. 7309
ENGINEERING DESIGN & INSPECTION (RECONSTRUCTION)				
Street Reconstruction	Hourly Rate Included in Assessment Rate			
Sanitary Sewer and Storm Sewer Repair and Replacement	Charged to Utilities			
GARAGE SERVICES (EQUIPMENT ONLY) (MULTIPLY HOURLY RATE X 1-1/2 FOR "NON-CITY" WORK)				
Grader	$55.00	Hour		
Vac-All	$55.00	Hour		
Street Sweeper	$70.00	Hour		
Sewer Jet Machine	$70.00	Hour		
Boom Truck	$45.00	Hour		
Rubber Tire Roller	$35.00	Hour		
Front End Loader	$55.00	Hour		

FEE TYPE	FEE	BASIS	STATUTE NO.	ORD/RES/CODE
Flusher	$35.00	Hour		
Refuse Trucks	$45.00	Hour		
5 Yard Dump Truck	$35.00	Hour		
10 Yard Dump Truck	$40.00	Hour		
One Ton Dump Truck	$25.00	Hour		
Air Compressor	$25.00	Hour		
Chipper	$25.00	Hour		
Tractor with Mower	$30.00	Hour		
Tractor or Jeep with Snowplow	$30.00	Hour		
4 Inch Pump	$20.00	Hour		
Under 4 Inch Pump	$15.00	Hour		
Flat Bed Trailer	$15.00	Hour		
Pickup Truck	$15.00	Hour		
Chain Saw	$12.50	Hour		
Loader with Blower	$75.00	Hour		
Mower-Weed Eater	$10.00	Hour		
Bobcat Loader	$30.00	Hour		
Milling Machine and Bobcat	$40.00	Hour		
Park Loader (590)	$35.00	Hour		
Backhoe	$35.00	Hour		
Utility Cart	$10.00	Hour		
CITY OF NEENAH GARAGE SERVICES (GENERAL) (LABOR & EQUIPMENT)				
Grass & Weed Removal (1 hr minimum charge)	$80.00	Hour + $25 Admin. Fee		
Special Collections (1 hr minimum charge)	$80.00	Hour + $25 Admin. Fee		Res. No. 7309
Snow Removal (1 hr minimum charge)	$80.00	Hour + $25 Admin. Fee		
GENERAL LABOR ("NON-CITY" WORK)				
	Actual Hourly Rate x 1-1/2 plus 70% Admin., Fringe Benefits, Overhead			
MECHANIC LABOR TO ENTERPRISE FUNDS & UTILITIES				
Small Equipment	$68.00	Hour		Res. No. 7309
Medium Equipment	$79.00	Hour		Res. No. 7309
Large Equipment	$88.00	Hour		Res. No. 7309
MISCELLANEOUS PERMIT FEES				
Natural Lawn Application Fee	$25.00	Per Event		Ord. No. 1389 Sec. 10-5(c)(1) Res. No. 7334
Application for Appeal - Natural Lawn Revocation	$25.00	Per Event		Ord. No. 1389 Sec. 10-35(d)(f) Res. No. 7334
Bond for Due Process Hearing - Lawn Declared Public Nuisance	$25.00	Per Event		Ord. No. 1389 Sec. 10-36(f)(2) Res. No. 7334
STREET / RIGHT OF WAY EXCAVATION PERMIT				
Administration Fee	$200.00	Each		Ch. 14, Div. II Res. No. 7309

FEE TYPE	FEE 2013	2014	2015	2016	BASIS	STATUTE NO.	ORD/RES/CODE
4" or 6" Sidewalk or Apron (Incl. Colored)	$9.00	$9.25	$9.50	$9.75	Sq. Ft.		Ch. 14, Div II, Res.2013-18
Curb and Gutter	$40.00	$41.00	$42.00	$43.00	Lin. Ft.		Ch. 14, Div II, Res.2013-18
Concrete Pavement - Final Patch	$12.00	$12.50	$13.00	$13.50	Sq. Ft.		Ch. 14, Div II, Res.2013-18
Asphalt Pavement/Oil & Chip - Final Patch	$8.00	$8.25	$8.50	$8.75	Sq. Ft.		Ch. 14, Div II, Res.2013-18
Terrace or Grass Turf Area	$1.50	$1.55	$1.60	$1.65	Sq. Ft.		Ch. 14, Div II, Res.2013-18
			2013 - 2016				
Street Degradation Base Fee			$4.00		Sq. Ft.		Ch. 14, Div II, Res.2013-18
Permit Fee			$200.00		Each		Ch. 14, Div II, Res.2013-18
New Gas Service/Abandon/Maintenance			$50.00		Each		Ch. 14, Div II, Res.2013-18
Curb Cut			$50.00		Each		Ch. 14, Div II, Res.2013-18
Tunnel/Bore/Directional Bore			$.50		Lin. Ft.		Ch. 14, Div II, Res.2013-18
New Poles/Guywires/Sm Peds/Boxes			$30.00		Each		Ch. 14, Div II, Res.2013-18
New Overhead Wires			$.15		Lin. Ft.		Ch. 14, Div II, Res.2013-18
New or Repl Manholes/Handholes			$75.00		Each		Ch. 14, Div II, Res.2013-18
Large Cabinets/Peds/Huts/Vaults/VRADs			$200.00		Each		Ch. 14, Div II, Res.2013-18
Trees			$300.00		Each		Ch. 14, Div II, Res.2013-18
Marker Post/Post Mounted Signs			$5.00		Each		Ch. 14, Div II, Res.2013-18
Failure to Obtain Permit			$200.00		Each		Ch. 14, Div II, Res.2013-18

WATER DEPARTMENT

Fees are established by the Public Service Commission of Wisconsin (PSC)

COMMON COUNCIL

Council President

Marge Bates

Major Activities

The City Council functions similar to a Board of Directors. It has final approval authority over all fiscal matters within the City. The Council represents three Aldermanic districts with three members representing each district. Each member is elected to a 3-year term allowing any citizen to run for the City Council each April. The City Council provides the vehicle for individual citizens to be heard.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$60,580	$61,680	1.82%	$61,380	1.32%
No. of Aldermen	9	9	0%	9	0%

Summary of Executive Recommendations on Variable Cost Options

COMMON COUNCIL	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Training/Conferences/Meetings	$1,500	$3,000	$2,500	Closer to 2014 actual.
Outside Services	500	0	200	Decrease justified.
Outside Services-Televise Meetings	2,800	3,000	3,000	Slight increase justified.
Total Executive Reductions Recommended			**$300**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: City Council	**Budget:** City Council
Program: General Government	**Submitted by:** Marge Bates

Goals/Responsibilities:
The goals of the Common Council are to effectively control City property, highways, navigable waters and public services and have the power to act for the government and good order of the City for its commercial benefit and for the health, safety and welfare of the public. To accomplish the responsibilities delegated to the City Council, the body may use licensing regulation, suppression, borrowing of money, tax levy, appropriation, fines, imprisonment, confiscation and other necessary or convenient means to fulfill its desired results.

Major Increases (Decreases) in 2015 Budget Request:
None.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
COUNCIL								
COUNCIL OPERATIONS (0101-700)								
0101	Salaries	33,309	34,540	25,576	34,240	36,510	36,510	
0111	Fringes	2,898	1,630	1,018	1,610	1,920	1,920	
0115	Schools/Seminars/Training	0	0	120	120	0	0	
0123	Auto Allowance	146	0	0	0	0	0	
0128	Empl Recognition Awards	31	0	10	10	10	10	
	Personal Services	**36,384**	**36,170**	**26,724**	**35,980**	**38,440**	**38,440**	**2,270**
0202	Outside Printing	204	400	367	370	400	400	
0203	Postage	0	0	1	10	0	0	
0204	Conference & Meetings	1,435	1,500	44	2,780	3,000	2,500	
0206	Advertising & Publication	9,244	13,500	5,741	10,000	11,000	11,000	
0218	Maintenance of Software	371	400	371	380	390	390	
0227	Cellular Telephone	165	300	45	50	480	480	
0233	Other Ser/Televising Mtng	2,950	2,800	2,385	2,800	3,000	3,000	
0236	Outside Services	0	500	387	390	0	200	
0255	IS Services / Internal	3,853	4,180	3,135	4,120	4,400	4,400	
0261	Misc Expenditures	0	100	0	0	0	0	
	Contractual Services	**18,222**	**23,680**	**12,476**	**20,900**	**22,670**	**22,370**	**(1,310)**
0301	Office Supplies	407	100	25	30	100	100	
0302	Inhouse Printing	13	30	6	10	20	20	
0303	Computer Oper Supplies	0	100	0	100	100	100	
0308	Books and Periodicals	275	400	90	300	300	300	
0333	All Other Supplies	0	100	0	0	50	50	
	Supplies & Materials	**695**	**730**	**121**	**440**	**570**	**570**	**(160)**
	COUNCIL OPERATIONS	**55,301**	**60,580**	**39,321**	**57,320**	**61,680**	**61,380**	**800**
COUNCIL		**55,301**	**60,580**	**39,321**	**57,320**	**61,680**	**61,380**	**800**
							Percent Budget Change	**1.32%**

DEPARTMENT OF THE MAYOR

Department Head

Dean Kaufert

Major Activities

As Chief Executive Officer of the City, the Mayor is responsible for management of all City departments, supervising City staff, and providing direction for long term planning. He chairs the Common Council, Plan Commission, Board of Public Works and serves as President of the Water Commission.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$179,890	$186,210	3.51%	$186,210	3.51%
No. of Employees (FTE)	1.5	1.5	0%	1.5	0%

Summary of Executive Recommendations on Variable Cost Options

MAYOR	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Training/Conferences/Meetings	$1,500	$1,500	$1,500	Maintains 2014 level.
Outside Services	0	150	150	Potential need for services.
Small Equipment	600	600	600	Maintains 2014 level.
City Newsletter	19,300	19,500	19,500	Slight increase justified.
Total Executive Reductions Recommended			**$0**	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Mayor's Office	**Budget:** Mayor's Office/City Publication
	Program: General Government	**Submitted by:** Dean R. Kaufert

MAYOR'S OFFICE 0201-701

Goals and Responsibilities: The Neenah Mayor serves as the City's chief executive officer and is elected for a four-year term. The Mayor is responsible for the day-to-day management of all City departments with all department heads reporting to this office. Through the Five-Year Capital Expenditure Plan and annual Operating Budget, the Mayor proposes major programs and priorities for Council consideration, communicating a clear vision for the community's future growth and development. Communication with the Council, staff and most importantly the public, responsiveness to citizen concerns, proactive problem solving and creative management of City business are the focal points of the Mayor's responsibilities. The Mayor's position is not so much about authority as it is duty and responsibility.

Activities:
Based on the above responsibilities, the Mayor serves all Neenah citizens, responding promptly to their concerns and charting a direction for the community that will make Neenah a better place to live. In addition to working with department heads to present a Five-Year Capital Expenditure Plan and annual Operating and Capital Budget for Council consideration, the Mayor chairs the Common Council meetings and Plan Commission and serves as President of the Water Commission. Either the Mayor or his designee serves on the Bergstrom-Mahler Museum Board and the Mayor is an ex-officio member of the Future Neenah Board of Directors appointing a designee from the Council to represent his office. He represents the City at a wide-range of civic events both in Neenah and the surrounding communities. The Mayor supervises City staff, conducts performance evaluations of department heads, participates in the selection process of key staff, conducts regular department head meetings, meets with or communicates with employees, updates the Council on a weekly basis and meets with interested citizens. The Mayor is responsible for promoting the community, directing long-range planning and developing consensus toward implementing those plans. He is also responsible for supervising the day-to-day operations of the City. Some say you can't fight City Hall but in Neenah you don't have to because elected officials and staff work for the citizens of this community and our job is to serve them.

2014 Accomplishments:

With a change in leadership early in the year, and a slight learning curve, I'm very pleased to report that the past year was a very good year for the community and we had many positive accomplishments once again.

Meeting early and often with staff and department heads, we got off to a great start in brainstorming and working on ways to enhance one of the former mayor's goals of communication with the public and improved marketing of this community. A stronger effort to improve citizen involvement and community spirit has helped with community leaders decision-making process.

Expansions of current businesses, ribbon cuttings for new ones and announcements of potential future projects helped our community in many ways.

Issues like salary plan, merit pay, pay compression and midpoint pay scales seem to be coming to agreements as we end this year.

Plexus Corporation dedicated their new facility in the industrial park. ALTA announced the hiring of over 600 new employees. Galloway Company completed their expansion and our downtown continues to have a very high percentage of occupancy with a few new businesses like Studio Pink, Dynamic Insights and Memorial Florists moving in. The ERA Building continued its path towards revitalization with some city financial assistance.

Our events and celebrations were huge successes with Communityfest leading the way. We had great crowds for Streetball downtown, farmers markets and the new Vintage event was still a winner -- even with inclement weather.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Mayor's Office	**Budget:** Mayor's Office/City Publication
	Program: General Government	**Submitted by:** Dean R. Kaufert

The N-M Fire Rescue Team received a new Quint ladder fire truck from Pierce Manufacturing in early October. This truck will meet the future needs of our communities for years to come after our older vehicle developed problems too large to fix. It was scheduled to be replaced in 2015 so moving it up actually saved us some dollars by purchasing a demo model that was equipped with everything we needed.

The year was not without challenges or controversy. The repaving of South Commercial Street and subsequent settling of the pavement was dealt with by the Council and Mayor's office. The police department took possession of a new Caiman military vehicle for the SWAT Team, which will be used in tactical situations mostly for officer's protection or evacuations.

Overall the fact that the previous administrations and council have put us on a good solid foundation, the cities efforts to improve efficiencies and provide stability with regard to providing services to its residents continues to shine. Public and private partnerships have given us the ability to get things done in collaboration with the private sector in these difficult economic times. The community continues to show its strength, the future is bright and we can be proud of where we are headed as a community. Neenah with Pride!

2015 Goals/Plans:

In 2015 our focus will be on continuing the high level of service to our residents throughout city government. Our employees will strive to provide a level of quality services and find ways to do things more efficiently with limited resources. Communication and listening to our residents on ways to improve will be a priority.

As Mayor, the open door policy will continue and programs like "Working with the Staff" will continue in an effort to better understand the challenges we face providing the services we do with limited resources. This Council and Mayor will be active and visible in the community and will give resident's many opportunities to provide valuable input and suggestions for the Mayor and Council to consider. Small things like volunteering at the Saturday City Garage Recycling Center by the Council and the Mayor will continue and give residents the opportunity to help us by bringing things directly to us and saving our crews time during the week.

Making economic development policies with limited resources will be a challenge but one that we must take on. Creating opportunities to enhance our tax base and provide good paying jobs in our community will improve our quality of life for our residents. The state has made the ability to grow our financial resources dependant upon new growth in the community. We are in a unique position in that our public/private partnership ventures will help stimulate growth.

In 2015 we should have a vision plan from our parking task force ready to be looked at and implemented. This is a must do to show present and future companies and shop owners our commitment to solve this issue. Providing dollars for additional infrastructure improvements for more development projects are dollars that will be paid back by future tax growth.

Our commitment to our employees will be shown by instituting a system of merit pay and an effort and dollars to help bring valued employees to midpoint in a reasonable amount of time. Planning for additional long-time employee retirements will require us to transition new employees quickly to insure a productive workforce will be a priority.

Providing training opportunities for our employees and making sure they have the proper equipment to adequately provide the service to our residents is a priority. We will have the best public safety officers consisting of Police, Fire and First Responders to continue to show the public that we are a great place to live, work and play. Having trained professionals offer citizens comfort and security that they and their family will receive the best care if an incident happens to them and they need help. In addition, continuing the Community Policing effort to have them be more visible at community events throughout the year will help establish good relationships with our citizens and children.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Mayor's Office	**Budget:** Mayor's Office/City Publication
Program: General Government	**Submitted by:** Dean R. Kaufert

Improving our community means many things like being a good neighbor by doing what you can to keep your property up as best as you can. In 2015 an effort to stay on top of properties that fall into disrepair will be strengthened and dealt with. Our neighborhoods are our foundation and we will utilize any programs available to us to help homeowners maintain safe and healthy neighborhoods.

Lastly, providing the foundation for recreation, leisure activities and fun will be emphasized. Our community festivals, Concerts in the Park, Communityfest and all the other community-oriented events will continue. Our parks and swimming pool will provide an outlet to relax and have fun with our children or grandchildren. These are a few of the things that make a community special.

My goals are simple, make us better than before and with your help, ideas and support together we will be able to accomplish anything. Along the road there will be bumps but we will be able to weather the storm and continue to make Neenah a great community today and tomorrow. We all know what a wonderful place we live in, now we need to show how and why we love it here.

CITY PUBLICATION 0202-701

The Mayor's office, City staff and the Director of the Library, prepare a quarterly newsletter, mailed to every Neenah citizen in an effort to improve the lines of communication, keep people better informed and to solicit ideas and input. Remember, "democracy is not run by the majority but by the majority that show up", so it is imperative for us to do all we can to educate the public on major issues and to provide opportunities for their input.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
MAYOR'S OFFICE								
OPERATIONS (0201-701)								
0101	Salaries	102,798	104,630	74,717	103,050	103,050	103,050	
0110	Health Insurance	21,410	22,490	16,866	22,490	22,490	22,490	
0111	Fringes	14,631	14,980	10,697	18,950	21,190	21,190	
0123	Auto Allowance	450	600	320	500	600	600	
0128	Empl Recognition Awards	50	0	0	0	0	0	
	Personal Services	**139,339**	**142,700**	**102,600**	**144,990**	**147,330**	**147,330**	**4,630**
0202	Outside Printing	200	200	38	150	150	150	
0203	Postage	410	600	173	500	600	600	
0204	Conference & Meetings	1,444	1,500	762	1,500	1,500	1,500	
0207	Dues & Memberships	6,912	7,000	6,633	6,640	7,000	7,000	
0218	Maintenance of Software	32	150	195	200	230	230	
0221	Telephone	19	0	0	0	0	0	
0227	Cellular Telephone	586	500	285	480	500	500	
0236	Outside Services	0	0	0	0	150	150	
0254	Printer / Copies	201	130	28	130	160	160	
0255	IS Services / Internal	5,763	6,230	4,672	6,230	7,410	7,410	
0261	Misc Expenditures	147	400	340	400	500	500	
0262	Public Relations	255	600	215	500	600	600	
	Contractual Services	**15,969**	**17,310**	**13,341**	**16,730**	**18,800**	**18,800**	**1,490**
0301	Office Supplies	121	200	86	200	200	200	
0302	Inhouse Printing	29	150	16	50	150	150	
0303	Computer Oper Supplies	0	30	0	30	30	30	
0308	Books and Periodicals	10	0	10	10	0	0	
0344	Small Equipment	0	100	0	100	100	100	
0347	Small Computer Hardware	0	100	0	100	100	100	
	Supplies & Materials	**160**	**580**	**112**	**490**	**580**	**580**	**0**
	OPERATIONS	**155,468**	**160,590**	**116,053**	**162,210**	**166,710**	**166,710**	**6,120**
CITY PUBLICATION (0202-701)								
0202	Outside Printing	11,381	12,000	4,999	12,000	12,000	12,000	
0203	Postage	6,940	7,300	5,440	7,300	7,500	7,500	
	Contractual Services	**18,321**	**19,300**	**10,439**	**19,300**	**19,500**	**19,500**	**200**
	CITY PUBLICATION	**18,321**	**19,300**	**10,439**	**19,300**	**19,500**	**19,500**	**200**
CAPITAL OUTLAY-MAYOR (0281-701)								
8134	Computer Replacement Fund	380	0	0	0	0	0	
	CAPITAL OUTLAY - MAYOR	**380**	**0**	**0**	**0**	**0**	**0**	**0**
MAYOR'S OFFICE		**174,169**	**179,890**	**126,492**	**181,510**	**186,210**	**186,210**	**6,320**
							Percent Budget Change	**3.51%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Mayor	**Budget:** Mayor's Office
	Program: General Government	**Submitted by:** Dean R. Kaufert

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Mayor	6,604 mo.	1.00	6,604 mo.	1.00	$79,250	$79,250	$79,250
Secretary (shared with City Attorney)	Grade F3	0.50	Grade f3	0.50	23,240	23,710	23,710
Subtotal		1.50		1.50	$102,490	$102,960	$102,960
OTHER COMPENSATION							
Est. Wage Increases	-		-		2,050	Included Above	
Accrued Wages	-		-		90	90	90
TOTAL	XXX	1.50	XXX	1.50	$104,630	$103,050	$103,050

DEPARTMENT OF FINANCE

Department Head

Michael K. Easker

Major Activities

The Department provides comprehensive direction and control of all City financial policies and programs. It also carries out all statutory Controller and Treasurer functions, which include accounts payable; accounts receivable; payroll; financial reporting; cash collection; banking and investments; borrowing and debt service; utility billing and collection; maintaining property tax rolls; budget preparation and administration; and preparation of independent audit report. Other duties include risk management and insurance, purchasing, pet licensing and cemetery.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$1,131,150	$1,086,360	-3.96%	$1,085,460	-4.04%
No. of Employees (FTE)	9	9	0.00%	8.67	-3.67%

Summary of Executive Recommendations on Variable Cost Options

FINANCE OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Temporary Wages	$2,000	$4,000	$3,000	Should still meet staffing needs.
Training/Conferences/Meetings	3,500	3,000	3,000	Decrease from 2014.
Postage	8,500	8,500	8,500	Maintains 2014 level.
Small Equipment	500	500	500	Potential replacement needs
Small Computer Hardware	500	500	500	Potential replacement needs
ANNUAL AUDIT/GASB REQUIREMENTS				
Temporary Wages	1,000	1,000	1,000	To meet staffing needs.
Audit Services	55,000	55,620	55,620	For 2014 audit per contract.
Professional Services	3,000	3,000	3,000	Fund bi-annual OPEB report.
RISK MANAGEMENT				
Training/Conferences/Meetings	300	100	100	Decrease justified-CVMIC funds
Outside Services	3,600	3,600	3,600	Investigate liability claims.
Self-Insured Direct Liability Costs	60,000	60,000	60,000	Based on recent claims history.
PROPERTY DAMAGE				
City Share - Deductable	20,000	20,000	20,000	Based on recent claims history.
PURCHASING/P-CARD				
Temporary Wages	0	500	500	To set up P-Card Interface.
CENTRAL SERVICES				
Small Equipment	1,000	0	100	No anticipated needs.
UTILITY BILLING				
Training/Conferences/Meetings	500	500	500	Maintains 2014 level.
Postage	16,000	16,000	16,000	Look for electronic billing
Outside Services	3,500	3,500	3,500	Look for electronic billing
WATER UTILITY				
Temporary Wages	2,000	1,500	1,500	Slight decrease justified.
Training/Conferences/Meetings	200	200	200	Maintains 2014 level.
Outside Services	500	500	500	Maintains 2014 level.
Total Executive Reductions Recommended			**$900**	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** Finance Operations
	Program: General Government	**Submitted by:** Michael Easker

Goals/Responsibilities:
Direct and control City fiscal programs. Carry out all statutory Controllership and Treasury functions including maintaining financial systems for all City funds. Provide financial analyses and participate in City policy-making processes. Prepare and administer the various City budgets. Report utilization of revenues and expenditures and budget conditions to the City Council, Mayor, operating departments, the public and other government agencies and make analyses related thereto. Administer City's borrowing, risk control and insurance programs. Direct independent audits, make recommendations and implement practices for improved financial administration, fiscal management and internal control practices.

Activities:
Collect and disburse monies according to legal and budgetary responsibilities. Account for City, School District, County and State property tax collections. Pre-audit all claims against the City. Prepare payrolls. Prepare statements reporting fiscal condition of City for internal management and state and federal agencies. Manage cost distribution systems. Handle other fiscally related activities per Council and Mayoral directives. Carry out annual independent audit and all GASB reporting requirements. Forecast cash flow for investments and fiscal planning. Determine financial impact of annexations, tax increment districts and operating program changes. Oversee employees' deferred compensation program. Maintain central control over office supply and administrative equipment purchasing. Manage central administrative services including insurance, purchasing, mail, etc. Jointly with Police Department, administer parking fine collection program. Responsible for all accounting and financial reporting related functions of the Neenah Water Utility, along with the utility billing system for the water, sewer and storm water utilities. Manage City's various casualty insurance and risk management program activities. Assist City Attorney in labor contract negotiation process. Provide accounting, payroll and risk management services to Neenah-Menasha Fire Rescue. Represent the City with the Cities and Villages Mutual Insurance Company, the Performing Arts Center Room Tax Commission, League of Wisconsin Municipalities and Winnebago County Solid Waste Board. Also provide representation on Joint Neenah Menasha Cable TV Committee and Board of Public Works.

2014 Accomplishments:
- Continued implementation of strategies in reaction to Act 10 and Act 32 legislation from the State of Wisconsin. Process includes updating and designing sustainable strategies and policies to ensure the short-term as well as long-term financial resiliency of the City.
- Successfully issued $4,685,000 in G.O. Promissory Notes to finance 2014 capital projects.
- City's AA bond rating was affirmed by Standard and Poors, while our bond rating with Moody's Investors Service remains at Aa2. These bond ratings continue to put the City of Neenah in the top 25% of all bond ratings in the nation, enhancing the City's reputation and credit worthiness. This translates into a substantial savings of taxpayers' funds due to lower interest costs on future borrowing by the City.
- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 30th consecutive year.
- Continued to implement all requirements related to the Governmental Accounting Standards Board pronouncements, including GASB No. 40 (Enhanced Investment Reporting Standards), GASB No. 44 (Economic Condition Reporting) and GASB No. 45 (Other Post Employment Benefits Reporting), GASB No. 51 (Accounting and Financial Reporting for Intangible Assets) and GASB No. 54 (Fund Balance Reporting), as well as Statement on Auditing Standards (SAS) No. 112 (Communicating Internal Control Matters Identified in an Audit).
- In cooperation with Community Development, continue to lay the analytical groundwork in pursuit of potential declaration of distressed TIF designation for specific City TIF districts.
- Began implementation of Procurement (P-Card) purchasing system.
- Continued to examine Finance Department staff duties and responsibilities to enable greater cross-training and labor efficiency at a lower cost; through attrition, reduced one full-time position to part-time in 2011 and completely vacated in 2012. The retirement of two longtime employees in 2014 provides additional opportunities for department restructuring through attrition.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** Finance Operations
	Program: General Government	**Submitted by:** Michael Easker

- Department processes approximately 65,000 cash/check transactions, 14,000 credit card transactions, 2,500 debit card transactions, 300 e-check transactions, 3,400 ACH transactions, 11,000 property tax bills, 53,000 utility service invoices, 16,800 payment vouchers, 13,000 payroll direct deposits, 6,500 vendor checks and 1,150 invoices annually.

2015 Goals/Plans:

- Extend process of long-range financial planning including implementing policies and strategies designed to ensure the short-term as well as long-term financial resiliency of the City. Continue to work within the parameters of State of Wisconsin Act 10 and Act 32 with regard to reduced state revenue as well as labor negotiations and policies.
- In cooperation with Information Systems, continue implementation to streamline payroll and time entry processing.
- Continue to explore options to provide enhanced investment yields.
- Begin RFP process for audit services.
- Explore additional options for banking services.
- Prepare to implement all requirements related to the Governmental Accounting Standards Board new pronouncements, including GASB No. 61 (The Financial Reporting Entity: Omnibus) and GASB No. 65 (Items Previously Reported as Assets and Liabilities).
- Continue to promote organizational productivity through enhanced technology and the efficient use of human resources and department restructuring.

Major Increases (Decreases) in 2015 Budget Request:

Finance – All

Salaries/Fringes - $35,610 decrease. Reflects department staff restructuring through attrition.

Risk Management

Property Insurance - $4,500 increase. Estimated premium increases per State of Wisconsin Property Insurance Fund.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
FINANCE OPERATIONS/CAP. OUTLAY								
OPERATIONS (0501-703)								
0101	Salaries	373,445	377,720	271,738	356,020	337,710	337,710	
0103	Temporary Wages	1,909	2,000	699	3,000	4,000	3,000	
0110	Health Insurance	99,710	104,100	66,830	89,110	87,770	87,770	
0111	Fringes	66,771	72,870	52,282	68,220	62,630	62,630	
0115	Training	0	0	181	190	0	0	
0128	Empl Recognition Awards	149	150	62	70	0	0	
	Personal Services	**541,984**	**556,840**	**391,792**	**516,610**	**492,110**	**491,110**	**(65,730)**
0202	Outside Printing	2,596	3,500	202	3,000	3,000	3,000	
0203	Postage	6,846	8,500	2,408	8,500	8,500	8,500	
0204	Conference & Meetings	2,659	3,500	1,479	2,000	3,000	3,000	
0205	Debit Card Charges	1,858	2,000	1,627	2,000	2,000	2,000	
0207	Dues & Memberships	1,078	1,200	1,235	1,240	1,300	1,300	
0210	Maintenance of Hardware	795	800	910	1,030	950	950	
0212	Maint of Office Equipment	0	100	0	100	100	100	
0218	Maint of Software	25,140	27,060	26,971	26,980	28,440	28,440	
0221	Telephone	112	200	4	20	20	20	
0227	Cellular Telephone	530	480	360	480	480	480	
0236	Outside Services	853	0	1,167	1,170	0	0	
0254	Printer / Copies	7,282	7,580	5,060	7,580	7,060	7,060	
0255	IS Services / Internal	36,207	41,280	30,960	41,280	37,750	37,750	
	Contractual Services	**85,956**	**96,200**	**72,383**	**95,380**	**92,600**	**92,600**	**(3,600)**
0301	Office Supplies	2,098	3,000	3,316	3,320	3,000	3,000	
0302	Inhouse Printng/Dist Cost	19	100	0	50	50	50	
0303	Computer Oper Supplies	732	750	430	750	750	750	
0308	Books and Periodicals	378	560	585	590	600	600	
0333	All Other Supplies	17	100	6	100	100	100	
0344	Small Equipment	524	500	1,264	1,270	500	500	
0347	Small Hardware	0	500	339	1,530	500	500	
	Supplies & Materials	**3,768**	**5,510**	**5,940**	**7,610**	**5,500**	**5,500**	**(10)**
	OPERATIONS	**631,708**	**658,550**	**470,115**	**619,600**	**590,210**	**589,210**	**(69,340)**
CAPITAL OUTLAY-FINANCE (0581-703)								
8134	Computer Replacement Fund	4,450	0	0	0	0	0	
	CAPITAL OUTLAY-FINANCE	**4,450**	**0**	**0**	**0**	**0**	**0**	**0**
FINANCE OPERATIONS/CAP OUTLAY		**636,158**	**658,550**	**470,115**	**619,600**	**590,210**	**589,210**	**(69,340)**
							Percent Budget Change	**-10.53%**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
ANNUAL FINANCIAL AUDIT/GASB #34 Impl (0505-703)								
0103	Temporary Wages	1,000	1,000	1,000	1,000	1,000	1,000	
0111	Fringes	20	20	20	20	20	20	
	Personal Services	**1,020**	**1,020**	**1,020**	**1,020**	**1,020**	**1,020**	**0**
0202	Outside Printing	306	400	0	400	400	400	
0203	Postage	44	80	0	50	50	50	
0232	Accounting & Auditing	53,787	55,000	47,230	55,420	55,620	55,620	
0238	Professional Services	6,000	3,000	0	3,000	3,000	3,000	
	Contractual Services	**60,137**	**58,480**	**47,230**	**58,870**	**59,070**	**59,070**	**590**
	ANNUAL FINANCIAL AUDIT	**61,157**	**59,500**	**48,250**	**59,890**	**60,090**	**60,090**	**590**
							Percent Budget Change	**0.99%**
RISK MANAGEMENT (0507-703)								
0204	Conference & Meetings	148	300	0	100	100	100	
0236	Outside Services	3,600	3,600	2,700	3,600	3,600	3,600	
0239	Misc Insurance	793	800	1,145	1,150	1,260	1,260	
0245	Property Insurance	21,753	25,000	27,251	27,260	29,500	29,500	
0246	Liability Insurance	53,270	55,800	56,564	56,570	57,980	57,980	
0247	Auto Insurance	28,806	29,500	27,047	27,050	28,480	28,480	
0248	Boiler:Machine Insurance	1,991	2,100	1,963	1,970	2,000	2,000	
0271	Self-Insured Direct Costs	50,000	60,000	60,000	60,000	60,000	60,000	
	Contractual Services	**160,361**	**177,100**	**176,670**	**177,700**	**182,920**	**182,920**	**5,820**
	RISK MANAGEMENT	**160,361**	**177,100**	**176,670**	**177,700**	**182,920**	**182,920**	**5,820**
							Percent Budget Change	**3.29%**
PROPERTY DAMAGE (0509-703)								
0718	City Hall	0	0	2,342	0	0	0	
0721	Police	6,779	0	7,218	0	0	0	
0737	Public Works	353	0	0	0	0	0	
0799	Undesignated	285	20,000	0	20,000	20,000	20,000	
	Other	**7,417**	**20,000**	**9,560**	**20,000**	**20,000**	**20,000**	**0**
	PROPERTY DAMAGE	**7,417**	**20,000**	**9,560**	**20,000**	**20,000**	**20,000**	**0**
							Percent Budget Change	**0.00%**
PURCHASING/P-CARD (0511-703)								
0103	Temporary Wages	0	0	0	0	500	500	
0111	Fringes	0	0	0	0	10	10	
0115	Training	0	0	0	0	0	0	
	Personnel Services	**0**	**0**	**0**	**0**	**510**	**510**	**510**
0207	Dues & Memberships	0	0	35	40	50	50	
0218	Maint of Software	0	0	0	0	1,270	1,270	
	Contractual Services	**0**	**0**	**35**	**40**	**1,320**	**1,320**	**1,320**
	PURCHASING/P-CARD	**0**	**0**	**35**	**40**	**1,830**	**1,830**	**1,830**
							Percent Budget Change	**0.00%**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CENTRAL SERVICES (0515-703)								
0203	Postage	1,156	1,600	1,212	1,600	1,600	1,600	
0207	Dues & Memberships	435	380	284	400	400	400	
0212	Maint of Office Equipment	1,584	1,600	1,343	1,350	1,000	1,000	
0252	Rental of Equipment	540	560	540	550	650	650	
0269	PayPal Fees	0	100	0	50	50	50	
	Contractual Services	**3,715**	**4,240**	**3,379**	**3,950**	**3,700**	**3,700**	**(540)**
0301	Office Supplies	5,748	10,000	5,082	10,000	10,000	10,000	
0302	Inhouse Printng/Dist Cost	0	0	0	0	0	0	
0303	Computer Oper Supplies	0	300	0	0	200	200	
0333	All Other Supplies	0	200	510	510	100	100	
0344	Small Equipment	0	1,000	0	0	0	100	
	Supplies & Materials	**5,748**	**11,500**	**5,592**	**10,510**	**10,300**	**10,400**	**(1,100)**
	CENTRAL SERVICES	**9,463**	**15,740**	**8,971**	**14,460**	**14,000**	**14,100**	**(1,640)**
							Percent Budget Change	**-10.42%**
UTILITY BILLING (0525-703)								
0101	Salaries	70,890	72,510	54,383	72,510	76,650	76,650	
0110	Health Insurance	18,870	19,880	14,913	19,880	19,690	19,690	
0111	Fringes	12,540	13,920	10,440	13,920	14,050	14,050	
0115	Training	30	0	0	0	0	0	
	Personal Services	**102,330**	**106,310**	**79,736**	**106,310**	**110,390**	**110,390**	
0202	Outside Printing	5,973	1,000	1,280	1,500	1,500	1,500	
0203	Postage	22,685	16,000	12,660	16,000	16,000	16,000	
0204	Conference & Meetings	394	500	95	500	500	500	
0205	Debit Card Charges	1,853	2,000	1,627	2,000	2,000	2,000	
0218	Maint of Software	6,086	6,200	6,033	6,050	6,200	6,200	
0236	Outside Services	3,719	3,500	1,607	3,500	3,500	3,500	
0255	IS Services / Internal	5,890	5,490	4,118	5,490	7,350	7,350	
	Contractual Services	**46,600**	**34,690**	**27,420**	**35,040**	**37,050**	**37,050**	**2,360**
0302	Inhouse Printng/Dist Cost	0	0	2	10	0	0	
0303	Computer Oper Supplies	0	100	0	0	0	0	
	Supplies & Materials	**0**	**100**	**2**	**10**	**0**	**0**	**(100)**
	UTILITY BILLING	**148,930**	**141,100**	**107,158**	**141,360**	**147,440**	**147,440**	**6,340**
							Percent Budget Change	**4.49%**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
WATER UTILITY (0526-703)								
0101	Salaries	37,010	37,880	28,410	37,880	47,010	47,010	
0103	Temporary Wages	2,500	2,000	1,500	1,500	1,500	1,500	
0110	Health Insurance	9,850	10,930	8,199	10,930	12,460	12,460	
0111	Fringes	6,634	7,650	5,738	7,650	8,890	8,890	
	Personal Services	**55,994**	**58,460**	**43,847**	**57,960**	**69,860**	**69,860**	**11,400**
0204	Conference & Meetings	0	200	0	200	0	0	
0236	Outside Services	0	500	0	500	0	0	
	Contractual Services	**0**	**700**	**0**	**700**	**0**	**0**	**(700)**
	WATER UTILITY	**55,994**	**59,160**	**43,847**	**58,660**	**69,860**	**69,860**	**10,700**
							Percent Budget Change	**18.09%**
FINANCE		**1,079,480**	**1,131,150**	**864,606**	**1,091,710**	**1,086,350**	**1,085,450**	**(45,700)**
							Percent Budget Change	**-4.04%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Finance	**Budget:** Finance Operations
	Program: General Government	**Submitted by:** Michael Easker

	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved	Current	Requested
POSITION TITLE	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.	Budget for 2014	Estimate for 2014	For 2015
FULL TIME							
Director	Grade S3	1.00	Grade S3	1.00	$101,360	$103,390	$103,390
Deputy Director	Grade N3	1.00	Grade N3	1.00	80,900	82,520	82,520
Acctng/Treasurer Supervisor	Grade M3	-	Grade M3	1.00	0	0	60,000
Accountant	Grade H3	1.00	Grade H3	-	48,650	35,460	0
Senior Cashier	Grade H3	1.00	Grade H3	1.00	40,420	41,220	41,220
Office Manager	Grade G3	1.00	Grade G3	1.00	45,150	40,550	36,380
Payroll Coordinator	Grade G3	1.00	Grade G3		44,930	27,190	0
Payroll/ A/P/ A/R Coordinator	Grade G3	1.00	Grade G3	1.00	41,690	42,520	42,520
Utility Billing Clerk/ A/P	Grade F3	1.00	Grade F3	1.00	37,140	37,880	37,880
Cashier	Grade F3	1.00	Grade F3	1.00	36,460	37,190	37,190
Cashier/Acctng Assistant	Grade F3	0.00	Grade F3	0.00	0	12,220	0
Subtotal		9.00		8.00	$476,700	$460,140	$441,100
PART-TIME							
Cashier	Grade F		Grade F	0.67		4,500	18,540
OTHER COMPENSATION							
Est. Wage Increases	-		-		9,540	Included Above	
Accrued Wages	-		-		1,870	1,770	1,730
TEMPORARY							
Intern/Co-op Student	9.00 Hr		9.00 Hr		5,000	5,500	7,000
TOTAL	XXX	9.00	XXX	8.67	$493,110	$471,910	$468,370

DEPARTMENT OF LEGAL & ADMINISTRATIVE SERVICES

Department Head

James Godlewski

Major Activities

The Department has historically been an internal service agency consisting of the City Attorney, City Clerk and Human Resources/Safety. Beginning in 2013, the Human Resources and Safety function began operating as a stand alone department.

Activities of the City Attorney include providing legal advice to the Mayor, Common Council and department and conducting all pretrials before municipal court. The City Clerk's office provides record retention and management; supervises voter registration and election administration; issues various licenses and acts as Secretary to the Council.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$483,660	$547,710	13.24%	$442,600	-8.49%
No. of Employees (FTE)	3.5	5.1	45.71%	3.5	0.00%

Summary of Executive Recommendations on Variable Cost Options

CITY ATTORNEY OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Assistant City Attorney w/Fringes/Set-Up	$0	$94,830	$0	Budget constraints.
Paralegal/Admin Ass't w/Fringes	0	20,350	0	Possible 2015 reorganization.
Training/Conferences/Meetings	3,650	4,800	4,000	Still Increase over 2014 levels.
Outside Services	250	100	100	Slight decrease justified.
Small Program Packages	150	150	150	Maintains 2014 level.
Small Equipment	100	100	100	Maintains 2014 level.
Small Computer Hardware	100	150	150	Maintains 2014 level.
EXTERNAL LEGAL SERVICES				
Outside Services	14,220	2,550	14,220	Maintain current structure.
Professional Services	2,000	1,000	2,000	Maintain current structure.
CABLE TELEVISION				
Outside Services - Franchise Renewal	250	250	250	Maintains 2014 level.
CITY CLERK				
Training/Conferences/Meetings	5,300	3,700	3,500	No IIMC Conference.
Outside Services	7,000	7,000	6,500	Budget constraints.
Small Program Packages	500	500	400	Budget constraints.
Small Equipment	200	300	300	Maintains 2014 level.
Small Computer Hardware	200	200	200	Maintains 2014 level.
ELECTIONS				
Temporary Wages	40,000	15,000	15,000	Two less elections in 2015.
Training/Conferences/Meetings	300	150	150	Two less elections in 2015.
Outside Services	14,000	6,000	6,000	Two less elections in 2015.
Building Rental	2,500	1,200	1,200	Two less elections in 2015.
Small Equipment	3,400	2,000	1,500	Budget constraints.
BOARD OF REVIEW				
Outside Services	2,500	1,500	1,000	Closer to 2014 actual.
Total Executive Reductions Recommended			**$105,110**	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Department of Legal and Administrative Services/City Attorney	**Budget:** City Attorney/ External Legal Services/Cable Television Franchise
	Program: General Government	**Submitted by:** James G. Godlewski

Goals/Responsibilities:
Provide legal advice to the Mayor, Common Council, department heads and duly constituted boards and commissions, and conduct all of the legal business in which the City has an interest. Coordinate and supervise litigation involving the City. Aid in the administration of the Equal Opportunity and Fair Labor Standards Acts, Americans With Disabilities Act, employee health and life insurance, unemployment and workers compensation programs. Oversee labor contract administration. Negotiate any matters requiring impact bargaining with the City's labor unions. Designate Risk Management responsibilities. Oversee and assist in the recodification of the Neenah Municipal Code and continuing updates to the code. Supervise the work of the City Clerk.

Activities:
Attend Common Council and Finance and Personnel Committee meetings as well as other committee meetings as requested. Assist in either prosecuting or advising the appropriate committee on due process administrative appeals. Member of the Board of Public Works. Represent the City in labor negotiations and arbitration and mediation proceedings. Research, draft and presentation of legal papers necessary in the prosecution or defense of litigation involving the City. Draft and/or ordinances, resolutions, contracts, leases and indentures. Negotiate contract terms with the various insurance carriers. Advise Mayor, Common Council members and other departments as requested. Review and settle liability claims per Cities & Villages Mutual Insurance Company rules and City of Neenah claims policy..

2014 Accomplishments:
- Continued to work closely with the CDA to implement redevelopment plans for the Downtown Gateway redevelopment area (PH Glatfelter Mill Redevelopment).
- Assisted in successful completion of appeals of the prosecution of police misconduct action before Police Commission.
- Assist in the orientation of new Mayoral administration
- Continued implementation of various aspects of new collective bargaining law (Act 10).
- Continued the successful pretrial system for municipal court trials resulting in a reduction of police court overtime.
- Continued involvement in the Fox River PCB cleanup issue, including negotiations with insurers to obtain maximum reimbursement of legal fees, and tentative settlement of environmental claims with the US Government.
- Continued successful implementation of electronic file management system (CityLaw).

2015 Goals/Plans:
- Creation of assistant city attorney/joint prosecutor position.
- Continue work to update and create necessary City policies, as needed.
- Fully develop and implement ADA Title II compliance program.
- Continue to implement Act 10 provisions.
- Continue Fox River PCB litigation involvement.
- Complete transactions necessary to insure successful redevelopment of the PH Glatfelter Mill.
- Continue implementation of computerized file management program for City Attorney's office and other aspects of DOLAS as appropriate.

Major Increases (Decreases) in 2015 Budget Request:

Assistant City Attorney / Prosecutor Position

This year's City Attorney's Office budget proposes to create a full time assistant city attorney (ACA) position and a 0.6 Paralegal/Administrative Assistant (22.5 hour per week) position. The ACA would be a split position, with 50 percent attributed to joint prosecutor position before the Menasha Neenah Municipal Court serving both Cities of Neenah & Menasha and the other half as a general assistant for City of Neenah legal matters. Currently, the City does budget $14,220 for a private assistant city attorney for prosecutions who conducts the ordinance and traffic prosecutions for the City before the municipal and circuit courts. This arrangement has worked admirably under the assistant's leadership but is limited in the scope of representation for the city and is not available for more broad counsel on

prosecution matters as well as general city matters to assist the city attorney in providing legal advice to all aspects of the city government.

The need for this position has increased in recent years as the legal services for the City of Neenah has increased beyond the capacity of one attorney to handle. The City has grown increasingly complex in its dealings with both economic development, human resources, and litigation matters. In addition, the current joint municipal court arrangement with the City of Menasha lends itself well to a joint prosecutor serving both cities. Like Neenah, the legal work facing Menasha City Attorney Captain has grown significantly. Half of this new ACA position would prosecute violations of both cities' ordinances and traffic offences before the municipal and circuit courts. Menasha would share in the cost of this half-time position together with associated support staff costs in proportion to its share of the total citations before the municipal court. At present, based on a three-year rolling average, that would translate into approximately two thirds – one third split in the cost of the prosecutor's office between the City of Neenah and the City of Menasha.

Overall, the new positions and associated costs is budgeted for just under $121,000, split between the general city attorney's office budget (901 accounts) and prosecution/external legal services budget (905 accounts). The prosecutor's portion of the new ACA represents approximately $61,000 in costs and would include a $2500 Neenah administrative fee for support services provided to the position, similar to the same fee included in the Municipal Court budget. Of this amount, Menasha would pay approximately 1/3 of the cost or $20,300. The following chart summarizes the expenses and shows the current cost decreases and Menasha support charge for the prosecutor's position.

Budget Category	*Account Category*	*2014 Budget*	*2015 Proposed*	*Difference*
City Attorney Operations – Personnel	901-100	$ 179,610	$ 231,540	$ 51,930
City Attorney Operations – Contractual Services	901-200	$ 17,680	$ 23,810	$ 6,130
City Attorney Operations – Supplies & Materials	901-300	$ 6,930	$ 7,300	$ 370
Subtotal CA Operations:		***$ 204,220***	***$ 262,650***	***$ 55,460***
Prosecutions/Ext Legal – Personnel	905-100	N/A	$ 52,470	$ 52,470
Prosecutions/Ext Legal – Contractual Services	905-200	$ 16,220	$ 9,180	($ 7,040)
Prosecutions/Ext Legal – Supplies & Materials	905-300	N/A	$ 610	$ 610
Subtotal Prosecutions:		***$ 16,220***	***$ 62,260***	***$ 46,040***
Grand Total City Attorneys Office		***$ 220,440***	***$ 324,910***	***$ 101,500***
Less Menasha Share			***($ 20,310)***	***($ 20,310)***
Net after Menasha Share:		***$ 220,440***	***$ 304,600***	***$ 81,190***
			One time Workstation Setup	$ 4,040
			Total Tax Levy Impact for 2015:	***$ 85,230***

In addition to folding the current $14,220 for prosecution services into the new assistant city attorney position, the increased availability of an assistant to provide additional legal advice to city agencies and departments would reduce the need for outside counsel. That budget has been reduced by $1,000 (for a total of $1,000) under this proposal. A small outside counsel budget is still necessary to accommodate needs for specialized advice and representation in the event of a conflict of interest. After accounting for the decrease in outside counsel costs for private prosecution of city ordinance and traffic violations as well as the Menasha contribution towards the joint prosecutor position the budget impact to the City Attorney's Office budget represents a net tax levy impact increase of $81,190 for operations. In addition to operating cost, there are one time workstation setup costs that include computer hardware and software, and telephone receiver. Hardware setup costs total $2,420, software setup costs total $1,620 for a total workstation setup costs of $4,040

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Department of Legal and Administrative Services/City Attorney	**Budget:** City Attorney/ External Legal Services/Cable Television Franchise
Program: General Government	**Submitted by:** James G. Godlewski

With the addition of the workstation setup costs, total tax levy impact for the new assistant city attorney position total $87,360. Based on projected hiring rates, the two new positions represent the following personnel costs:

Position	*Wages*	*Fringes*	*Total*
Ass't City Attorney	$ 58,400	$ 25,600	$ 84,000
Paralegal/Admin Ass't	$ 17,550	$ 2,800	$ 20,350

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Department of Legal and Administrative Services/City Clerk	**Budget:** City Clerk/ Elections/Board of Review
	Program: General Government	**Submitted by:** Patty Sturn

Goals/Responsibilities:
Provide mandated services to the general public, voter registration, licensing, records retention and management, custody of the Corporate Seal. Act as Secretary to the Council. Administer all elections. Attest and certify to the correctness of the assessment roll and conduct the annual Board of Review.

2014 Accomplishments:
- 2014 Board of Review.
- Administered four elections.
- Continued implementation of the Help America Vote Act of 2002 (HAVA) and HR811 Voter Confidence and Increased Accessibility Act 2007.
- Began implementation of 2011 Wisconsin Act 227, 2011 Wisconsin Act 45, Move Act of 2012, the 2012 Consent Decree reporting requirements and reporting election cost estimates, the on-line Click & Mail Absentee Voting System for military and overseas voters and on-line voter registration and absentee ballot.
- Began electronic scanning/filing of records.

2015 Goals/Plans:
- 2015 Board of Review.
- Administer two elections.
- Continue working on records retention schedule, document imaging and e-mail as public record; implementation of a new indexing system for ordinances, resolutions, agreements, etc. and electronic scanning of records.
- Continue implementation of the Help America Vote Act of 2002 (HAVA); HR811 Voter Confidence and Increased Accessibility Act 2007; 2011 Wisconsin Act 227; 2011 Wisconsin Act 45; the Move Act of 2012; the 2012 Consent Decree reporting requirements and reporting election cost estimates; the on-line Click & Mail Absentee Voting System for military and overseas voters and on-line voter registration and absentee ballot.
- Implement Act 23 Voter Photo I.D. Law if Court injunction is overturned.
- Implementation of numerous Legislative Updates for Elections.
- Continue electronic scanning/filing of records.

Major Increases (Decreases) in 2015 Budget Request:

City Clerk
- Employee Recognition Awards: Increased to $10 (+$10 from 2014) Sam Hatala 5 year anniversary in 2015.
- Conference & Meetings: Decreased to $2,000 (-$1,600 from 2014) No IIMC Conference in 2015.
- Cellular Phone: Increase to $500 (+$500 from 2014) Clerk Sturn cell phone stipend ($40/month).

Elections
- Temporary Wages: Decreased to $15,000 (-$25,000 from 2014) due to two elections in 2015.
- Auto Allowance: Decreased to $150 (-$150 from 2014) due to two elections in 2015.
- Employee Recognition Awards: Decreased to $0 (-$1,000 from 2014) no fall elections therefore no poll worker appreciation dinner after General Election.
- Postage: Decreased to $1,000 (-$2,500 from 2014) due to two elections in 2015.
- Advertising & Publications: Decreased to $500 (-$1,500 from 2014) due to two elections in 2015.
- Maintenance of Office Equipment: Decreased to $2,000 (-$2,000 from 2014) due to two elections in 2015.
- Outside Services: Decreased to 6,000 (-$8,000 from 2014) due to two elections in 2015.
- Building Rental: Decreased to $1,200 (-$1,300 from 2014) due to two elections in 2015.
- Office Supplies: Decreased to $750 (-$750 from 2014) due to two elections in 2015.
- All Other Supplies: Decreased to $1,000 (-1,000 from 2014) due to two elections in 2015.
- Small Equipment: Decreased to $1,000 (-$1,400 from 2014) scanner/barcode purchased.

Board of Review
- Advertising & Publications: Increased to $300 (+$100 from 2014) based on usage
- Outside Services: Decreased to $1,500 (-$1,000 from 2014) based on usage.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
LEGAL & ADMINISTRATIVE SERVICES								
CITY ATTORNEY OPERATION (0901-705)								
0101	Salaries	130,001	132,660	95,281	132,660	170,850	132,600	
0110	Health Insurance	21,410	22,490	16,866	22,490	30,010	22,490	
0111	Fringes	21,798	24,160	17,353	24,160	30,150	23,490	
0115	Schools/Seminars/Training	104	200	0	150	300	300	
0123	Auto Allowance	0	100	93	150	230	230	
0128	Empl Recognition Awards	24	0	0	0	0	0	
	Personal Services	**173,337**	**179,610**	**129,593**	**179,610**	**231,540**	**179,110**	**(500)**
0202	Outside Printing	0	0	102	110	50	50	
0203	Postage	240	300	298	470	350	350	
0204	Conferences & Meetings	3,630	3,450	2,032	3,900	4,500	3,700	
0207	Dues & Memberships	1,558	1,600	1,658	1,660	1,900	1,900	
0212	Maint of Office Equipment	0	50	0	0	50	50	
0218	Maint of Software	977	1,300	1,212	1,220	900	900	
0221	Telephone	47	100	4	70	80	80	
0227	Cellular Telephone	530	480	360	480	750	750	
0236	Outside Services	0	250	0	250	100	100	
0238	Professional Services	413	50	0	50	30	30	
0254	Printer / Copies	676	720	526	660	990	990	
0255	IS Services / Internal	9,634	9,330	6,998	9,800	14,040	14,040	
0261	Misc Expenditures	0	50	8	50	70	70	
	Contractual Services	**17,705**	**17,680**	**13,198**	**18,720**	**23,810**	**23,010**	**5,330**
0301	Office Supplies	274	380	78	350	300	300	
0302	Inhouse Printing	6	50	1	50	70	70	
0303	Computer Oper Supplies	37	50	0	50	30	30	
0308	Books and Periodicals	5,842	6,100	3,884	6,100	6,500	6,500	
0343	Small Program Packages	150	150	150	150	150	150	
0344	Small Equipment	0	100	0	0	100	100	
0347	Small Computer Hardware	0	100	0	400	150	150	
	Supplies & Materials	**6,309**	**6,930**	**4,113**	**7,100**	**7,300**	**7,300**	**370**
8114	Computer Software Outlay	0	0	0	0	810	0	
8115	Computer Hardware	0	0	0	0	1,210	0	
	Capital Outlay	**0**	**0**	**0**	**0**	**2,020**	**0**	
	CITY ATTORNEY OPERATIONS	**197,351**	**204,220**	**146,904**	**205,430**	**264,670**	**209,420**	**5,200**
EXTERNAL LEGAL SERVICES (0905-705)								
0101	Salaries	0	0	0	0	37,980	0	
0110	Health Insurance	0	0	0	0	7,470	0	
0111	Fringes	0	0	0	0	6,840	0	
0115	Schools/Seminars/Training	0	0	0	0	100	0	
0123	Auto Allowance	0	0	0	0	80	0	
0128	Empl Reconition Awards	0	0	0	0	0	0	
	Personal Services	**0**	**0**	**0**	**0**	**52,470**	**0**	

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
0202	Outside Printing	0	0	0	0	50	0	
0203	Postage	0	0	0	0	100	0	
0204	Conferences & Meetings	0	0	0	0	700	0	
0207	Dues & Memberships	0	0	0	0	250	0	
0212	Maint of Office Equipment	0	0	0	0	0	0	
0218	Maint of Software	0	0	0	0	330	0	
0221	Telephone	0	0	0	0	30	0	
0227	Cellular Telephone	0	0	0	0	270	0	
0236	Outside Services	13,800	14,220	10,665	14,220	2,550	14,220	
0238	Professional Services	0	2,000	182	1,000	1,000	2,000	
0254	Printer / Copies	0	0	0	0	330	0	
0255	IS Services / Internal	0	0	0	0	3,540	0	
0261	Misc Expenditures	0	0	0	0	30	0	
	Contractual Services	**13,800**	**16,220**	**10,847**	**15,220**	**9,180**	**16,220**	**0**
0301	Office Supplies	0	0	0	0	100	0	
0302	Inhouse Printing	0	0	0	0	30	0	
0303	Computer Oper Supplies	0	0	0	0	30	0	
0308	Books and Periodicals	0	0	0	0	400	0	
0343	Small Program Packages	0	0	0	0	0	0	
0344	Small Equipment	0	0	0	0	0	0	
0347	Small Computer Hardware	0	0	0	0	50	0	
	Supplies & Materials	**0**	**0**	**0**	**0**	**610**	**0**	
8114	Computer Software Outlay	0	0	0	0	810	0	
8115	Computer Hardware	0	0	0	0	1,210	0	
	Capital Outlay	**0**	**0**	**0**	**0**	**2,020**	**0**	
	PROSECUTION/EXTERNAL LEGAL SERVICES	**13,800**	**16,220**	**10,847**	**15,220**	**64,280**	**16,220**	**0**
CABLE TELEVISION (0907-705)								
0238	Professional Services	0	250	0	0	250	250	
	Contractual Services	**0**	**250**	**0**	**0**	**250**	**250**	**0**
	CABLE TELEVISION	**0**	**250**	**0**	**0**	**250**	**250**	**0**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CITY CLERK OPERATIONS (0915-705)								
0101	Salaries	83,830	85,510	61,991	86,060	86,060	86,060	
0103	Temporary Wages	0	2,500	0	2,500	2,500	2,500	
0110	Health Insurance	28,538	29,980	22,482	29,980	29,980	29,980	
0111	Fringes	15,595	17,250	12,150	17,250	16,770	16,770	
0115	Schools/Seminars/Training	1,588	1,700	900	1,700	1,700	1,700	
0123	Auto Allowance	0	50	0	50	50	50	
0128	Empl Reconition Awards	60	0	0	0	10	10	
	Personal Services	**129,611**	**136,990**	**97,523**	**137,540**	**137,070**	**137,070**	**80**
0202	Outside Printing	69	150	0	150	150	150	
0203	Postage	591	1,000	644	1,000	1,000	1,000	
0204	Conferences & Meetings	933	3,600	2,601	3,600	2,000	1,800	
0207	Dues & Memberships	235	500	285	500	500	500	
0212	Maint of Office Equipment	0	200	0	200	200	200	
0218	Maint of Software	2	190	45	190	490	490	
0221	Telephone	10	10	2	10	10	10	
0227	Cellular Telephone	0	0	210	290	500	500	
0236	Outside Services	5,198	7,000	3,110	7,000	7,000	6,500	
0254	Printer / Copies	3,092	3,260	2,643	3,060	3,060	3,060	
0255	IS Services / Internal	21,849	24,980	18,735	26,560	27,930	27,930	
	Contractual Services	**31,979**	**40,890**	**28,275**	**42,560**	**42,840**	**42,140**	**1,250**
0301	Office Supplies	652	1,000	455	1,000	1,000	1,000	
0302	Inhouse Printing	26	200	13	200	200	200	
0303	Computer Oper Supplies	390	600	0	600	600	600	
0308	Books and Periodicals	288	400	264	400	400	400	
0318	Maps and Records	272	400	30	400	400	400	
0333	All Other Supplies	59	100	391	400	100	100	
0343	Small Program Packages	690	500	60	500	500	400	
0344	Small Equipment	0	200	0	200	300	300	
0347	Small Computer Hardware	0	200	18	200	200	200	
	Supplies & Materials	**2,377**	**3,600**	**1,231**	**3,900**	**3,700**	**3,600**	**0**
	CITY CLERK OPERATIONS	**163,967**	**181,480**	**127,029**	**184,000**	**183,610**	**182,810**	**1,330**
ELECTIONS (0916-705)								
0103	Temporary Wages	10,356	40,000	13,982	40,000	15,000	15,000	
0111	Fringes	385	1,880	657	1,880	790	790	
0115	Schools/Seminars/Training	0	250	0	250	250	250	
0123	Auto Allowance	70	300	79	300	150	150	
0128	Empl Reconition Awards	0	1,000	0	1,000	0	0	
	Personal Services	**10,811**	**43,430**	**14,718**	**43,430**	**16,190**	**16,190**	**(27,240)**
0202	Outside Printing	0	250	0	250	250	250	
0203	Postage	671	3,500	1,207	3,500	1,000	1,000	
0204	Conferences & Meetings	0	50	13	50	50	50	
0206	Advertising & Publication	260	2,000	166	2,000	500	500	
0212	Maint of Office Equipment	3,854	4,000	6,383	6,390	2,000	2,000	
0236	Outside Services	4,968	14,000	3,740	14,000	6,000	6,000	
0251	Building Rental	0	2,500	560	2,500	1,200	1,200	
	Contractual Services	**9,753**	**26,300**	**12,069**	**28,690**	**11,000**	**11,000**	**(15,300)**
0301	Office Supplies	39	1,500	410	1,500	750	750	
0302	Inhouse Printing	0	100	0	100	100	100	
0303	Computer Oper Supplies	0	300	75	300	300	300	
0333	All Other Supplies	3,117	2,000	475	2,000	1,000	1,000	
0342	Small Equipment	0	2,400	0	2,400	1,000	1,000	
0344	Small Equipment	0	1,000	0	1,000	1,000	500	
	Supplies & Materials	**3,156**	**7,300**	**960**	**7,300**	**4,150**	**3,650**	**(3,650)**
	ELECTIONS	**23,720**	**77,030**	**27,747**	**79,420**	**31,340**	**30,840**	**(46,190)**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
BOARD OF REVIEW (0917-705)								
0103	Temporary Wages	350	1,400	350	350	1,400	1,400	
0111	Fringes	28	110	28	30	110	110	
0115	Schools/Seminars/Training	20	100	48	50	100	100	
	Personal Services	**398**	**1,610**	**426**	**430**	**1,610**	**1,610**	**0**
0203	Postage	12	50	16	20	50	50	
0206	Advertising & Publication	139	200	218	220	300	300	
0236	Outside Services	409	2,500	12	20	1,500	1,000	
	Contractual Services	**560**	**2,750**	**246**	**260**	**1,850**	**1,350**	**(1,400)**
0333	All Other Supplies	0	100	0	0	100	100	
	Supplies & Materials	**0**	**100**	**0**	**0**	**100**	**100**	**0**
	BOARD OF REVIEW	**958**	**4,460**	**672**	**690**	**3,560**	**3,060**	**(1,400)**
CAPITAL OUTLAY (0981-705)								
8134	Computer Replacement Fund	890	0	0	0	0	0	
	CAPITAL OUTLAY	**890**	**0**	**0**	**0**	**0**	**0**	**0**
LEGAL & ADMIN SERVICES		**400,686**	**483,660**	**313,199**	**484,760**	**547,710**	**442,600**	**(41,060)**
							Percent Budget Change	**-8.49%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	Department/Office: Legal & Administrative	Budget: Legal Services & Administrative
	Program: General Government	Submitted by: James Godlewski

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
City Attorney	Grade T3	1.00	Grade T3	1.00	$106,320	$108,440	$108,440
Assistant City Attorney	-	-	Grade L3	1.00	0	0	58,400
City Clerk	Grade L3	1.00	Grade L3	1.00	51,970	53,010	53,010
Deputy Clerk	Grade F3	1.00	Grade F3	1.00	31,540	32,720	32,720
Secretary (Shared with Mayor)	Grade F3	0.50	Grade F3	0.50	23,240	23,710	23,710
Subtotal		3.50		4.50	213,070	217,880	276,280
PART-TIME							
Paralegal/Admin. Asst.	-	-	Grade F	0.60	0	0	17,550
OTHER COMPENSATION							
Est. Wage Increases	-	-	-	-	4,260	Included Above	0
Accrued Wages	-	-	-	-	840	840	1,060
TEMPORARY							
Board of Review	-	-	-	-	1,400	350	1,400
Election Poll Workers	$120-$180/day	-	$120-$180/day	-	40,000	40,000	15,000
Clerks	-	-	-	-	2,500	2,500	2,500
TOTAL	XXX	3.50	XXX	5.10	$262,070	$261,570	$313,790

DEPARTMENT OF HUMAN RESOURCES AND SAFETY

Department Head

Heather Barber

Major Activities

Human Resources and Safety areas of responsibility include: policy development, recruitment and selection, benefit administration, advising Department Heads on personnel matters, labor relations, safety programs, worker's compensation, implementation and maintenance of merit/system/performance reviews, employee development, compensation, and employee records management.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$215,460	$206,720	-4.06%	$203,720	-5.45%
No. of Employees (FTE)	2.47	2.47	0.00%	2.47	0.00%

Summary of Executive Recommendations on Variable Cost Options

HUMAN RESOURCES/SAFETY	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Safety Intern	$8,970	$9,000	$9,000	Maintains 2014 level.
Training/Conferences/Meetings	2,200	2,200	2,200	Maintains 2014 level.
Outside Services - EAP/HR Hotline	5,500	5,500	5,500	Important employee program.
Outside Services - Non-Rep Merit Plan	20,000	5,500	2,500	Less need for plan maint.
Total Executive Reductions Recommended			**$3,000**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Human Resources and Safety	**Budget:** Human Resources and Safety
Program: General Government	**Submitted by:** Heather Barber

Goals/Responsibilities:
Provide personnel administration for City employees to include recruitment, benefits, safety, policy development, salary administration, and employee relations. Explore ways to control benefit costs through development/update of plans while keeping them competitive with public and private sector. Recruit, select and hire employees. Act as a resource for department heads, supervisors and employees to counsel, answer employment-related questions and resolve employee-related issues. Conduct and assist in investigations. Responsible for the development, maintenance and organization of employee records, inclusive of safety-related programs, training and workers compensation. Maintain compliance with state and federal laws to include Equal Employment Opportunity, Fair Labor Standards Acts, Americans with Disabilities Act, Family and Medical Leave Act, etc. Designated Risk Management responsibilities. Assist the City Attorney on Labor Relations and Negotiations.

Activities:
Develop City personnel policies. Research and recommend benefit strategies. Recruit and hire employees for all positions. Advise department heads on personnel matters. Oversee employee safety and worker's comp. Handle various employee programs including Wellness, DOT Employer Notification, Random Drug and Alcohol, EAP, Employee Recognition, etc. Ensure DOC compliance with employee health requirements.

2014 Accomplishments:
- Hired and trained new Human Resources Coordinator.
- Filled several vacancies City-wide.
- Developed new performance review system.
- Created new recruitment and salary plan rules.
- Conducted a number of wellness challenges.
- Created several new policies in HR and Safety.
- Worked to become compliant with new Haz Com Mandates regarding SDS sheets.
- Coordinated annual audiograms, TB's, Hep B's, random drug screens, etc.
- Facilitated multiple retirements.
- Advised management on personnel issues, and conducted investigations.
- Attended training on various topics to keep SPHR certification valid.
- Revised health insurance plans.
- Managed Health Risk Screening process.
- Presented to Finance and Personnel Committee and Council as needed.
- Coordinated employee committee (WALNUTS) events.

2015 Goals/Plans:
Major focuses will be on recruitment, further development of City-wide safety programs, continued updates to performance review system, wellness, and policy-creation.

Major Increases (Decreases) in 2014 Budget Request:

Outside Services: Reduced from $25,500 to $11,000, as a result of limited salary plan work anticipated in 2015.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
HUMAN RESOURCES & SAFETY								
OPERATIONS (1001-707)								
0101	Salaries	90,185	115,860	83,830	118,320	118,330	118,330	
0103	Temporary Wages	7,163	8,970	5,546	8,500	9,000	9,000	
0110	Health Insurance	14,268	14,990	11,241	14,990	14,990	14,990	
0111	Fringes	15,270	20,980	15,021	21,310	20,650	20,650	
0115	Schools/Seminars/Training	1,730	2,000	75	500	2,000	2,000	
0123	Auto Allowance	80	150	100	150	200	200	
0128	Empl Reconition Awards	100	30	0	30	0	0	
	Personal Services	**128,796**	**162,980**	**115,813**	**163,800**	**165,170**	**165,170**	**2,190**
0202	Outside Printing	69	100	0	0	0	0	
0203	Postage	211	250	129	250	250	250	
0204	Conferences & Meetings	280	200	228	230	200	200	
0206	Advertising & Publication	7,734	6,000	4,190	6,000	6,000	6,000	
0207	Dues & Memberships	340	340	360	360	370	370	
0218	Maint of Software	33	280	241	250	440	440	
0221	Telephone	24	30	2	30	30	30	
0227	Cellular Telephone	567	480	360	480	480	480	
0236	Outside Services	21,529	25,500	12,790	25,500	11,000	8,000	
0254	Printer / Copies	1,920	1,850	1,359	1,850	1,920	1,920	
0255	IS Services / Internal	9,822	11,750	8,812	11,750	15,480	15,480	
0264	Drug & Alcohol Testing	1,509	2,800	1,138	2,500	2,500	2,500	
0265	EE Safety Compliance Acct	91	1,500	0	1,650	1,650	1,650	
	Contractual Services	**44,129**	**51,080**	**29,609**	**50,850**	**40,320**	**37,320**	**(13,760)**
0301	Office Supplies	589	650	277	650	650	650	
0302	Inhouse Printing	23	100	1	100	30	30	
0303	Computer Oper Supplies	0	50	0	50	50	50	
0308	Books and Periodicals	255	400	395	400	400	400	
0347	Small Computer Hardware	0	200	8	200	100	100	
	Supplies & Materials	**867**	**1,400**	**681**	**1,400**	**1,230**	**1,230**	**(170)**
	OPERATIONS	**173,792**	**215,460**	**146,103**	**216,050**	**206,720**	**203,720**	**(11,740)**
							Percent Budget Change	**-5.45%**
CAPITAL OUTLAY (1081-707)								
8134	Computer Replacement Fund	0	450	450	450	0	0	
	CAPITAL OUTLAY	**0**	**450**	**450**	**450**	**0**	**0**	**(450)**
HUMAN RESOURCES & SAFETY		**173,792**	**215,910**	**146,553**	**216,500**	**206,720**	**203,720**	**(12,190)**
							Percent Budget Change	**-5.65%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Human Resources & Safety	**Budget:** Human Resources & Safety
	Program: General Government	**Submitted by:** Heather Barber

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Director	Grade R3	1.00	Grade R3	1.00	$67,030	$71,250	$71,250
PART TIME							
HR Admin. Asst (.80 FTE)	Grade F	0.80	Grade F	0.80	28,540	29,130	29,130
Recruiter / HR Coordinator	Grade G	0.67	Grade G	0.67	17,680	17,680	17,680
OTHER COMPENSATION							
Est. Wage Increases	-		-		2,350	Included Above	
Accrued Wages	-		-		260	260	270
TEMPORARY							
Human Resource	$23.46		$23.46		8,970	8,500	9,000
TOTAL	XXX	2.47	XXX	2.47	$124,830	$126,820	$127,330

ADMINISTRATION BUILDING

Department Head

Gerry Kaiser

Major Activities

The Department is responsible for the operation and maintenance of the City Administration Building (City Hall). This includes all building and grounds upkeep, utilities, cleaning, janitorial and furnishings. Starting in 2011, 5% of the personal services cost of the Building Manager is being charged to the Public Library budget.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$227,960	$240,760	5.62%	$240,760	5.62%
No. of Employees (FTE)	0.95	0.95	0%	0.95	0%

Summary of Executive Recommendations on Variable Cost Options

BUILDING OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Temporary Wages	$400	$0	$0	Not needed in 2015.
Maintenance of Buildings	15,000	20,000	20,000	Based upon current trends.
Outside Services	28,000	30,000	30,000	Building cleaning/other service
Small Equipment	1,500	1,500	1,500	Annual replacements.
Office Furniture/Equipment	3,000	3,000	3,000	Annual replacements.
Other Equipment	3,000	3,000	3,000	Annual replacements.
Total Executive Reductions Recommended			**$0**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Public Works	**Budget:** Municipal Building Operations
Program: General Government	**Submitted by:** Gerry Kaiser

Goals/Responsibilities:
Maintain and repair the City Administration Building and provide technical advice for other City buildings. Contract for centralized purchases of common custodial services and maintenance supplies. Inspect and maintain mechanical equipment.

2014 Accomplishments:
- Continued televising Council meetings.
- Converted can fixtures to LED lamps.

2015 Goals/Plans:
- Continue televising Council meetings.
- Continue addressing handicapped accessibility issues.

Major Increases (Decreases) in 2015 Budget Request:
Increased Outside Services to provide for landscaping the building flowerbeds.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
MUNICIPAL BUILDING								
OPERATIONS (1801-709)								
0101	Salaries	50,542	51,970	37,274	51,970	51,970	51,970	
0103	Temporary Wages	0	400	0	0	0	0	
0110	Health Insurance	12,566	13,210	9,909	13,210	13,200	13,200	
0111	Fringes	10,594	11,530	8,206	11,440	11,440	11,440	
0117	Clothing Allowance	355	400	219	400	400	400	
0128	Empl Recognition Awards	0	70	0	70	0	0	
	Personal Services	**74,057**	**77,580**	**55,608**	**77,090**	**77,010**	**77,010**	**(570)**
0213	Maint of Motor Vehicles	133	1,000	4	500	500	500	
0214	Maintenance of Buildings	22,525	15,000	27,414	27,420	20,000	20,000	
0216	Maint of Operating Equip	418	1,500	667	670	1,000	1,000	
0219	Maintenance of Land	602	400	1,384	1,500	2,400	2,400	
0221	Telephone	8,794	9,300	4,602	8,500	8,500	8,500	
0222	Electricity	57,764	46,000	35,293	46,000	48,000	48,000	
0223	Natural Gas	11,091	10,500	12,110	13,500	12,000	12,000	
0224	Water & Sewer	4,074	2,800	1,800	2,800	2,800	2,800	
0225	Commercial Dumpster	489	240	364	720	1,000	1,000	
0226	Storm Water	1,386	1,530	693	1,390	1,390	1,390	
0227	Cellular Telephone	640	750	503	750	750	750	
0236	Outside Services	30,843	28,000	23,337	28,000	30,000	30,000	
0237	Pest Control	504	300	336	500	500	500	
0293	Maint of Motor Veh/Fleet	1,810	2,000	792	2,000	2,000	2,000	
0294	Oil and Fluids/Fleet	38	200	31	200	200	200	
0296	Maint of Equipment/Fleet	0	850	594	800	800	800	
	Contractual Services	**141,111**	**120,370**	**109,924**	**135,250**	**131,840**	**131,840**	**11,470**
0301	Office Supplies	255	80	0	80	80	80	
0302	Inhouse Printing	4	30	1	10	10	10	
0303	Computer Operating Supply	62	0	193	200	70	70	
0306	Cleaning/Janitor Supplies	9,856	8,000	9,517	9,520	9,000	9,000	
0310	Gasoline & Oil	1,939	2,400	1,881	2,400	2,500	2,500	
0313	Vehicle Maint Supplies	0	100	94	100	100	100	
0314	Building Maint. Supplies	5,798	4,000	10,053	10,060	5,000	5,000	
0315	Land Maintenance Supplies	1,089	400	311	400	400	400	
0316	Equip. Maint. Supplies	115	600	0	300	500	500	
0319	Safety Supplies	323	600	360	400	400	400	
0320	Small Tools	3,684	3,300	2,239	3,300	3,300	3,300	
0326	Photography Supplies	0	150	0	0	0	0	
0333	All Other Supplies	1,680	2,100	1,156	2,100	2,100	2,100	
0344	Small Equipment	700	1,500	539	1,000	1,500	1,500	
0345	Shop Supplies	1,217	500	1,290	1,300	700	700	
0347	Small Computer Hardware	0	250	0	250	250	250	
	Supplies & Materials	**26,722**	**24,010**	**27,634**	**31,420**	**25,910**	**25,910**	**1,900**
	OPERATIONS	**241,890**	**221,960**	**193,166**	**243,760**	**234,760**	**234,760**	**12,800**
CAPITAL OUTLAY (1881-709)								
8108	Office Furniture & Equip.	3,903	3,000	0	1,800	3,000	3,000	
8133	All Other Equipment	3,560	3,000	4,149	4,200	3,000	3,000	
	CAPITAL OUTLAY	**7,463**	**6,000**	**4,149**	**6,000**	**6,000**	**6,000**	**0**
MUNICIPAL BUILDING		**249,353**	**227,960**	**197,315**	**249,760**	**240,760**	**240,760**	**12,800**
							Percent Budget Change	**5.62%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Public Works	**Budget:** Municipal Building Operations
	Program: General Government	**Submitted by:** Gerry Kaiser

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Buildings Manager	Grade L3	0.95	Grade L3	0.95	$54,740	$55,830	$55,830
OTHER COMPENSATION							
Est. Wage Increases	-		-		1,090	Included Above	
Accrued Wages	-		-		220	220	220
TEMPORARY							
Janitor	9.00 / hr.		9.00 / hr.		400	0	0
TOTAL	XXX	0.95	XXX	0.95	$56,450	$56,050	$56,050

NEENAH POLICE DEPARTMENT

Department Head

Kevin Wilkinson

Major Activities

The Police Department is committed to the City's goal of enhancing the quality of life in Neenah. We provide the historical core functions of policing - protecting lives and property - and add an emphasis on protecting rights, as well. Our operating philosophy recognizes our reliance upon community participation and interaction. Most of our programs are community partnerships. Our primary services include crime prevention, criminal investigation, traffic and pedestrian safety, and order maintenance. Supporting programs and services include animal control, nuisance abatement, neighborhood watch, "Charlie Check-First", school crossing guards, school liaison officers, honor guard, and many others. We staff a full-time crime prevention officer, a drug enforcement officer, two school liaison officers, a training officer, on-call emergency response and tactical teams, and an investigative team, as well as many other specialty assignments.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$6,366,970	$6,466,990	1.57%	$6,211,130	-2.45%
No. of Employees (FTE)	52.17	52.67	0.96%	52.67	0.96%

Summary of Executive Recommendations on Variable Cost Options

POLICE OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Temporary Wages	$3,150	$3,150	$2,000	Based on 2014 usage.
Regular Overtime	260,000	280,000	270,000	Based upon affordability.
Regular Overtime - Fringes	61,880	66,640	64,260	Tied to O.T.
Grant Overtime (Grant Funded)	17,000	10,000	10,000	Grant justifies service.
Grant Overtime - Fringes (Levy Funded)	4,010	2,150	2,150	Grant justifies service.
Training/Conferences/Meetings/Schooling	26,790	28,300	28,300	Must include citizen mental health training.
Protective Vest Replacement Fund	4,000	8,000	6,000	Replacement fund
Care of Prisoners	9,000	9,000	9,000	Maintains 2014 level.
Outside Software Services	1,500	9,570	9,570	New Guardian and Evidence computer solutions.
Outside Services	21,000	21,000	21,000	Maintains 2014 level.
Public Relations/Services	4,000	4,100	4,000	Reduced to 2014 level.
Small Program Packages	3,500	3,500	3,500	Maintains 2014 level.
Small Equipment	10,000	10,000	9,000	Budget constraints.
Small Computer Hardware	17,960	18,000	12,000	Maintains 2014 level before carryforward.
POLICE FIRING RANGE				
Training/Conferences/Meetings	600	600	400	Reduce to 2014 actual.
Targets & Ammunition	27,540	28,500	20,000	Maintains 2014 level before carryforward.

(over)

NEENAH POLICE DEPARTMENT (cont.)

SCHOOL LIAISON PROGRAM	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Overtime	24,000	24,480	24,480	75% school funded.
Overtime - Fringes (23.8%)	5,710	5,830	5,830	75% school funded.
Training/Conferences/Meetings	2,100	2,100	2,100	75% school funded.

CROSSING GUARDS				
Temporary Wages	64,400	64,400	64,400	Maintains 2014 level.

CSO/ANIMAL CONTROL				
Temporary Wages	30,350	30,350	30,350	Maintains 2014 level.
Outside Services	15,600	15,600	15,600	Maintains 2014 level.
Professional Services	1,500	1,500	500	Animal welfare if needed.

K-9 PROJECT				
Professional Services	500	500	500	Funded by donations.
All Other Equipment	2,000	2,000	2,000	Funded by donations.

CAPITAL EQUIPMENT				
Motor Vehicle Replacement Fund	135,000	211,030	0	Transferred to Cap. Equip. Fund
Office Furniture and Equipment	0	2,500	2,000	For annual replacement needs.
Computer Software	0	10,000	7,500	Budget constraints.
Computer Hardware	0	7,540	5,040	Budget constraints.
Bodyworn Digital Recording Device	0	10,000	5,000	Potential of donated funds.
Automated External Defibrillators	0	4,000	2,000	Replace one AED.
X-26 Taser (2)	0	2,200	2,200	Request justified.
Bodywire	0	2,400	2,400	Request justified.
Executive Adjustment - Capital	20,000	0	0	Specific recommendations made
				0

POLICE COMMISSION				
Outside Services	3,000	5,000	5,000	Medical screening for new hires.
Advertising & Publication	400	400	400	Maintains 2014 level.
Total Executive Reductions Recommended			**$255,860**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Police	**Budget:** Police Operations
Program: Public Safety	**Submitted by:** Kevin E. Wilkinson

Goals/Responsibilities:
We are Neenah's Guardians. We keep our community safe while respecting the rights and dignity of every person we have contact with, whether victim, witness, or suspect.

Activities:
Over the last 5 years, the department has made significant changes in reducing overtime dependence and enhancing regional training influence. An overtime study completed in March shows that net overtime costs have averaged 6.5% of salaries over the past five years. The rate was over 10% in 2006-2008. Net overtime hours have been reduced 26% since 2006.

In 2009, there were no Neenah Police employees engaged as trainers at the local law enforcement training academy. The department intentionally increased influence there, and we now have several employees who are involved in recruit training, serving as ambassadors of our department and enhancing our recruiting abilities. Further, our SWAT team is now grant-funded to provide tactical training to other officers and teams throughout the region.

Most of our activities can be divided into four primary categories:

Crime Control:
- Respond to and stop active criminal activity
- Investigate and document past crimes
- Make criminal arrests and referrals
- Provide courtroom testimony
- Present crime prevention strategies
- Conduct security surveys
- Engage in preventive patrols
- Educate public about crimes/criminals/trends
- Post requests for information on social media
- Assist other agencies in crime responses
- Train employees
- Maintain approved force options
- Understand criminal laws and case law interpretations
- Coordinate neighborhood watch groups

Traffic Safety:
- Investigate and document traffic collisions
- Correct traffic hazards
- Respond to traffic complaints
- Monitor/reduce speeds
- Enforce drunken driving statutes
- Issue traffic citations and warnings
- Engage in high-visibility patrols
- Educate the public about traffic safety
- Confirm drivers' license status
- Provide traffic direction
- Conduct focused traffic initiatives
- Conduct speed surveys
- Share data with city traffic engineer

Quality-of-Life Maintenance:
- Resolve neighbor disputes
- Provide stand-by services
- Conduct vacation checks
- Enforce miscellaneous ordinance violations
- Unlock vehicles
- Conduct animal control activities
- Manage nuisance abatement program
- Enforce parking violations
- Provide lost/found services

Community Engagement:
- Promote department services through social media
- Maintain strong news media relations
- Conduct citizens' academies
- Present self-defense classes
- Participate in classroom presentations
- Maintain strong relations with schools, employers, community groups
- Participate in parade and special events
- Conduct station tours
- Participate in community events

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Police	**Budget:** Police Operations
Program: Public Safety	**Submitted by:** Kevin E. Wilkinson

2013/2014 Accomplishments:
In 2014 we were challenged by newly-elected Mayor Kaufert to engage community members more on foot, rather than always being seen inside a squad car. We took that challenge seriously. Rather than address the change through specific assignments, we chose to make it an intentional cultural shift for the agency. We are still early in steering the ship in that direction, but we are committed and have made some very positive change. Other accomplishments over the past year include:

- Completed first two phases of department reorganization
- Developed a hands-on mat room for training
- Participated in county-wide OWI task force
- Transitioned to new records management system
- Improved connectivity to intranet/internet from squads
- Handled over 18,000 calls for service
- Held a low violent crime rate of 180 per 100,000 residents (National avg = 387, Wisconsin = 280)
- Acquired an improved armored vehicle
- Reinstituted department awards program
- Improved our voluntary fitness incentive challenge program
- Continued as the north end test site for 24/7 sobriety program
- Played a leadership role in PARTY at the PAC program
- Realized a number of significant K9 drug finds, including a major methamphetamine seizure
- Reduced injury traffic accidents to a five-year low (through July)
- Stepped closer to complete LEXIPOL policy implementation
- Reduced paper consumption in timecard and expense report functions
- Participated in developing Fox Valley Mutual Aid Agreement

2015 Goals/Plans:
- Broaden our out-of-squad contacts with groups and citizens
- Seek out long-term evidence storage solution
- Keep expenses at or below median for municipalities 17,500 – 30,000 population
- Complete remediation obligations for former outdoor range (continued from 2013)
- Further reduce paper consumption
- Assist in transitioning VCR program/fiscal agent duties to Grand Chute PD

Major Increases (Decreases) in 2015 Budget Request:
- Travel Expenses (0122): $3000 **increase** to allow for two members of command staff to attend the International Association of Chiefs of Police conference. We have not historically sent our command staff to this high level training, but we would like to plan to send two members every other year. The registrations would be paid from another account.
- Outside Printing (0202): $1,000 **decrease** based on history and increased reliance on paperless systems
- Conferences and Meetings (0204): $1,000 **increase** for IACP registration costs for two, per above
- Maintenance of Office Equipment (0212): $700 **decrease** for cancellation of hardware maintenance agreement on recorders
- Maintenance of Motor Vehicles (0213): $6,000 **increase** due to aging patrol fleet. New squads are scheduled but will not be in fleet until late in the year. The 2014 expenditures for this line item are already over $16,000, which is considerably over the budgeted $9,000.
- Maintenance of Radio Equipment (0215): $6,500 **increase** for annual required Motorola maintenance of new digital radios (there was no cost for this last year, as the radios were brand new)

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Police	**Budget:** Police Operations
Program: Public Safety	**Submitted by:** Kevin E. Wilkinson

Major Increases (Decreases) in 2015 Budget Request - Continued:

- Maintenance of Software (0218): $6730 **increase** for various software-based annual fees. These include the Law Records Management System (over $11,000), the evidence barcoding system, our phone recording system and many other programs. These figures are supplied by our Information Services personnel
- Outside Software Services (0235): $8,070 **increase** to accommodate two new services: Evidence.com, which is an off-site storage and file system for our body camera videos ($6,270), and Guardian Tracking, which is a personnel management/early warning system product ($1,800).
- Office Supplies (0301): $1,153 **decrease** based on anticipated need
- In-house Printing (0302): $2,000 **decrease** based on history and increased reliance on paperless systems

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF POLICE DEPARTMENT BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PERSONAL SERVICES								
0101	Salaries	3,281,160	3,386,020	2,355,046	3,318,810	3,375,030	3,375,030	
0103	Temporary Wages	79,305	97,900	58,804	93,850	97,900	96,750	
0104	Overtime Wages	311,291	284,000	211,979	299,000	304,480	294,480	
0105	Reimbursement Wage/Fringe	(46,732)	(17,000)	(5,909)	(17,000)	(10,000)	(10,000)	
0106	FLSA Overtime Wages	1,810	1,800	1,449	2,200	2,200	2,200	
0108	Grant Overtime	41,727	17,000	8,176	17,000	10,000	10,000	
0110	Health Insurance	684,846	734,510	550,881	722,020	734,510	734,510	
0111	Fringes	1,020,089	913,410	637,888	900,250	884,620	882,240	
0112	Grant Fringes	11,180	4,010	1,929	4,010	2,150	2,150	
0115	Training	26,141	27,890	25,363	27,150	28,400	28,400	
0117	Clothing Allowance	36,817	51,490	29,158	51,490	51,190	51,190	
0120	Protective Vest Repl Fd	4,000	4,000	4,000	4,000	8,000	6,000	
0122	Travel Expenses	124	1,250	1,360	1,410	4,250	4,250	
0123	Auto Allowance	389	1,000	204	500	500	500	
0125	Employee Schooling Reimb.	0	1,000	0	0	1,000	1,000	
0128	Empl Recognition Awards	1,012	800	1,458	1,460	890	890	
0129	Misc Personal/Union Contr	50	500	150	500	500	500	
	PERSONAL SERVICES	**5,453,209**	**5,509,580**	**3,881,936**	**5,426,650**	**5,495,620**	**5,480,090**	**(29,490)**
CONTRACTUAL SERVICES								
0202	Outside Printing	861	3,100	815	1,100	2,100	2,100	
0203	Postage	1,672	2,310	984	2,310	2,310	2,310	
0204	Conferences & Meetings	635	1,650	1,159	1,420	2,650	2,450	
0206	Advertising & Publication	0	1,000	0	1,000	1,000	1,000	
0207	Dues & Memberships	1,125	4,030	1,925	4,070	4,070	4,070	
0210	Maint of Computer Hardwre	228	2,000	1,416	2,500	2,000	2,000	
0211	Maint of Fixed Equipment	0	0	0	0	0	0	
0212	Maint of Office Equipment	2,660	2,700	0	1,200	2,000	2,000	
0213	Maint of Motor Vehicles	9,976	10,470	19,057	20,510	16,150	16,150	
0214	Maint of Buildings	14,554	30,320	9,884	30,320	24,000	24,000	
0215	Maint of Radio Equipment	163	1,300	420	1,000	8,150	8,150	
0216	Maint of Operating Equip	2,260	3,000	1,510	3,000	3,000	3,000	
0218	Maint of Software	21,699	30,620	32,195	32,200	37,350	37,350	
0219	Maintenance of Land	200	2,400	132	2,400	2,400	2,400	
0221	Telephone	7,351	7,000	4,776	7,000	7,000	7,000	
0222	Electricity	41,972	42,600	26,699	42,600	44,730	44,730	
0223	Natural Gas	16,934	30,000	15,172	24,000	25,200	25,200	
0224	Water & Sewer	3,834	4,750	2,817	4,750	4,750	4,750	
0225	Commercial Dumpster	455	350	788	1,000	1,000	1,000	
0226	Storm Water	1,932	1,830	1,449	1,830	1,830	1,830	
0227	Cellular Telephone	10,652	10,640	5,476	10,640	10,640	10,640	
0228	Other Communications/GPS	0	0	0	0	0	0	
0231	Care of Prisoners	8,337	9,000	6,024	9,000	9,000	9,000	
0235	Outside Software Services	260	1,500	4,201	9,000	9,570	9,570	
0236	Outside Services	24,818	36,650	20,987	36,650	36,650	36,650	
0237	Pest Control	100	530	67	530	530	530	

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF POLICE DEPARTMENT BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CONTRACTUAL SERVICES cont.								
0238	Professional Services	1,154	2,000	106	1,250	2,000	1,000	
0239	Insurance	115	120	115	120	120	120	
0254	Printer / Copies	11,200	10,280	8,461	11,200	11,470	11,470	
0255	IS Services / Internal	197,187	205,690	154,268	205,690	202,580	202,580	
0262	Public Relations/Services	2,815	4,000	1,555	4,000	4,100	4,000	
0293	Maint of Motor Veh/Fleet	26,111	26,720	22,927	31,100	31,220	31,220	
0294	Oil and Fluids/Fleet	1,279	2,970	1,064	2,970	3,010	3,010	
	CONTRACTUAL SERVICES	**412,539**	**491,530**	**346,449**	**506,360**	**512,580**	**511,280**	**19,750**
SUPPLIES & MATERIALS								
0301	Office Supplies	9,268	15,153	4,809	15,150	14,000	14,000	
0302	Inhouse Printing	631	4,000	135	600	2,000	2,000	
0303	Computer Operation Suppli	2,333	3,000	2,191	3,030	3,030	3,030	
0304	Cleaning/Janitor Supplies	6,338	7,150	4,573	7,150	7,150	7,150	
0305	Books and Periodicals	610	1,600	759	1,630	1,630	1,630	
0306	Gasoline & Oil	77,407	90,240	59,645	83,570	87,680	87,680	
0307	Building Maintenance Supp	0	0	67	70	0	0	
0308	Equipment Maint Supplies	0	210	94	210	210	210	
0309	Safety Supplies	15,957	14,338	5,027	14,300	14,300	14,300	
0310	Small Tools	504	720	253	720	720	720	
0311	Dog Supplies	1,133	1,530	479	1,530	1,530	1,530	
0312	Photography Supplies	1,576	3,580	608	2,500	3,580	3,580	
0313	Targets & Ammunition	12,004	27,540	3,381	27,540	28,500	20,000	
0314	All Other Supplies	6,446	8,640	6,973	11,590	9,090	9,090	
0315	Small Program Packages	3,177	3,500	1,551	4,000	3,500	3,500	
0316	Small Equipment	6,918	10,550	7,329	11,150	10,900	9,900	
0317	Small Computer Hardware	12,973	17,962	23,534	25,050	18,000	12,000	
	SUPPLIES & MATERIALS	**157,275**	**209,713**	**121,408**	**209,790**	**205,820**	**190,320**	**(19,393)**
CAPITAL OUTLAY								
8108	Motor Vehicles	100,201	135,000	135,000	135,000	211,030	0	
8109	Office Furniture & Equip	384	2,500	688	2,500	2,500	2,000	
8110	Communication Equipment	0	0	0	0	0	0	
8111	Computer Software Outlay	0	0	0	0	10,000	7,500	
8112	Computer Hardware Outlay	0	3,300	0	3,300	7,540	5,040	
8113	Other Facility Kennel	1,809	1,300	200	700	1,300	1,300	
8114	All Other Equipment	21,384	14,050	1,404	14,050	20,600	13,600	
8115	Computer Replacement Fund	12,482	0	0	0	0	0	
8116	K-9 Dog	0	0	0	0	0	0	
8117	Exec Adj/Undesignated	0	0	0	0	0	0	
	CAPITAL OUTLAY	**136,260**	**156,150**	**137,292**	**155,550**	**252,970**	**29,440**	**(126,710)**
	TOTAL POLICE	**6,159,283**	**6,366,973**	**4,487,085**	**6,298,350**	**6,466,990**	**6,211,130**	**(155,843)**
							Percent Budget Change	**-2.45%**

CITY OF NEENAH
OPERATING BUDGET
*** POLICE EXPENDITURES SUMMARY BY MAJOR DIVISION ***
FOR FISCAL YEAR 2015

POLICE DEPARTMENT DIVISION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
Operations	5,641,868	5,781,543	4,075,867	5,709,150	5,781,810	5,759,180	(22,363)
Police Firing Range	12,980	31,210	4,406	31,510	32,520	23,820	(7,390)
School Liaison Program	252,308	259,170	176,837	259,130	258,810	258,810	(360)
Police Crossing Guards	56,222	71,020	38,321	68,940	71,780	71,780	760
CSO / Animal Control	52,315	59,790	50,557	66,150	60,940	59,940	150
K-9 Project	12,347	11,390	4,006	10,620	11,460	11,460	70
Capital Outlay-Police	131,243	152,850	137,092	152,850	249,670	26,140	(126,710)
TOTAL POLICE	**6,159,283**	**6,366,973**	**4,487,086**	**6,298,350**	**6,466,990**	**6,211,130**	**(155,843)**
						Percent Budget Change	**-2.45%**

POLICE REVENUES:

Public Safety Revenue	216,735	203,240	144,190	200,300	237,800	237,800	34,560
Fines/Forfeitures/Other	108,058	147,000	72,090	104,800	126,000	126,000	(21,000)
TOTAL REVENUES	**324,793**	**350,240**	**216,280**	**305,100**	**363,800**	**363,800**	**13,560**
						Percent Budget Change	**3.87%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	Department/Office: Police	Budget: Police Operations
	Program: Public Safety	Submitted by: Kevin E. Wilkinson

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Chief	Grade S3	1.00	Grade S3	1.00	$87,960	$89,720	$89,720
Captains	Grade P3	2.00	Grade P3	2.00	155,950	164,700	164,700
Lieutenants	67,031-73,901	7.00	67,031-73,901	6.00	547,490	469,500	469,400
Liaison Officers	57,756-67,201	2.00	57,756-67,201	2.00	142,310	142,310	142,330
Investigative	57,756-67,201	4.00	57,756-67,201	4.00	282,860	282,860	282,900
Community Liaison Officer	57,756-67,201	1.00	57,756-67,201	1.00	71,110	70,290	71,040
Sergeants-Patrol	58,116-67,561	4.00	58,116-67,561	4.00	283,790	284,030	284,460
Sergeant-Investigative	58,116-67,561	1.00	58,116-67,561	1.00	71,650	71,650	71,650
Patrolmen	45,279-64,012	18.00	45,279-64,012	19.00	1,175,410	1,178,460	1,230,480
Communication Techs	Grade F3	3.00	Grade F3	3.00	111,050	121,340	113,590
Support SVC Coordinator	Grade K3	0.00	Grade K3	1.00	0	49,750	49,750
Support SVC Superviser	Grade K3	1.00	Grade K3	0.00	63,870	43,040	0
Administrative Services Tech	Grade G3	0.00	Grade G3	1.00	0	19,130	41,740
Records/LRMS Coordinator	Grade G3	1.00	Grade G3	1.00	39,400	20,550	43,240
Rec. Coordinator/Crt Officer	Grade G3	1.00	Grade G3	1.00	43,390	44,260	44,260
Records Clerk/Data Entry	Grade F3	2.00	Grade F3	1.00	70,130	37,500	37,500
Building Custodian	Grade G3	1.00	Grade G3	1.00	46,600	47,530	47,530
Parking Enforcement Officer	Grade E4	1.00	Grade E4	1.00	33,390	27,540	34,060
Subtotal		50.00		50.00	$3,226,360	$3,164,160	$3,218,350
PART-TIME							
Comm Techs (973 hrs.)	Grade F	1.50	Grade F	1.50	57,280	52,550	53,960
Clerical (1,300 hrs.)	Grade F	0.67	Grade F	0.67	21,920	19,400	20,760
Records Clerk/Data Entry	Grade F	0.00	Grade F	0.50	0	13,600	17,110
OTHER COMPENSATION							
Est. Wage Increases	-		-		14,620	Included Above	
Holiday Worked	-		-		31,200	30,970	31,200
Firearm Certifications	-		-		59,200	57,840	59,200
Accrued Wages	-		-		9,630	9,230	9,640
TEMPORARY							
Office/Complaint Clerks	15.00/hr		15.00/hr		3,150	1,500	3,150
Community Service Officers	7.50-9.00/hr.		7.50-9.00/hr.		30,350	30,350	30,350
Parking Officers					4,000	6,000	4,000
Crossing Guards	15.00-21.46/corn.		15.00-21.46/corn.		64,400	62,000	64,400
Overtime							
Operating	-		-		284,000	299,000	304,480
FLSA Overtime	-		-		1,800	2,200	2,200
Community Fest	-		-		3,000	1,790	3,000
Information Only							
VCR Coordinator Grant	18.73 / hr	0.80	-		29,210	23,700	0
TOTAL	XXX	52.17	XXX	52.67	$3,810,910	$3,750,590	$3,821,800

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
POLICE OPERATIONS/CAP. OUTLAY								
POLICE OPERATIONS (2101-711)								
0101	Salaries	3,135,070	3,236,360	2,251,915	3,169,150	3,225,340	3,225,340	
0103	Temporary Wages	802	3,150	409	1,500	3,150	2,000	
0104	Overtime Wages	290,725	260,000	197,592	275,000	280,000	270,000	
0105	Reimbursement Wage/Fringe	(46,732)	(17,000)	(5,909)	(17,000)	(10,000)	(10,000)	
0106	FLSA Overtime Wages	1,810	1,800	1,449	2,200	2,200	2,200	
0108	Grant Overtime	41,727	17,000	8,176	17,000	10,000	10,000	
0110	Health Insurance	656,306	704,530	528,399	692,040	704,530	704,530	
0111	Fringes	966,468	864,550	605,607	851,520	836,710	834,330	
0112	Grant Fringes	11,180	4,010	1,929	4,010	2,150	2,150	
0115	Training	24,935	25,790	24,006	25,790	26,300	26,300	
0117	Clothing Allowance	34,428	46,290	26,050	46,290	46,290	46,290	
0120	Protective Vest Repl Fd	4,000	4,000	4,000	4,000	8,000	6,000	
0122	Travel Expenses	124	1,200	1,360	1,360	4,200	4,200	
0123	Auto Allowance	389	1,000	204	500	500	500	
0125	Employee Schooling Reimb.	0	1,000	0	0	1,000	1,000	
0128	Empl Recognition Awards	1,012	800	1,458	1,460	890	890	
0129	Misc Personal/Union Contr	50	500	150	500	500	500	
	Personal Services	**5,122,294**	**5,154,980**	**3,646,795**	**5,075,320**	**5,141,760**	**5,126,230**	**(28,750)**
0202	Outside Printing	861	3,000	815	1,000	2,000	2,000	
0203	Postage	1,672	2,310	984	2,310	2,310	2,310	
0204	Conferences & Meetings	605	1,000	1,064	1,070	2,000	2,000	
0206	Advertising & Publication	0	500	0	500	500	500	
0207	Dues & Memberships	1,100	1,800	1,700	1,800	1,800	1,800	
0210	Maint of Computer Hardwre	228	2,000	1,416	2,500	2,000	2,000	
0212	Maint of Office Equipment	2,660	2,700	0	1,200	2,000	2,000	
0213	Maint of Motor Vehicles	9,828	9,000	16,534	17,000	15,000	15,000	
0214	Maint of Buildings	14,554	30,320	9,884	30,320	24,000	24,000	
0215	Maint of Radio Equipment	163	1,000	420	700	7,500	7,500	
0216	Maint of Operating Equip	2,260	3,000	1,510	3,000	3,000	3,000	
0218	Maint Of Software	21,699	30,620	32,195	32,200	37,350	37,350	
0219	Maintenance of Land	200	2,400	132	2,400	2,400	2,400	
0221	Telephone	7,351	7,000	4,776	7,000	7,000	7,000	
0222	Electricity	41,920	42,600	26,699	42,600	44,730	44,730	
0223	Natural Gas	16,934	30,000	15,172	24,000	25,200	25,200	
0224	Water & Sewer	3,834	4,750	2,817	4,750	4,750	4,750	
0225	Commercial Dumpster	455	350	788	1,000	1,000	1,000	
0226	Storm Water	1,932	1,830	1,449	1,830	1,830	1,830	
0227	Cellular Telephone	9,281	9,270	4,886	9,270	9,270	9,270	
0228	Other Communications/GPS	0	0	0	0	0	0	
0231	Care of Prisoners	8,337	9,000	6,024	9,000	9,000	9,000	
0235	Outside Software Services	260	1,500	4,201	9,000	9,570	9,570	
0236	Outside Services	12,818	21,000	9,287	21,000	21,000	21,000	
0237	Pest Controls	100	530	67	530	530	530	
0254	Printer / Copies	11,200	10,280	8,461	11,200	11,470	11,470	
0255	IS Services / Internal	191,557	199,650	149,738	199,650	196,230	196,230	
0262	Public Relations/Services	2,815	4,000	1,555	4,000	4,100	4,000	
0293	Maint Of Motor Veh/Fleet	18,091	22,500	16,933	22,500	27,000	27,000	
0294	Oil and Fluids/Fleet	1,154	2,200	817	2,200	2,200	2,200	
	Contractual Services	**383,869**	**456,110**	**320,324**	**465,530**	**476,740**	**476,640**	**20,530**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
POLICE OPERATIONS/CAP. OUTLAY (cont.)								
0301	Office Supplies	9,268	15,153	4,809	15,150	14,000	14,000	
0302	Inhouse Printing	631	4,000	135	600	2,000	2,000	
0303	Computer Operation Suppli	2,333	3,000	2,167	3,000	3,000	3,000	
0306	Cleaning/Janitor Supplies	6,338	7,150	4,573	7,150	7,150	7,150	
0308	Books and Periodicals	610	1,600	734	1,600	1,600	1,600	
0310	Gasoline & Oil	70,552	82,740	51,730	75,000	78,750	78,750	
0314	Building Maintenance Supp	0	0	67	70	0	0	
0316	Equipment Maint Supplies	0	210	94	210	210	210	
0319	Safety Supplies	15,957	14,338	5,027	14,300	14,300	14,300	
0320	Small Tools	504	720	253	720	720	720	
0326	Photography Supplies	1,576	3,580	608	2,500	3,580	3,580	
0333	All Other Supplies	4,868	6,500	6,858	9,000	6,500	6,500	
0343	Small Program Packages	3,177	3,500	1,551	4,000	3,500	3,500	
0344	Small Equipment	6,918	10,000	6,651	10,000	10,000	9,000	
0347	Small Computer Hardware	12,973	17,962	23,493	25,000	18,000	12,000	
	Supplies & Materials	**135,705**	**170,453**	**108,750**	**168,300**	**163,310**	**156,310**	**(14,143)**
	POLICE OPERATIONS	**5,641,868**	**5,781,543**	**4,075,869**	**5,709,150**	**5,781,810**	**5,759,180**	**(22,363)**

CAPITAL OUTLAY (2181-711)

	ACCOUNT DESCRIPTION	2,013 ACTUAL	2,014 BUDGET	Y-T-D 9 MONTHS	DEPT ESTIMATE	DEPT REQUEST	MAYOR RECOMMEND	
8105	Motor Vehicles	100,000	135,000	135,000	135,000	211,030	0	
8108	Office Furniture & Equip	384	2,500	688	2,500	2,500	2,000	
8114	Computer Software Outlay	0	0	0	0	10,000	7,500	
8115	Computer Hardware Outlay	0	3,300	0	3,300	7,540	5,040	
8133	All Other Equipment	18,377	12,050	1,404	12,050	18,600	11,600	
8134	Computer Replacement Fund	12,482	0	0	0	0	0	
	Capital Outlay	**131,243**	**152,850**	**137,092**	**152,850**	**249,670**	**26,140**	**(126,710)**
	CAPITAL OUTLAY	**131,243**	**152,850**	**137,092**	**152,850**	**249,670**	**26,140**	**(126,710)**
POLICE OPERATIONS/CAP OUTLAY		**5,773,111**	**5,934,393**	**4,212,961**	**5,862,000**	**6,031,480**	**5,785,320**	**(149,073)**
							Percent Budget Change	**-2.51%**

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST SUPPLEMENTARY DETAIL WORKSHEET FOR GENERAL EXPENSE & CAPITAL OUTLAY	**Department/Office:** Police	**Budget:** Police Operations
	Program: Public Safety	**Submitted by:** K. Wilkinson

Object Code No.	Description and Justification	Detail Amounts Within Object	Total of Object Code
8105	**Motor Vehicles:** This includes marked squads, unmarked detective cars, special use vehicles, Community Service and Parking. We also have some vehicles that are not on the purchase schedule, but instead are replenished by vehicles retired from other service categories. Administrative/court/ training vehicles would be in this category. We project all vehicles to be purchased over a 10-year period, and have historically requested that 1/10th of that amount be funded each year. The last couple of budgets a smaller percentage of that fund has been included.		$211,030
	In 2015 we are scheduled to replace all eight squads assigned to patrol and two detective vehicles.	$211,030	
8108	**Office Furniture and Equipment:** We have 27 desks/ workstations, dozens of tables and cabinets, and a couple hundred chairs/stools. Inevitably, chairs wear out, tables break and cabinetry falls apart over time. We replace failing items as needed from this line item.	$2,500	$2,500
8115	**Computer Hardware Outlay:** Our Information Services professionals help us define what computer equipment needs to be replaced, and the product to replace it with.	$7,540	$7,540
8183	**All Other Equipment**		$18,600
	Bodyworn Digital Recording Devices We are purchasing and testing two units in 2014. We intend to expand this so that every officer and supervisor assigned to patrol has access to a unit, and they will also be available to investigators and personnel in special assignments.	$10,000	
	Automated External Defibrillators Our AED's are quite old and we are replacing them at the rate of two units per year.	$4,000	
	Tasers Replace two oldest Tasers in fleet.	$2,200	
	Bodywire We are replacing our existing equipment to record one-party consent conversations confidentially. The old bodywire has been out of service for a long time.	$2,400	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Police	**Budget:** Police Firing Range
Program: Public Safety	**Submitted by:** Kevin E. Wilkinson

POLICE FIRING RANGE (2103-711)

Goals/Responsibilities:
Our firing range budget provides for use-of-force training in firearms, less lethal weapons, and other defensive tools. Our officers are trained to state standards and industry best practices to handle a full spectrum of force incidents, including active shooters. We are thus able to maintain a state of readiness that ensures proper and effective response, and reduces potential claims against the City.

Activities:
- Range dry-fire exercises
- Range live-fire exercises
- Reloading and malfunction drills
- Simunition exercises
- Scenario and isolation exercises
- Active shooter team responses
- Moving target drills
- Movement and cover exercises
- Less-lethal force drills

2013/2014 Accomplishments:
- Began negotiations with FVTC for use of their new range facilities
- Utilized a privately-owned range at no cost
- Conducted multi-agency active shooter training at Washington School
- Conducted active shooter training in partnership with Theda employees at former Affinity Clinic

2015 Goals/Plans:
- Begin using FVTC new range facilities
- Achieve 100% compliance with State's new firearms standards
- Identify and pursue alternate ammunition supply options

Major Increases/Decreases in 2015 Budget Request:

- Targets and Ammunition (0329): **Increase** of $960 for new supply of Taser training cartridges

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Police	**Budget:** School Liaison Program
Program: Public Safety	**Submitted by:** Kevin E. Wilkinson

SCHOOL LIAISON PROGRAM (2104-711)

Goals/Responsibilities:
The Police School Liaison (PSL) program is our strongest partnership program. It provides educational and preventive opportunities for our children that reduce their involvement in drugs, gangs and crime. It also works to identify and prevent crimes against children. Our School Liaison program is perhaps our most successful program within the department.

Activities:
- Conduct daily foot patrols in school
- Provide classroom presentations
- Investigate and document crimes
- Act as juvenile law expert for department
- Monitor and enforce curfew violations
- Participate in school board meetings
- Testify in expulsion hearings
- Provide security at school events/games
- Respond to reports of crimes/disturbances in schools
- Conduct parking lot checks and school parking enforcement

2013/2014 Accomplishments:
- Continued the truancy court
- Participated in intruder drills and lock-downs of schools

2015 Goals/Plans:
- Ensure new liaison office at High School is properly equipped and adequate for interviews
- Seek an agreement with school district for off-duty officers to be armed on school grounds (we anticipate this occurring in late 2014)
- Begin making plans for a future expansion of the school liaison program to include an officer to serve the elementary schools

Major Increases/Decreases in 2015 Budget Request:
No major changes.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Police	**Budget:** Police Crossing Guards
Program: Public Safety	**Submitted by:** Kevin E. Wilkinson

POLICE CROSSING GUARDS (2105-711)

Goals/Responsibilities:
The Crossing Guard Program manages the safe movement of pedestrian students through high-volume traffic locations before and after school.

Activities:
- Staff 15 regular locations twice per day
- Report violations to patrol
- Tabulate number of children crossing at each location
- Review crossing patterns for justification of positions

2013/2014 Accomplishments:
- Assumed crossing guard responsibility for Lakeview School
- Created new crossing guard position at Main/Western
- Conducted hiring process for additional guards

2015 Goals/Plans:
- Monitor traffic changes caused by detours, construction, etc for impact on student safety
- Work as a partner with Town of Menasha and City of Menasha to create a shared crossing guard substitute pool
- Share information with the City Traffic Engineer to identify crossing guard locations that should be created/eliminated

Major Increases/Decreases in 2015 Budget Request:
No major changes

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Police	**Budget:** CSO/Animal Control
Program: Public Safety	**Submitted by:** Kevin E. Wilkinson

CSO/ANIMAL CONTROL (2107-711)

Goals/Responsibilities:
The CSO program improves our ability to provide valued services to our community without increasing the size of our sworn or full-time staff. CSO duties are limited to those tasks that do not require a sworn officer.

Activities:
- Conduct station tours
- Complete reports for non-criminal incidents
- Investigate and document animal complaints
- Enforce parking regulations
- Take lost/found property reports
- Manage found bike inventory
- Provide employment fingerprinting services
- Perform traffic control
- Assist at community events/parades
- Transport large property items to station
- Conduct vacation checks
- Enforce nuisance ordinances
- Assist disabled motorists

2013/2014 Accomplishments:
- Completed another year of code enforcement shared duties and overnight parking enforcement
- Hired an entirely new crew of CSOs/Code Enforcement

2015 Goals/Plans:
- Achieve new billing agreement with shelter to put less burden on taxpayers to fund cost of stray pets
- Continue seeking ways to expand the duties of CSOs

Major Increases/Decreases in 2015 Budget Request:
- Gasoline and Oil (0310): $1,350 **increase** based on anticipated increase in costs and more accurate accounting of fuel categories in new fuel system

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Police	**Budget:** K9 Program
Program: Public Safety	**Submitted by:** Kevin E. Wilkinson

K9 Program (2109-711)

Goals/Responsibilities:
The K9 program exists as an enhancement to the patrol effort. The K9 team is part of the regularly scheduled patrol force, and is responsible for responding to calls, conducting traffic enforcement, and investigating crimes and complaints just as any other patrol unit would do. The K9 program provides a unique tool for locating contraband, recovering evidence, controlling subjects and finding subjects.

Activities:
- Conduct drug searches during search warrant execution
- Conduct drug sniffs on traffic stops
- Conduct school searches
- Assist in clearing buildings and conducting large searches
- Participate in community events and public appearances
- Train with other K9 teams several times per month

2013/2014 Accomplishments:
- Realized a record methamphetamine seizure through a traffic stop and subsequent sniff
- Assisted Town of Menasha in researching K9 program for themselves
- Conducted dozens of drug search/sniffs
- Completed additional training
- Earned the Wisconsin Law Enforcement K9 Handlers Association "Meritorious K9 Narcotics Find" Award for 2014

2015 Goals/Plans:
- Expand tracking capabilities
- Assist K9 handler in moving kennel to new home location

Major Increases/Decreases in 2015 Budget Request:
No major changes

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
POLICE FIRING RANGE (2103-711)								
0204	Conferences & Meetings	0	600	95	300	600	400	
0207	Dues & Memberships	0	2,150	155	2,150	2,150	2,150	
0222	Electricity	52	0	0	0	0	0	
	Contractual Services	**52**	**2,750**	**250**	**2,450**	**2,750**	**2,550**	**(200)**
0329	Targets & Ammunition	12,004	27,540	3,381	27,540	28,500	20,000	
0333	All Other Supplies	924	520	97	520	520	520	
0344	Small Equipment	0	400	678	1,000	750	750	
	Supplies & Materials	**12,928**	**28,460**	**4,156**	**29,060**	**29,770**	**21,270**	**(7,190)**
	POLICE FIRING RANGE	**12,980**	**31,210**	**4,406**	**31,510**	**32,520**	**23,820**	**(7,390)**
POLICE SCHOOL LIAISON (2104-711)								
0101	Salaries	143,067	146,660	100,962	146,660	146,690	146,690	
0104	Overtime Wages	20,566	24,000	14,387	24,000	24,480	24,480	
0110	Health Insurance	28,540	29,980	22,482	29,980	29,980	29,980	
0111	Fringes	48,455	43,070	29,111	43,070	41,740	41,740	
0115	Training	1,171	2,100	1,358	1,360	2,100	2,100	
0117	Clothing Allowance	1,340	1,800	1,197	1,800	1,500	1,500	
0122	Travel Expenses	0	50	0	50	50	50	
	Personal Services	**243,139**	**247,660**	**169,497**	**246,920**	**246,540**	**246,540**	**(1,120)**
0202	Outside Printing	0	100	0	100	100	100	
0207	Dues & Memberships	0	50	0	50	50	50	
0213	Maint of Motor Vehicles	0	550	0	550	550	550	
0215	Maint of Radio Equipment	0	150	0	150	500	500	
0227	Cellular Telephone	1,197	1,210	532	1,210	1,210	1,210	
0236	Outside Services	0	50	0	50	50	50	
0255	IS Services / Internal	5,630	6,040	4,530	6,040	6,350	6,350	
0293	Maint Of Motor Veh/Fleet	1,203	1,500	1,303	2,200	1,500	1,500	
0294	Oil and Fluids/Fleet	0	360	123	360	380	380	
	Contractual Services	**8,030**	**10,010**	**6,488**	**10,710**	**10,690**	**10,690**	**680**
0310	Gasoline & Oil	1,139	1,500	851	1,500	1,580	1,580	
	Supplies & Materials	**1,139**	**1,500**	**851**	**1,500**	**1,580**	**1,580**	**80**
	POLICE SCHOOL LIAISON	**252,308**	**259,170**	**176,836**	**259,130**	**258,810**	**258,810**	**(360)**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SCHOOL CROSSING GUARDS (2105-711)								
0103	Temporary Wages	52,639	64,400	35,726	62,000	64,400	64,400	
0111	Fringes	3,029	3,620	1,720	3,490	3,930	3,930	
0117	Clothing Allowance	524	2,000	875	2,000	2,000	2,000	
	Personal Services	**56,192**	**70,020**	**38,321**	**67,490**	**70,330**	**70,330**	**310**
0204	Conferences & Meetings	30	50	0	50	50	50	
0206	Advertising & Publication	0	500	0	500	500	500	
	Contractual Services	**30**	**550**	**0**	**550**	**550**	**550**	**0**
0333	All Other Supplies	0	450	0	900	900	900	
	Supplies & Materials	**0**	**450**	**0**	**900**	**900**	**900**	**450**
	SCHOOL CROSSING GUARDS	**56,222**	**71,020**	**38,321**	**68,940**	**71,780**	**71,780**	**760**
ANIMAL CONTROL (2107-711)								
0103	Temporary Wages	25,864	30,350	22,669	30,350	30,350	30,350	
0111	Fringes	1,290	1,460	936	1,460	1,560	1,560	
0117	Clothing Allowance	525	1,400	1,036	1,400	1,400	1,400	
	Personal Services	**27,679**	**33,210**	**24,641**	**33,210**	**33,310**	**33,310**	**100**
0213	Maint of Motor Vehicles	133	420	2,455	2,460	100	100	
0215	Maint of Radio Equipment	0	150	0	150	150	150	
0227	Cellular Telephone	174	160	58	160	160	160	
0236	Outside Services	12,000	15,600	11,700	15,600	15,600	15,600	
0238	Professional Services	0	1,500	0	750	1,500	500	
0293	Maint Of Motor Veh/Fleet	6,668	2,000	4,496	6,000	2,000	2,000	
0294	Oil and Fluids/Fleet	125	300	123	300	320	320	
	Contractual Services	**19,100**	**20,130**	**18,832**	**25,420**	**19,830**	**18,830**	**(1,300)**
0310	Gasoline & Oil	5,536	6,000	7,064	7,070	7,350	7,350	
0333	All Other Supplies	0	300	18	300	300	300	
0344	Small Equipment	0	150	0	150	150	150	
	Supplies & Materials	**5,536**	**6,450**	**7,082**	**7,520**	**7,800**	**7,800**	**1,350**
	COMMUN. SERV. OFFICERS/ ANIMAL CONTROL	**52,315**	**59,790**	**50,555**	**66,150**	**60,940**	**59,940**	**150**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
K-9 PROJECT (2109-711)								
0101	Salaries	3,023	3,000	2,170	3,000	3,000	3,000	
0111	Fringes	847	710	514	710	680	680	
0115	Training	35	0	0	0	0	0	
	Personal Services	**3,905**	**3,710**	**2,684**	**3,710**	**3,680**	**3,680**	**(30)**
0207	Dues & Memberships	25	30	70	70	70	70	
0213	Maint of Motor Vehicles	15	500	69	500	500	500	
0238	Professional Services	1,154	500	106	500	500	500	
0245	Insurance	115	120	115	120	120	120	
0293	Maint Of Motor Veh/Fleet	149	720	194	400	720	720	
0294	Oil and Fluids/Fleet	0	110	0	110	110	110	
	Contractual Services	**1,458**	**1,980**	**554**	**1,700**	**2,020**	**2,020**	**40**
0303	Computer Operation Suppli	0	0	25	30	30	30	
0308	Books and Periodicals	0	0	25	30	30	30	
0310	Gasoline & Oil	180	0	0	0	0	0	
0323	Dog Supplies	1,133	1,530	479	1,530	1,530	1,530	
0333	All Other Supplies	654	870	0	870	870	870	
0347	Small Computer Hardware	0	0	41	50	0	0	
	Supplies & Materials	**1,967**	**2,400**	**570**	**2,510**	**2,460**	**2,460**	**60**
8105	Motor Vehicles	201	0	0	0	0	0	
8118	Other Facility Kennel	1,809	1,300	200	700	1,300	1,300	
8133	All Other Equipment	3,007	2,000	0	2,000	2,000	2,000	
	Contractual Services	**5,017**	**3,300**	**200**	**2,700**	**3,300**	**3,300**	**0**
	K-9 PROJECT	**12,347**	**11,390**	**4,008**	**10,620**	**11,460**	**11,460**	**70**
TOTAL POLICE DEPARTMENT		**6,159,283**	**6,366,973**	**4,487,087**	**6,298,350**	**6,466,990**	**6,211,130**	**(155,843)**
							Percent Budget Change	**-2.45%**

NEENAH-MENASHA FIRE RESCUE

Department Head

Al Auxier

Major Activities

Neenah-Menasha Fire rescue (NMFR) is committed to providing a quality service that goes beyond its vital role of emergency response. NMFR responds to over 2300 calls for emergency assistance annually. Calls for fire suppression, emergency medical services, special operations, and water/ice rescue are all part of the services that NMFR provides. NMFR also spends numerous hours training to prepare its firefighters and provide skills needed to deal with the hazardous conditions that exist in providing these services. Fire prevention activities include conducting over 2500 inspections annually, fire investigations, tank inspections and plan reviews. NMFR's award winning public education programs reach over 10,000 people a year through open houses, safety fairs, parades, station tours and formal programs. It's mission is "One Department-Fully Involved. NMFR exists to assist in any way it can. The City of Neenah and City of Menasha share department costs based upon a five-factor formula.

The estimated City of Neenah share of departmental costs for 2015 is 60.55%.

Operating Budget Information/Number of Employees
(City of Neenah Share Only)

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$4,617,830	$4,858,890	5.22%	$4,843,790	4.89%
No. of Employees (FTE)	40.60	40.60	0.00%	40.60	0.00%

Summary of Executive Recommendations on Variable Cost Options

OPERATIONS (60.55% of Neenah/Menasha Fire Rescue Budget)	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Regular Overtime	$51,560	$70,240	$62,000	Approximate 20% increase.
Regular Overtime - Fringes (22.8%)	11,750	16,010	14,140	Approximate 20% increase.
Training/Conferences/Meetings	8,970	11,200	10,500	Budget constraints.
Outside Services	6,560	10,600	10,600	Fiber optics/website redesign.
Professional Services	5,960	15,140	15,140	X-ray part of physical in 2015.
Public Relations	2,000	2,720	2,000	Reduce to 2014 level.
Small Program Packages	210	0	0	No needs identified.
Small Equipment	5,360	5,450	5,450	Maintain 2014 level in full budget.
Small Computer Hardware	300	370	370	Slight increase justified.
Personal Protective Equipment	20,860	21,190	21,190	Maintain 2014 level in full budget.
Training Supplies	1,190	1,210	1,210	Maintain 2014 level in full budget.
Office Furniture/Equipment (4 Stations)	1,490	1,510	1,510	Annual replacement.
Portable Radio Replacement	1,490	2,420	2,420	Annual upgrades/replacement.
Computer Software	2,980	2,720	2,720	Request justified.
Computer Hardware	1,790	3,150	3,150	Request justified.
Firefighting Equipment/Hoses/Nozzles/etc.	11,920	9,080	9,080	Request justified.
Household Purchases	2,980	3,030	3,030	Maintain 2014 level in full budget.

(over)

NEENAH-MENASHA FIRE RESCUE (cont.)

BUILDINGS (100% City of Neenah)	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Maintenance of Buildings	30,000	30,000	28,500	Budget constraints.
SPECIAL OPERATIONS RESPONSE TEAM (60.55% of Total Budget)				
Overtime	4,980	6,060	5,510	Slight increase/budget constraints.
Small Tools	600	610	420	Budget constraints.
Personal Protective Equipment	300	300	300	Maintain 2014 level in full budget.
DIVING RESCUE PROGRAM (60.55% of Total Budget)				
Overtime	2,390	1,820	2,000	Slight increase from request.
Training/Conferences/Meetings	600	1,210	1,000	Seek outside funding source.
All Other Equipment	1190	1,210	1,000	Seek outside funding source.
JOINT FIRE COMMISSION (60.55% of Total Budget)				
Advertising & Publication	1,490	1,510	1,510	For 2015 hiring needs
Outside Services	2,260	2,300	2,300	For 2015 hiring needs
SPECIAL RESERVES & ESCROW				
Non-Rep Wages/Fringes (2% 1/1/15)	0	5,330	4,000	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	28,700	28,700	Based on actuarial projections.
EMERGENCY GOVERNMENT (100% City of Neenah Cost)				
Training/Conferences/Meetings	500	500	500	Maintains 2014 level.
Outside Services	1,000	1,000	750	Budget constraints.
Small Equipment	50	50	50	Maintains 2014 level.
Total Executive Reductions Recommended			**$15,340**	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

Goals/Responsibilities:

The mission statement for Neenah-Menasha Fire Rescue ("NMFR") is **"One Department–Fully Involved".** Through our mission statement NMFR organizes and provides a variety of life safety and property preservation services to the public. Our mission is realized by offering high-quality, professional service, in fire suppression, specialized rescue operations and emergency medical services to the citizens of our communities. Furthermore, the Department takes a proactive role in safety by providing resources for public fire education, fire prevention, fire investigations and hazardous materials mitigation. Life safety, incident stabilization and property preservation are key elements in the quality of life the citizens of our two communities have come to expect. NMFR shall strive to continue its goal of providing this in a fiscally responsible manner.

NMFR remains committed to providing a fire safe environment within our communities by conducting required fire prevention code inspections for public buildings. A group of dedicated firefighters continues to provide a highly developed and successful public education program for people of all ages in our communities. NMFR has taken a proactive stance and has set goals to make our communities a safer place to live and work.

Activities:

NMFR's proactive role in public safety encompasses the following: fire company inspections of commercial and industrial properties for loss prevention: Underground and aboveground petroleum fuel storage tank code enforcement; fire loss investigation; juvenile fire setter intervention programming; public fire safety education programming; fire suppression; specialized rescue operations for both land and water related incidents; and, pre-hospital emergency medical care. Terrorism and weapons of mass destruction training and industrial safety exercises/tours have become common, allowing us to increase our presence in industrial facilities forging a better working relationship with safety coordinators and maintenance personnel. Increased communication and involvement with the Community Development Department with respect to plan review and code compliance has improved tremendously under the Assistant Chief/Fire Marshall. We are also working more closely with insurance companies and fire protection organizations to make sure that fire detection and suppression equipment in buildings is properly installed, maintained and tested in accordance with national, state, and local codes and referenced standards.

2013/2014 Accomplishments:

Neenah-Menasha Fire Rescue responded to 450 calls for assistance involving fire related situations through July 31, 2014. In addition, in 2014 we have been summoned 963 times to assist in medically related situations. In 2013, NMFR responded to a total of 2,283 calls for assistance, with 1,589 of those calls for medical assistance and 694 for fire related situations. Through July 31, 2014, there have been 2,155 fire inspections conducted with a total of 2,412 code violations discovered. In 2013, NMFR conducted 3,150 fire inspections and found 4,493 code violations. Public education efforts, stressing home and personal fire safety messages, continue to reach the citizens of Neenah and Menasha. Fire Inspectors in the Fox Valley continue to meet on a regular basis to share information and address common code problems. Uniformity between jurisdictions in code interpretation and enforcement is the goal of the group.

The public education program for dorm/apartment fire safety was presented to the entire senior high school student population at Neenah and Menasha High Schools. Our program for senior citizens on how to deal with many different emergency situations was presented to many of the senior groups within our communities upon their request. The Public Education Team expanded their program to include fifth grade students. The "Then and Now Program" gives them a better understanding of the importance of fire safety. Due to many requirements that CBRF facilities have for education of their employees, our request for fire prevention education for these facilities has started slowly increasing. Local businesses within both communities are becoming more pro-active on different educational topics and have begun reaching out to our Department for help to train their employees.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

2013/2014 Accomplishments continued:

In 2011, we performed 555 public education events. In 2012, we performed 572 public education events. In 2013, we performed 823 public education events. The first seven months of 2014, we completed 337 public education events. We are working hard to accommodate every request, but these increased requests have created a need for increased funds for public education materials.

NMFR staff has been working with the newly created NEWSAP (North East Wisconsin Smoke Alarm Program). This is a regional effort with three other area fire departments working together on fire prevention. In mid-2012, NEWSAP wrote, and was awarded, a regional smoke detector grant. This grant has continued through 2014 and as part of the award of this grant, we must maintain the program. The regional group will continue seeking donations for funding to sustain this program without having to utilize budgeted funds. However, there are no guarantees that we will be awarded donations and may have to use budgeted funds to sustain the program.

In 2014, NMFR completed their second year of automatic aid with Appleton Fire Department. Call volumes between the two departments continue to be very close for responses to each community. This service continues to complement both departments and continues to provide the high-quality service expected by the communities and the citizens we serve.

2014 Goals/Plans:

During 2014, NMFR continued to experience FMLA and work comp injuries that have had a significant impact on our overtime budget. Short shift staffing demands for overtime have limited the amount of overtime monies available to allow Fire Inspectors and Fire Investigators to attend training on off-duty time. The overtime budget needs to be increased to make sure that appropriate training for all specialized needs within NMFR are met. NMFR staff will continue to monitor this and make every effort to stay within our budget while providing needed training to accomplish our goals.

NMFR will continue to become more familiar with our growing communities' neighborhoods, streets and buildings. All Fire Officers will remain involved in training the firefighters they lead. The Assistant Chief/Training/Emergency Management Officer will continue to focus on all training aspects, including specialty programming for rescue to assist other departments within our two jurisdictions, such as the public works employees, park employees, water employees, etc. He will also continue to work with the two communities to attain and maintain training for NIMS compliance. He will continue to work with the driver/engineer positions for consistent training with existing drivers and move-ups. The Department will continue its participation with Fox Valley Technical College in providing a learning environment for the Fire Intern Program. Standard Operating Guidelines and Procedures will continue to evolve and be updated.

NMFR's Public Education Team will continue its fire safety efforts in the grade schools during Fire Prevention Week and also in the high schools for graduating seniors for when they go off to college. Both cities have seen an increase in assisted living facilities, and we are seeing an increasing amount of requests to talk to senior citizens about fire safety and also from local businesses.

NMFR will continue the automatic aid agreement with Appleton Fire Department and maintain the reduced response times that benefit the needs of the citizens and businesses in Menasha and Appleton.

Dive team fundraising and training will continue throughout the year. Our goal will be to have enough funds to purchase desired equipment to supplement and maintain the high quality of service and training that the NMFR Dive Team currently meets. However, we cannot continue to rely on donated monies to fund this operation and we will need to start looking at funding training and future replacement purchases with our operating budget.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

In 2014, the implementation to complete building inspections has led to a more paperless records management system of our fire inspections for all inspectable properties within Neenah and Menasha. Building owners and managers like the fact that they can receive inspection reports via email. Training efforts in the firehouse software program continue so our personnel can meet the growing communications needs of our society. Attending FHETS, the Firehouse Training Conference, is a key component to meet NMFR's demanding communication and record keeping needs.

The F.C.C. mandate to change narrow banding of all V.H.F. channels to 12.5 MHz bandwidth in Winnebago County was completed in early 2014. These frequencies are in the range that NMFR, and all other agencies in Winnebago County, have used for many years as their emergency channels. Moving to narrow band channels has provided more capacity for the growing volume of voice and data communications by the public service agencies in the County and throughout the State. There have been several issues noted with the new system but Motorola, the system manufacturer, and Baycom Inc., the system installer, have worked to resolve the problems. Personnel at NMFR are constantly working with the system and record communications problems so they can be presented to Motorola and Baycom.

In 2015, NMFR's portion of the new telephone system that was purchased by the City of Neenah will need to be funded. The payment for our portion of the system is scheduled to be paid out over a seven-year period that started in 2013.

With Fox Valley Technical College (" FVTC") leaving the Station 31 facility and moving to their new building, there will be a need for NMFR to assume responsibility of maintaining the training site on Tullar Road. We are currently working with FVTC on what will need to be done and what training props and equipment will be left behind. There is a need to figure out what will be done with the classrooms, offices and out buildings once the premise is vacated. NMFR staff will continue to work with the other departments in the City of Neenah to determine the needs of the city.

The purchase of the new Pierce 105' Quint ladder truck requires money to be budgeted to provide NMFR personnel with the information needed to meet the job performance requirements (JPRs) in National Fire Protection Association (NFPA) 1002, *Standard for Fire Apparatus Driver/Operator Professional Qualifications, Chapter 4*. The course curriculum is taken from the *International Fire Service Training Association (IFSTA) Aerial Apparatus Driver/Operator Handbook, 2nd Edition.* This course provides third-party IFSAC accredited certification according to the NFPA 1002 Standard. This certification also provides documentation that the individual has demonstrated a high level of proficiency established through national consensus standards.

Major Increases/Decreases in 2015 Operating Budget Request:

Salaries (0101): Increase of $140,960. This increase is the result of the contractual agreement with Local 275 for firefighter salary increases.

Overtime (0104): Increase of $29,500. The major portion of the overtime budget will go to covering short shift overtime caused by FMLA and sick leave absences. A significant portion of this increase will be used to cover costs of training for the Fire Inspectors and Arson Investigators. NMFR has not been able to send these individuals the last couple of years and additional overtime money would allow NMFR to send personnel for needed training to maintain knowledge and skills.

Schools, Seminars & Training (0115): Increase of $2,500. An increase would allow NMFR to conduct the Aerial Apparatus Certification Program and the ability to send Inspectors and Investigators to seminars, conferences and classes.

License Renewal (0118): Decrease of $8,200. The primary expense of First Responder licensing is a bi-annual requirement and NMFR personnel renewed their licenses in 2014.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

Major Increases/Decreases in 2015 Operating Budget Request Continued:

Maintenance of Radio Equipment (0215): Increase of $3,000. The warranties for the new radios NMFR has will run out in mid-2015 and the additional money will be used to implement a service agreement that will protect and allow for firmware upgrades and tune/autotest in 2016.

Outside Services (0236): Increase of $6,500. Increase is associated with the Website CMS/Redesign to be compatible with the new City of Neenah website.

Maintenance of Software (0218): Increase of $8,000. Per information from Neenah IS Department, NMFR will be responsible for upgrades and associated costs. Increase also includes the purchase of 10 Microsoft Word Office Licenses.

Professional Services (0238): Increase of $19,000. The major portion of the increase is due to the requirement that firefighters need a chest x-ray every five years. Because firefighters use SCBA, and we do not always know what chemicals they are exposed to during incidents, they have to have a chest x-ray every five years as part of the physical. The chest x-rays are due in 2015.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Regional Special Operations Team
	Program: Public Safety	**Submitted by:** Al Auxier

Neenah-Menasha Fire Rescue Special Operations Team:

NMFR has been involved for many years in a joint collaboration with the Green Bay, Appleton and Oshkosh Fire Departments to provide Special Operations/Technical Rescue capabilities for our communities. NMFR has gained valuable training, as well as approximately $200,000 worth of vehicles and equipment. These funds have been provided by the State of Wisconsin through the Department of Homeland Security.

In 2011, the State of Wisconsin reviewed the Special Operations program and moved forward with one statewide team versus four regional teams. Working under a signed contract with the State of Wisconsin, NMFR personnel continue involvement with the State of Wisconsin/Wisconsin Emergency Management Rescue Team (Wisconsin Task Force 1). Their participation increases their level of knowledge, skills, and abilities, enabling them to bring those skills and provide this service at the local level.

In 2014, members continued training as a statewide team through a series of quarterly one-day training exercises, and a three-day full scale exercise in conjunction with the Wisconsin National Guard at Volk Field. However, the expense of sending NMFR personnel to training continues to be partially funded by NMFR and has become a concern. Most of the members of the Task Force Team from other departments are covered by the reimbursement from the State of Wisconsin while NMFR is not. There are many factors that continue to allow this to happen. The main one is that other cities have been able to negotiate terms in contracts so that the allotted reimbursement from the state would cover their costs. NMFR personnel are in the middle of a contract that would not allow us to do that. Future participation in the program will be assessed and a determination will be made as to whether NMFR continues to have personnel continue as members of Wisconsin Task Force 1.

Major Increases (Decreases) in 2015 Budget Request:

There are no major cost changes anticipated in this budget.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Dive Team
	Program: Public Safety	**Submitted by:** Al Auxier

Neenah-Menasha Fire Rescue Dive Team Trust Fund:

In 2011, a need was identified by our Department to establish a dive team. The intent of this program was to increase our ability to make open water and ice rescue calls. In the past, we were dispatched for a call and if it entailed any kind of a dive rescue we would have to call for help from the Winnebago County Sheriff's Department and/or the Oshkosh Fire Department. While we waited for their response, we were unable to help people who were in this situation. We have seen an increase in calls over the past 10 years due to the increasing popularity of people utilizing Lake Winnebago and Little Lake Butte Des Morts. Due to budget constraints of our communities, we sought donations from the public to raise money for training and necessary equipment. Before the fundraising efforts started, we received support from both of our communities and the Winnebago County Sheriff's Department.

Fundraising efforts in 2011 and 2012 allowed us to begin training dive team members later in 2012. The NMFR Dive Team went operational in December of 2012 and now serves the citizens and visitors to our community. The fundraising goal of $90,000 that was established in 2011 was reached in early 2013 with the assistance of Bruce Peterson's family and friends. NMFR continues to raise funds for the dive team through donations and grants so that no tax dollars are used to continue operation of the team. The 14-member team continues to work and train so that they will be able to meet the needs of any water/ice related emergency. Equipment remains a number one priority. Dive team members have built drying and wash racks to save NMFR thousands of dollars by not having to purchase this equipment from a manufacturer.

In 2013, a formal budget was created and approved for our dive team. Initially all the expenses were covered by funds raised through various events. The funds that were raised continued to fund the program through 2014 but are very limited at this time. Although fund raising continues and will continue in the future there is not enough money to truly cover all the funds that are needed in 2015. There is a need for NMFR to start allocating funds by distributing operations funds to training and equipment. NMFR's operating budget does show costs associated with NMFR dive team expenses.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
FIRE DEPARTMENT								
FIRE OPERATIONS (2301-712)								
0101	Salaries	0	2,820,660	0	2,815,050	2,943,450	2,943,450	
0104	Overtime Wages	0	51,560	0	68,240	70,240	62,000	
0106	FLSA Overtime Wages	0	28,010	0	28,010	28,460	28,460	
0110	Health Insurance	0	653,280	0	653,280	633,670	633,670	
0111	Fringes	0	652,570	0	651,290	694,780	692,910	
0115	Schools/Seminars/Training	0	7,800	0	8,050	10,290	9,590	
0117	Clothing Allowance	0	18,480	0	19,070	18,770	18,770	
0118	License Renewal	0	5,190	0	4,170	300	300	
0123	Auto Allowance	0	90	0	90	90	90	
0128	Empl Recognition Awards	0	460	0	490	910	910	
	Personal Services	**0**	**4,238,100**	**0**	**4,247,740**	**4,400,960**	**4,390,150**	**152,050**
0202	Outside Printing	0	480	0	480	330	330	
0203	Postage	0	240	0	240	240	240	
0204	Conferences & Meetings	0	1,170	0	890	910	910	
0206	Advertising & Publication	0	0	0	100	120	120	
0207	Dues & Memberships	0	720	0	710	730	730	
0209	Maintenance of PPE/SCBA	0	2,380	0	2,380	2,420	2,420	
0210	Maint of Computer Hardwre	0	0	0	710	730	730	
0212	Maint of Office Equipment	0	60	0	60	60	60	
0213	Maint of Motor Vehicles	0	23,840	0	44,700	24,220	24,220	
0214	Maint of Buildings	0	2,980	0	2,980	3,030	3,030	
0215	Maint of Radio Equipment	0	600	0	890	2,420	2,420	
0216	Maint of Operating Equip	0	4,170	0	4,170	3,510	3,510	
0218	Maint of software	0	4,770	0	4,770	9,690	9,690	
0221	Telephone	0	4,770	0	5,010	5,150	5,150	
0222	Electricity	0	33,800	0	34,570	35,600	35,600	
0223	Natural Gas	0	20,980	0	25,030	24,160	24,160	
0224	Water & Sewer	0	6,850	0	6,850	6,960	6,960	
0225	Commercial Dumpster	0	360	0	360	490	490	
0226	Storm Water	0	1,200	0	1,190	1,510	1,510	
0227	Cellular Telephone	0	2,260	0	1,790	1,820	1,820	
0232	Auditing Services	0	1,070	0	1,070	1,090	1,090	
0236	Outside Services	0	6,560	0	6,560	10,600	10,600	
0237	Pest Control	0	600	0	600	610	610	
0238	Professional Services	0	5,960	0	5,960	15,140	15,140	
0241	Tree Planting & Landscape	0	600	0	600	610	610	
0242	Permits	0	150	0	150	150	150	
0246	Liability Insurance	0	17,770	0	17,580	18,600	18,600	
0247	Auto/Physical Damage Ins	0	8,580	0	8,200	9,590	9,590	
0252	Rental of Equipment	0	300	0	300	300	300	
0254	Printer / Copies	0	2,190	0	2,300	2,340	2,340	
0255	Neenah City I/S Services	0	71,530	0	70,920	76,390	76,390	
0256	Neenah City Finance Ser.	0	13,350	0	13,350	13,840	13,840	
0257	Neenah City H/R Services	0	18,780	0	18,770	21,190	21,190	
0262	Public Relations/Services	0	2,000	0	2,010	2,720	2,000	
0280	Neenah-Menasha FireRescue	4,661,540	0	3,440,872	0	0	0	
0292	FVTC Reimbursements	0	(8,940)	0	(8,940)	(3,030)	(3,030)	
0293	Maint of Motor Veh/Fleet	0	60	0	60	60	60	
0294	Oil and Fluids/Fleet	0	60	0	60	60	60	
0296	Maint of Equipment/Fleet	0	60	0	60	60	60	
	Contractual Services	**4,661,540**	**252,310**	**3,440,872**	**277,490**	**294,420**	**293,700**	**41,390**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
FIRE OPERATIONS (2301-712) cont.								
0301	Office Supplies	0	1,190	0	1,190	1,210	1,210	
0306	Cleaning/Janitor Supplies	0	7,150	0	7,150	7,270	7,270	
0308	Books and Periodicals	0	600	0	600	600	600	
0310	Gasoline & Oil	0	21,370	0	20,860	22,250	22,250	
0319	Safety Supplies	0	1,070	0	1,070	1,090	1,090	
0320	Small Tools	0	600	0	600	600	600	
0326	Photography Supplies	0	300	0	0	300	300	
0333	All Other Supplies	0	1,790	0	1,790	1,820	1,820	
0343	Small Program Packages	0	210	0	210	0	0	
0344	Small Equipment	0	5,360	0	5,360	5,450	5,450	
0347	Small Computer Hardware	0	300	0	480	370	370	
0348	Per Protective Equipment	0	20,860	0	20,860	21,190	21,190	
0350	Training Supplies	0	1,190	0	1,190	1,210	1,210	
	Supplies & Materials	**0**	**61,990**	**0**	**61,360**	**63,360**	**63,360**	**1,370**
	OPERATIONS	**4,661,540**	**4,552,400**	**3,440,872**	**4,586,590**	**4,758,740**	**4,747,210**	**194,810**
							Percent Budget Change	**4.28%**
CAPITAL OUTLAY (2301-712)								
8108	Office Furniture & Equip	0	1,490	0	1,490	1,510	1,510	
8113	Communication Equipment	0	1,490	0	2,380	2,420	2,420	
8114	Computer Software Outlay	0	2,980	0	2,980	2,720	2,720	
8115	Computer Hardware Outlay	0	1,790	0	1,190	3,150	3,150	
8133	All Other Equipment	0	11,920	0	11,920	9,080	9,080	
8149	Household Purchases	0	2,980	0	2,980	3,030	3,030	
	CAPITAL OUTLAY	**0**	**22,650**	**0**	**22,940**	**21,910**	**21,910**	**(740)**
FIRE OPERATIONS/CAPITAL OUTLAY		**4,661,540**	**4,575,050**	**3,440,872**	**4,609,530**	**4,780,650**	**4,769,120**	**194,070**
							Percent Budget Change	**4.24%**
FIRE STATION BUILDINGS (2304-712)								
0214	Maint of Buildings	28,412	30,000	17,758	30,000	30,000	28,500	
	Contractual Services	**28,412**	**30,000**	**17,758**	**30,000**	**30,000**	**28,500**	**(1,500)**
	FIRE STATION BUILDINGS	**28,412**	**30,000**	**17,758**	**30,000**	**30,000**	**28,500**	**(1,500)**
							Percent Budget Change	**-5.00%**
REG SPEC OPER RESP TEAM (2314-172)								
0104	Overtime Wages	0	4,980	0	6,920	6,060	5,510	
0105	Reimbursement / Overtime	0	0	0	(5,670)	0	0	
0111	Fringes	0	1,050	0	1,460	1,310	1,310	
	Personal Services	**0**	**6,030**	**0**	**2,710**	**7,370**	**6,820**	**790**
0216	Maint of Operating Equip	0	600	0	600	610	610	
	Contractual Services	**0**	**600**	**0**	**600**	**610**	**610**	**10**
0320	Small Tools	0	600	0	600	610	420	
0348	Per Protective Equipment	0	300	0	300	300	300	
0350	Training Supplies	0	300	0	300	300	300	
	Supplies & Materials	**0**	**1,200**	**0**	**1,200**	**1,210**	**1,020**	
8133	All Other Equipment	0	600	0	600	610	610	
	Capital Outlay	**0**	**600**	**0**	**600**	**610**	**610**	**0**
	REG SPEC OPER RESP TEAM	**0**	**8,430**	**0**	**5,110**	**9,800**	**9,060**	**630**
							Percent Budget Change	**7.47%**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
JOINT FIRE COMMISSION (2320-712)								
0203	Postage	0	300	0	300	300	300	
0206	Advertising & Publication	0	1,490	0	1,490	1,510	1,510	
0236	Outside Services	0	2,260	0	2,260	2,300	2,300	
0261	Misc Expenditures	0	300	0	300	300	300	
	Contractual Services	**0**	**4,350**	**0**	**4,350**	**4,410**	**4,410**	**60**
	JOINT FIRE COMMISSION	**0**	**4,350**	**0**	**4,350**	**4,410**	**4,410**	**60**
							Percent Budget Change	**1.38%**
SPECIAL RESERVES & ESCROW								
0101	Salaries	0	0	0	0	4,360	3,270	
0110	Health Insurance	0	0	0	0	28,700	28,700	
0111	Fringes	0	0	0	0	970	730	
		0	0	0	0	34,030	32,700	
FIRE DEPARTMENT		**4,689,952**	**4,617,830**	**3,458,630**	**4,648,990**	**4,858,890**	**4,843,790**	**225,960**
							Percent Budget Change	**4.89%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	Department/Office: Neenah-Menasha Fire Rescue	Budget: Fire Department Operations
	Program: Public Safety	Submitted by: Al Auxier

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Fire Chief	Grade S3	1.00	Grade S3	1.00	$87,490	$89,240	$89,240
Deputy Fire Chief / Operations	Grade O3	1.00	Grade O3	1.00	81,110	82,730	82,730
Asst Chief-Emerg Mgmt/Trng	Grade N3	1.00	Grade N3	1.00	77,390	78,930	78,930
Asst Chief-Prevention/Inspect	Grade N3	1.00	Grade N3	1.00	66,400	67,740	67,740
Office Manager	Grade G3	1.00	Grade G3	1.00	40,450	41,260	41,260
Fire Officers	66,018 - 70,414	15.00	67,999 - 72,526	15.00	1,089,040	1,090,300	1,123,770
Mechanics	62,188 - 69,242	4.00	63,882 - 71,559	4.00	212,720	280,920	289,330
Assistant Inspectors	64,878 - 66,824	6.00	66,824 - 68,829	6.00	410,860	410,860	423,460
Shift Commanders	70,820 - 73,048	3.00	73,048 - 75,239	3.00	227,030	227,030	233,840
Drivers	63,770 - 65,683	12.00	65,683 - 67,653	12.00	811,900	811,900	836,040
Fire Fighters	39,940 -63,423	23.00	41,138 - 65,326	23.00	1,534,470	1,468,040	1,520,150
Subtotal		68.00		68.00	$4,638,860	$4,648,950	$4,786,490
OTHER COMPENSATION							
Work in Other Classification	-		-		22,000	22,000	22,000
First Responders Pay	-		-		39,120	39,120	39,120
Accrued Wages	-		-		25,610	13,170	13,580
Est. Wage Increases	-		-		7,060	Include Above	
OVERTIME	-		-				
Operating Overtime	-		-		86,500	86,500	116,000
Special OPER Overtime	-		-		8,360	8,360	10,000
Diving Rescue Program	-		-		2,000	4,000	3,000
FLSA Overtime (2470 Hrs.)	-		-		47,000	47,000	47,000
TOTAL	XXX	68.00	XXX	68.00	$4,876,510	$4,869,100	$5,037,190

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
SUPPLEMENTARY DETAIL WORKSHEET FOR
GENERAL EXPENSE & CAPITAL OUTLAY

Department/Office: Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations/Capital Outlay
Program: Public Safety	**Submitted by:** Al Auxier

Object Code No.	Description and Justification	Detail Amounts Within Object	Total of Object Code
	CAPITAL OUTLAY		
8108	Office Furniture & Equipment To replace old office/living furniture as necessary for the four stations. This remains the same as the 2014 budget. Total projected cost $2,500. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2013 percentage (60.55%) is used for budgeting purposes.	$1,510	$1,510
8113	Communication Equipment We are increasing this line item as NMFR is now responsible for communication equipment costs. Total projected cost is $4,000. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2013 percentage (60.55%) is used for budgeting purposes.	$2,420	$2,420
8114	Computer Software Outlay Costs associated with the purchase of software for training $4,500. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2013 percentage (60.55%) is used for budgeting purposes.	$2,720	$2,720
8115	Computer Hardware Outlay To replace computers in 2015 upon failure or based on Neenah IS's recommendation. Total projected cost $5,200. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2013 percentage (60.55%) is used for budgeting purposes.	$3,150	$3,150
8133	All Other Equipment In 2015 we are in need of firefighting equipment/hoses/nozzles, etc. Total projected cost $15,000. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2013 percentage (60.55%) is used for budgeting purposes.	$9,080	$9,080
8149	Household Purchases This is requested by the Joint Finance & Personnel Committee to budget purchases that are needed in the future for replacement of various household items (refrigerators, stoves, chairs, etc.) for all four fire stations. Total projected cost is $5,000. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2013 percentage (60.55%) is used for budgeting purposes.	$3,030	$3,030

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Emergency Management	**Budget:** Emergency Management
Program: Public Safety	**Submitted by:** Al Auxier

Goals/Responsibilities:
This program was started in 1984 to establish an Emergency Operations Center ("EOC") and to provide centralized guidance in case of a disaster in the City. Currently the Neenah Police Department Community Room is utilized as our first option for the EOC in the City of Neenah. Since NMFR is responsible for managing the EOC's in both Neenah and Menasha it was decided that each of the EOC's would serve as back up for each other and serve as the secondary backup site for each community. The EOC for Neenah is the Community Room at the Neenah Police Department and the EOC for Menasha is in the basement of the Public Services Building that house both the Menasha Police Department and NMFR. A third site identified is the Municipal Services Building on Tullar Road. We also have the ability to request Winnebago County Emergency Management to open an EOC at the Sheriff's Department and/or bring their mobile command post to the emergency scene.

For the last couple of months there has been discussions on moving Neenah's EOC to the soon to be vacated Fox Valley Technical College site on Tullar Road.

2015 Goals/Plans:
There will be a planned EOC exercise for May or April of 2015, along with continued research as to the possible relocation of the EOC should the City of Neenah decide to occupy the vacated FVTC portion of the fire station on Breezewood Lane and Tullar Road.

Major Increases (Decreases) in 2015 Budget Request:
None.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
EMERGENCY GOVERNMENT								
OPERATIONS (2519-713)								
0115	Schools/Seminars/Training	0	500	0	0	500	500	
	Personnel Services	**0**	**500**	**0**	**0**	**500**	**500**	**0**
0207	Dues & Memberships	0	20	0	0	20	20	
0236	Outside Services	967	1,000	782	800	1,000	750	
	Contractual Services	**967**	**1,020**	**782**	**800**	**1,020**	**770**	**(250)**
0301	Office Supplies	0	200	0	0	200	200	
0308	Books and Periodicals	0	50	0	0	50	50	
0333	All Other Supplies	0	300	0	300	300	300	
0344	Small Equipment	0	50	0	50	50	50	
	Supplies & Materials	**0**	**600**	**0**	**350**	**600**	**600**	**0**
	EMERGENCY GOVERNMENT	**967**	**2,120**	**782**	**1,150**	**2,120**	**1,870**	**(250)**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Other Public Safety
Program: Public Safety	**Submitted by:** K. Wilkinson/M. Easker

POLICE COMMISSION

Continue to perform all duties and responsibilities of the Police Commission as per Wisconsin law. Continue efforts to select (test, interview, etc.) candidates for Police Department as needed. Hear Police employee grievances as specified in Wisconsin law. Policy determination as needed. Update Police Department candidate lists as candidates were needed.

PUBLIC SAFETY PENSION PAYMENT

Annual charge for (62.13) Police and Fire Pensioners. This program is now administered by the State. Costs are billed on the basis of benefits paid. Presently, two former employees and/or beneficiaries are receiving payments. No active employees who participate in this program remain on the City payroll. 2015 costs are projected at a benefit level for two recipients. Future years' costs will gradually decrease as the number of living pensioners/beneficiaries declines.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
OTHER PUBLIC SAFETY								
POLICE COMMISSION (2520-713)								
0203	Postage	0	500	369	500	500	500	
0206	Advertising & Publication	0	400	297	400	400	400	
0236	Outside Services	2,135	3,000	2,250	6,200	5,000	5,000	
0261	Misc Expenditures	0	200	144	200	200	200	
	Contractual Services	**2,135**	**4,100**	**3,060**	**7,300**	**6,100**	**6,100**	**2,000**
	POLICE & FIRE COMMISSION	**2,135**	**4,100**	**3,060**	**7,300**	**6,100**	**6,100**	**2,000**
PENSION PLAN CONTRIBUTION (2523-713)								
0261	Misc Expenditures	14,920	14,920	9,946	14,920	14,920	14,920	
	Contractual Services	**14,920**	**14,920**	**9,946**	**14,920**	**14,920**	**14,920**	**0**
	PENSION PLAN CONTRIBUTION	**14,920**	**14,920**	**9,946**	**14,920**	**14,920**	**14,920**	**0**
EMERGENCY GOVERNMENT AND OTHER PUBLIC SAFETY		**18,022**	**21,140**	**13,788**	**23,370**	**23,140**	**22,890**	**1,750**
							Percent Budget Change	**8.28%**

DEPARTMENT OF PUBLIC WORKS AND UTILITIES

Department Head

Gerry Kaiser

Major Activities

The Department is responsible for the administration of all City engineering and provides supervision of all design, maintenance, repair and construction of streets, storm sewers and drainage facilities, sanitary sewers and lift stations, traffic control devices, street lighting, City buildings and structures, as well as all machinery, equipment and property used in any activity under department control. Certain activities under the control of Public Works (Sanitary Sewer Utility, Storm Water Utility, Fleet Management) are located in the last two sections of the Executive Budget.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget-General Fund only (excluding Public Right-of-Way Forestry)	$3,955,110	$4,037,880	2.09%	$4,010,880	1.41%
No. of Employees (FTE) - All Funds	41.75	41.75	0.00%	41.75	0.00%

Summary of Executive Recommendations on Variable Cost Options

ADMINISTRATION/ENGINEERING	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Temporary Wages	$16,190	$16,200	$15,200	Based on 2014 estimate.
Training/Conferences/Meetings	1,500	1,100	1,100	Requested decrease.
Outside Services	500	200	200	Requested decrease.
Professional Services	2,000	2,000	1,500	Based on historic costs.
Small Program Packages	500	500	500	Maintains 2014 level.
Small Equipment	0	0	0	No needs identified.
Small Computer Hardware	0	0	0	No needs identified.
Office Furniture & Equipment	100	100	100	Maintains 2014 level.
Computer Software Outlay	500	500	500	Maintains 2014 level.
Computer Hardware Outlay	1,000	1,000	500	Budget constraints.
Other Equipment	100	100	100	Maintains 2014 level.

(over)

DEPARTMENT OF PUBLIC WORKS AND UTILITIES (cont.)

OPERATIONS	2014 Approved	2015 Requested	2015 Requested	Mayor's Comments
Overtime	65,650	69,000	69,000	Staffing levels justify increase.
Temporary Wages	5,000	5,000	5,000	Maintains 2014 level.
Training/Conferences/Meetings	830	830	830	Maintains 2014 level.
Outside Services - Tullar Garage	3,000	5,000	3,500	Slight increase justified.
Outside Services - Cecil St. Garage	200	200	200	Maintains 2014 level.
Outside Services - Refuse Collection	1,190	1,300	1,300	Maintains 2014 level.
Tipping Fees - Refuse Collection	242,000	250,000	250,000	$1 per ton increase.
Commercial Dumpsters - Refuse Collection	90,000	91,000	90,000	Reduced to 2014 level.
Large Item Dumpster Pulls - Refuse Collect.	33,000	35,000	35,000	Reduced to 2014 level.
Outside Services - San. Sewers/Lift Stations	45,000	40,000	40,000	Decreased estimate.
Prof. Services - San. Sewers/Lift Stations	5,000	2,000	2,000	Requested decrease.
Outside Services - TV San. Sewer Insp.	50,000	50,000	45,000	Budget constraints.
Prof. Services - TV San. Sewer Insp.	1,000	1,000	1,000	Maintains 2014 level.
Outside Services - Street Maintenance	49,000	49,000	46,500	Budget constraints.
Outside Services - Snow & Ice Removal	3,500	3,500	3,500	Maintains 2014 level.
Outside Services - Traffic Control	45,000	45,000	43,000	Budget constraints.
Electricity-Street Lighting (2014=est. actual)	550,000	577,500	566,500	Reduce increase to 3%.
Outside Services - Street Lighting	15,000	5,000	5,000	Requested decrease.
Small Equipment	3,250	2,250	2,000	Based on historic costs.
Office Furniture & Equipment	500	400	250	Budget constraints.
Communication Equipment	2,500	2,500	1,500	Budget constraints.
Maintenance Equipment	3,500	3,500	3,500	Maintains 2014 level.
All Other Equipment	2,600	2,000	1,400	Based on historic costs.
Total Executive Reductions Recommended			**$27,000**	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Public Works	**Budget:** Public Works
	Program: Public Works	**Submitted by:** Gerry Kaiser

DEPARTMENT OF PUBLIC WORKS

Goals/Responsibilities:
Provides engineering, maintenance, public services and technical advice on a variety of projects.

Activities:
Technical consultation with other government units.

Design, manage construction, maintain and repair:
- streets
- curb and gutter
- sidewalks
- bridges
- traffic control devices
- storm sewers and ponds
- sanitary sewers
- City buildings and structures
- related machinery and equipment
- street lights

Public services include:
- garbage and refuse collection
- recycling
- snow removal
- street cleaning
- yard waste collection
- wastewater transmission
- storm water transmission
- traffic flow

Maintain records for:
- real property owned by City
- property maps

2014 Accomplishments:
- Replaced sanitary sewer main and overlaid Plummer Av, Gruenwald Av and Chestnut St.
- Repaired concrete pavement at intersections of Winneconne Av/Harrison St and Main St/Green Bay Rd.
- Replaced utilities and reconstructed streets in accordance with the 2014 CIP.
- Shifted additional 25% (total of 75%) of the commercial dumpster costs to users.
- Reviewed the updated storm water management plan.
- Updated noxious weeds ordinance.

2015 Goals/Plans:
- Shift an additional 25% (total of 100%) of the commercial dumpster costs to users.
- Review future if commercial dumpster program.
- Continue progress on the elimination of inflow and infiltration.
- Replace utilities and reconstruct streets identified in 2015 CIP.

Major Increases/Decreases in 2015 Budget Request:
- Assumed a shift of 100% of the cost for commercial dumpster pick-up to the end users.
- Assumed payment to Menasha for Neenah sewerage (270 residences) going to Menasha sanitary sewer.
- Assumed payment from Menasha for Menasha sewerage (60 residences) going to Neenah sanitary sewer.
- Assumed Recycling Special Charge in combination with State aid and City share of commodity sales revenue will generate enough revenue to pay for all recycling related expenses.

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF PUBLIC WORKS DEPARTMENT BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2015 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PERSONAL SERVICES								
0101	Salaries	540,128	564,820	403,446	565,760	564,850	564,850	
0102	Full Time Hourly Wages	676,997	654,200	474,065	629,120	646,000	646,000	
0103	Temporary Wages	13,419	21,190	18,243	19,100	21,200	20,200	
0104	Overtime Wages	133,730	65,650	70,205	78,970	69,000	69,000	
0110	Health Insurance	346,838	350,670	263,684	352,150	352,410	352,410	
0111	Fringes	286,584	284,450	210,321	281,330	282,500	282,500	
0115	Schools/Seminars/Training	285	1,200	480	800	1,200	1,200	
0117	Clothing Allowance	11,750	12,500	11,925	12,500	12,500	12,500	
0118	License Renewal	80	570	331	610	400	400	
0123	Auto Allowance	68	270	0	100	100	100	
0124	Meal Allowance	2,745	2,200	1,063	1,640	2,180	2,180	
0127	DOT Emp Notification Prog	0	110	0	0	110	110	
0128	Empl Recognition Awards	810	160	77	150	770	770	
	PERSONAL SERVICES	**2,013,434**	**1,957,990**	**1,453,840**	**1,942,230**	**1,953,220**	**1,952,220**	**(5,770)**
CONTRACTUAL SERVICES								
0202	Outside Printing	493	870	338	670	760	760	
0203	Postage	2,109	2,040	595	1,020	1,520	1,520	
0204	Conferences & Meetings	240	1,130	0	380	730	730	
0206	Advertising & Publication	324	1,100	97	250	550	550	
0207	Dues & Memberships	20	500	20	20	300	300	
0212	Maint of Office Equipment	0	420	0	300	400	400	
0213	Maint of Motor Vehicles	822	3,450	19	2,370	3,450	3,450	
0214	Maint of Buildings	18,717	27,000	13,092	26,000	27,000	27,000	
0215	Maint of Radio Equipment	230	100	0	50	100	100	
0216	Maint of Operating Equip	2,071	13,600	6,357	9,370	9,200	9,200	
0217	Maint of Traffic Equip	12,990	8,000	3,480	8,000	9,000	9,000	
0218	Maintenance of Software	1,999	5,330	5,168	5,330	6,410	6,410	
0221	Telephone	1,998	1,720	1,466	2,270	2,070	2,070	
0222	Electricity	640,493	596,600	380,503	630,200	662,000	651,000	
0223	Natural Gas	18,798	24,950	20,963	25,550	26,580	26,580	
0224	Water & Sewer	10,465	10,780	12,548	16,030	15,330	15,330	
0226	Storm Water	9,342	9,320	5,607	9,320	9,320	9,320	
0227	Cellular Telephone	4,251	3,100	2,589	3,800	3,900	3,900	
0236	Outside Services	195,368	212,390	96,692	210,370	199,200	188,200	
0237	Pest Control	432	250	252	260	250	250	
0238	Professional Services	190	8,000	0	1,500	5,000	4,500	
0242	Permits	0	150	0	150	150	150	
0243	Tipping Fees	230,922	242,000	165,699	242,000	250,000	250,000	
0244	Commercial Dumpsters	88,238	90,000	50,807	90,000	91,000	90,000	
0245	License Fees	672	690	187	690	700	700	
0249	Large Dumpster Item Pulls	38,722	33,000	22,199	35,000	35,000	35,000	
0252	Rental	0	0	80	80	100	100	
0254	Rental of Equipment	0	9,000	0	4,500	7,000	7,000	
0255	Printer / Copies	4,731	4,480	3,657	4,900	4,900	4,900	
0293	IS Services / Internal	55,762	58,090	43,568	58,910	62,580	62,580	
0294	Maint of Motor Veh/Fleet	189,292	174,200	160,667	174,700	177,550	177,550	
0295	Oil and Fluids/Fleet	12,141	10,630	13,401	15,100	11,250	11,250	
0296	Maint of Radio Eq/Fleet	0	60	0	30	60	60	
0297	Maint of Oper Equip/Fleet	46,419	69,240	30,435	50,590	68,290	68,290	
	CONTRACTUAL SERVICES	**1,588,251**	**1,622,190**	**1,040,486**	**1,629,710**	**1,691,650**	**1,668,150**	**45,960**

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF PUBLIC WORKS DEPARTMENT BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2015 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SUPPLIES & MATERIALS								
0302	Office Supplies	1,308	990	592	990	990	990	
0303	Inhouse Printing	23	110	25	60	60	60	
0305	Computor Oper supplies	68	400	37	300	400	400	
0306	Chemicals	0	1,000	705	710	500	500	
0308	Cleaning/Janitor Supplies	1,202	1,220	1,434	2,020	2,020	2,020	
0310	Books and Periodicals	0	100	0	0	0	0	
0313	Gasoline & Oil	164,128	130,750	106,019	143,450	128,550	128,550	
0314	Motor Vehicles Maint. Sup	234	540	2,087	2,360	750	750	
0316	Building Maint Supplies	2,060	3,220	816	3,200	3,200	3,200	
0317	Land Maintenance Supplies	0	0	48	50	0	0	
0318	Equipment Maint. Supplies	9,270	3,400	3,738	5,100	4,000	4,000	
0319	Traffic Maint. Supplies	22,509	18,000	6,925	16,000	18,000	18,000	
0320	Maps and Records	0	100	0	0	50	50	
0324	Safety Supplies	2,669	3,450	3,701	6,170	3,350	3,350	
0326	Small Tools	1,350	1,740	875	1,580	1,390	1,390	
0327	Traffic Paints	3,444	3,500	978	1,500	3,000	3,000	
0330	Photography Supplies	0	60	0	0	0	0	
0331	Sign Materials	24,461	20,000	7,176	18,000	18,000	18,000	
0332	Calcium Chloride	2,656	2,500	0	0	3,000	3,000	
0333	Sand Gravel Hot/Cold Mix	25,017	20,350	9,114	20,200	20,350	20,350	
0334	Salt & Stone Chips	126,925	110,000	105,683	127,000	135,000	135,000	
0339	Tires & Tire Maintenance	15,190	11,550	6,480	10,950	11,850	11,850	
0343	Manhole/Catch Basin/Pipe	222	1,500	265	600	1,000	1,000	
0344	Tires & Tire Maintance	25,775	19,700	14,202	19,100	19,300	19,300	
0345	Small Program Packages	0	500	0	500	500	500	
0346	Small Equipment	0	3,250	70	1,150	2,250	2,000	
0347	Shop Supplies	340	400	0	200	200	200	
0348	Maint of Lift Station	3,238	6,000	2,109	4,000	5,000	5,000	
0349	Small Computer Hardware	196	0	68	70	200	200	
	SUPPLIES & MATERIALS	**432,285**	**364,330**	**273,147**	**385,260**	**382,910**	**382,660**	**18,330**
CAPITAL OUTLAY								
8114	Office Furniture & Equip.	0	500	102	500	500	350	
8115	Communication Equipment	2,129	2,500	135	2,500	2,500	1,500	
8116	Computer Software Outlay	0	500	0	500	500	500	
8117	Computer Hardware Outlay	0	1,000	0	500	1,000	500	
8118	Maintenance Equipment	1,700	3,500	3,113	3,500	3,500	3,500	
8119	All Other Equipment	608	2,600	0	1,100	2,100	1,500	
8120	Computer Replacement Fund	4,280	0	0	0	0	0	
	CAPITAL OUTLAY	**8,717**	**10,600**	**3,350**	**8,600**	**10,100**	**7,850**	**(2,750)**
	TOTAL PUBLIC WORKS	**4,042,687**	**3,955,110**	**2,770,823**	**3,965,800**	**4,037,880**	**4,010,880**	**55,770**
							Percent Budget Change	**1.41%**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Public Works	**Budget:** Public Works
Program: Public Works	**Submitted by:** Gerry Kaiser

2015 ENGINEERING STAFF

1 Director Public Works
1 Civil Engineer III
1 Civil Engineer II
1 Civil Engineer I/Traffic Engineer
1 Engineering Technician I
1 Construction Inspector - Engineering Aide I
1 Office Manager

7 Total

2015 STREET DEPARTMENT STAFF

1 Public Works Superintendent
1 Public Works Assistant Superintendent
2 Heavy Equipment Operator
5 Crewman III
4 Crewman II
.75 Records/Data Entry Clerk
4 Crewman I
10 Sanitation Crewman
.5 Building Attendant

28.25 Total

2015 FLEET STAFF

1 Fleet Maintenance Superintendent
2 Mechanic
2 Mechanic Helper
.5 Shop Attendant

5.5 Total

2015 TRAFFIC STAFF

1 Traffic Maintenance Foreman

Three crewmen have been cross-trained in traffic maintenance and can be allocated to traffic work as the workload demands.

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	Department/Office: Public Works	Budget: Public Works Operations
	Program: Public Works	Submitted by: Gerry Kaiser

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Director of Public Works	Grade S3	1.00	Grade S3	1.00	85,000	86,700	86,700
Public Works Superintendent	Grade O4	1.00	Grade O4	1.00	72,190	73,630	73,630
P.W. Asst. Superintendent	Grade M4	1.00	Grade M4	1.00	61,610	62,840	62,840
Civil Engineer III	Grade M3	1.00	Grade M3	1.00	62,360	63,610	63,610
Civil Engineer II	Grade K3	1.00	Grade K3	1.00	54,190	55,270	55,270
Civil Engineer I	Grade J3	1.00	Grade J3	1.00	45,670	46,590	46,590
Engineering Technician I	Grade I3	1.00	Grade I3	1.00	54,810	55,900	55,900
Const. Insp./Engineer Aide I	Grade G3	1.00	Grade G3	1.00	48,490	49,460	49,460
Office Manager	Grade G3	1.00	Grade G3	1.00	46,090	47,010	47,010
Traffic Maintenance Foreman	Grade G4	1.00	Grade G4	1.00	53,850	54,940	54,940
Crewman	Grade F4	15.00	Grade F4	15.00	743,220	744,230	744,230
Sanitation Worker	Grade E4	10.00	Grade E4	10.00	374,670	335,630	363,790
Garage Attendant	Grade F4	0.50	Grade F4	0.50	22,040	22,480	22,480
(shared w/ Fleet Management)							
Subtotal		35.50		35.50	$1,724,190	$1,698,290	$1,726,450
PART-TIME							
Garage Secretary (1,560 Hours)	13.65/hr	0.75	13.65/hr	0.75	21,300	21,720	21,720
OTHER COMPENSATION							
Est. Wage Increases	-		-		34,910	Included Above	
Accrued Wages	-		-		2,080	2,080	2,120
Work in Other Class	-		-		31,000	31,000	31,000
Overtime / Operations	-		-		102,750	121,910	112,050
Overtime / Community Fest	-		-		1,200	1,400	1,200
TEMPORARY							
Operations	8.25-9.25/hr		8.25-9.25/hr		11,550	11,550	12,450
Administration	8.25-9.25/hr		8.25-9.25/hr		21,600	14,000	16,200
Public Weed Cutting	8.25-9.25/hr		8.25-9.25/hr		5,000	5,000	5,000
Fleet Management Employees	-		-		14,000	14,000	14,000
INFORMATION ONLY							
Recycling Wages	-		-		198,500	195,900	200,690
City-Wide Forestry Wages	-		-		74,950	70,350	80,550
Storm Water Management	-		-		356,630	321,520	321,200
Parking	-		-		11,350	32,400	28,500
TOTAL	XXX	36.25	XXX	36.25	$1,969,580	$1,920,950	$1,942,190

CITY OF NEENAH
OPERATING BUDGET
*** PUBLIC WORKS EXPENDITURES SUMMARY BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

PAGE REFERENCE COMMENTS	ACCOUNT DETAIL	PUBLIC WORKS DEPARTMENT	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
144	150	Engineering	636,694	687,140	496,891	683,780	690,030	688,530	1,390
144	150	Capital Outlay-Engineering	2,160	1,700	0	1,200	1,700	1,200	(500)
145	151	Tullar Garage	400,527	429,400	312,703	431,330	434,660	433,160	3,760
145	152	Cecil Street Garage	14,933	17,230	13,545	19,140	17,910	17,910	3,760
146	152	Refuse Garbage Collection	643,159	657,980	457,640	656,300	666,720	665,720	7,740
147	153	Sanitary Sewers/Lift Station	259,648	318,680	243,739	308,280	309,480	309,230	(9,450)
148	153	T-V Sewer Insp. & Sealing	52,986	55,780	8,176	58,780	58,780	53,780	(2,000)
148	154	Repair of Streets	406,499	355,570	223,186	340,030	361,110	358,610	3,040
149	154	Snow & Ice Removal	657,379	496,590	429,576	544,990	536,320	536,320	39,730
150	155	Weed Cutting	41,132	54,890	36,626	40,700	50,100	50,100	(4,790)
150	155	Traffic Control	328,861	323,710	206,657	305,120	305,570	303,570	(20,140)
151	155	Street Lighting	587,927	541,700	334,389	562,880	593,350	582,350	40,650
151	156	Capital Outlay - P.W. Equip.	6,557	8,900	3,350	7,400	8,400	6,650	(2,250)
	156	DPW Services - Interdept.	4,225	5,840	4,343	5,870	3,750	3,750	(2,090)
		TOTAL PUBLIC WORKS	**4,042,687**	**3,955,110**	**2,770,821**	**3,965,800**	**4,037,880**	**4,010,880**	**55,770**
								Percent Budget Change	**1.41%**

PUBLIC WORKS REVENUES:							
Special Service Charges	15,305	13,000	9,050	10,100	11,100	11,100	
Sanitation Service Charges	46,025	64,750	50,750	65,850	85,000	85,000	
Street/Highway Serv. Charges	93,938	47,400	38,284	40,670	36,420	36,420	
Rental Revenue	7,514	7,500	5,978	7,550	7,500	7,500	
TOTAL REVENUES	**162,782**	**132,650**	**104,062**	**124,170**	**140,020**	**140,020**	**7,370**
						Percent Budget Change	**5.56%**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Public Works	**Budget:** Public Works
Program: Public Works	**Submitted by:** Gerry Kaiser

Engineering
(010-3501-731)

Goals/Responsibilities:
The staff is responsible for a wide variety of activities including:

- Design, manage, and provide construction staking and inspection for City infrastructure including streets, sanitary and storm sewers, sidewalks and trails, and water main.
- Calculate, bill and track payment for special assessments and enterprise funds.
- Manage traffic, fleet, urban forest, sanitation and recycling activities.
- Review requests to excavate in street right-of-way.
- Provide technical support for maintenance of City buildings, parking lots and ramps.
- Provide technical support for other City departments
- Identify and pursue project funding sources.

2014 Accomplishments:

- Designed and managed the reconstruction of utilities and pavement in accordance with 2014 CIP.
- Updated sanitary sewer and storm sewer system information in the GIS.
- Continued inflow/infiltration work and identified areas of concern for 2015.
- Updated noxious weeds ordinance.

2015 Goals/Plans:

- Review the sanitary and storm sewer rates for 2014.
- Continue inflow/infiltration reduction work.
- Design and manage utilities replacement, street reconstruction, and pedestrian routes as listed in the CIP.
- Complete biennial road ratings.

Major Increases (Decreases) in 2015 Budget Request:
None.

Public Works - Administration
Capital Outlay
(010-3581-731)

Goals/Responsibilities:
Purchase small tools, equipment, and office furniture as needed to maintain an efficient work environment.

2014 Accomplishments:
Purchased equipment as per budget.

2015 Goals/Plans:
Purchase equipment as per budget.

Major Increases (Decreases) in 2015 Budget Request:
None.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Public Works	Budget: Public Works
Program: Public Works	Submitted by: Gerry Kaiser

Municipal Garage
(010-3701-732)

Goals/Responsibilities:
Manage and maintain the facility.

2014 Accomplishments:
- Continued to evaluate all areas of activity to insure the highest efficiency.
- Maintained buildings and grounds.
- Completed fuel system upgrade.

2015 Goals/Plans:
- Continue to explore ways to increase productivity.
- Maintain building and grounds.

Major Increases (Decreases) in 2015 Budget Request:
None.

Cecil Street Garage
(010-3702-732)

Goals/Responsibilities:
Manage and maintain facility.

2014 Accomplishments:
- Continued use as a cold storage facility for City and community groups.
- Continued rental contract with Kids Kart Club and Youth-Go.
- Reviewed rental agreements with tenants.
- Replaced heating unit.
- Maintained buildings and grounds.

2015 Goals/Plans:
- Continue use as a cold storage facility for City and community groups.
- Continue rental contract with Kids Kart Club and Youth-Go.
- Review rental agreements with tenants.
- Maintain buildings and grounds.

Major Increases (Decreases) in 2015 Budget Request:
None.

Machinery Repair/Fleet Division
(039-3703-732)

Goals/Responsibilities:
Maintain, repair, evaluate and keep records on all City vehicles and pieces of equipment (60 Public Works vehicles, 30 other departmental vehicles, and approximately 100 pieces of smaller auxiliary equipment).

2014 Accomplishments:
- Continued to operate motor pool as a revenue generator.
- Maintained all equipment in accordance with manufacturers recommendations.
- Repaired equipment and vehicles in a timely manner.
- Allocated maintenance costs to the appropriate cost center.

Machinery Repair/Fleet Division continued
(039-3703-732)

2015 Goals/Plans:
- Continue to operate motor pool as a revenue generator.
- Maintain all equipment in accordance with manufacturers recommendations.
- Repair equipment and vehicles in a timely manner.
- Allocate maintenance costs to the appropriate cost center.

Major Increases (Decreases) in 2015 Budget Request:
None.

Refuse Garbage Collection
(010-4101-733)

Goals/Responsibilities:
Provide cost effective collection and disposal of refuse, garbage and recyclable materials.

2014 Accomplishments:
- Shifted 25% (total of 75%) of the commercial dumpster costs to end users.
- Updated Recycling Guide to include all recent changes.
- Staffed drop-off center from April through October.
- Closed drop-off center in January and February.
- Continued to encourage "pair-up" to reduce refuse collection costs.

2015 Goals/Plans:
- Transfer an additional 25% (total of 100%) of the commercial dumpster costs to end users.
- Review commercial dumpster program to prepare for mid-2016 termination of dumpster lease agreement with Winnebago County.
- Continue to improve the efficiency of the drop-off site.

Major Increases (Decreases) in 2015 Budget Request:
- Assumed a shift of 100% of the cost for commercial dumpster pick-up to the end users.
- Assumed Recycling Special Charge in combination with State aid and City share of commodity sales revenue will generate enough revenue to pay for all recycling related expenses.
- Assumed the following tipping fees:
    - General Municipal Refuse - $37 per ton.
    - Yard Waste - $22 per ton.
    - Wood (clean) - $22 per ton.
    - Single Stream Recycling - $5 per ton.
- Assumed combined tonnage will remain 7,000 tons/year for refuse, curbside large item and drop-off large item.

Storm Sewers
(049-3901-733)

Goals/Responsibilities:
To effectively transport storm water to the Lake, River or Slough, maintain approximately 75 miles of storm sewers, 2,591 manholes, 3,677 catch basins, culverts, ditches, 137 outfalls, and one storm water pump station (Skyview). Operate the Storm Water Utility in compliance with DNR 216 and NR 150-152 regulations. Maintain all City-owned storm water ponds and other "best management practices".

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Public Works	**Budget:** Public Works
Program: Public Works	**Submitted by:** Gerry Kaiser

Storm Sewers continued
(049-3901-733)

Goals/Responsibilities continued:
Existing ponds include the following:

Castle Oak #1 (Castle Oak Dr)		Nature Trails #1 (CTH G)
Castle Oak #2 (CTH G)		Nature Trails #2 (L-shaped)
Commerce Court		Nature Trails #3 (Nature Trail Dr, E)
Copps		Nature Trails #4 (Pondview Ct)
Eagle Crest		Southfield
Liberty Heights #1 (Nation Ct)		Dixie Road
Liberty Heights #2 (Hedgeview Dr)		Tullar Garage
Liberty Heights #3 (Plains Av)		Westowne

2014 Accomplishments:
- Performed ordinance review and update with DNR grant.
- Continued to repair deteriorating catch basins.
- Continued to implement best management practices (BMP) as required by DNR.
- Continued to sample and analyze 20% of major storm water outfalls as required by DNR.
- Developed dredging plan for Nature Trails Pond #2
- Upgraded Skyview Dr dewatering manhole.

2015 Goals/Plans:
- Manage existing storm water ponds.
- Continue to repair deteriorating catch basins.
- Continue to implement best management practices (BMP) as required by DNR.
- Perform rate review.
- Provide field inspection and enforcement of local storm water ordinance.
- Sample and analyze 20% of all major storm water outfalls.
- Explore potential detention pond sites.

Major Increases (Decreases) in 2015 Budget Request:
- Electric rate increase of 5%.

Sanitary Sewers
(010-4103-733)

Goals/Responsibilities:
To transport sewerage to the wastewater treatment plant, maintain and clean approximately 120 miles of sanitary sewers and 2,590 manholes. Operate, maintain and repair 8 lift stations:
- Doty Lift Station (at South Park)
- Main Street Lift Station (at Slough)
- Breezewood Lift Station (at Bergstrom)
- Kittiver Lift Station
- Wheeler Lift Station (in Riverside Park)
- Lake Edge Lift Station (on Lynrose)
- Tullar Road Lift Station (near City Garage)
- Westbreeze Lift Station (near Meadowbreeze)

2014 Accomplishments:
- Replaced sanitary sewers in accordance with CIP.
- Continued to monitor inflow and infiltration.
- Continued sewer grouting and manhole repair.
- Upgraded cathodic protection at Breezewood, Wheeler and Main Street lifts.
- Upgraded pumping capacity at Main Street lift with impeller modifications.

Sanitary Sewers continued
(010-4103-733)

2015 Goals/Plans:
- Continue progress on the elimination of inflow and infiltration.
- Review user fees.
- Continue sewer grouting and manhole repair.
- Design and manage sanitary sewer projects in CIP.

Major Increases (Decreases) in 2015 Budget Request:
Electric rate increase of 5%.

TV Sewer Inspection & Sealing
(010-4104-733) (049-3902-733)

Goals/Responsibilities:
Televise sanitary and storm sewers to locate areas in need of repair. Seal leaks where problems are found.

2014 Accomplishments:
- Continued TV and seal program as required.
- Coordinated TV work with sewer construction, and completed work one year prior to street construction.

2015 Goals/Plans:
- Continue to coordinate televising lines, and sealing prior to street construction.

Major Increases (Decreases) in 2015 Budget Request:
None.

Slough Control
(049-3903-733)

Goals/Responsibilities:
Clear debris from the Slough and remove brush from the banks. (Costs are included in Storm Water Utility budget).

2014 Accomplishments:
- Maintained Slough by removing debris and downed trees.

2015 Goals/Plans
- Maintain Slough as required.

Major Increases (Decreases) in 2015 Budget Request:
None.

Repair Streets & Alleys
(010-5101-734)

Goals/Responsibilities:
Maintain streets, alleys, and bridges by sealing joints, patching potholes, grading as necessary and filling settled trenches. Control dust on gravel streets and repair and maintain oil and chip streets.

2014 Accomplishments:
- Resurfaced streets listed in the CIP.
- Maintained streets by sealing joints, patching potholes, filling settled trenches, and grading gravel streets.
- Repaired pavement at intersections of Winneconne Av/Harrison St and Main St/Green Bay Rd.

Repair Streets & Alleys continued
(010-5101-734)

2015 Goals/Plans:
- Repair S. Commercial St, as necessary.
- Continue crack sealing and other pavement maintenance practices.
- Continue installing 2-inch bituminous streets on gravel surface in subdivisions.
- Continue enforcing tire tracking of mud.
- Continue development of pavement maintenance plan and street project analysis process.

Major Increases (Decreases) in 2015 Budget Request:
None.

Street Cleaning and Flushing
(049-3904-733)

Goals/Responsibilities:
Keep alleys and 125 miles of streets free of dust and debris, including stone chips used for snow and ice control. Collect leaves raked to the terrace. (Cost included in Storm Water Utility.)

2014 Accomplishments:
- Continued enforcing tire tracking of mud.
- Swept streets on regular interval to provide a clean environment and reduce sediment deposition into Lake Winnebago and Fox River.
- Collected leaves in fall.
- Continued depositing street sweepings at Bucklins Tree Service Pit at substantially lower tipping fee than Winnebago County Landfill.

2015 Goals/Plans:
- Keep streets clear of refuse and debris.
- Continue sweeping major arterial streets on a weekly basis and side streets on an as needed basis.
- Begin using vacuum sweeper to improve quality of storm water runoff.
- Pick up leaves in the fall five times.
- Continue to clean catch basins on a regular basis.

Major Increases (Decreases) in 2015 Budget Request:
None.

Removal of Ice & Snow
(010-6102-735)

Goals/Responsibilities:
Plow streets, control ice, haul snow from central business areas, major streets, parking lots and ramps, and areas where removal is dictated by traffic conditions, to maintain good winter driving conditions.

2014 Accomplishments:
- Continued providing snow and ice control as dictated by weather conditions.
- Continued monitoring weather and "anti-iced" by "prewetting" and "presalting".
- Maintained streets, parking lots and trails in safe winter conditions.
- Continued purchasing salt through DOT contract.
- Worked closely with Police Department to respond to slippery intersections.
- Investigated complaints for sidewalks not shoveled.
    - 36 in 2014 (to date); 112 in 2013; 65 in 2012; 158 in 2011; 31 in 2010.

Removal of Ice & Snow continued
(010-6102-735)

2015 Goals/Plans:
- Continue to provide snow and ice control as dictated by weather conditions.
- Continue to monitor weather and "anti-ice" by "prewetting" and "presalting".
- Continue to respond to Police Department request at slippery intersections.
- Improve cost tracking for work done on streets versus work done on municipal parking lots.

Major Increases (Decreases) in 2015 Budget Request:
Re-assigned portion of snow removal costs from Snow & Ice to Parking Utility.

Weed Cutting
(010-6103-735)

Goals/Responsibilities:
Control noxious weeds. Mow areas of City responsibility. Mow, trim and bill private property where owners neglect property.

2014 Accomplishments:
- Investigated complaints of high grass and overhanging shrubs.
    - 226 inn 2014 (to date); 234 in 2013; 218 in 2012; 214 in 2011; 133 in 2010
- Updated noxious weeds ordinance.

2015 Goals/Plans:
- Maintain current program of responding to complaints.
- Continue using Parks Department temporary employees for hand mowing and trimming.

Major Increases (Decreases) in 2015 Budget Request:
None.

Traffic Control
(010-7101-736)

Goal/Responsibility:
Maintain and repair 19 signalized intersections. Make, install and replace street signs as needed. Sign and maintain construction detour routes. Paint streets for traffic lanes, parking stalls, crosswalks and "No Parking" areas.

2014 Accomplishments:
- Maintained existing traffic signs and signals as required.
- Upgraded traffic signals at Commercial St/Nicolet Blvd.
- Installed RRFBs at Main St/Western Av and Commercial St/Laudan Blvd crosswalks.
- Upgraded warning beacons on Commercial St at Lakeview School.
- Continued installing larger, easier to read, white on green street signs at major intersections in accordance with new federal regulations.
- Provided temporary traffic control as necessary.
- Conducted traffic sign inventory.
- Developed traffic sign maintenance procedure.

2015 Goals/Plans:
- Maintain traffic signals, signs, and street painting.
- Continue having City crews paint crosswalks and small areas, and use contractors for large areas.
- Continue to contract for traffic painting in large areas. Pursue joint traffic painting project with City of Menasha.
- Sign and maintain projects in CIP.
- Maintain traffic sign inventory.

Major Increases (Decreases) in 2015 Budget Request:
- Electric cost increase of 5%.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Public Works	**Budget:** Public Works
Program: Public Works	**Submitted by:** Gerry Kaiser

Street Lighting
(010-7104-736)

Goals/Responsibilities:
Maintain street lights owned by City.

2014 Accomplishments:
- Installed and replaced street lights as required.
- Replaced portion of HPS street light fixtures with LED fixtures.

2015 Goals/Plans:
- Provide adequate street lighting.
- Continue to explore ways to reduce lighting cost.

Major Increases (Decreases) in 2015 Budget Request:
- Removed parking lot-related lighting costs and assigned to the parking utility.

Capital Outlay - Machinery
(010-7581-737)

Goals/Responsibilities:
Provide for equipment replacement on a planned and necessary basis.

2014 Accomplishments:
- Provided for timely and economical replacement of equipment.
- Extended the life of all equipment by employing better maintenance and more frequent cleaning in wash bay.

2015 Goals/Plans:
- Provide for timely and economical replacement of equipment.
- Continue to allocate machinery repairs to appropriate cost centers.
- Extend the life of all equipment through better maintenance and more frequent cleaning.

Major Increases (Decreases) in 2015 Budget Request:
None.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
SUPPLEMENTARY DETAIL WORKSHEET FOR
GENERAL EXPENSE & CAPITAL OUTLAY

Department/Office: Public Works	**Budget:** Engineering/Capital Outlay Public Works/Capital Outlay
Program: Public Works	**Submitted by:** Gerry Kaiser

Object Code No.		Description and Justification	Detail Amounts within Object	Total of Object Code
		Garage Capital Outlay		$7,900
(R)	8108	Office equipment	$400	
(R)	8113	Replacement radio equipment	$1,500	
(N)	8114	Computer software	$0	
(R)	8115	Computer hardware	$0	
(R)	8116	Miscellaneous equipment – pumps, generators, air compressors	$3,500	
(R)	8133	Replacement saws, drills, trimmers, mowers	$2,500	
(N)	8134	Computer replacement fund	$0	
		Engineering Capital Outlay		$1,700
(N)	8108	Office equipment	$100	
(N)	8114	Computer software	$500	
(R)	8115	Computer hardware	$1,000	
(R)	8133	Replace existing small equipment	$100	
(N)	8134	Computer replacement fund and printer consumables	$0	
		Motor Pool Capital Outlay		$2,500
(N)	8116	Replacement existing small equipment - band saw, misc.	$2,500	

Key:

(R) = Replace
(N) = New

CITY OF NEENAH
OPERATING BUDGET
*** PUBLIC WORKS EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PUBLIC WORKS DEPARTMENT								
ENGINEERING (3501-731)								
0101	Salaries	384,108	406,100	287,847	406,100	406,130	406,130	
0103	Temporary Wages	8,676	16,190	13,146	14,000	16,200	15,200	
0104	Overtime Wages	0	0	62	70	0	0	
0110	Health Insurance	99,890	104,930	78,696	104,930	104,930	104,930	
0111	Fringes	80,873	88,960	63,421	88,240	88,770	88,770	
0115	Schools/Seminars/Training	285	600	480	600	600	600	
0118	License Renewal	0	250	286	290	0	0	
0123	Auto Allowance	68	270	0	100	100	100	
0128	Empl Recognition Awards	220	10	0	0	180	180	
0202	Outside Printing	370	300	0	100	250	250	
0203	Postage	2,109	2,000	595	1,000	1,500	1,500	
0204	Conferences & Meetings	240	900	0	150	500	500	
0206	Advertising & Publication	0	500	0	0	50	50	
0207	Dues & Memberships	0	300	0	0	100	100	
0212	Maint of Office Equipment	0	100	0	0	100	100	
0213	Maint of Motor Vehicles	15	100	19	20	100	100	
0215	Maint of Radio Equipment	230	50	0	0	50	50	
0216	Maint of Operating Equip	0	150	65	70	150	150	
0218	Maint of Software	1,990	4,820	4,795	4,820	5,590	5,590	
0221	Telephone	32	100	1	10	0	0	
0227	Cellular Telephone	2,467	1,800	1,557	2,200	2,300	2,300	
0236	Outside Services	500	500	0	200	200	200	
0238	Professional Services	0	2,000	0	500	2,000	1,500	
0254	Printer / Copies	2,624	2,420	2,010	2,720	2,720	2,720	
0255	IS Services / Internal	42,389	42,610	31,958	43,520	46,210	46,210	
0293	Maint of Motor Veh/Fleet	1,702	2,500	5,290	5,290	2,500	2,500	
0294	Oil and Fluids/Fleet	62	150	210	250	150	150	
0301	Office Supplies	394	350	273	350	350	350	
0302	Inhouse Printing	20	100	25	50	50	50	
0303	Computer Oper Supplies	0	200	0	200	200	200	
0308	Books and Periodicals	0	100	0	0	0	0	
0310	Gasoline & Oil	4,889	4,250	3,506	4,250	4,250	4,250	
0313	Motor Vehicles Maint. Sup	0	50	26	50	50	50	
0318	Maps and Records	0	100	0	0	50	50	
0319	Safety Supplies	190	250	607	610	450	450	
0320	Small Tools	0	100	6	20	50	50	
0326	Photography Supplies	0	30	0	0	0	0	
0333	All Other Supplies	2,155	2,500	1,943	2,500	2,500	2,500	
0343	Small Program Packages	0	500	0	500	500	500	
0347	Small Computer Hardware	196	0	68	70	200	200	
	ENGINEERING	**636,694**	**687,140**	**496,892**	**683,780**	**690,030**	**688,530**	**1,390**
CAPITAL OUTLAY - ENGINEERING (3581-731)								
8108	Office Furniture & Equip	0	100	0	100	100	100	
8114	Computer Software Outlay	0	500	0	500	500	500	
8115	Computer Hardware Outlay	0	1,000	0	500	1,000	500	
8133	All Other Equipment	0	100	0	100	100	100	
8134	Computer Replacement Fund	2,160	0	0	0	0	0	
	CAP. OUTLAY - ENGINEERING	**2,160**	**1,700**	**0**	**1,200**	**1,700**	**1,200**	**(500)**

CITY OF NEENAH
OPERATING BUDGET
*** PUBLIC WORKS EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
MUNICIPAL GARAGE (3701-732)								
0101	Salaries	156,020	158,720	114,651	158,710	158,720	158,720	
0102	Full Time Hourly Wages	41,823	42,100	30,475	40,000	41,000	41,000	
0103	Temporary Wages	99	0	0	0	0	0	
0104	Overtime Wages	40	500	0	100	100	100	
0110	Health Insurance	53,430	55,770	40,203	54,420	56,030	56,030	
0111	Fringes	42,645	44,510	32,086	43,940	43,850	43,850	
0115	Schools/Seminars/Training	0	150	0	150	150	150	
0117	Clothing Allowance	11,750	12,500	11,925	12,500	12,500	12,500	
0118	License Renewal	80	320	45	320	400	400	
0124	Meal Allowance	0	20	0	0	0	0	
0127	DOT Emp Notification Prog	0	30	0	0	30	30	
0128	Empl Recognitin Awards	590	150	77	150	590	590	
0202	Outside Printing	0	310	133	310	310	310	
0203	Postage	0	40	0	20	20	20	
0204	Conferences & Meetings	0	230	0	230	230	230	
0206	Advertising & Publication	0	100	0	0	0	0	
0207	Dues & Memberships	20	200	20	20	200	200	
0212	Maint of Office Equipment	0	320	0	300	300	300	
0213	Maint of Motor Vehicles	0	100	0	100	100	100	
0214	Maint of Buildings	16,229	25,000	13,092	25,000	25,000	25,000	
0215	Maint of Radio Equipment	0	50	0	50	50	50	
0216	Maint of Operating Equip	1,159	5,000	6,292	6,300	5,000	5,000	
0218	Maintenance of Software	9	510	373	510	820	820	
0221	Telephone	712	350	721	1,000	800	800	
0222	Electricity	22,167	23,100	14,583	23,100	24,300	24,300	
0223	Natural Gas	14,185	20,000	16,655	20,000	21,000	21,000	
0224	Water & Sewer	1,582	1,780	1,211	1,780	1,780	1,780	
0226	Storm Water	5,478	5,420	2,709	5,420	5,420	5,420	
0227	Cellular Telephone	1,698	1,100	960	1,400	1,400	1,400	
0236	Outside Services	8,114	3,000	4,733	5,000	5,000	3,500	
0237	Pest Control	432	250	252	260	250	250	
0242	Permits	0	150	0	150	150	150	
0245	License Fees	485	490	0	490	500	500	
0254	Printer / Copies	2,107	2,060	1,647	2,180	2,180	2,180	
0255	IS Services / Internal	13,373	15,480	11,610	15,390	16,370	16,370	
0293	Maint of Motor Veh/Fleet	88	200	333	340	300	300	
0294	Oil and Fluids/Fleet	0	0	61	70	50	50	
0296	Maint of Oper Eq/Fleet	813	2,000	3,223	3,230	2,000	2,000	
0301	Office Supplies	839	600	319	600	600	600	
0302	Inhouse Printing	3	10	0	10	10	10	
0303	Computor Oper supplies	68	200	37	100	200	200	
0306	Cleaning/Janitor Supplies	1,202	1,200	1,434	2,000	2,000	2,000	
0310	Gasoline & Oil	0	0	1,074	1,080	0	0	
0314	Building Maint Supplies	2,007	3,000	742	3,000	3,000	3,000	
0315	Land Maintenance Supplies	0	0	48	50	0	0	
0316	Equipment Maint. Supplies	356	500	772	800	500	500	
0319	Safety Supplies	381	700	85	200	500	500	
0320	Small Tools	1	50	24	50	50	50	
0326	Photography Supplies	0	30	0	0	0	0	
0333	All Other Supplies	202	500	100	200	500	500	
0344	Small Equipment	0	200	0	100	200	200	
0345	Shop Supplies	340	400	0	200	200	200	
	MUNICIPAL GARAGE	**400,527**	**429,400**	**312,705**	**431,330**	**434,660**	**433,160**	**3,760**

CITY OF NEENAH
OPERATING BUDGET
*** PUBLIC WORKS EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CECIL STREET GARAGE (3702-732)								
0102	Full Time Hourly Wages	356	1,000	2,394	2,500	1,000	1,000	
0110	Health Insurance	98	280	670	700	280	280	
0111	Fringes	75	220	527	630	220	220	
0214	Maint of Buildings	2,488	2,000	0	1,000	2,000	2,000	
0216	Maint of Operating Equip	68	200	0	200	200	200	
0222	Electricity	1,494	2,100	1,225	2,100	2,200	2,200	
0223	Natural Gas	4,136	4,400	3,849	5,000	5,000	5,000	
0224	Water & Sewer	2,301	2,650	1,856	2,650	2,650	2,650	
0226	Storm Water	3,864	3,900	2,898	3,900	3,900	3,900	
0236	Outside Services	0	200	51	200	200	200	
0306	Cleaning/Janitor Supplies	0	20	0	20	20	20	
0314	Building Maint Supplies	53	220	74	200	200	200	
0320	Small Tools	0	40	0	40	40	40	
	CECIL STREET GARAGE	**14,933**	**17,230**	**13,544**	**19,140**	**17,910**	**17,910**	**680**
REFUSE GARBAGE COLLECTION (4101-733)								
0102	Full Time Hourly Wages	110,227	115,000	88,087	114,000	116,000	116,000	
0104	Overtime Wages	235	500	51	100	100	100	
0110	Health Insurance	30,552	32,000	24,419	32,820	32,550	32,550	
0111	Fringes	23,312	25,540	19,490	25,340	25,480	25,480	
0115	Schools/Seminars/Training	0	150	0	50	150	150	
0124	Meal Allowance	10	0	0	0	0	0	
0127	DOT Emp Notification Prog	0	80	0	0	80	80	
0202	Outside Printing	40	160	205	210	150	150	
0206	Advertising & Publication	324	500	97	250	500	500	
0213	Maint of Motor Vehicles	269	100	0	100	100	100	
0216	Maint of Operating Equip	0	200	0	200	200	200	
0224	Water & Sewer	2,420	1,550	1,171	2,400	2,400	2,400	
0236	Outside Services	1,754	1,190	672	1,190	1,300	1,300	
0243	Tipping Fees	230,922	242,000	165,699	242,000	250,000	250,000	
0244	Commercial Dumpsters	88,238	90,000	50,807	90,000	91,000	90,000	
0245	License Fees	187	200	187	200	200	200	
0249	Large Dumpster Item Pulls	38,722	33,000	22,199	35,000	35,000	35,000	
0293	Maint of Motor Veh/Fleet	39,649	45,000	39,374	45,000	45,000	45,000	
0294	Oil and Fluids/Fleet	2,846	2,500	3,884	4,000	3,000	3,000	
0296	Maint of Oper Eq/Fleet	0	240	85	240	240	240	
0310	Gasoline & Oil	54,445	55,000	31,057	50,000	50,000	50,000	
0313	Motor Vehicles Maint. Sup	194	110	359	450	300	300	
0319	Safety Supplies	512	600	0	400	600	600	
0320	Small Tools	90	110	110	200	120	120	
0333	All Other Supplies	30	250	3	150	250	250	
0339	Tires & Tire Maintance	18,181	12,000	9,683	12,000	12,000	12,000	
	REFUSE GARBAGE COLLECTION	**643,159**	**657,980**	**457,639**	**656,300**	**666,720**	**665,720**	**7,740**

CITY OF NEENAH
OPERATING BUDGET
*** PUBLIC WORKS EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SANITARY SEWERS/LIFT STATION (4103-733)								
0102	Full Time Hourly Wages	100,321	101,200	83,356	105,000	106,000	106,000	
0104	Overtime Wages	1,828	1,500	2,450	2,500	2,500	2,500	
0110	Health Insurance	29,367	28,460	23,778	30,780	30,420	30,420	
0111	Fringes	20,940	22,710	18,974	23,760	23,810	23,810	
0124	Meal Allowance	0	100	37	50	100	100	
0202	Outside Printing	40	0	0	0	0	0	
0216	Maint of Operating Equip	0	500	0	250	300	300	
0221	Telephone	1,243	1,240	734	1,240	1,240	1,240	
0222	Electricity	31,928	46,400	25,895	40,000	42,000	42,000	
0223	Natural Gas	477	550	460	550	580	580	
0224	Water & Sewer	4,162	3,800	2,744	3,200	3,500	3,500	
0236	Outside Services	32,200	45,000	49,859	49,860	40,000	40,000	
0238	Professional Services	190	5,000	0	1,000	2,000	2,000	
0251	Rental	0	0	80	80	100	100	
0252	Rental of Equipment	0	6,000	0	2,500	5,000	5,000	
0293	Maint of Motor Veh/Fleet	14,094	19,000	11,872	15,000	18,000	18,000	
0294	Oil and Fluids/Fleet	596	750	402	410	600	600	
0295	Maint of Radio Eq/Fleet	0	30	0	30	30	30	
0296	Maint of Oper Eq/Fleet	574	4,000	2,303	4,000	4,000	4,000	
0305	Chemicals	0	1,000	705	710	500	500	
0310	Gasoline & Oil	14,711	16,500	13,811	16,500	16,000	16,000	
0313	Motor Vehicles Maint. Sup	0	190	0	100	150	150	
0316	Equipment Maint. Supplies	942	400	1,844	2,000	1,000	1,000	
0319	Safety Supplies	745	1,000	1,453	1,460	1,000	1,000	
0320	Small Tools	163	400	12	200	300	300	
0331	Sand Gravel Hot/Cold Mix	541	350	0	200	350	350	
0333	All Other Supplies	199	1,000	190	500	1,000	1,000	
0335	Manhole/Catch Basin/Pipe	222	1,500	265	600	1,000	1,000	
0339	Tires & Tire Maintance	927	1,100	338	800	1,000	1,000	
0344	Small Equipment	0	3,000	70	1,000	2,000	1,750	
0346	Maint of Lift Station	3,238	6,000	2,109	4,000	5,000	5,000	
	SAN. SEWERS/LIFT STATION	**259,648**	**318,680**	**243,741**	**308,280**	**309,480**	**309,230**	**(9,450)**
SANITARY T-V SEWER INSP. & SEALING (4104-733)								
0102	Full Time Hourly Wages	0	500	0	500	500	500	
0110	Health Insurance	0	140	0	140	140	140	
0111	Fringes	0	110	0	110	110	110	
0224	Water & Sewer	0	1,000	5,566	6,000	5,000	5,000	
0236	Outside Services	52,986	50,000	2,610	50,000	50,000	45,000	
0238	Professional Services	0	1,000	0	0	1,000	1,000	
0252	Rental of Equipment	0	3,000	0	2,000	2,000	2,000	
0320	Small Tools	0	30	0	30	30	30	
	T-V SEWER INSP. & SEALING	**52,986**	**55,780**	**8,176**	**58,780**	**58,780**	**53,780**	**(2,000)**

CITY OF NEENAH
OPERATING BUDGET
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ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
REPAIR OF STREETS (5101-734)								
0102	Full Time Hourly Wages	180,934	145,000	110,878	142,000	150,000	150,000	
0104	Overtime Wages	364	500	251	300	300	300	
0110	Health Insurance	51,167	40,310	30,788	40,740	42,140	42,140	
0111	Fringes	37,934	32,180	24,578	31,450	32,990	32,990	
0115	Schools/Seminars/Training	0	100	0	0	100	100	
0124	Meal Allowance	4	0	4	10	0	0	
0213	Maint of Motor Vehicles	269	150	0	150	150	150	
0216	Maint of Operating Equip	158	150	0	150	150	150	
0236	Outside Services	48,742	49,000	0	45,000	49,000	46,500	
0293	Maint of Motor Veh/Fleet	32,155	35,000	25,142	30,000	35,000	35,000	
0294	Oil and Fluids/Fleet	947	1,650	5,066	5,070	2,000	2,000	
0295	Maint of Radio Eq/Fleet	0	30	0	0	30	30	
0296	Maint of Oper Eq/Fleet	9,177	12,000	7,297	10,000	12,000	12,000	
0310	Gasoline & Oil	12,396	14,000	7,639	10,000	12,000	12,000	
0313	Motor Vehicles Maint. Sup	0	190	0	50	50	50	
0316	Equipment Maint. Supplies	699	100	0	100	100	100	
0319	Safety Supplies	279	600	272	400	500	500	
0320	Small Tools	45	110	0	110	100	100	
0331	Sand Gravel Hot/Cold Mix	24,476	20,000	9,114	20,000	20,000	20,000	
0333	All Other Supplies	4,372	3,500	2,157	3,500	3,500	3,500	
0339	Tires & Tire Maintance	2,381	1,000	0	1,000	1,000	1,000	
	REPAIR OF STREETS	**406,499**	**355,570**	**223,186**	**340,030**	**361,110**	**358,610**	**3,040**
SNOW & ICE REMOVAL (6102-735)								
0102	Full Time Hourly Wages	97,098	92,000	60,736	92,000	92,000	92,000	
0104	Overtime Wages	123,210	56,650	61,120	69,600	60,000	60,000	
0110	Health Insurance	40,114	42,120	34,528	46,260	42,610	42,610	
0111	Fringes	47,293	32,970	27,027	35,710	33,360	33,360	
0124	Meal Allowance	2,631	2,000	978	1,500	2,000	2,000	
0213	Maint of Motor Vehicles	269	3,000	0	2,000	3,000	3,000	
0216	Maint of Operating Equip	520	400	0	200	200	200	
0236	Outside Services	4,423	3,500	4,752	4,760	3,500	3,500	
0293	Maint of Motor Veh/Fleet	96,274	65,000	69,928	70,000	70,000	70,000	
0294	Oil and Fluids/Fleet	7,345	5,000	3,648	5,000	5,000	5,000	
0296	Maint of Oper Eq/Fleet	30,520	40,000	10,476	25,000	40,000	40,000	
0310	Gasoline & Oil	70,315	35,000	43,367	55,000	40,000	40,000	
0313	Motor Vehicles Maint. Sup	40	0	1,702	1,710	200	200	
0316	Equipment Maint Supplies	1,024	100	44	100	100	100	
0319	Safety Supplies	189	200	1,283	3,000	200	200	
0320	Small Tools	106	100	0	100	100	100	
0330	Calcium Chloride	2,656	2,500	0	0	3,000	3,000	
0332	Salt & Stone Chips	126,925	110,000	105,683	127,000	135,000	135,000	
0333	All Other Supplies	2,141	1,000	123	1,000	1,000	1,000	
0339	Tires & Tire Maintance	4,286	5,000	4,181	5,000	5,000	5,000	
0344	Small Equipment	0	50	0	50	50	50	
	SNOW & ICE REMOVAL	**657,379**	**496,590**	**429,576**	**544,990**	**536,320**	**536,320**	**39,730**

CITY OF NEENAH
OPERATING BUDGET
*** PUBLIC WORKS EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
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ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
WEED CUTTING (6103-735)								
0102	Full Time Hourly Wages	15,527	20,000	10,456	12,000	16,000	16,000	
0103	Temporary Wages	4,644	5,000	5,097	5,100	5,000	5,000	
0104	Overtime Wages	0	0	0	0	0	0	
0110	Health Insurance	5,552	6,930	4,311	4,870	7,010	7,010	
0111	Fringes	4,245	5,530	3,440	3,760	5,490	5,490	
0293	Maint of Motor Veh/Fleet	1,858	2,500	2,911	3,000	2,500	2,500	
0294	Oil and Fluids/Fleet	243	330	30	150	300	300	
0296	Maint of Oper Eq/Fleet	5,335	11,000	6,933	8,000	10,000	10,000	
0310	Gasoline & Oil	2,181	2,000	2,111	2,120	2,100	2,100	
0319	Safety Supplies	187	0	0	0	0	0	
0333	All Other Supplies	1,360	1,000	1,337	1,400	1,400	1,400	
0339	Tires & Tire Maintance	0	600	0	300	300	300	
	WEED CUTTING	**41,132**	**54,890**	**36,626**	**40,700**	**50,100**	**50,100**	**(4,790)**
TRAFFIC CONTROL (7101-736)								
0102	Full Time Hourly Wages	125,454	130,000	85,175	115,000	118,000	118,000	
0104	Overtime Wages	7,927	5,900	6,271	6,300	6,000	6,000	
0110	Health Insurance	35,136	37,650	25,334	34,740	34,760	34,760	
0111	Fringes	28,130	30,060	20,227	26,810	27,210	27,210	
0115	Schools/Seminars/Training	0	200	0	0	200	200	
0124	Meal Allowance	100	80	44	80	80	80	
0202	Outside Printing	43	100	0	50	50	50	
0217	Maint of Traffic Equip	12,990	8,000	3,480	8,000	9,000	9,000	
0221	Telephone	11	30	10	20	30	30	
0222	Electricity	15,776	15,000	8,894	15,000	16,000	16,000	
0227	Cellular Telephone	86	200	73	200	200	200	
0236	Outside Services	42,026	45,000	31,434	51,160	45,000	43,000	
0293	Maint of Motor Veh/Fleet	3,472	4,000	5,817	5,820	4,000	4,000	
0294	Oil and Fluids/Fleet	102	250	99	150	150	150	
0296	Maint of Oper Equip/Fleet	0	0	119	120	50	50	
0301	Office Supplies	75	40	0	40	40	40	
0310	Gasoline & Oil	5,191	4,000	3,454	4,500	4,200	4,200	
0316	Equipment Maint. Supplies	310	300	0	100	300	300	
0317	Traffic Maint. Supplies	22,509	18,000	6,925	16,000	18,000	18,000	
0319	Safety Supplies	186	100	0	100	100	100	
0320	Small Tools	945	500	723	730	500	500	
0324	Traffic Paints	3,444	3,500	978	1,500	3,000	3,000	
0327	Sign Materials	24,461	20,000	7,176	18,000	18,000	18,000	
0333	All Other Supplies	487	800	426	700	700	700	
	TRAFFIC CONTROL	**328,861**	**323,710**	**206,659**	**305,120**	**305,570**	**303,570**	**(20,140)**
STREET LIGHTING (7104-736)								
0102	Full Time Hourly Wages	2,479	3,500	415	3,000	3,000	3,000	
0104	Overtime Wages	87	100	0	0	0	0	
0110	Health Insurance	718	1,000	115	860	840	840	
0111	Fringes	543	800	92	670	660	660	
0216	Maint of Operating Equip	166	7,000	0	2,000	3,000	3,000	
0222	Electricity	569,128	510,000	329,906	550,000	577,500	566,500	
0236	Outside Services	4,623	15,000	2,581	3,000	5,000	5,000	
0293	Maint of Motor Veh/Fleet	0	1,000	0	250	250	250	
0316	Equipment Maint. Supplies	5,939	2,000	1,079	2,000	2,000	2,000	
0320	Small Tools	0	300	0	100	100	100	
0333	All Other Supplies	4,244	1,000	202	1,000	1,000	1,000	
	STREET LIGHTING	**587,927**	**541,700**	**334,390**	**562,880**	**593,350**	**582,350**	**40,650**

CITY OF NEENAH
OPERATING BUDGET
*** PUBLIC WORKS EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CAPITAL OUTLAY - P.W. EQUIP. (7581-737)								
8108	Office Furniture & Equip.	0	400	102	400	400	250	
8113	Communication Equipment	2,129	2,500	135	2,500	2,500	1,500	
8116	Maintenance Equipment	1,700	3,500	3,113	3,500	3,500	3,500	
8133	All Other Equipment	608	2,500	0	1,000	2,000	1,400	
8134	Computer Replacement Fund	2,120	0	0	0	0	0	
	CAP. OUTLAY - P.W. EQUIP.	**6,557**	**8,900**	**3,350**	**7,400**	**8,400**	**6,650**	**(2,250)**
DPW SERVICES - INTERDEPARTMENTAL (7901-739 thru 7999-739)								
0101	Salaries	0	0	948	950	0	0	
0102	Full Time Hourly Wages	2,778	3,900	2,094	3,120	2,500	2,500	
0104	Overtime Wages	39	0	0	0	0	0	
0110	Health Insurance	814	1,080	842	890	700	700	
0111	Fringes	594	860	459	910	550	550	
	DPW SERVICES - INTERDEPT.	**4,225**	**5,840**	**4,343**	**5,870**	**3,750**	**3,750**	**(2,090)**
PUBLIC WORKS DEPARTMENT		**4,042,687**	**3,955,110**	**2,770,827**	**3,965,800**	**4,037,880**	**4,010,880**	**55,770**
							Percent Budget Change	**1.41%**

DEPARTMENT OF COMMUNITY DEVELOPMENT

Department Head

Chris Haese

Major Activities

The Department provides a comprehensive level of property services and development programs. Activities include planning services; zoning code administration; building, plumbing, electrical and heating permits/inspections; Assessor services, economic development programs; neighborhood and project-level planning; small business and home improvement loans; low-cost public transit management; grants administration; and, effective July 2012, weights and measures.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$1,383,950	$1,433,810	3.60%	$1,398,050	1.02%
No. of Employees (FTE)	10.4	10.4	0.00%	10.4	0.00%

Summary of Executive Recommendations on Variable Cost Options

OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Temporary Wages	$5,500	$5,500	$4,500	Budget constraints.
Training/Conferences/Meetings	500	500	500	Maintains 2014 level.
Outside Services	7,500	19,000	0	Delay Comprehensive Plan
Small Program Packages	400	2,500	2,000	Budget constraints.
Small Equipment	200	200	200	Maintains 2014 level.
Small Computer Hardware	50	200	200	Maintains 2014 level.
INSPECTIONS				
Temporary Wages	6,250	6,250	5,500	Budget constraints.
Training/Conferences/Meetings	1,500	1,500	1,500	Maintain state certification.
WEIGHTS AND MEASURES				
Training/Conferences/Meetings	500	550	500	Slight decrease to 2014 level.
Outside Services	500	350	350	Slight decrease justified.
Professional Services	50	50	50	Maintains 2014 level.
Small Equipment	200	250	200	Slight decrease to 2014 level.
Small Computer Hardware	50	50	50	Maintains 2014 level.
ASSESSOR				
Temporary Wages	600	600	600	Maintains 2014 level.
Training/Conferences/Meetings	1,200	1,200	1,200	Maintain state certification.
Outside Services - Statutory Assessor	33,000	46,000	33,000	Full staffing budgeted in 2015.

(over)

DEPARTMENT OF COMMUNITY DEVELOPMENT (con't)

LANDMARK OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Training/Conferences/Meetings	200	200	200	Maintains 2014 level.
Outside Services	1,030	600	600	Decrease justified.
SUSTAINABLE NEENAH				
Training/Conferences/Meetings	100	0	0	No needs identified.
COMMUNITY DEVELOPMENT AUTHORITY				
Training/Conferences/Meetings	90	100	90	Reduce to 2014 level.
Outside Services	500	500	100	Based upon historic use.
Facility Maintenance - Gateway Plaza	10,000	6,000	5,000	Budget constraints.
DIAL-A-RIDE				
City Subsidy to Valley Transit	12,000	12,000	12,000	Estimate maintains 2014 level.
MASS TRANSIT				
City Subsidy to Valley Transit	80,000	87,470	87,470	$6,630 for new connector serv.
YMCA SENIOR FRIENDS PROGRAM				
City Subsidy to YMCA	13,670	13,950	13,950	Slight increase justified.
Total Executive Reductions Recommended			**$35,760**	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Community Development
	Program: Community Development and Human Services	**Submitted by:** Chris Haese

Goals/Responsibilities:
Provide planning and zoning services, building permits and inspections, City Sealer duties, City Assessor duties, and community development programs.

Activities:
City planning; zoning and housing code administration; building, plumbing, electrical and heating permits/inspections; establish uniform values for all land improvements and personal property in the City; economic development programs; Tax Incremental Finance District oversight; project development planning; business development loans; home improvement loans; grants administration (CDBG, Dial-A-Ride, Mass Transit). Staff serves Mayor, Common Council, Plan Commission, Community Development Authority, Board of Appeals, Board of Review, Loan Assistance Board, Committee on Aging, Landmarks Commission, Parking Task Force, BID Board, Sustainable Neenah Committee and special project committees.

2014 Accomplishments:

Planning
As of August 2014 completed 22 planning/zoning reviews, including plats, surveys, rezoning/special use/variance applications, site plans, drainage plans, annexation petitions and home occupation applications. Leadership of major project plans throughout City, including release of a Downtown Parking RFP, initial work on a Comprehensive Plan Rewrite work plan, and several possible redevelopment opportunities, Reviewed Planned Development District projects. Evaluated and began implementation of technology solutions for better management of property valuation data. Continued integration of GIS software into daily office functions.

Inspections
As of August 2014, completed over 4,400 inspections in response to permits issued, complaints received, cross connection control, well abandonment, RPZ testing, housing rehab, sewer exemption programs and erosion control. Continued private property enhancement efforts utilizing part-time code enforcement officers.

Weights and Measures
Completed the second full year of integrating the City's Weights and Measures functions into the Department. The City Sealer successfully visited 91% of all City establishments to insure required accuracy with scales, scanners, packaged goods and petroleum tanks. Permit fees were reduced by 24%, a quick reference guide was developed and provided on the City website, and the Weights and Measure's web page received major updates and additions.

City Assessor
Completed systematic field reviews, permit updates, sales visits and analysis, and over 500 annual property inspections. Completed Open Book and Board of Review hearings. Began staff training for new CAMA software.

Economic Development
Managed Community Development Authority projects. Provided direction to the growth and development of Tax Increment District #5 – Downtown, Tax Increment District #6 – Southpark Industrial Center, Tax Increment District #7 – Westside Business Corridor, and Tax Increment District #8 – Riverwalk Zone. Continued marketing efforts for the Southpark Industrial Center expansion area. Coordinated downtown parking management program. Management and programming for Neenah Central City Business Improvement District. Maintained working partnerships with neighborhood and community groups. Managed small business loan program. Provided cooperative support to Future Neenah, Inc. on community improvement projects. Worked cooperatively with Fox Cities Convention and Visitors Bureau and the Fox Cities Regional Partnership on regional economic development efforts. Attended business retention visits with key businesses. Provided site location and planning assistance to businesses Citywide.

Housing and Community Services
Prepared 2014 CDBG application and Consolidated Plan. Prepared grant applications for Dial-A-Ride program. Coordinated housing rehabilitation and homebuyers programs. Managed CDBG, Dial-A-Ride and Y-Senior programs.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Community Development
	Program: Community Development and Human Services	**Submitted by:** Chris Haese

Participated in local and area-wide efforts to improve housing opportunities for all citizens. Assisted Sustainable Neenah with their community awareness efforts and coordinated Neenah's first Sustainability Plan.

2015 Goals/Plans:

Planning
Initiate Comprehensive Plan rewrite.
Project reviews of commercial, industrial and residential developments.
Review land development regulations and policies.
Continue implementation of natural resource regulations (wetlands, floodplains, shorelands, storm water management).
Expand use of computer/GIS systems and land records modernization.
Continue effective internship program to the benefit of the City and upcoming planning professionals.

Inspections
Ongoing inspections/enforcement duties.
Continue effective code enforcement program in cooperation with the Police Department.
Continue staff cross-training efforts.

City Assessor
Continue transition to new assessment software to improve accuracy and assessability of data for staff, residents and real estate professionals.
Execute all permit, property sale and annual share of citywide physical inspections.
Continue quality control initiatives in order to assure accuracy of data.
Continue to evaluate enhanced technology solutions to department challenges.
Prioritize/modify office and field procedures to accelerate frequency of citywide revaluations.
Reevaluate personal property accounts to insure accuracy and completeness.
Manage work of Statutory Assessor.
Conduct Open Book and Board of Review hearings.

City Sealer
Administer and enforce the Weights and Measures laws and standards of Wisconsin.
Annually inspect businesses providing a commodity for sale by weight or measure.
Increase inspection rate to 95%.
Reduce liquid measuring device inspection time by 25% due to new equipment acquired in 2014.
Establish procedure for inspecting jeweler scales with newly acquired equipment.

Economic Development
Manage Doty Island and Downtown Gateway redevelopment projects.
Manage expansion of Southpark Industrial Center.
Manage Neenah Riverwalk Zone and Downtown economic development initiatives.
Manage Westside Business Corridor and Tax Increment District #7 projects.
Coordinate downtown parking programs.
Manage small business loan program.
Manage community-wide economic development marketing program.
Continue timely updates of City website with relevant economic development information and data.
Continue to actively participate in regional economic development efforts with the Fox Cities Economic Development Partnership, Fox Cities Regional Partnership and the New North.
Continue business retention efforts with a goal to visit at least 10 businesses.

Housing and Community Services
Coordinate housing rehabilitation and homebuyers program.
Continue the development of new housing initiatives.
Monitor public transit service and funding options.
Evaluate Small Business Loan program to encourage the formation of new business within the City.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Community Development
	Program: Community Development and Human Services	**Submitted by:** Chris Haese

Prepare grant applications and manage projects for CDBG, Dial-A-Ride, and other appropriate programs. Pursue implementation of Neenah's Sustainability Plan.

Major Increases (Decreases) in 2015 Budget Request:

Community Development Outside Services: $11,500 increase to provide visioning, mapping, and other services relative to revision of Neenah's Comprehensive Plan.

Community Development Small Program Packages: $2,100 increase to provide Geographic Information System Spatial Analyst module to assist with internal analysis necessary for the Comprehensive Plan rewrite.

Assessors Outside Services: $13,000 increase to provide assistance with personal property accounts and residential property field work due to the continued vacancy of the Assessor II position.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
COMMUNITY DEVELOPMENT								
COMM. DEVELOPMENT ADMIN. (9301-801)								
0101	Salaries	262,273	250,680	184,720	233,050	240,750	240,750	
0103	Temporary Wages	5,676	5,500	2,473	4,500	5,500	4,500	
0110	Health Insurance	55,656	58,460	43,848	58,460	58,460	58,460	
0111	Fringes	45,524	47,440	34,665	43,950	44,200	44,200	
0115	Schools/Seminars/Training	152	200	187	200	200	200	
0123	Auto Allowance	82	50	0	50	50	50	
0128	Empl Recognition Awards	51	10	10	10	100	100	
	Personal Services	**369,414**	**362,340**	**265,903**	**340,220**	**349,260**	**348,260**	**(14,080)**
0202	Outside Printing	(34)	200	196	300	200	200	
0203	Postage	598	1,260	773	1,260	1,260	1,260	
0204	Conferences & Meetings	149	300	235	300	300	300	
0206	Advertising & Publication	274	300	66	150	200	200	
0207	Dues & Memberships	630	530	590	590	600	600	
0212	Maint of Office Equipment	0	50	0	50	50	50	
0218	Maint of Software	1,212	2,060	2,444	2,450	3,060	3,060	
0221	Telephone	46	80	3	10	10	10	
0227	Cellular Telephone	913	1,240	520	520	1,000	1,000	
0233	Other Serv-Manufac Fees	179	0	0	0	0	0	
0236	Outside Services	0	7,500	545	600	19,000	0	
0254	Printer / Copies	1,900	1,950	1,815	2,100	2,100	2,100	
0255	IS Services / Internal	37,558	42,170	31,627	41,200	52,420	52,420	
	Contractual Services	**43,425**	**57,640**	**38,814**	**49,530**	**80,200**	**61,200**	**3,560**
0301	Office Supplies	622	500	385	550	550	550	
0302	Inhouse Printing	25	100	0	50	50	50	
0303	Computer Oper Supplies	62	200	19	200	200	200	
0308	Books and Periodicals	115	130	41	100	130	130	
0333	All Other Supplies	0	50	27	50	50	50	
0343	Small Program Packages	0	400	0	300	2,500	2,000	
0344	Small Equipment	91	200	0	200	200	200	
0347	Small Computer Hardware	15	50	453	580	200	200	
	Supplies & Materials	**930**	**1,630**	**925**	**2,030**	**3,880**	**3,380**	**1,750**
	COMM. DEVELOP. ADMIN.	**413,769**	**421,610**	**305,642**	**391,780**	**433,340**	**412,840**	**(8,770)**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
INSPECTIONS (9302-801)								
0101	Salaries	154,044	177,630	112,184	180,250	179,770	179,770	
0103	Temporary Wages	5,918	6,250	3,843	6,250	6,250	5,500	
0110	Health Insurance	40,249	49,070	36,801	49,070	49,070	49,070	
0111	Fringes	32,478	39,540	24,949	40,100	39,570	39,570	
0115	Schools/Seminars/Training	1,272	1,500	956	1,300	1,500	1,500	
0123	Auto Allowance	0	100	0	0	50	50	
0128	Empl Recognition Awards	0	10	0	0	0	0	
	Personal Services	**233,961**	**274,100**	**178,733**	**276,970**	**276,210**	**275,460**	**1,360**
0202	Outside Printing	0	40	0	40	40	40	
0207	Dues & Memberships	659	650	544	650	650	650	
0213	Maint of Motor Vehicles	237	200	4	30	200	200	
0221	Telephone	39	50	1	10	10	10	
0227	Cellular Telephone	254	380	71	100	200	200	
0242	Permits	297	150	132	150	150	150	
0254	Printer / Copies	217	220	159	220	220	220	
0255	IS Services / Internal	11,722	13,250	9,930	13,340	12,790	12,790	
0293	Maint Of Motor Veh/Fleet	5,171	3,500	1,568	2,200	3,500	3,500	
0294	Oil and Fluids/Fleet	210	200	102	150	180	180	
	Contractual Services	**18,806**	**18,640**	**12,511**	**16,890**	**17,940**	**17,940**	**(700)**
0302	Inhouse Printing	52	40	24	40	40	40	
0308	Books and Periodicals	91	250	83	250	200	200	
0310	Gasoline & Oil	3,880	3,960	2,649	3,960	4,160	4,160	
0333	All Other Supplies	577	50	19	50	50	50	
0334	Other- WI Building Seals	2,078	2,100	2,108	2,110	2,100	2,100	
	Supplies & Materials	**6,678**	**6,400**	**4,883**	**6,410**	**6,550**	**6,550**	**150**
	INSPECTIONS	**259,445**	**299,140**	**196,127**	**300,270**	**300,700**	**299,950**	**810**
WEIGHTS & MEASURES (9305-801)								
0101	Salaries	7,900	12,960	7,447	12,960	12,960	12,960	
0111	Fringes	451	620	356	620	820	820	
0115	Schools/Seminars/Training	483	500	15	500	550	500	
0118	License Renewal	0	50	0	0	0	0	
0123	Auto Allowance	0	100	0	0	100	100	
	Personal Services	**8,834**	**14,230**	**7,818**	**14,080**	**14,430**	**14,380**	**150**
0202	Outside Printing	50	100	50	50	50	50	
0203	Postage	50	100	50	50	50	50	
0207	Dues & Memberships	0	100	0	100	110	110	
0210	Maintenance of Hardware	0	0	0	0	0	0	
0213	Maint of Motor Vehicles	0	100	4	50	100	100	
0218	Maint of Software	600	700	713	720	750	750	
0221	Telephone	7	30	0	10	10	10	
0227	Cellular Telephone	7	50	4	10	10	10	
0236	Outside Services	0	500	63	300	350	350	
0238	Professional Services	0	50	0	20	50	50	
0254	Printer / Copies	50	100	50	50	50	50	
0255	IS Services / Internal	3,744	4,510	3,383	4,650	4,970	4,970	
0293	Maint Of Motor Veh/Fleet	0	500	0	100	300	300	
0294	Oil and Fluids/Fleet	0	50	0	50	50	50	
	Contractual Services	**4,508**	**6,890**	**4,317**	**6,160**	**6,850**	**6,850**	**(40)**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
0301	Office Supplies	100	100	142	150	100	100	
0302	Inhouse Printing	6	50	0	10	30	30	
0303	Computer Oper Supplies	0	50	0	50	50	50	
0308	Books and Periodicals	0	150	0	0	150	150	
0310	Gasoline & Oil	0	200	0	100	200	200	
0333	All Other Supplies	439	200	460	460	250	250	
0344	Small Equipment	0	200	832	850	250	200	
0347	Small Computer Hardware	0	50	0	50	50	50	
	Supplies & Materials	**545**	**1,000**	**1,434**	**1,670**	**1,080**	**1,030**	**30**
	WEIGHTS & MEASURES	**13,887**	**22,120**	**13,569**	**21,910**	**22,360**	**22,260**	**140**
ASSESSOR OPERATIONS (9314-801)								
0101	Salaries	90,968	108,180	34,307	57,040	108,240	108,240	
0103	Temporary Wages	0	600	0	600	600	600	
0110	Health Insurance	32,942	35,980	15,740	20,990	35,980	35,980	
0111	Fringes	19,337	24,450	7,711	12,970	24,230	24,230	
0115	Schools/Seminars/Training	414	1,200	0	600	1,200	1,200	
0117	Clothing Allowance	67	100	0	0	50	50	
0123	Auto Allowance	19	100	0	50	100	100	
0128	Empl Recognition Awards	0	0	0	0	0	0	
	Personal Services	**143,747**	**170,610**	**57,758**	**92,250**	**170,400**	**170,400**	**(210)**
0202	Outside Printing	216	500	238	500	500	500	
0203	Postage	508	1,600	147	1,600	1,600	1,600	
0206	Advertising & Publication	25	0	100	100	0	0	
0207	Dues & Memberships	100	200	50	100	100	100	
0210	Maintenance of Hardware	0	0	0	0	0	0	
0213	Maint of Motor Vehicles	3	30	0	30	30	30	
0218	Maint of Software	10,125	860	758	860	1,550	1,550	
0221	Telephone	13	30	0	10	10	10	
0227	Cellular Telephone	330	360	135	360	320	320	
0233	Other Serv-Manufac Fees	13,284	16,900	0	14,600	16,500	16,500	
0236	Outside Services	32,500	33,000	30,977	33,700	46,000	33,000	
0254	Printer / Copies	658	650	477	660	660	660	
0255	IS Services / Internal	26,858	33,050	24,787	30,170	28,830	28,830	
0293	Maint Of Motor Veh/Fleet	779	800	1,142	1,200	850	850	
0294	Oil and Fluids/Fleet	37	50	27	50	50	50	
	Contractual Services	**85,436**	**88,030**	**58,838**	**83,940**	**97,000**	**84,000**	**(4,030)**
0301	Office Supplies	285	300	74	300	300	300	
0302	Inhouse Printing	55	100	0	50	100	100	
0303	Computer Oper Supplies	0	50	0	50	50	50	
0308	Books and Periodicals	0	100	0	100	100	100	
0310	Gasoline & Oil	363	440	196	460	460	460	
0333	All Other Supplies	0	150	0	150	150	150	
0344	Small Equipment	13	150	0	150	150	150	
0347	Small Computer Hardware	226	200	135	200	200	200	
	Supplies & Materials	**942**	**1,490**	**405**	**1,460**	**1,510**	**1,510**	**20**
	ASSESSOR OPERATIONS	**230,125**	**260,130**	**117,001**	**177,650**	**268,910**	**255,910**	**(4,220)**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CAPITAL OUTLAY (9381-801)								
8134	Computer Replacement Fund	5,360	0	0	0	0	0	
	Supplies & Materials	**5,360**	**0**	**0**	**0**	**0**	**0**	**0**
COMMUNITY DEVELOPMENT		**922,586**	**1,003,000**	**632,339**	**891,610**	**1,025,310**	**990,960**	**(12,040)**
							Percent Budget Change	-1.20%
COMMUNITY DEV. REVENUES:								
	Weights & Measures	34,295	40,000	29,450	31,500	30,000	30,000	
	Licenses/Permits	198,286	181,020	121,606	142,570	156,020	156,020	
	Community Dev. Fees	5,615	6,900	3,420	4,200	5,100	5,100	
	TOTAL REVENUES	**238,196**	**227,920**	**154,476**	**178,270**	**191,120**	**191,120**	**(36,800)**
							Percent Budget Change	-16.15%

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Community Development	**Budget:** Community Development
	Program: Comm. Dev. and Human Services	**Submitted by:** Chris Haese

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Director of CD/Assessment	Grade S3	1.00	Grade S3	1.00	$84,800	$86,490	$86,490
Deputy Director-CD/Assessmt	Grade N3	1.00	Grade N3	1.00	72,340	53,850	61,500
Chief Building Inspector	Grade M3	1.00	Grade M3	1.00	70,450	71,860	71,860
Assistant Planner	Grade J3	1.00	Grade J3	1.00	58,320	59,490	59,490
Plumbing Inspector	Grade K3	1.00	Grade K3	1.00	51,200	52,220	52,220
Assistant Bldg. Inspector	Grade K3	1.00	Grade K3	1.00	53,110	54,170	54,170
Property Appraiser II	Grade I3	1.00	Grade I3	1.00	51,000	0	51,000
Property Appraiser I	Grade H3	1.00	Grade H3	1.00	41,630	42,460	42,460
Office Manager	Grade G3	1.00	Grade G3	1.00	32,930	35,920	35,920
Admin Asst/Assessor Tech	Grade G3	1.00	Grade G3	1.00	31,540	35,920	35,920
Subtotal		10.00		10.00	$547,320	$492,380	$551,030
PART TIME							
Weights & Measures Inspector	Grade G	0.40	Grade G	0.40	12,710	12,960	12,960
OTHER COMPENSATION							
Est. Wage Increases	-		-		11,200	Included Above	
Accrued Wages	-		-		2,150	1,890	2,160
TEMPORARY							
Department Intern	8.50 /hr		8.50/hr.		5,500	4,500	5,500
Temp. Help Assessment	-		8.50/hr.		600	600	600
Ord. Enforcement Inspector	9.25/hr.		9.25/hr.		6,250	6,250	6,250
INFORMATION ONLY							
Wages Budgeted in Stormwater Fund	-		-		23,930	23,930	24,430
TOTAL	XXX	10.40	XXX	10.40	$585,730	$518,580	$578,500

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Community Development	**Budget:** Landmarks Commission
Program: Community Development and Human Services	**Submitted by:** Landmarks Commission

Goals/Responsibilities:
Effect and accomplish the protection, enhancement and perpetuation of improvements and districts which represent or reflect elements of the City's cultural, social, economic, political, engineering and architectural history. Safeguard the City's historic and cultural heritage, as embodied and reflected in such historic structures, sites and districts. Stabilize and improve property values. Foster civic pride in the beauty and noble accomplishments of the past. Protect and enhance the City's attractions to residents, tourists and visitors, and serve as a support and stimulus to business and industry. Promote the use of historic structures, sites and districts for the education, pleasure and welfare of the citizens of the City.

Activities:
Commission activities include research of individual properties and districts with the intent of designating appropriate properties and areas as historic landmarks with its accompanying protection. The Commission also lends its expertise to interested individuals seeking information on preservation, and to the general public regarding Neenah's historic structures, sites and districts.

2014 Accomplishments:
The Commission continued public information activities, including the Stewardship Award Program, the East Forest Avenue historic district tour, the Vintage Adventure tour, and the Central Business District brochure.

2015 Goals/Plans:
The Commission plans to review and designate properties as local landmarks, review plans for exterior permit renovations on landmark properties and conduct public information and education activities.

Major Increases (Decreases) in 2015 Budget Request:
None.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Sustainable Neenah
	Program: Community Development and Human Services	**Submitted by:** Chris Haese

SUSTAINABLE NEENAH

Goals/Responsibilities:
The Sustainable Neenah Committee's primary function is to encourage sustainable practices within the City by informing citizens about local sustainability efforts and increasing awareness of the principals of sustainability.

Activities:
Develop and distribute educational materials about sustainable practices. Attend Neenah's Farmer's Market and other community events to promote sustainable practices. Assist with the implementation of sustainable practices, projects and policies.

2014 Accomplishments:
Attended multiple Neenah Farmer's Markets and educated citizens on a variety of sustainable topics. Promoted sustainability education through web site information and cooperative education with area communities. Partnered with residents to conserve water through rain barrel project. Updated City's emissions report. Researched sustainable features for Arrowhead Park with the Parks and Recreation Department. Developed bike-friendly community efforts through sustainability internship.

2015 Goals/Plans:
Continue work with Parks and Recreation Department to include sustainable features for Arrowhead Park. Continue bike-friendly community efforts. Continue partnering with residents to conserve resources and encourage recycling. Develop an action plan to reduce the City's overall emissions based on updated report. Evaluate new projects and programs to increase sustainable practices. Continue to educate the public about sustainable practices via Farmer's Market events, website, City newsletter and other media. Better understand the need to support sustainability efforts in staffing, organization, and budget. Develop orientation and sustainability education materials for new officials, Council members and City employees.

Major Increases (Decreases) in 2015 Budget Request:
None.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Comm. Dev. Authority/ Y-Senior Friends/Committee on Aging
	Program: Community Development and Human Services	**Submitted by:** Chris Haese

COMMUNITY DEVELOPMENT AUTHORITY

Goals/Responsibilities:
Promote and initiate redevelopment, economic development and housing and revitalization programs.

Activities:
Identify, recommend and manage commercial and housing redevelopment projects. Project management of Housing Fund activities. Research and report on funding opportunities. Direct local studies and reports. Direct public education and awareness activities.

2014 Accomplishments:
Continued oversight of the Glatfelter Mill Redevelopment Project.
Reviewed development proposals for Riverwalk and Downtown Gateway Redevelopment Districts.
Researched and identified future redevelopment project priorities.

2015 Goals/Plans:
Continue management of Glatfelter Mill Redevelopment Project.
Assist with redevelopment of key Brownfield sites within the City.
Manage implementation of awarded EPA Brownfield Site Assessment Grants ($400,000).
Direct redevelopment projects as assigned.
Continue Land Bank activities.
Continue Housing, Block Grant, and Redevelopment responsibilities under jurisdiction of CDA.

Major Increases (Decreases) in 2015 Budget Request:
None.

Y-SENIOR FRIENDS PROGRAM

Goals/Responsibilities:
Provide programs for Senior Citizens at YMCA Community Center.

Activities:
Rental of Y-Community Center facilities for 260 days per year. Services of a full-time YMCA Senior Citizens Activity Coordinator and one half-time assistant to plan, organize and supervise programs and activities.

2014 Accomplishments:

Attendance:

2011	10,998*
2012	12,815*
2013	8,516**
2014(Thru June)	3,652**

Funding:

	2011	$13,110
	2012	$13,400
	2013	$13,400
	2014	$13,670
Proposed	2015	$13,950

*Includes Neenah residents in Y-Community Center and Menasha Senior Center programs.
** Y-Community Center programs only

2015 Goals/Plans:
Service provider continues to plan, organize and supervise programs and activities for 260 days.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Community Development	**Budget:** Comm. Dev. Authority/ Y-Senior Friends/Committee on Aging
Program: Community Development and Human Services	**Submitted by:** Chris Haese

COMMITTEE ON AGING

Goals/Responsibilities/Plans:
To serve as a forum at which residents can express concerns on issues relating to older adults, and to facilitate the distribution and exchange of information about programs on aging. Membership in Coalition of Wisconsin Aging Groups.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Mass Transit
	Program: Community Development and Human Services	**Submitted by:** Chris Haese

MASS TRANSIT

Goals/Responsibilities:
Provide fixed-route, subsidized public bus and ancillary services within the City of Neenah.

Activities:

Fixed-Route Bus Service and Valley Transit II
Under contract with the City of Appleton, Valley Transit provides both local service (Route 31/32) and two connecting routes, one to Menasha/Appleton (Route 30), which includes evening service, and another route to Grand Chute via the west side of the Town of Menasha (Route 41). Oshkosh Transit provides service between Oshkosh and the Church Street transfer center at no cost to the City of Neenah. The City maintains ownership and operation of the downtown transfer center. Remote location windbreak shelters are owned and maintained by Valley Transit. Valley Transit contracts with Running, Inc. to operate Valley Transit II, a handicapped accessible service for residents eligible under the Americans with Disabilities Act (ADA), local share paid by Winnebago County.

Connector Service
Valley Transit has operated the Connector since 2007, which is transportation primarily for workers who travel outside of VT's normal operating hours and to destinations past the bus routes, bounded by Cty Hwy G and Hwy 76 in the Neenah area. The local share of the cost has been paid through United Way Fox Cities, as the need was first identified in the 2006 Life Study. The service has been providing 17,000 trips per year, at $4.00 plus $1.80 bus fare per trip during regular service hours and $6.00 per trip from 10 p.m. to midnight and from 4-6 a.m. Over 90% of the trips are for employment and 4% are for education. The percent of the total trips originating or ending in Neenah in 2013 was 22.1%. Employers in Neenah served through the program include Menasha Packaging, Neenah Foundry, Bemis, Plexus, Seigwerk, Alta Resources, TIDI, Thill Logistics, Copps, Valley VNA, and WS Packaging.

Funding was initially provided by federal and state funds designated for employment transportation and by United Way Fox Cities. However, recent legislation reduced the funding from federal and state funds, increasing the local share. The United Way is unable to carry the entire local share burden. The riders' fare was recently increased by 20%. Valley Transit is proposing that the partner municipalities pay 25% of the local share in 2014 as long as it does not increase the municipal share budget. Neenah's share would be based on the percent of total Connector trips taken to or from the community during the last full operating year. In addition, the same amount would be budgeted for the service in 2015.

All of the partner municipalities would have to agree to fund the service. Should there not be agreement, United Way would have to consider their ongoing role in funding the service or the service would have to be reduced.

2014 Accomplishments:
Ridership through June 2014 on Route 30 (downtown Appleton to downtown Neenah) was 61,131 passenger trips (-10.1% from 2013); on Route 31/32 (internal Neenah route) 27,990 passenger trips (+4.4% from 2013); and on Route 41 (Neenah to Grand Chute), 15,804 passenger trips (-12.9% from 2013).

2015 Goals/Plans:
Maintain existing routes and programs for the year, and continue to evaluate Church Street transfer center for improved service. Budget for share in Connector service.

Major Increases (Decreases) in 2015 Budget Request

	2014 Budget	2014 Estimate	2015 Recommended
Gross Bus Service Cost	$333,120	$333,120	$355,650
Less: Grants/Aids	-255,850	-267,440	-278,440
Net Service Cost	77,270	65,680	77,210
Add: Shelter Operating Costs	2,730	2,630	3,630
NET BUS SERVICE COST	$80,000	$68,310	$80,840
Estimated Surplus		11,690	
Connector Cost		6,630	6,630
TOTAL SERVICE COST	$80,000	$74,940	$87,470

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Dial-A-Ride
	Program: Community Development and Human Services	**Submitted by:** Chris Haese

DIAL-A-RIDE

Goals/Responsibilities:
To provide subsidized taxi rides to adults 60 years and older.

Activities:
Older adults receive discounted transportation through a contract with a private provider. Funding support is provided by the Cities of Neenah and Menasha, United Way, Winnebago County and State and Federal funding, through an agreement with the City of Appleton.

2014 Accomplishments:
Provide estimated 9,000 rides through contract with Fox Valley Cab, program service provider.

2015 Goals/Plans:
Continue existing service levels with optional fifth year contract with Fox Valley Cab.

Major Increases (Decreases) in 2015 Budget Request:
None

	2014 Budget	2015 Recommended
Total Estimated Cost	$127,362	$127,362
Fares	31,500	31,500
Fed and State Transit Aids/Misc. Income	45,362	45,862
United Way, City of Menasha, Winnebago County	38,500	38,500
City of Neenah	12,000	12,000

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance (Deficit) January 1	$8,450	$21,283	$21,283	$33,783
Revenues				
Intergovernmental	$42,000	$42,000	$42,000	$42,000
Contribution	8,500	8,500	8,500	8,500
Total Revenues	$50,500	$50,500	$38,500	$50,000
Expenditures	$37,667	$50,500	$38,000	$50,000
Excess Revenues Over (Under) Expenditures	$12,833	$0	$12,500	$500
Fund Balance (Deficit) December 31	$21,283	$21,283	$33,783	$34,283

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
OTHER COMMUNITY SERVICES								
LANDMARK OPERATIONS (9319-801)								
0202	Outside Printing	1,876	884	0	890	2,000	2,000	
0203	Postage	150	200	150	200	200	200	
0204	Conferences & Meetings	352	200	0	200	200	200	
0206	Advertising & Publication	0	200	0	200	200	200	
0207	Dues & Memberships	90	100	40	90	100	100	
0236	Outside Services	830	600	240	600	600	600	
	Contractual Services	**3,298**	**2,184**	**430**	**2,180**	**3,300**	**3,300**	**1,116**
0301	Office Supplies	26	50	0	50	50	50	
0318	Maps and Records	0	500	0	500	500	500	
0326	Photography Supplies	0	50	0	50	100	100	
0333	All Other Supplies	0	650	24	650	650	650	
	Supplies & Materials	**26**	**1,250**	**24**	**1,250**	**1,300**	**1,300**	**50**
	LANDMARK OPERATIONS	**3,324**	**3,434**	**454**	**3,430**	**4,600**	**4,600**	**1,166**
SUSTAINABLE NEENAH COMMITTEE (9320-801)								
0202	Outside Printing	940	1000	0	0	500	500	
0206	Advertising & Publication	54	300	0	50	200	200	
0207	Dues & Memberships	1000	1000	1,000	1,000	1,000	1,000	
0261	Misc	0	0	340	340	200	200	
	Personal Services	**1,994**	**2,300**	**1,340**	**1,390**	**1,900**	**1,900**	**0**
0302	In-House Printing	0	20	0	0	0	0	
0333	All Other Supplies	0	950	147	500	1,500	1,500	
	Supplies & Materials	**0**	**970**	**147**	**500**	**1,500**	**1,500**	**530**
	SUSTAINABLE NEENAH	**1,994**	**3,270**	**1,487**	**1,890**	**3,400**	**3,400**	**130**
COMMUNITY DEVELOPMENT AUTHORITY (9321-801)								
0202	Outside Printing	100	100	50	50	100	100	
0203	Postage	50	50	50	50	50	50	
0204	Conferences & Meetings	90	90	0	0	100	90	
0206	Advertising & Publication	318	100	6	50	100	100	
0207	Dues & Memberships	50	50	50	50	50	50	
0219	Maintenance of Land	1,973	10,000	13,368	13,500	6,000	5,000	
0221	Telephone	0	30	0	10	0	0	
0222	Electricity	767	850	422	850	890	890	
0224	Water & Sewer	132	150	103	150	150	150	
0226	Storm Water	798	700	450	700	700	700	
0227	Cellular Telephone	50	0	0	0	0	0	
0236	Outside Services	0	500	0	100	500	100	
	Contractual Services	**4,328**	**12,620**	**14,499**	**15,510**	**8,640**	**7,230**	**(5,390)**
	COM DEV AUTHORITY	**4,328**	**12,620**	**14,499**	**15,510**	**8,640**	**7,230**	**(5,390)**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
MASS TRANSIT (9323-801)								
0214	Maintenance of Buildings	1,334	1,500	0	500	1,500	1,500	
0222	Electricity	1,500	1,100	1,278	2,000	2,000	2,000	
0226	Storm Water	126	130	63	130	130	130	
0236	Outside Services	319,476	333,120	222,080	333,120	355,650	355,650	
0268	Connecter Cost	0	0	0	6,630	6,630	6,630	
	Contractual Services	**322,436**	**335,850**	**223,421**	**342,380**	**365,910**	**365,910**	**0**
	MASS TRANSIT	**322,436**	**335,850**	**223,421**	**342,380**	**365,910**	**365,910**	**30,060**
DIAL-A-RIDE PROGRAM (9322-801)								
0236	Outside Services	12,000	12,000	12,000	12,000	12,000	12,000	
	Contractual Services	**12,000**	**12,000**	**12,000**	**12,000**	**12,000**	**12,000**	**0**
	DIAL-A-RIDE PROGRAM	**12,000**	**12,000**	**12,000**	**12,000**	**12,000**	**12,000**	**0**
Y-SENIOR FRIENDS PROGRAM (9324-801)								
0236	Outside Services	13,400	13,670	13,670	13,670	13,950	13,950	
	Contractual Services	**13,400**	**13,670**	**13,670**	**13,670**	**13,950**	**13,950**	**280**
	Y-SENIOR FRIENDS PROGRAM	**13,400**	**13,670**	**13,670**	**13,670**	**13,950**	**13,950**	**280**
COMMITTEE ON AGING (9221-792)								
0123	Auto Allowance	0	30	0	30	30	30	
	Personal Services	**0**	**30**	**0**	**30**	**30**	**30**	**0**
0203	Postage	100	100	50	50	100	100	
0204	Conferences & Meetings	0	30	0	0	0	0	
0207	Dues & Memberships	0	30	0	0	80	80	
	Contractual Services	**100**	**160**	**50**	**50**	**180**	**180**	**20**
	COMMITTEE ON AGING	**100**	**190**	**50**	**80**	**210**	**210**	**20**
OTHER COMMUNITY SERVICES		**357,582**	**381,034**	**265,581**	**388,960**	**408,710**	**407,300**	**26,266**
							Percent Budget Change	**6.89%**

NEENAH PUBLIC LIBRARY

Department Head

Gretchen Raab

Major Activities

The Neenah Public Library serves the educational, informational, and recreational needs of area residents of all ages. The library emphasizes providing and promoting high interest materials in a variety of formats; making information available to community residents in their pursuit of educational, job-related, and personal interests; and, providing services for children, and for children with their parents, that encourage a lifelong interest in learning.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$1,995,630	$2,057,870	3.12%	$2,042,990	2.37%
No. of Employees (FTE)	23.58	23.58	0.00%	23.58	0.00%

Summary of Executive Recommendations on Variable Cost Options

OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Temporary Wages	$40,050	$42,000	$42,000	Based on actual.
Training/Conferences/Meetings	6,900	5,000	5,000	Request justified.
Credit/Debit Card Charges	3,000	1,000	1,000	Based on actual.
Outside Services	12,000	12,000	12,000	Maintains 2014 level.
Collection Services	4,000	4,000	4,000	Maintains 2014 level.
Library Books and Materials	295,000	304,000	295,000	$9,000 incr. in carry forwards.
Small Program Packages	1000	1,000	1,000	Maintains 2014 level.
Small Equipment	3,600	3,600	3,000	Small decr/budget constraints
Other Equip - Copier Coin-Op Machines (2	0	4,400	0	Transfer-carry forward funding
Other Equip - Disc Cleaner	0	2,300	0	Transfer-carry forward funding
WALS COMPUTERIZATION				
Other Services	2,800	2,000	2,000	Request justified.
Outside Services	133,000	149,000	149,000	Annual payment to Winnefox.
SPECIAL RESERVES & ESCROW				
Non-Rep Wages/Fringes (2% 1/1/15)	0	21,100	15,820	Reduce - 1% 1/1/15,1% 7/1/15
Health Insurance Increase (5%)	0	8,280	8,280	Based on actuarial projections
FUNDS CARRIED FORWARD				
Outside Services	0	2,500	2,500	Previous yrs. funds carry forw.
Library Books and Materials	0	9,000	9,000	Previous yrs. funds carry forw.
Other Equip - Copier Coin-Op Machines (2	0	0	4,400	Transferred from levy funding
Other Equip - Disc Cleaner	0	0	2,300	Transferred from levy funding
Total Executive Reductions Recommended			**$14,880**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Neenah Public Library	**Budget:** Administration
Program: Culture and Recreation	**Submitted by:** Library Board of Trustees

Goal/Responsibility:

- To provide public library service according to Wisconsin statutes and standards to area residents of all ages.
- To meet the educational, recreational, and informational needs of a region characterized by heavy library use and a populace with strong educational backgrounds.

Activities:

- Select, catalog, display and provide for efficient checkout and return of library materials.
- Provide adult, teen, and children's programming to promote active use of library resources.
- Provide outreach services to schools, child care facilities, senior centers, and the homebound.
- Provide instruction and assistance in the use of the library and the library's resources.
- Administer the library in accordance with state statutes, City ordinances, and library board policy.

2013-2014 Accomplishments:

- **Visitors**
  301,644 visitors used the library in 2013 – an average of 877 every day, 90 people every hour.
- **Circulation**
  Checkout for 2013 reached a new high: 962,812. Neenah is the 12th highest circulating library in the state, up from 13th place in 2012, and just behind much larger community libraries (Racine, Oshkosh, La Crosse, Janesville). The average number of items checked out per hour: 283. Self-checkout accounts for 57% of the library's total checkout. That percentage has increased to 59% over the summer 2014 – a record high.
- **Cost per circulation**
  The library's cost per circulation is again the lowest in Winnebago County at $2.03 per checkout. (As a comparison, Menasha - $2.90; Oshkosh - $3.32; Appleton - $3.23.) Neenah has the lowest cost per circulation of the top 29 highest circulating libraries in the state.
- **Reference services**
  Staff answered 74,000 reference questions in 2013, a 7% increase over 2012 and a new record for the library. Staff assisted customers in applying for employment and government services, completing and updating resumes, downloading of electronic materials, and finding materials for schoolwork.
- **Volunteers**
  Over 100 volunteers assist with library duties and special projects. Volunteers shelve approximately 55% of all returned library materials.
- **Programs**
  660 programs were offered in 2013 with attendance of 26,500; a record 853 kids participated in the Summer Library Program in 2014 – an 18% increase over 2013. Over 180 children participated in the Winter Read-to-Me Challenge early in 2014, reading 100 books each in the month of February
- **Building updates**
  Worn library furniture was reupholstered and refinished. Shelving areas were reduced to make space for additional quiet spaces for private study and small group work. Teen space was expanded and updated with new laptops and furniture. Lobby area was remodeled. A large screen TV (digital sign) was purchased with funds provided by the Friends of the Library to publicize programming, events, and services.
- **Donations**
  The Library's trust fund received over $20,000 in donations over the last twelve months to support programming and special purchases, including generous donations from The Friends of the Neenah Public Library, King's Daughters Service Circle Neenah Menasha, King's Daughters Frances Gilbert Circle, and Frances A. Bachman and Joseph F. Bachman Charitable Fund within the Community Foundation for the Fox Valley Region. (Programming is funded entirely by donations.)
- **Partnerships**
  The Library partnered with the following organizations for special events and projects and ongoing programs: Neenah Joint School District, Future Neenah, Fox Cities Book Festival, Fox Cities Reads, Valley VNA, Fox Valley Memory Project, Neenah Historical Society, Menasha Public Library, Compassionate Canines, Inc.,

AARP, Winnebago County (legal assistance clinics, WIC program), UW Extension-Winnebago County (Suburban Homesteading series; library landscaping), University of Wisconsin/Digital Collections, Lawrence University, Bergstrom-Mahler Museum of Glass, St. Joe's Food Pantry, Double Portions, Goodwill Industries, ADVOCAP, Todd Steven and Associates, Villa St. Claire Assisted Living Community, Island Shores Independent and Assisted Living, SRA International (Affordable Care Act enrollment assistance), Culvers, Great Harvest, Autism Society of the Fox Valley, Wild Ones of the Fox Valley, YMCA, Early Learning Center, Community Learning Center, Youth-Go, Boys and Girls Brigade, Salvation Army, Wisconsin Department of Health Services Birth-to-3, Compassionate Fox Cities, and many more.

- **New programs**
  Makerspaces, Fitness Fridays, "Welcome Baby Bags" program (for teen parents at Neenah High School to encourage reading to their babies), story times at St. Joe's Food Pantry,

2015 Goals/Plans:

- To continue providing materials in a variety of formats to meet the reading, listening and viewing needs and interests of the community.
- To continue offering assistance to unemployed individuals and those seeking government services.
- To explore new ideas for engaging and innovative programming offerings.
- To continue fostering partnerships with local organizations to broaden the library's reach and visibility.

Major Increases (Decreases) in 2015 Budget Request:

COPY MACHINE LEASE AND SUPPLIES Requesting an increase of $2500. The lease for the two public copiers and the administration copier expires in 2014. We will be replacing the black and white machines with color copiers. The lease is higher but we anticipate that this will also increase our copier revenue. The public machines will require new coin ops to accept two different payment amounts (black/white copies at .10 each; color copies at .25 each)--see capital outlay request.

LAND MAINTENANCE Requesting an increase of $1100 to continue to improve the landscaping around the library. Staff worked with Winnebago County Master Gardeners this year to overhaul portions of the landscaping and will continue that relationship in 2015.

ADVERTISING AND PUBLICATION Requesting an increase of $500 to offset partial costs of the purchase of iStock photo subscription services (for photos and clip art for Neenah Notes and library newsletters) and for Constant Contact e-mailed newsletter subscription.

LIBRARY MATERIALS Requesting an increase of $9000 to cover one-half the cost of our subscriptions to Overdrive, our downloadable electronic books and downloadable audio books. We currently have two subscriptions – one purchased via the state; one purchased via Winnefox. The remaining $9000 would be funded by carry-forward funds. The budget for physical materials ($295,000) will remain the same since 2013.

WALS (Winnefox Automated Library System) COMPUTERIZATION Requesting an increase of $13,700. Our fee for WALS increased 8% over the 2014 fee. Those funds are also used for our maintenance contracts with 3M (library materials security system and self-checkout system), which will also increase in 2015 because the "free" period of service contracts expires on two machines. The WALS funds computer and software maintenance, upgrades, licensing, and purchases.

CAPITAL OUTLAY (furniture and equipment) Requesting $6700 for the purchase of 2 coin-op machines ($4400) for the copiers and a disc cleaner ($2300). The library circulates over 30,000 DVDs, over 4,500 CDs, and over 2,100 books on CD every month. We would like to add a second, easier-to-operate machine to keep up with the need.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Neenah Public Library	**Budget:** Administration
Program: Culture and Recreation	**Submitted by:** Library Board of Trustees

OPERATING RECEIPTS (revenue) Staff anticipate an increase approximately $10,000 in 2015, based on increased funding from Calumet County for services to their residents, additional revenue from the color copiers and coffee sales, and a more accurate estimate of fines and fees received from customers.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Neenah Public Library	**Budget:** WALS Computer Services
Program: Culture and Recreation	**Submitted by:** Library Board of Trustees

Goal/Responsibility:

- To provide a cost-efficient system for the checkout and return of library materials.
- To provide a system to display the complete inventory information on any item the library owns.
- To provide direct access to the library holdings of other libraries in the Winnefox Automated Library Services (WALS) system in Winnebago, Waushara, Fond du Lac, Green Lake, and Marquette counties.

Activities:

- Continue operation of the computer system.
- Continue data entry of library materials.
- Continue automated reserve system.
- Continue automated overdue and pre-due notice production.
- Continue to track unreturned materials and to block customers who abuse library privileges.
- Continue to share resources with other libraries in the system.

2014 Accomplishments:

- Continued to increase the number of phone calls and email notifications made, saving postage costs.
- Began work on a mobile circulation option for the library – allowing staff to check out items remotely.
- Began using a revised cash management system – allowing staff to more readily track revenue received at the library.

2015 Goals/Plans:

- Continue to streamline procedures to ensure the most efficient workflow possible.
- Look into the possibility of using text messaging for alerting customers about holds and overdues.

Major Increases (Decreases) in 2015 Budget Request:

- The library's fee for WALS computer services increased 8% for 2015. Note: The system's budget is set by the Winnefox Library System Board of Trustees. (The city of Neenah has three residents on the Winnefox Board.) The WALS budget – the library's share of the overall budget – is formula-driven and is based on the file size held in the computer system and by the number of items circulated each year. NPL's circulation accounted for more than a quarter of all circulation in WALS and the increase in circulation and file size resulted in an increase in our fee for 2015. The fee is $126,325.
- Our 3M maintenance contracts are also paid from this account. The free maintenance period on our two newest machines will expire at the end of 2014 – resulting in an increase in our maintenance contract fees to 3M, a total of approximately $13,800 annually.
- This line item also covers computer replacement and upgrades, software purchases and licenses, servers, routers, etc. (The library has 70+ computers.) The request includes approximately $8800 for hardware and software expenses.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PUBLIC LIBRARY								
LIBRARY ADMINISTRATION (9501-821)								
0101	Salaries	583,559	579,600	418,499	575,970	581,760	581,760	
0102	Hourly Wages	298,934	319,120	216,981	319,710	319,710	319,710	
0103	Temporary Wages	41,399	40,050	42,447	43,000	42,000	42,000	
0107	Substitutions	3,420	5,000	3,876	5,000	4,000	4,000	
0109	Premium Pay	7,635	10,000	4,861	8,000	8,000	8,000	
0110	Health Insurance	153,756	165,640	124,227	165,640	165,640	165,640	
0111	Fringes	159,101	170,790	124,924	170,450	165,860	165,860	
0115	Schools/Seminars/Training	4,268	2,000	554	2,000	2,000	2,000	
0123	Auto Allowance	1,006	800	592	800	800	800	
0128	Empl Recognition Awards	100	180	100	180	300	300	
	Personal Services	**1,253,178**	**1,293,180**	**937,061**	**1,290,750**	**1,290,070**	**1,290,070**	**(3,110)**
0202	Outside Printing	70	500	102	110	0	0	
0203	Postage	2,268	2,500	1,710	2,600	2,600	2,600	
0204	Conferences & Meetings	2,588	4,900	3,200	4,500	3,000	3,000	
0205	Credit/Debit Charges	438	3,000	645	1,500	1,000	1,000	
0206	Advertising & Publication	1,141	1,000	759	1,500	1,500	1,500	
0207	Dues & Memberships	1,463	1,800	1,974	1,980	1,800	1,800	
0212	Maint of Office Equipment	1,803	3,500	1,590	3,500	3,000	3,000	
0214	Maintenance of Buildings	40,994	43,000	26,861	44,000	44,000	44,000	
0216	Maint of Operating Equip.	276	500	154	300	300	300	
0219	Maintenance of Land	2,411	1,600	2,292	2,300	2,700	2,700	
0221	Telephone	2,911	2,800	2,119	2,800	2,800	2,800	
0222	Electricity	61,412	66,150	42,445	64,000	67,200	67,200	
0223	Natural Gas	11,246	13,200	10,608	14,000	14,700	14,700	
0224	Water & Sewer	8,326	8,760	4,593	8,760	8,760	8,760	
0225	Commercial Dumpster	413	450	308	450	450	450	
0226	Storm Water	924	1,000	462	1,000	1,000	1,000	
0236	Outside Services	14,204	12,000	11,203	12,800	12,000	12,000	
0237	Pest Control	350	400	33	200	400	400	
0246	Property & Liability Ins	11,211	12,600	12,785	12,790	14,100	14,100	
0249	Collection Services	3,643	4,000	2,354	4,000	4,000	4,000	
0250	Copy Mach. Lease/Supplies	13,620	14,500	11,663	15,000	17,000	17,000	
0252	Rental of Equipment	347	500	328	500	500	500	
0254	Printer / Copies	9	0	1	10	0	0	
0255	IS Services/Internal	7,308	5,400	4,020	5,400	7,700	7,700	
	Contractual Services	**189,376**	**204,060**	**142,209**	**204,000**	**210,510**	**210,510**	**6,450**
0301	Office Supplies	4,307	4,000	2,988	4,000	4,000	4,000	
0302	Inhouse Printing	53	200	16	100	100	100	
0303	Computer Operation Supply	4,745	3,200	2,711	3,200	3,200	3,200	
0306	Cleaning/Janitor Supplies	7,307	7,500	6,227	7,500	7,500	7,500	
0316	Equipment Maint Supplies	58	350	2	300	300	300	
0319	Safety Supplies	619	250	273	280	250	250	
0333	All Other Supplies	450	450	420	450	0	0	
0340	Library Books & Materials	295,524	295,000	211,663	295,000	304,000	295,000	
0341	Library Supplies	6,541	12,000	7,360	12,000	7,200	7,200	
0342	Tech Service Supplies	25,287	26,000	14,981	26,000	24,000	24,000	
0343	Small Program Packages	384	1,000	272	1,000	1,000	1,000	
0344	Small Equipment	1,677	3,600	1,681	3,600	3,600	3,000	
	Supplies & Materials	**346,952**	**353,550**	**248,594**	**353,430**	**355,150**	**345,550**	**(8,000)**
0582	Interest on Debt	3,100	2,640	0	2,640	2,660	2,660	
	Other	**3,100**	**2,640**	**0**	**2,640**	**2,660**	**2,660**	**20**
	LIBRARY ADMINISTRATION	**1,792,606**	**1,853,430**	**1,327,864**	**1,850,820**	**1,858,390**	**1,848,790**	**(4,640)**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
WALS COMPUTERIZATION (9503-821)								
0203	Postage	1,259	2,400	463	900	900	900	
0233	Other Services	2,321	2,800	1,278	2,000	2,000	2,000	
0236	Outside Services	125,000	133,000	133,000	133,000	149,000	149,000	
	Contractual Services	**128,580**	**138,200**	**134,741**	**135,900**	**151,900**	**151,900**	**13,700**
	WALS COMPUTERIZATION	**128,580**	**138,200**	**134,741**	**135,900**	**151,900**	**151,900**	**13,700**
SPECIAL RESERVES & ESCROW (9509-821)								
101	Salaries	0	0	0	0	18,250	13,690	
110	Health Insurance	0	0	0	0	8,280	8,280	
111	Fringes	0	0	0	0	2,850	2,130	
	Special Reserves & Escrow	**0**	**0**	**0**	**0**	**29380**	**24100**	
CAPITAL OUTLAY (9581-821)								
8116	Maintenance Equipment	0	0	0	0	0	0	
8117	Building Outlay	0	4,000	0	4,000	0	0	
8133	All Other Equipment	0	0	0	0	6,700	0	
	Capital Outlay	**0**	**4,000**	**0**	**4,000**	**6,700**	**0**	**(4,000)**
	CAPITAL OUTLAY	**0**	**4,000**	**0**	**4,000**	**6,700**	**0**	**(4,000)**
FUNDS CARRIED FORWARD								
0214	Maintenance of Buildings	5,528	0	1,596	1,600	0	0	
0236	Outside Services	0	0	21,035	22,400	2,500	2,500	
0340	Library Books & Materials	0	0	0	0	9,000	9,000	
8133	All Other Equipment	0	0	0	0	0	6,700	
	Funds Carried Forward	**5,528**	**0**	**22,631**	**24,000**	**11,500**	**18,200**	**18,200**
	TOTAL EXPENDITURES	**1,926,714**	**1,995,630**	**1,485,236**	**2,014,720**	**2,057,870**	**2,042,990**	**47,360**
OPERATING RECEIPTS (010-0000-542)								
0200	Library Receipts	38,417	32,000	28,986	39,000	39,000	39,000	
0201	Coffee Sales	0	0	545	800	1,200	1,200	
0202	Copier/Printer Fees	13,190	15,000	10,049	14,000	15,000	15,000	
0203	Lost/Damaged Materials	7,991	7,600	6,133	7,600	7,800	7,800	
0204	Sale of Library Property	211	0	766	770	0	0	
0205	Winnebago County	671,613	698,900	524,174	698,900	699,700	699,700	
0206	Calumet County	19,826	14,460	14,459	14,460	16,420	16,420	
0207	Fond Du Lac County	649	820	815	820	500	500	
0208	Waushara County	767	0	0	0	0	0	
0209	Collection Fee Charges	2,779	3,500	2,547	3,500	3,600	3,600	
	TOTAL OPERATING RECEIPTS	**755,443**	**772,280**	**588,474**	**779,850**	**783,220**	**783,220**	**10,940**
DEBT SERVICE FOR NEW LIBRARY								
0700	Winnebago County	105,360	107,080	107,080	107,080	104,215	104,215	

COUNTY OPERATING AND CAPITAL RECEIPTS

The amount listed in 010-0000-542-2000 is 100% funding request to the Winnebago County Board.
Actual amounts received are subject to Winnebago County Board action.
If 100% funding is not received, first the operating, then the debt service request is funded.

Percentage of Winnebago County Township use of the Neenah Library

2013	2014
37.4%	36.40%

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
	Winnebago County reimbursement for Township use:							
		2013	**2014**	**2015**				
	Amount	671,613	698,900	699,699				
	% Change	-0.3%	4.1%	1.00%				
	TOTAL EXPENDITURES	**1,926,714**	**1,995,630**	**1,485,236**	**2,014,720**	**2,057,870**	**2,042,990**	**47,360**
							Percent Budget Change	**2.37%**
	TOTAL REVENUES	**755,443**	**772,280**	**588,474**	**779,850**	**783,220**	**783,220**	**10,940**
							Percent Budget Change	**1.42%**
	NET EFFECT ON LEVY	**1,171,271**	**1,223,350**	**896,762**	**1,234,870**	**1,274,650**	**1,259,770**	**36,420**
							Percent Budget Change	**2.98%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Neenah Public Library	**Budget:** Administration
	Program: Culture and Recreation	**Submitted by:** Library Board of Trustees

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Director	Grade R3	1.00	Grade R3	1.00	$76,500	$78,030	$78,030
Assistant Director	Grade N3	1.00	Grade N3	1.00	54,860	58,400	58,400
Youth Services Manager	Grade M3	1.00	Grade M3	1.00	52,590	55,190	55,190
Circulation Services Manager	Grade M3	1.00	Grade M3	1.00	56,640	57,780	57,780
Adult Services Librarian	Grade I3	4.00	Grade I3	4.00	188,180	184,300	190,040
Asst Libr. Adult Acquisition	Grade G3	1.00	Grade G3	1.00	47,480	48,430	48,430
Asst Libr. Youth Acquisiition	Grade G3	1.00	Grade G3	1.00	48,280	49,250	49,250
Building Maintenance	Grade L3	0.05	Grade L3	0.05	2,880	2,940	2,940
Building Custodian	Grade G3	1.00	Grade G3	1.00	38,650	39,430	39,430
Subtotal		11.05		11.05	$566,060	$573,750	$579,490
PART-TIME							
Admin. Asst (1,300 Hrs.)	Grade E	0.67	Grade E	0.67	17,340	17,690	17,690
Lib Asst Circ. Svc (13,520 Hrs)	Grade C	6.93	Grade C	6.93	160,760	163,800	163,800
Lib Asst Tech. Svc (3,120 Hrs)	Grade C	1.60	Grade C	1.60	45,630	47,310	47,310
Asst Libr Yth Svc (5,200 hrs)	Grade E	2.66	Grade E	2.66	72,550	74,000	74,000
Asst Custodian (1,300 Hrs)	Grade C	0.67	Grade C	0.67	16,580	16,910	16,910
Substitutions	-		-		5,000	5,000	4,000
Total Part-time		12.53		12.53	$317,860	$324,710	$323,710
OTHER COMPENSATION							
Premium Pay*	-		-		10,000	8,000	8,000
Est. Wage Increases	-		-		17,580	Included Above	
Accrued Wages	-		-		2,220	2,220	2,270
TEMPORARY							
Casual	8.00-16.00/hr.	-	8.00-16.00/hr.	-	40,050	43,000	42,000
TOTAL	XXX	23.58	XXX	23.58	$953,770	$951,680	$955,470

* Sunday hours premium pay.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
SUPPLEMENTARY DETAIL WORKSHEET FOR
GENERAL EXPENSE & CAPITAL OUTLAY

Department/Office: Neenah Public Library	**Budget:** Administration
Program: Culture and Recreation	**Submitted by:** Library Board of Trustees

Object Code No.	Description and Justification	Detail Amounts Within Object	Total of Object Code
8108	Office Furniture & Equipment Coin operated machines connected to copiers to replace the two currently owned. The lease for our two public copiers expires in 2014. The copiers will be replaced with color copiers. The coin op machines currently owned by the library only allow one amount to be set (.10). They would need to be replaced to allow the library to set two costs – one for black and white copies (.10) and one for color copies (.25).	4,400	6,700
	Disc cleaner – to polish and repair DVDs and CDs (we currently own one machine; the second machine will be faster and easier to operate, allowing us to better keep up with the need).	2,300	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Parks and Recreation	**Budget:** Harbor Committee
	Program: Culture and Recreation	**Submitted by:** Eileen McCoy

Goals/Responsibilities:
The Neenah Harbor Committee advises the Harbor Commission (a/k/a Parks and Recreation Commission) on matters relative to boating safety and recreation.

Activities:
Maintain aids to navigation in the harbor. Assure compliance with State navigation regulations.

2014 Accomplishments:
- Coordinated placement and removal of navigation buoys.
- Conducted one weed harvest in harbor and associated waterfront areas.

2015 Goals/Plans:
- Work with DNR and surrounding communities on standardizing Aids to Local Navigation. (buoys and signs)
- Conduct Plant Survey and create Management Plan for harbor area. Continue control measures.

Major Increases (Decreases) in 2014 Budget Request:
None.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
HARBOR COMMITTEE (9602-831)								
0102	Hourly	31	100	75	80	100	100	
0104	Overtime Wages	9	100	0	0	100	100	
0110	Health Insurance	11	60	20	20	60	60	
0111	Fringes	8	40	15	20	40	40	
0124	Meal Allowance	0	0	0	0	0	0	
	Personal Services	**59**	**300**	**110**	**120**	**300**	**300**	**0**
0236	Outside Services	7,800	8,000	3,750	4,200	8,000	7,500	
0242	Permit	300	150	150	150	150	150	
	Contractual Services	**8,100**	**8,150**	**3,900**	**4,350**	**8,150**	**7,650**	**(500)**
0333	All Other Supplies	0	0	614	1700	0	0	
	Supplies & Materials	**0**	**0**	**614**	**1,700**	**0**	**0**	**0**
	HARBOR COMMISSION	**8,159**	**8,450**	**4,624**	**6,170**	**8,450**	**7,950**	**(500)**
							Percent Budget Change	**-5.92%**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Bergstrom-Mahler Museum	**Budget:** Bergstrom-Mahler Museum
Program: Culture and Recreation	**Submitted by:** Jan Smith/ Alan Westby

Goal/Responsibility:
Bergstrom-Mahler Museum mission statement: *to excite, engage and educate the regional and global communities through its world renowned glass paperweights, glass collections and changing exhibitions.*

Activities and Value:

Bergstrom-Mahler Museum of Glass rebranded in 2013 to specialize in an area of fine art that would align and associate the museum with specialized audiences and interests from around the world, while providing a unique opportunity to see world class glass art to our local community. By creating an exhibition platform of high caliber, recognized artists, and focusing our education, as well as collecting, the museum is seeing evidence of this strategy creating success. Visitors are coming from broader areas, spending overnights in the Fox Valley, and contributing to the area creative economy.

In fall of 2013, *Glass Artists of the New North* showcased 23 high profile artists from Northeastern Wisconsin, several with international reputations that attracted visitors from the Midwest and New York City to spend time and dollars in this area. Their interest was in the museum and seeing the new work generated by some of their favorite artists. This focus has also gained recognition in national art publications with exhibition reviews and advertising, featuring Neenah as a travel destination for special interests. Annual visitation hovers at about 20,000 and the museum hopes to see this increase.

2013-14 Exhibitions included:

- *Glass Legacies: The University of Wisconsin-River Falls, April to September 2013*
- *Glass Artists of the New North September 2013 to February 2014*
- *Fox Valley Area High School Glass, March 2014* (over 120 students use the studios for this show)
- *Retrospective: Kiln-Formed Glass From Bullseye Glass Company, April 2014 to August 2014*

Outside services: Energy Control and Design, Sentinel Security, Bob and Dave's Lawn and Landscape, Schindler Elevator, Wil-Kil, Kranski and Sons, Ahern, Irrigation Services. Total: $13,480.

General Maintenance/Supplies: Maintenance supplies, janitorial supplies, tools and non-capital related building maintenance. Total: $15,000.

Utilities: $42,400

2015 Capital Repair Plan:
Install second half of new HVAC control system, sandblast/paint all exterior metal railings and stairs, paint/repair exterior wood trim and garage doors, replace shrubs killed by harsh winter. (Total: $19,700)

Major Increases (Decreases) in 2015 Budget Request:
The museum has privately maintained the building and equipment, as well as invested significantly in improvements for the 50+ years of its existence. At this time, we would like to request $20,000 for the planned 2015 capital improvements.

DEPARTMENT OF PARKS & RECREATION

Department Head

Eileen McCoy

Major Activities

The Department provides the citizens of Neenah, of all ages, interests and capabilities, with a broad range of recreational opportunities and safe, attractive and varied facilities.

Operating Budget Information/Number of Employees:

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget (excluding Parks Forestry Program)	$1,911,210	$1,921,160	0.52%	$1,899,220	-0.63%
No. of Employees (FTE) - All Funds	13.79	13.79	0%	13.79	0%

Summary of Executive Recommendations on Variable Cost Options

PARK/REC OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Overtime	$12,630	$12,870	$12,630	Goal to reduce to 2014 level.
Temporary Wages	276,180	279,620	279,620	Program needs funded by fees.
Training/Conferences/Meetings	3,260	4,320	4,320	Slight increase justified.
Outside Services - Muni Pool	11,120	11,590	11,590	Offset by program revenues.
Other Services - Sports Clinics	12,490	14,000	14,000	Offset by program revenues.
Other Services - Programs	56,150	53,370	53,370	Offset by program revenues.
Professional Services	4,120	1,300	1,300	Decreased need.
Small Equipment	4,200	4,200	4,200	Maintains 2014 level.
Small Computer Hardware	0	500	300	Slight decrease from request.
Equipment Replacement Fund	21,000	21,000	0	Budget constraints-funds avail.
HARBOR COMMITTEE				
Overtime	100	100	100	Maintains 2014 level.
Outside Services	8,000	8,000	7,500	Include DNR mandate plant stdy
Total Executive Reductions Recommended			**$21,940**	

(over)

DEPARTMENT OF PARKS AND RECREATION (cont.)

Operating Budget Information/Number of Employees:

CELEBRATIONS/COMMEMORATIONS

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Total Operating Budget	$64,600	$69,940	8.27%	$68,640	6.25%

Summary of Executive Recommendations on Variable Cost Options

4TH OF JULY/COMMUNITYFEST	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Overtime	4,360	4,450	4,450	Department estimate.
Temporary Wages	800	800	800	Department estimate.
Outside Services - Fireworks	30,000	30,000	30,000	$10,000 sponsor funded.
CONCERTS/PARADES/OTHERS				
Overtime	3,320	3,320	3,320	Request justified.
Outside Services - Concerts	7,300	7,300	6,000	Small decrease/budget
Total Executive Reductions Recommended			**$1,300**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Parks and Recreation	**Budget:** Parks and Recreation
Program: Culture and Recreation	**Submitted by:** Eileen McCoy

Goals/Responsibilities:
Create community through people, parks and programs that provide recreational experiences; foster human development; promote health and wellness; increase cultural unity; facilitate community problem solving; strengthen safety and security; strengthen community image and sense of place; and, support economic development.

Activities:
- Develop, implement and administer over 150 recreation programs in Arts, Instruction, Sports, Special Events, Wellness/Fitness, Entertainment, and Hobby.
- Plan for the acquisition and development of parkland and recreation facilities. Manage and maintain the following:
  - 25 Parks (384 Acres)
  - 8,385 Feet of Shoreline
  - 3 Boating Facilities
  - 3 Basketball Courts
  - 4 Volleyball Courts
  - 1 Archery Range
  - 1 Outdoor Swim Pool Complex
  - 16 Soccer Fields
  - 17 Tennis Courts
  - 16 Playgrounds
  - 1 Skate/Bike Park
  - 3 Ice Rinks
  - 8 Softball/Baseball Fields
  - 31 Buildings, including the Lighthouse and Doty Cabin (Historic Home/Museum)
  - Flower Beds, Trails, Decorative Fountains, Fishing Decks, Natural Areas and various other park and recreation facilities.

2014 Accomplishments:
- Park Projects: The Archery Range was renovated with a new shooting platform and targets. The Arrowhead Pedestrian / Bike Trail was built. Riverside Shoreline renovation was completed. Park staff expertly maintained the facilities that host soccer, baseball, softball, and kickball leagues and tournaments, and provided support for recreation programs, concerts and special events.
- Recreation: Provided instruction and programs to promote health, wellness and safety through recreation programs, the Neenah Pool, adult and youth sports. Offered cultural opportunities though community theater, band concerts and youth programs. Provided places and programs for family activities with movie nights and storywalks.
- New Programs:
  - Geocache With Us
  - Adult Art Time
  - Flag Rugby
  - Explore Bowhunting
  - Wild Experiments
  - Smart Naturalist
  - Spring Surprises (Nature)
  - Visual Art Adventure
  - Discover Scuba Diving
  - Snorkeling Class
  - Winter Fun Adventure Days
  - October Stargazing Night
  - Fall Frenzy (Preschool Class)
  - Platform Tennis Lessons
  - Winter Surprises (Nature)
- Grants and Donations: Raised the following non-tax revenues to support programming and park development:

Sunshine Program	$214	Riverside Players	$2,590	Trees For The Living	$3,799
Fun Run Sponsors	$8,050	Community Band	$3,803	Memorial Benches	$9,600

- Partnerships: Provided support to the following organizations for events and programs:
  - Neenah Soccer Club
  - Fox Valley Sailing School
  - Neenah Nodaway Yacht Club
  - Neenah Wave Swim Team
  - NJSD Facility Reciprocity
  - Future Neenah Concerts
  - Neenah Baseball
  - Soccer Volleyball
  - YMCA Day Camp and Senior Friends
  - Youth-Go Baseball and The Hallows
  - Animal Shelter Drool in the Pool
  - Bergstrom-Mahler Youth Art Camps
  - Elks & Knights of Columbus Youth Sports Competitions
- Volunteer Projects:
  - Renew the Slough River Cleanup
  - Cub Scouts and Church Park Cleanup Days
  - Adopt-A-Garden

2015 Goals/Plans:
- Continue to explore new program ideas.
- Complete Washington Park master plan.
- Renovate Skatepark.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Parks and Recreation	**Budget:** Independent Recreation Programs
Program: Culture and Recreation	**Submitted by:** Eileen McCoy

SWIM POOL

The pool budget covers temporary wages, outside services, equipment and supplies necessary for swim lessons, the open swim program and the operation and maintenance of the physical facility. Administration costs are not included.

	2010	2011	2012	2013	2014
Average Temperature	78°	77°	82°	77°	76°
Lesson Registration	1,049	1,039	1,063	1,150	1,133
Season Passes	556	603	696	637	559
Daily Passes	19,047	18,809	18,143	16,194	16,596
Total Attendance	54,763	51,473	56,352	49,371	44,759

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Estimate	2015 Request
Expenditures	212,919	224,022	221,256	221,956	225,110	219,690
Revenue	(164,324)	(160,498)	(182,010)	(173,368)	(177,590)	(188,590)
Levy Support	$48,595	$63,524	$39,246	$48,588	$47,520	$31,100
Cost Recovery Rate	77%	72%	82%	78%	79%	86%

SPORTS CAMPS / INSTRUCTIONAL CLINICS

The camps and clinics include Golf, Volleyball, Basketball, Wrestling, Football, Softball, Karate, Nature Hikes, Bowling, Pet First Aid, Skateboarding/BMX, Mini Golf League, Kids Zumba, Flag Rugby, Photography and Lego Camps. The programs are designed to recover all supply costs and instruction wages. Administration costs are not included. Fees are paid out based on a percentage of the net, so the cost recovery rate is fairly stable.

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Estimate	2015 Request
Expenditures	34,942	28,462	27,124	30,929	31,050	31,090
Revenue	(37,974)	(29,993)	(28,703)	(32,275)	(33,810)	(33,810)
Levy Support	($3,032)	($1,531)	($1,579)	($1,346)	($2,760)	($2,720)
Cost Recovery Rate	109%	105%	106%	104%	109%	109%

DANCE LESSONS

Fees cover instruction and rental of Pickard Auditorium for a dance review. Administration costs are not included.

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Estimate	2015 Request
Expenditures	11,994	11,788	13,499	16,763	15,910	15,910
Revenue	(14,157)	(13,565)	(15,487)	(20,620)	(20,670)	(20,670)
Levy Support	($2,163)	($1,777)	($1,988)	($3,857)	($4,760)	($4,760)
Cost Recovery Rate	118%	115%	115%	123%	130%	130%

NET LEVY SUPPORT	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Estimate	2015 Request
SWIM POOL	$48,595	$63,524	$39,246	$48,588	$47,520	$31,100
SPORTS CLINICS	($3,032)	($1,531)	($1,579)	($1,346)	($2,760)	($2,720)
DANCE LESSONS	($2,163)	($1,777)	($1,988)	($3,857)	($4,760)	($4,760)
	$43,400	$60,216	$35,679	$43,385	$40,000	$23,620

CITY OF NEENAH
OPERATING BUDGET
*** PARK & RECREATION SUMMARY BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PERSONAL SERVICES								
0101	Salaries	312,314	320,320	223,704	313,180	315,240	315,240	
0102	Full Time Hourly Wages	309,862	327,130	229,668	325,500	323,450	323,450	
0103	Temporary Wages	272,462	276,180	269,866	284,970	279,620	279,620	
0104	Overtime Wages	15,833	12,630	11,422	13,360	12,870	12,630	
0105	Reimbursable Overtime	(539)	(500)	(343)	(500)	(500)	(500)	
0110	Health Insurance	167,663	181,010	133,862	179,630	178,380	178,380	
0111	Fringes	148,200	159,560	116,999	157,560	158,170	158,170	
0115	Schools/Seminars/Training	1,944	1,960	2,591	3,150	2,120	2,120	
0117	Clothing Allowance	6,637	6,580	6,556	6,570	6,620	6,620	
0118	License Renewal	154	310	200	240	40	40	
0123	Auto Allowance	466	320	308	330	320	320	
0124	Meal Allowance	12	40	4	20	20	20	
0127	DOT Emp Notification Prog	0	20	0	20	20	20	
0128	Empl Recognition Awards	46	150	0	150	330	330	
	PERSONAL SERVICES	**1,235,054**	**1,285,710**	**994,837**	**1,284,180**	**1,276,700**	**1,276,460**	**(9,250)**
CONTRACTUAL SERVICES								
0202	Outside Printing	16,358	15,890	12,759	17,470	15,320	15,320	
0203	Postage	3,363	4,200	5,692	6,300	6,300	6,300	
0204	Conferences & Meetings	1,259	1,300	303	2,100	2,200	2,200	
0206	Advertising & Publication	325	280	265	270	270	270	
0207	Dues & Memberships	1,235	1,240	785	1,240	1,240	1,240	
0211	Maint of Fixed Equipment	17,338	8,200	7,467	10,000	8,200	8,200	
0213	Maint of Motor Vehicles	512	1,000	582	1,010	1,000	1,000	
0214	Maint of Buildings	6,258	4,070	8,669	10,470	4,470	4,470	
0216	Maint of Operating Equip	272	1,600	2,270	2,320	1,600	1,600	
0218	Maint of Software	5,619	7,660	6,507	7,660	8,480	8,480	
0219	Maintenance of Land	152	1,500	0	1,500	1,500	1,500	
0220	Maint of Athletic Fields	1,186	2,000	4,861	4,950	2,000	2,000	
0221	Telephone	1,085	1,250	470	1,060	1,060	1,060	
0222	Electricity	59,088	62,070	44,987	60,720	63,770	63,770	
0223	Natural Gas	13,019	15,010	12,728	15,860	16,650	16,650	
0224	Water & Sewer	36,374	39,870	14,387	35,960	36,410	36,410	
0225	Commercial Dumpster	3,125	2,620	2,542	2,730	3,450	3,450	
0226	Storm Water	18,312	18,860	10,752	18,860	18,860	18,860	
0227	Cellular Telephone	2,419	2,200	1,302	2,200	2,200	2,200	
0233	Other Services	69,718	68,640	51,563	71,360	67,370	67,370	
0234	Credit Card Payment Fees	9,074	8,800	9,659	9,700	8,800	8,800	
0236	Outside Services	11,952	11,820	11,589	12,290	12,290	12,290	
0237	Pest Control	1,887	1,920	1,397	1,930	1,930	1,930	
0238	Professional Services	2,984	4,120	450	1,280	1,300	1,300	
0242	Permits	461	560	520	570	570	570	
0251	Rental	10,176	10,860	8,520	11,640	11,730	11,730	
0252	Rental of Equipment	855	2,000	401	2,000	2,000	2,000	
0254	Printer / Copies	4,026	3,850	3,270	4,370	4,370	4,370	
0255	IS Services / Internal	33,290	36,490	27,368	43,000	46,890	46,890	
0293	Maint of Motor Veh/Fleet	15,986	20,000	15,247	20,000	20,600	20,600	
0294	Oil and Fluids/Fleet	1,798	1,500	1,765	1,800	1,600	1,600	
0296	Maint of Oper Eq/Fleet	61,922	62,000	63,758	64,000	63,860	63,860	
	CONTRACTUAL SERVICES	**411,428**	**423,380**	**332,835**	**446,620**	**438,290**	**438,290**	**14,910**

CITY OF NEENAH
OPERATING BUDGET
*** PARK & RECREATION SUMMARY BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SUPPLIES & MATERIALS								
0301	Office Supplies	871	1,000	562	700	800	800	
0302	Inhouse Printing	13	30	18	20	20	20	
0305	Chemicals	1,101	1,350	957	960	1,550	1,550	
0306	Cleaning/Janitor Supplies	12,934	10,800	9,569	11,220	11,060	11,060	
0308	Books and Periodicals	7	40	7	10	10	10	
0310	Gasoline & Oil	41,343	42,800	32,620	42,800	44,940	44,940	
0311	Fixed Equipment Maint.Sup	5,234	1,600	426	1,780	1,600	1,600	
0312	Playground Maintenance	3,567	5,000	7,425	7,430	6,000	6,000	
0313	Motor Vehicles Maint. Sup	182	500	126	500	500	500	
0314	Building Maint. Supplies	5,190	10,400	3,826	7,470	10,400	10,400	
0315	Land Maintenance Supplies	13,019	13,000	16,441	17,180	13,000	13,000	
0316	Equipment Maint. Supplies	4,102	3,800	484	3,800	3,800	3,800	
0319	Safety Supplies	1,917	2,800	2,599	2,730	2,800	2,800	
0320	Small Tools	840	1,070	239	1,090	1,070	1,070	
0321	Athletic Field Maint. Sup	14,241	15,000	14,126	15,000	15,000	15,000	
0326	Photography Supplies	123	50	51	80	50	50	
0333	All Other Supplies	27,131	29,310	21,882	27,260	29,480	29,480	
0335	Set Design/Construction	2,566	3,000	2,168	2,170	3,000	3,000	
0336	Concession Supplies	25,431	25,000	24,467	24,930	25,000	25,000	
0337	Tickets	69	320	410	410	340	340	
0338	Costumes	0	1,200	82	100	1,200	1,200	
0344	Small Equipment	5,521	4,200	1,217	4,000	4,200	4,200	
0345	Shop Supplies	345	400	326	400	400	400	
0347	Small Computer Hardware	0	0	990	990	500	300	
	SUPPLIES & MATERIALS	**165,747**	**172,670**	**141,018**	**173,030**	**176,720**	**176,520**	**3,850**
CAPITAL OUTLAY								
8134	Computer Replacement Fund	3,010	0	0	0	0	0	
8135	Misc Replacement Fund	15,000	21,000	21,000	21,000	21,000	0	
	CAPITAL OUTLAY	**18,010**	**21,000**	**21,000**	**21,000**	**21,000**	**0**	**(21,000)**
	TOTAL PARK & RECREATION	**1,830,239**	**1,902,760**	**1,489,690**	**1,924,830**	**1,912,710**	**1,891,270**	**(11,490)**
							Percent Budget Change	**-0.60%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Parks and Recreation	**Budget:** Parks and Recreation
	Program: Culture and Recreation	**Submitted by:** Eileen McCoy

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Director	Grade R3	1.00	Grade R3	1.00	$87,150	$88,900	$88,900
Supt. of Recreation	Grade M3	1.00	Grade M3	1.00	69,000	70,380	70,380
Supt. of Parks	Grade M4	1.00	Grade M4	1.00	59,820	61,010	61,010
Recreation Supervisor	Grade K3	1.00	Grade K3	1.00	57,810	58,970	58,970
Office Manager	Grade G3	1.00	Grade G3	1.00	33,790	35,920	35,920
Park Arborist	Grade J4	1.00	Grade J4	1.00	51,470	52,490	52,490
Park Lead Technician	Grade I4	2.00	Grade I4	2.00	102,940	104,980	104,980
Park Technician	Grade G4	5.00	Grade G4	5.00	203,230	207,280	207,280
Subtotal		13.00		13.00	$665,210	$679,930	$679,930
PART-TIME							
Dept. Secretary (1,300 hrs.)	Grade C	0.67	Grade C	0.67	14,300	14,720	14,720
OTHER COMPENSATION							
Est. Wage Increases	-		-		13,590	Included Above	
Accrued Wages	-		-		1,210	1,210	1,240
Overtime							
Operations	-		-		12,430	13,460	12,670
Community Fest	-		-		160	240	250
Celebrations	-		-		820	610	820
Harbor	-		-		100	0	100
TEMPORARY							
Recreation	7.25 - 15.50 / hr.		7.25 - 15.50 / hr.		240,980	245,360	244,420
Parks	8.25 - 8.40 / hr.		8.25 - 8.40 / hr.		$35,200	$34,500	$35,200
Celebrations	8.25 - 8.40 / hr.		8.25 - 8.40 / hr.		800	800	800
Park Forestry	8.25 - 8.40 / hr.		8.25 - 8.40 / hr.		1,100	1,100	1,100
Subtotal for Parks					$37,100	$36,400	$37,100
INFORMATION ONLY							
City-Wide Forestry	-		-		46,600		
TOTAL	XXX	13.67	XXX	13.67	$985,900	$991,930	$991,250

CITY OF NEENAH
2014 OPERATING BUDGET REQUEST
SUPPLEMENTARY DETAIL WORKSHEET FOR
GENERAL EXPENSE & CAPITAL OUTLAY

Department/Office: Parks and Recreation	**Budget:** Parks and Recreation
Program: Culture and Recreation	**Submitted by:** Eileen McCoy

Object Code No.	Description and Justification	Detail Amounts within Object	Total of Object Code
8135	Equipment Replacement Fund Addition to Fund	$21,000	$21,000

CITY OF NEENAH
OPERATING BUDGET
*** PARK & RECREATION EXPENDITURES & REVENUES SUMMARY ***
FOR FISCAL YEAR 2015

PAGE NUMBER	ACCOUNT NUMBER	PARK & RECREATION DIVISION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
		REGULAR PROGRAMS SUMMARY							
200	781	Park & Rec. Administration	510,430	535,880	386,421	539,480	541,690	541,490	5,610
200	781	General Unalloc. Overhead	14,775	14,450	15,351	16,050	15,700	15,700	1,250
200	781	Capital Outlay	18,010	21,000	21,000	21,000	21,000	0	(21,000)
200	782	Adult Programs	34,228	35,520	23,485	33,010	31,770	31,770	(3,750)
200	783	Youth Programs	29,167	27,980	19,410	28,760	29,610	29,610	1,630
201	785	Playground Programs	82,524	79,910	82,687	85,950	84,560	84,560	4,650
201	786	Other Park & Rec. Activities	19,841	18,640	13,523	17,150	16,660	16,660	(1,980)
201	787	Riverside Players	23,781	25,250	21,056	21,570	25,250	25,250	0
201	788	Parks	827,835	877,600	665,992	889,770	879,780	879,540	1,940
		TOTAL EXPENDITURES	**1,560,591**	**1,636,230**	**1,248,925**	**1,652,740**	**1,646,020**	**1,624,580**	**(11,650)**
								Percent Budget Change	**-0.71%**
		TOTAL REVENUES	**292,664**	**287,060**	**301,322**	**314,630**	**296,880**	**296,880**	**9,820**
								Percent Budget Change	**3.42%**
		NET EFFECT ON LEVY	**1,267,927**	**1,349,170**	**947,603**	**1,338,110**	**1,349,140**	**1,327,700**	**(21,470)**
								Percent Budget Change	**-1.59%**
		INDEPENDENT PROGRAMS SUMMARY							
200	784	Municipal Pool	221,956	218,830	209,112	225,110	219,690	219,690	860
200	784	Sports Clinics	30,929	29,540	27,933	31,050	31,090	31,090	1,550
200	784	Dance Lessons	16,763	18,160	3,722	15,930	15,910	15,910	(2,250)
		TOTAL EXPENDITURES	**269,648**	**266,530**	**240,767**	**272,090**	**266,690**	**266,690**	**160**
								Percent Budget Change	**0.06%**
		Municipal Pool							
		Pool-Taxable Concessions	36,785	40,000	33,437	35,000	40,000	40,000	0
		Pool-Daily Receipts	47,015	56,000	49,314	50,000	56,000	56,000	0
		Pool-Season Pass Receipts	45,245	45,200	47,770	47,770	47,770	47,770	2,570
		Pool-Swim Lessons Receipts	44,078	40,500	44,338	44,570	44,570	44,570	4,070
		Pool-Locker Rental	245	400	208	250	250	250	(150)
		Municipal Pool Revenue	**173,368**	**182,100**	**175,067**	**177,590**	**188,590**	**188,590**	**6,490**
		Others							
		Sports Clinics	32,275	32,000	33,733	33,810	33,810	33,810	1,810
		Dance Lessons	20,621	22,390	19,326	20,670	20,670	20,670	(1,720)
		Other Revenue	**52,896**	**54,390**	**53,059**	**54,480**	**54,480**	**54,480**	**90**
		TOTAL REVENUES	**226,264**	**236,490**	**228,126**	**232,070**	**243,070**	**243,070**	**6,580**
								Percent Budget Change	**2.78%**
		NET EFFECT ON LEVY	**43,384**	**30,040**	**12,641**	**40,020**	**23,620**	**23,620**	**(6,420)**
								Percent Budget Change	**-21.37%**
		GRAND TOTAL EXPENDITURES	1,830,239	1,902,760	1,489,692	1,924,830	1,912,710	1,891,270	(11,490)
								Percent Budget Change	**-0.60%**
		GRAND TOTAL REVENUES	518,928	523,550	529,448	546,700	539,950	539,950	16,400
								Percent Budget Change	**3.13%**
		NET EFFECT ON LEVY	1,311,311	1,379,210	960,244	1,378,130	1,372,760	1,351,320	(27,890)
								Percent Budget Change	**-2.02%**

CITY OF NEENAH
OPERATING BUDGET
*** PARK & RECREATION SUMMARY BY PROGRAM ACTIVITY ***
FOR FISCAL YEAR 2015

PROGRAM ACTIVITY	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2015 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
REGULAR PROGRAMS							
PARK & REC. ADMINISTRATION							
(781)							
Park & Rec Admin Office	510,430	535,880	386,421	539,480	541,690	541,490	
Gen Unallocated Overhead	14,775	14,450	15,351	16,050	15,700	15,700	
Capital Outlay-Park & Rec	18,010	21,000	21,000	21,000	21,000	0	
PARK & REC. ADMINISTRATION	**543,215**	**571,330**	**422,772**	**576,530**	**578,390**	**557,190**	**(14,140)**
ADULT PROGRAMS							
(782)							
Fitness Program	19,330	20,480	12,310	19,080	19,080	19,080	
Golf Lessons	612	610	1,173	1,180	1,170	1,170	
Softball	9,362	9,300	7,526	8,390	7,200	7,200	
Volleyball	737	720	298	540	540	540	
Kickball	964	1,240	293	970	970	970	
Adult Open Gym	1,519	1,400	586	1,400	1,400	1,400	
Volleyball - Summer	658	890	599	750	710	710	
Tennis Lessons	1,046	880	700	700	700	700	
ADULT PROGRAMS	**34,228**	**35,520**	**23,485**	**33,010**	**31,770**	**31,770**	**(3,750)**
YOUTH PROGRAMS							
(783)							
Operation Recreation	3,005	2,780	1,853	1,860	2,430	2,430	
Children's Playtime	21,025	19,980	14,836	22,330	22,330	22,330	
Quick Start Tennis	798	1,100	543	900	900	900	
Start Smart	360	380	268	640	640	640	
Special Events	3,979	3,740	1,910	3,030	3,310	3,310	
YOUTH PROGRAMS	**29,167**	**27,980**	**19,410**	**28,760**	**29,610**	**29,610**	**1,630**
INDEPENDENT PROGRAMS							
(784)							
Municipal Pool	221,956	218,830	209,112	225,110	219,690	219,690	
Sports Clinics	30,929	29,540	27,933	31,050	31,090	31,090	
Dance Lesson Program	16,763	18,160	3,722	15,930	15,910	15,910	
INDEPENDENT PROGRAMS	**269,648**	**266,530**	**240,767**	**272,090**	**266,690**	**266,690**	**160**

CITY OF NEENAH
OPERATING BUDGET
*** PARK & RECREATION SUMMARY BY PROGRAM ACTIVITY ***
FOR FISCAL YEAR 2015

PROGRAM ACTIVITY	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2015 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PLAYGROUND PROGRAMS							
(785)							
Office and Supervision	1,852	1,520	1,636	1,650	1,610	1,610	
Archery	2,202	2,300	1,207	1,600	2,300	2,300	
Baseball	1,734	1,760	2,233	2,250	2,150	2,150	
Crafts	531	620	1,164	1,180	1,180	1,180	
Operation Recreations	34,430	35,100	35,707	38,560	37,870	37,870	
Adventure	7,623	7,310	7,378	7,390	7,310	7,310	
Golf	684	680	803	810	800	800	
Gymnastics	587	650	0	0	0	0	
Nature Force	663	720	1,427	1,430	1,430	1,430	
Special Events	6,716	5,420	4,797	4,700	4,550	4,550	
Soccer Instruction	1,577	1,570	2,152	2,160	2,000	2,000	
Tennis - Playgrounds	17,367	16,100	16,755	16,770	16,100	16,100	
Tennis - Accelerated	892	650	1,101	1,110	1,090	1,090	
Tot Lot	5,029	4,700	5,220	5,230	5,000	5,000	
TOT Sports	637	810	1,107	1,110	1,170	1,170	
PLAYGROUND PROGRAMS	**82,524**	**79,910**	**82,687**	**85,950**	**84,560**	**84,560**	**4,650**
OTHER PARK & REC. ACTIVITIES							
(786)							
Doty Cabin	7,548	6,640	3,780	4,660	4,760	4,760	
Classic Boat Show	289	300	56	70	300	300	
Ice Rink Program	4,871	3,300	3,609	4,120	3,300	3,300	
Community Band	7,009	8,000	5,722	7,900	7,900	7,900	
Senior Games	124	400	356	400	400	400	
OTHER PARK & REC. ACTIVITIES	**19,841**	**18,640**	**13,523**	**17,150**	**16,660**	**16,660**	**(1,980)**
RIVERSIDE PLAYERS							
(787)							
Production	23,781	25,250	21,056	21,570	25,250	25,250	
RIVERSIDE PLAYERS	**23,781**	**25,250**	**21,056**	**21,570**	**25,250**	**25,250**	**0**
PARKS							
(788)							
Parks Operations	774,831	813,770	624,661	824,950	819,270	819,030	
Reimburseable Overtime	(28)	0	42	10	0	0	
Volunteers In Parks	48	900	0	900	900	900	
City Sculpture Maint	5,201	6,220	2,582	4,860	5,760	5,760	
Riverwalk	41,151	48,870	32,397	47,940	46,010	46,010	
Vandalism	4,840	5,890	5,515	9,160	5,890	5,890	
Boat Launching Repair	1,792	1,950	795	1,950	1,950	1,950	
PARKS	**827,835**	**877,600**	**665,992**	**889,770**	**879,780**	**879,540**	**1,940**
REGULAR PROGRAMS	**1,830,239**	**1,902,760**	**1,489,692**	**1,924,830**	**1,912,710**	**1,891,270**	**(11,490)**
					Percent Budget Change		**-0.60%**

CITY OF NEENAH
OPERATING BUDGET
*** INDEPENDENT PROGRAMS EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
INDEPENDENT PROGRAMS								
MUNICIPAL POOL (8405-784)								
0103	Temporary Wages	122,368	126,000	129,834	129,840	126,000	126,000	
0111	Fringes	6,400	6,000	6,183	6,190	6,710	6,710	
0115	Schools/Seminars/Training	764	810	1,849	1,850	810	810	
0117	Clothing Allowance	1,594	1,590	1,534	1,540	1,590	1,590	
0123	Auto Allowance	84	80	66	80	80	80	
0211	Maint of Fixed Equipment	12,102	4,200	2,176	4,200	4,200	4,200	
0214	Maint of Buildings	685	870	169	870	870	870	
0216	Maint of Operating Equip	78	1,000	1,520	1,520	1,000	1,000	
0221	Telephone	0	230	0	230	230	230	
0222	Electricity	12,169	12,390	12,334	12,390	13,010	13,010	
0223	Natural Gas	5,144	5,060	5,292	5,460	5,730	5,730	
0224	Water & Sewer	10,864	12,850	3,419	11,000	11,000	11,000	
0225	Commercial Dumpster	914	230	340	340	460	460	
0226	Storm Water	5,418	5,960	2,709	5,960	5,960	5,960	
0233	Other Services	0	0	140	140	0	0	
0236	Outside Services	11,832	11,120	11,589	11,590	11,590	11,590	
0237	Pest Control	527	510	395	510	510	510	
0242	Permits	461	460	470	470	470	470	
0301	Office Supplies	243	200	177	200	200	200	
0306	Cleaning/Janitor Supplies	2,132	2,000	2,417	2,420	2,000	2,000	
0311	Fixed Equip Maint Supply	210	0	178	180	0	0	
0314	Building Maintenance	208	1,000	118	1,000	1,000	1,000	
0315	Land Maintenance	1,023	500	468	500	500	500	
0316	Equip. Maint. Supplies	1,976	1,000	126	1,000	1,000	1,000	
0319	Safety Supplies	975	1,000	764	780	1,000	1,000	
0320	Small Tools	70	70	88	90	70	70	
0333	All Other Supplies	714	500	1,228	1,230	500	500	
0336	Concession Supplies	22,531	23,000	23,530	23,530	23,000	23,000	
0344	Small Equipment	470	200	0	0	200	200	
	MUNICIPAL POOL	**221,956**	**218,830**	**209,113**	**225,110**	**219,690**	**219,690**	**860**
SPORTS CLINICS (8411-784)								
0103	Temporary Wages	7,425	8,350	7,395	8,350	8,350	8,350	
0111	Fringes	391	400	354	400	440	440	
0233	Other Services	14,323	12,490	13,362	14,000	14,000	14,000	
0333	All Other Supplies	8,790	8,300	6,822	8,300	8,300	8,300	
	SPORTS CLINICS	**30,929**	**29,540**	**27,933**	**31,050**	**31,090**	**31,090**	**1,550**
DANCE LESSONS (8412-784)								
0202	Outside Printing	236	240	174	180	170	170	
0233	Other Services	15,489	16,880	2,406	14,600	14,600	14,600	
0251	Rental	1,038	1,040	1,143	1,150	1,140	1,140	
	DANCE LESSONS	**16,763**	**18,160**	**3,723**	**15,930**	**15,910**	**15,910**	**(2,250)**
INDEPENDENT PROGRAMS		**269,648**	**266,530**	**240,769**	**272,090**	**266,690**	**266,690**	**160**
							Percent Budget Change	**0.06%**

CITY OF NEENAH
OPERATING BUDGET
*** REVENUE DETAIL - PARK & RECREATION ***
FOR FISCAL YEAR 2015

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
REGULAR PROGRAMS							
GENERAL RECEIPTS							
Sun Shine Program	213	500	225	230	220	220	
Non-Taxable Concessions	196	0	50	200	200	200	
Work Permits	2,530	2,110	4,130	4,130	3,000	3,000	
Work Permit State Payment	(2,558)	(2,170)	(2,685)	(3,000)	(3,000)	(3,000)	
Sales Tax	60	40	56	60	60	60	
WPRA Ticket Money Collect	12,488	11,000	14,107	14,110	12,490	12,490	
WPRA Ticket Money Payment	(12,091)	(10,700)	(13,510)	(13,510)	(12,100)	(12,100)	
GENERAL RECEIPTS	**838**	**780**	**2,373**	**2,220**	**870**	**870**	**90**
ADULT PROGRAM REVENUE							
Fitness Receipts	21,680	23,800	18,197	22,400	22,400	22,400	
Golf Lessons	720	720	1,380	1,380	1,380	1,380	
Softball-Team Reg	10,300	12,110	9,493	9,500	9,500	9,500	
Volleyball-Team Reg	99	0	0	0	0	0	
Kickball	1,890	2,480	1,667	1,890	1,890	1,890	
Open Gym	960	1,270	527	960	960	960	
Volleyball-Summr Team Fee	943	940	1,156	1,160	940	940	
Tennis Instruction	1,271	1,040	751	760	630	630	
ADULT PROGRAM REVENUE	**37,863**	**42,360**	**33,171**	**38,050**	**37,700**	**37,700**	**(4,660)**
YOUTH PROGRAM REVENUE							
Operation Recreation	3,122	3,390	3,507	3,510	3,490	3,490	
Children's Playtime	25,082	24,900	40,004	42,700	27,540	27,540	
Quick Start Tennis	1,457	1,360	702	1,240	1,240	1,240	
Start Smart	434	560	500	800	800	800	
Special Events	4,393	4,370	3,366	4,300	4,300	4,300	
YOUTH PROGRAM REVENUE	**34,488**	**34,580**	**48,079**	**52,550**	**37,370**	**37,370**	**2,790**
POOL & REC BLDG REVENUE							
Taxable Concessions	36,785	40,000	33,437	35,000	40,000	40,000	
Pool-Daily Receipts	47,015	56,000	49,314	50,000	56,000	56,000	
Pool-Season Pass Receipts	45,245	45,200	47,770	47,770	47,770	47,770	
Swim Lessons Receipts	44,078	40,500	44,338	44,570	44,570	44,570	
Locker Rental	245	400	208	250	250	250	
POOL & REC BLDG REVENUE	**173,368**	**182,100**	**175,067**	**177,590**	**188,590**	**188,590**	**6,490**
INDEPENDENT PROGRAM REVENUE							
Sports Clinics	32,275	32,000	33,733	33,810	33,810	33,810	
Dance Lessons	20,621	22,390	19,326	20,670	20,670	20,670	
INDEPENDENT PROGRAM REV.	**52,896**	**54,390**	**53,059**	**54,480**	**54,480**	**54,480**	**90**
PLAYGROUND PROGRAM REVENUE							
Archery	1,511	1,800	1,494	1,540	1,540	1,540	
Baseball	1,296	1,300	1,556	1,560	1,560	1,560	
Crafts	936	940	1,096	1,100	1,060	1,060	
Operation Recreation	65,651	60,000	72,397	72,400	72,200	72,200	
Adventure	2,177	2,110	2,840	2,840	2,840	2,840	
Golf	805	810	980	980	980	980	
Gymnastics	420	440	0	0	0	0	
Nature Force	513	520	1,690	1,690	1,680	1,680	
Special Events	4,718	3,940	2,491	2,500	2,300	2,300	
Soccer Instruction	1,308	1,310	1,433	1,440	1,430	1,430	
Tennis	7,145	7,170	7,192	7,200	7,190	7,190	
Tennis-Accelerated	1,590	1,590	1,650	1,650	1,650	1,650	
Tot Lot	1,840	1,840	2,184	2,190	2,180	2,180	
TOT Sports	700	700	855	860	860	860	
PLAYGROUND PROGRAM REV.	**90,610**	**84,470**	**97,858**	**97,950**	**97,470**	**97,470**	**13,000**

CITY OF NEENAH
OPERATING BUDGET
*** REVENUE DETAIL - PARK & RECREATION ***
FOR FISCAL YEAR 2015

ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
OTHER PARK & REC. REVENUE							
Doty Cabin	314	300	298	300	300	300	
Classic Boat Show Revenue	345	300	50	50	500	500	
Ice-Rink Taxable Concess	257	200	123	200	200	200	
Community Band	700	700	600	600	700	700	
OTHER PARK & REC. REVENUE	**1,616**	**1,500**	**1,071**	**1,150**	**1,700**	**1,700**	**200**
RIVERSIDE PLAYERS							
Riverside Tickets	24,037	25,000	23,743	24,350	25,000	25,000	
Other Revenues	1,989	2,020	2,080	2,200	2,020	2,020	
Taxable Concessions	2,784	2,960	1,547	1,570	2,960	2,960	
RIVERSIDE PLAYERS	**28,810**	**29,980**	**27,370**	**28,120**	**29,980**	**29,980**	**0**
PARKS REVENUE							
Rentals - Showmobile	0	0	95	100	100	100	
Rentals - Picnic Kits	136	100	125	150	150	150	
Rentals - Shattuck	367	300	138	140	100	100	
Vandalism Reimbursement	438	0	0	0	0	0	
Facility Leases	11,385	13,250	16,030	16,030	14,300	14,300	
Facility User Fees	2,567	2,600	862	2,600	2,600	2,600	
Rentals - Green Park	343	500	300	300	500	500	
Rentals - Memorial Park	3,357	2,800	3,934	3,940	3,300	3,300	
Rentals - Gazebo	671	500	617	620	590	590	
Rentals - Riverside Park	3,125	2,500	2,233	2,500	2,500	2,500	
Rentals - Washington Park	4,314	4,200	4,656	4,660	4,200	4,200	
Rentals -Whiting Boathse	23,145	18,000	16,910	18,000	18,000	18,000	
Rentals - Southview Park	10	20	220	220	20	20	
Rentals -Memorial Pk Open	305	200	379	380	280	280	
Rental-Shattuck BoatStall	8,590	9,500	7,679	7,680	8,700	8,700	
Rentals - Doty Park	1,136	920	980	980	850	850	
Rentals - Miller Park	10	20	0	0	20	20	
Rental - Great Northern	248	140	226	230	190	190	
Rentals - Douglas Park	10	0	38	40	20	20	
Rentals-Memorial LG Room	8,695	6,500	6,467	6,500	6,500	6,500	
Rental-Memorial SM Room	1,662	1,300	1,076	1,080	850	850	
Herb & Dolly Smith Park	19	40	40	40	20	20	
Boat Launch User Fees	27,906	30,000	28,395	28,400	28,000	28,000	
PARKS REVENUE	**98,439**	**93,390**	**91,400**	**94,590**	**91,790**	**91,790**	**(1,600)**
REGULAR PROGRAMS	**518,928**	**523,550**	**529,448**	**546,700**	**539,950**	**539,950**	**16,400**
						Percent Budget Change	3.13%

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Parks and Recreation/Public Works	**Budget:** Celebrations and Commemorations
Program: Culture and Recreation	**Submitted by:** E. McCoy/G. Kaiser

Goals/Responsibilities:

CommunityFest

Provide the citizens of Neenah a safe and enjoyable Independence Day festival.

Others

Assist in carrying out other special events partially sponsored by the City. Civic activities benefit residents through participation in and the development of events contributing to local "quality of life".

Activities:

CommunityFest

- Plan and coordinate the July 3 lighted street parade in cooperation with the City of Menasha.
- Coordinate the City of Neenah / Festival Foods Fireworks Display.
- Plan and coordinate all July 4 CommunityFest events in Riverside Park:

Buggy Rides	Water Ski Show	Stage Shows
Novelty Vendors	Pet Show	Little Red, White and Blue Parade
Fun Run	Petting Zoo	Venetian Parade
Food Concessions	Band Concert	Children's Rides and Activities

Others

Provide support for the following events:

- Memorial Day
- Flags/Banners
- United Way
- Labor Day
- Veterans Day
- Christmas Lights
- Homecoming Parade
- Shattuck Concert Series
- Soccer Tournaments
- Sidewalk Sales
- Blood Drives
- Fundraising Walks
- 3 on 3 Basketball Tournament
- Block Parties

2014 Accomplishments:

CommunityFest

- Provided free entertainment and affordable family-friendly activities to celebrate the 4th of July.
- In addition to City funds, $21,650 in donations were received to support activities in both Neenah and Menasha.
- Festival Foods provided a $10,000 sponsorship for the fireworks display.

Others

- Sponsored Shattuck Concert Series in partnership with Future Neenah.
- Participated in a cooperative effort with the community in the events listed.

2015 Goals:

CommunityFest

- Continue to manage event primarily with volunteer labor. Provide opportunities for City Council members to assist.
- Improve social media coverage of event.

Others

- Continue to support community events that improve quality of life.

Major Increases (Decreases) in 2015 Budget Request:

- None.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CELEBRATIONS / COMMEMORATIONS								
4TH OF JULY/COMMUNITYFEST (9401-802)								
0101	Salaries	0	0	1,269	1,270	1,000	1,000	
0102	Full Time Hourly Wages	1,191	2,360	1,162	1,170	2,000	2,000	
0103	Temporary Wages	796	800	606	610	800	800	
0104	Overtime Wages	1,339	4,360	2,029	2,030	4,450	4,450	
0110	Health Insurance	603	1,230	840	840	1,210	1,210	
0111	Fringes	789	1,640	1,105	1,130	1,780	1,780	
	Personal Services	**4,718**	**10,390**	**7,011**	**7,050**	**11,240**	**11,240**	**850**
0236	Outside Services	30,000	30,000	30,000	30,000	30,000	30,000	
0252	Rental of Equipment	2,273	2,770	4,238	4,240	4,250	4,250	
	Contractual Services	**32,273**	**32,770**	**34,238**	**34,240**	**34,250**	**34,250**	**1,480**
0333	All Other Supplies	344	400	1,634	1,640	400	400	
	Supplies & Materials	**344**	**400**	**1,634**	**1,640**	**400**	**400**	**0**
	4TH OF JULY/COMMUNITYFEST	**37,335**	**43,560**	**42,883**	**42,930**	**45,890**	**45,890**	**2,330**
OTHER CELE./COMMEMORATIONS (9403-802)								
0102	Full Time Hourly Wages	8,028	2,530	3,518	5,600	5,700	5,700	
0104	Overtime Wages	909	3,320	753	1,200	3,320	3,320	
0110	Health Insurance	2,496	2,530	1,847	3,500	2,540	2,540	
0111	Fringes	1,907	1,990	1,453	2,310	1,970	1,970	
0118	License Renewal	294	300	297	300	300	300	
0124	Meal Allowance	0	20	0	20	20	20	
	Personal Services	**13,634**	**10,690**	**7,868**	**12,930**	**13,850**	**13,850**	**3,160**
0236	Outside Services	7,505	7,300	7,300	7,300	7,300	6,000	
0261	Misc Expenditures	850	1,000	850	850	850	850	
	Contractual Services	**8,355**	**8,300**	**8,150**	**8,150**	**8,150**	**6,850**	**(1,450)**
0320	Small Tools	20	50	0	50	50	50	
0333	All Other Supplies	1,422	2,000	1,553	2,000	2,000	2,000	
	Supplies & Materials	**1,442**	**2,050**	**1,553**	**2,050**	**2,050**	**2,050**	**0**
	OTHER CELE./COMMEMORATIONS	**23,431**	**21,040**	**17,571**	**23,130**	**24,050**	**22,750**	**1,710**
CELEBRATIONS/COMMEMORATIONS		**60,766**	**64,600**	**60,454**	**66,060**	**69,940**	**68,640**	**4,040**
							Percent Budget Change	**6.25%**

OAK HILL CEMETERY

Department Head

Eileen McCoy

Major Activities

The Department provides for the planning, maintenance and physical operation of the Municipal Cemetery. It manages and maintains 73 acres of land and 4 buildings. Coordinates the work and labor associated with burials, which total approximately 130 per year.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$230,200	$246,050	6.89%	$242,050	5.15%
No. of Employees (FTE)	2	2	0.00%	2	0.00%

Summary of Executive Recommendations on Variable Cost Options

OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Temporary Wages	$22,700	$28,620	$28,620	Offset by reduction of 1 FTE-2014.
Overtime	2,000	2,000	1,750	Budget constraints.
Small Equipment	1,000	1,000	750	Based on historic trends.
Equipment Replacement Fund	3,500	3,500	0	Budget constraints-funds available
Total Executive Reductions Recommended			**$4,000**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Parks and Recreation/Finance	**Budget:** Cemetery
Program: Miscellaneous	**Submitted by:** Eileen McCoy

Goals/Responsibilities:
Provide for the planning, maintenance and physical operation of the Municipal Cemetery to assure the citizens of Neenah that this important community resource will be attractive, adequate and operated in an efficient manner.

Activities:
- Plan for development of cemetery land.
- Maintain the grounds and physical facilities.
- Coordinate the work and labor associated with burials.
- Provide public information regarding cemetery policies and the location and availability of lots.
- Provide information and recommendations to the Public Services and Safety Committee regarding cemetery matters.
- Update and maintain records.

2014 Accomplishments:
- Continued to operate with one less full time employee and increased seasonal help, while maintaining a high standard for property maintenance and customer service.

2015 Goals:
- Explore new methods of improving cost recovery.

Major Increases (Decreases) in 2014 Budget Request:
None.

Cemetery Statistics	2008	2009	2010	2011	2012	2013	2014 YTD
Graves Sold	47	54	54	47	52	75	29
Lot Sales	$22,075	$24,814	$26,513	$24,566	$29,875	$42,278	$18,155
Burials – Regular	53	48	44	47	40	53	19
Burials – Cremation	27	25	32	47	46	42	28

Lot sales were split between General Fund and Perpetual Care Fund through 2003. Lot sales were used to offset the road improvements in 2004 and 2005. Lot sales currently go into the general fund to offset the levy.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
OAK HILL CEMETERY								
CEMETERY OPERATIONS (9703-841)								
0101	Salaries	0	0	4,663	6,100	6,100	6,100	
0102	Full Time Hourly Wages	112,139	99,270	71,460	99,270	99,270	99,270	
0103	Temporary Wages	20,138	22,700	24,370	27,550	28,620	28,620	
0104	Overtime Wages	4,896	2,000	2,927	3,000	2,000	1,750	
0110	Health Insurance	32,350	29,980	23,526	31,160	31,360	31,360	
0111	Fringes	27,678	23,930	20,044	26,360	25,540	25,540	
0117	Clothing Allowance	1,422	1,420	988	1,000	1,000	1,000	
0124	Meal Allowance	0	50	0	10	10	10	
0127	DOT Emp Notification Prog	0	10	0	10	10	10	
0128	Empl Recognition Awards	0	30	0	30	80	80	
	Personal Services	**198,623**	**179,390**	**147,978**	**194,490**	**193,990**	**193,740**	**14,350**
0206	Advertising & Publication	113	120	113	120	120	120	
0213	Maint of Motor Vehicles	0	200	0	200	200	200	
0214	Maintenance of Buildings	3,320	300	120	300	300	300	
0216	Maint of Operating Equip	0	600	39	600	600	600	
0221	Telephone	324	320	0	320	320	320	
0222	Electricity	3,594	3,830	2,305	3,950	4,150	4,150	
0223	Natural Gas	699	760	623	925	970	970	
0224	Water & Sewer	745	940	289	760	760	760	
0225	Commercial Dumpster	413	590	308	615	770	770	
0226	Storm Water	5,628	5,630	2,814	5,630	5,630	5,630	
0227	Cellular Telephone	225	300	112	250	250	250	
0236	Outside Services	15	100	0	100	100	100	
0237	Pest Control	0	200	0	200	200	200	
0241	Tree Planting & Landscape	2,206	1,500	409	1,500	1,500	1,500	
0252	Rental of Equipment	0	150	0	150	150	150	
0255	IS Service / Internal	9,743	9,770	7,327	9,770	9,440	9,440	
0293	Maint of Motor Veh/Fleet	0	1,000	450	1,000	1,000	1,000	
0296	Maint of Oper Eq/Fleet	4,580	2,200	7,930	8,500	4,000	4,000	
	Contractual Services	**31,605**	**28,510**	**22,839**	**34,890**	**30,460**	**30,460**	**1,950**
0301	Office Supplies	0	50	97	100	50	50	
0303	Computer Operation Supply	365	500	247	500	500	500	
0306	Cleaning/Janitor Supplies	781	900	914	920	900	900	
0310	Gasoline & Oil	6,342	8,050	4,741	7,000	7,350	7,350	
0313	Motor Vehicle Maint Suppl	584	400	43	400	400	400	
0314	Building Maint Supplies	619	800	6	800	800	800	
0315	Land Maint Supplies	1,448	1,800	2,043	2,050	1,800	1,800	
0316	Equipment Maint Supplies	6,135	3,000	2,335	3,500	3,000	3,000	
0319	Safety Supplies	125	300	367	400	300	300	
0320	Small Tools	176	500	82	500	500	500	
0333	All Other Supplies	16	100	0	100	100	100	
0344	Small Equipment	618	1,000	0	1,000	1,000	750	
0345	Shop Supplies	430	400	317	450	400	400	
0376	Marker/Monument Foundtion	813	1,000	3,134	3,140	1,000	1,000	
	Supplies & Materials	**18,452**	**18,800**	**14,326**	**20,860**	**18,100**	**17,850**	**(950)**
	CEMETERY OPERATIONS	**248,680**	**226,700**	**185,143**	**250,240**	**242,550**	**242,050**	**15,350**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CAPITAL OUTLAY (9781-841)								
8134	Computer Replacement Fund	110	0	0	0	0	0	
8135	Misc Replacement Fund	3,200	3,500	3,500	3,500	3,500	0	
	Capital Outlay	**3,310**	**3,500**	**3,500**	**3,500**	**3,500**	**0**	**(3,500)**
	CAPITAL OUTLAY	**3,310**	**3,500**	**3,500**	**3,500**	**3,500**	**0**	**(3,500)**
	TOTAL EXPENDITURES	**251,990**	**230,200**	**188,643**	**253,740**	**246,050**	**242,050**	**11,850**
							Percent Budget Change	**5.15%**
	TOTAL REVENUES	**113,920**	**100,800**	**86,360**	**109,800**	**94,800**	**129,800**	**29,000**
							Percent Budget Change	**28.77%**
	NET EFFECT ON LEVY	**138,070**	**129,400**	**102,283**	**143,940**	**151,250**	**112,250**	**(17,150)**
							Percent Budget Change	**-13.25%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Parks and Recreation	**Budget:** Cemetery Operations
	Program: Miscellaneous	**Submitted by:** Eileen McCoy

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Cemetery Foreman	Grade I4	1.00	Grade I4	1.00	$53,240	$54,310	$54,310
Caretaker (Tier 98)	Grade E4	1.00	Grade E4	1.00	44,080	44,960	44,960
Subtotal		2.00		2.00	$97,320	$99,270	$99,270
OTHER COMPENSATION							
Est. Wage Increases	-		-		1,950	Included Above	
Overtime (40 Hours) (Reimbursable)	-		-		2,000	3,000	2,000
TEMPORARY	8.25/ hr.		8.25/ hr.		22,700	27,550	28,620
TOTAL	XXX	2.00	XXX	2.00	$123,970	$129,820	$129,890

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
SUPPLEMENTARY DETAIL WORKSHEET FOR
GENERAL EXPENSE & CAPITAL OUTLAY

Department/Office: Parks and Recreation/Finance	**Budget:** Cemetery
Program: Miscellaneous	**Submitted by:** Eileen McCoy

Object Code No.	Description and Justification	Detail Amounts within Object	Total of Object Code
8135	Equipment Replacement Fund Addition to Fund	$3,500	$3,500

FORESTRY

Department Head

Gerry Kaiser/Eileen McCoy

Major Activities

The Department plants, prunes and cares for the 17,000 park trees and 3,600 street trees. It guards all trees and shrubs in both public and private areas within the City against the spread of disease, insects or pests.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$236,140	$251,960	6.70%	$250,810	6.21%

# of Employees (FTE)	Included in Public Works and Parks & Recreation sections.

Summary of Executive Recommendations on Variable Cost Options

RIGHT-OF-WAY/PARKS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Overtime	$800	$800	$600	Budget constraints.
Temporary Wages	1,000	1,000	900	Budget constraints.
Training/Conferences/Meetings	900	1,000	900	Budget constraints.
Tree Planting & Landscape/Right-of-Way	12,000	12,000	11,400	Budget constraints.
Tree Planting & Landscape/Parks	3,000	3,000	2,850	Budget constraints.
Outside Services	500	500	500	Maintains 2014 level.
Small Equipment	1,030	1,030	1,030	Maintains 2014 level.
Total Executive Reductions Recommended			**$1,150**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Parks and Recreation/Public Works	**Budget:** City-Wide Forestry Program
Program: Miscellaneous	**Submitted by:** E. McCoy/G. Kaiser

Goals/Responsibilities:
It is the planned policy of the City to regulate and control the planting, transplanting, removal, maintenance and protection of trees and shrubs in or upon all public areas and terrace areas of the City in order to eliminate and guard against dangerous conditions which may result in injury to persons using the streets, sidewalks or other public areas; to promote and enhance the beauty and general welfare of the City; to prevent damage to any public sewer or water main, street, sidewalk or other public property; to prohibit the undesirable and unsafe planting, removal, treatment and maintenance of trees and shrubs within public areas; and, to guard all trees and shrubs in both public and private areas within the City against the spread of disease, insects or pests.

This program is under the joint management of the Public Works and Parks and Recreation Departments.

Activities:
Establish and keep current a City tree plan regarding supervised care, preservation, pruning, planting, replanting, removal and disposal of trees and brush from all parks and public right-of-ways or other areas where they interfere with City property. Establish and publicize pruning standards for trees in both private and public areas. Remove debris after storms. Maintain clearance over streets and sidewalks. Remove diseased and structurally hazardous trees.

2014 Accomplishments:
- Planted 170 trees in cemetery, parks, terraces, and other public property throughout the City.
- Removed 300 public trees that were in poor condition, structurally deficient, or otherwise undesirable throughout the City.
- Pruned over 500 public trees throughout the city.
- Started executing Emerald Ash Borer Management plan by removing and replanting 46 poor condition ash trees in parks and cemetery. Removed 35 poor condition ash trees on terraces throughout the City. Replanting to occur in 2015. Continued monitoring for presence of EAB.
- Continued monitoring and suppression program for gypsy moths.
- Continued to updated tree inventory and incorporate into GIS System.
- Chipped brush to reduce landfill fees. Supplied wood chips free to the public. Sold mulch made from leaves.

2015 Goals/Plans:
- Continue executing EAB Management Plan with emphasis on replanting each ash tree that is removed.
- Continue exploring cost-reducing options for ash wood waste.
- Continue aggressively removing old diseased terrace trees before they fall and cause damage. Continue replanting new trees in place of removed trees (second priority of City Comprehensive Tree Plan).
- Continue updating and managing tree inventory on GIS.
- Continue managing gypsy moth and other invasive species.
- Continue having new residential development contribute $150/lot to Carpenter Tree Fund. Money to be used for planting terrace trees in subdivisions when curb and gutter is installed.

Major Increases (Decreases) in 2015 Budget Request:
None.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CITY-WIDE FORESTRY PROGRAM								
PUBLIC RIGHT-OF-WAY (8902-735)								
0101	Salaries	4,790	4,600	3,529	4,600	4,600	4,600	
0102	Full Time Hourly Wages	68,261	74,400	52,778	70,000	80,000	80,000	
0103	Temporary Wages	68	50	68	70	50	50	
0104	Overtime Wages	541	500	89	300	500	300	
0110	Health Insurance	22,686	21,810	15,481	21,180	23,620	23,620	
0111	Fringes	15,446	17,570	12,471	15,560	18,660	18,660	
0115	Schools/Seminars/Training	250	200	660	660	200	200	
	Personal Services	**112,042**	**119,130**	**85,076**	**112,370**	**127,630**	**127,430**	**8,300**
0202	Outside Printing	40	0	0	0	0	0	
0216	Maint of Operating Equip	53	0	0	0	0	0	
0236	Outside Services	785	500	0	500	500	500	
0241	Tree Planting & Landscape	12,000	12,000	12,115	12,120	12,000	11,400	
0293	Maint of Motor Veh/Fleet	11,650	15,000	10,450	15,000	15,000	15,000	
0294	Oil and Fluids/Fleet	1,086	1,100	584	1,100	1,100	1,100	
0296	Maint of Oper Eq/Fleet	4,672	6,000	4,241	6,000	6,000	6,000	
	Contractual Services	**30,286**	**34,600**	**27,390**	**34,720**	**34,600**	**34,000**	**(600)**
0310	Gasoline & Oil	9,810	9,000	9,778	9,780	9,500	9,500	
0316	Equipment Maint Supplies	355	500	777	900	500	500	
0319	Safety Supplies	863	800	125	600	800	800	
0320	Small Tools	0	500	426	500	500	500	
0333	All Other Supplies	445	700	917	920	700	700	
0339	Tires & Tire Maintance	2,356	1,200	0	1,200	1,200	1,200	
0344	Small Equipment	0	400	0	400	400	400	
	Supplies & Materials	**13,829**	**13,100**	**12,023**	**14,300**	**13,600**	**13,600**	**500**
	PUBLIC RIGHT-OF-WAY	**156,157**	**166,830**	**124,489**	**161,390**	**175,830**	**175,030**	**8,200**
							Percent Budget Change	**4.92%**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PARKS (8903-788)								
0101	Salaries	3,795	4,200	2,490	4,200	4,200	4,200	
0102	Full Time Hourly Wages	24,636	35,000	22,574	37,000	37,000	37,000	
0103	Temporary Wages	0	1,000	84	1,000	1,000	900	
0104	Overtime Wages	102	300	302	600	300	300	
0110	Health Insurance	8,079	11,430	6,956	11,430	12,000	12,000	
0111	Fringes	5,769	8,570	5,385	9,030	8,970	8,970	
0115	Schools/Seminars/Training	125	300	270	300	300	300	
0118	License Renewal	0	100	100	100	100	100	
	Personal Services	**42,506**	**60,900**	**38,161**	**63,660**	**63,870**	**63,770**	**2,870**
0204	Conference & Meetings	358	400	400	400	400	300	
0207	Dues and Memberships	330	350	330	350	350	350	
0216	Maint of Operating Equip	0	100	0	100	100	100	
0236	Outside Services	72	0	0	0	0	0	
0241	Tree Planting & Landscape	3654	3000	2,782	3,000	3,000	2,850	
	Contractual Services	**4,414**	**3,850**	**3,512**	**3,850**	**3,850**	**3,600**	**(250)**
0308	Books & Periodicals	0	100	132	140	100	100	
0316	Equipment Maint. Supplies	0	200	162	200	200	200	
0319	Safety Supplies	0	200	110	200	200	200	
0320	Small Tools	0	400	86	400	400	400	
0333	All Other Supplies	38	100	26	100	100	100	
0344	Small Equipment	0	630	1,241	1,250	630	630	
	Supplies & Materials	**38**	**1,630**	**1,757**	**2,290**	**1,630**	**1,630**	**0**
	PARKS	**46,958**	**66,380**	**43,430**	**69,800**	**69,350**	**69,000**	**2,620**
							Percent Budget Change	**3.95%**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
INVASIVE SPECIES CONTROL (8904-788)								
0101	Salaries	1,564	400	3,023	3,030	1,000	1,000	
0102	Full Time Hourly Wages	46	1,000	25	1,000	3,000	3,000	
0103	Temporary Wages	0	100	0	100	100	100	
0104	Overtime Wages	0	0	0	0	0	0	
0110	Health Insurance	440	410	1,318	1,320	1,120	1,120	
0111	Fringes	327	320	650	870	860	860	
	Personal Services	**2,377**	**2,230**	**5,016**	**6,320**	**6,080**	**6,080**	**3,850**
0203	Postage	0	100	0	100	100	100	
0206	Advertising & Publication	0	100	0	100	100	100	
	Contractual Services	**0**	**200**	**0**	**200**	**200**	**200**	**0**
0333	All Other Supplies	0	500	0	500	500	500	
	Supplies & Materials	**0**	**500**	**0**	**500**	**500**	**500**	**0**
	GYPSY MOTH INFILTRATION	**2,377**	**2,930**	**5,016**	**7,020**	**6,780**	**6,780**	**3,850**
							Percent Budget Change	**131.40%**
	TOTAL CITY WIDE FORESTRY	**205,492**	**236,140**	**172,935**	**238,210**	**251,960**	**250,810**	**14,670**
							Percent Budget Change	**6.21%**

TAX REFUNDS/SPECIAL RESERVES AND ESCROWS

Department Head

Michael K. Easker

Major Activities

This budget section accounts for certain reserves and contingency costs, as well as other costs anticipated to affect city-wide operations. This includes annual wage and fringe benefit costs and emergency contingencies not already included in departmental budgets as well as adjustments to line items that affect multiple city departmental budgets.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$28,220	$313,800	1011.98%	$224,500	695.54%
No. of Employees (FTE)	n/a	n/a	n/a	n/a	n/a

Summary of Executive Recommendations on Variable Cost Options

SPECIAL RESERVES OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Non-Rep Wages/Fringes (2% 1/1/15)	0	107,500	77,400	Reduce to 1% 1/1/15, 1% 7/1/15.
Police Union Wages/Fringes (2% 1/1/15)	0	63,200	47,400	Reduce to 1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	88,080	88,080	Based on actuarial projections.
Non-Rep Mid-Point Increases	0	50,000	12,500	Reduce to 10/1 payout.
City-Wide Electricity	0	0	(5,900)	Reduce increase to 3%.
Total Executive Reductions Recommended			**$89,300**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Tax Refunds Reserve/ Special Reserves and Escrows
Program: Miscellaneous	**Submitted by:** Michael Easker

TAX REFUNDS RESERVE

This budget is set up to provide a funded reserve for returning taxpayer overpayments resulting from:

a) Board of Review decisions on property valuations.
b) Litigation settlements on property valuations.
c) Other major adjustments.
d) Assessment corrections.

The 2015 request of $5,000 represents an average of refunds for corrections and claims on recent tax rolls. The amount will be transferred to a clearing account from which all tax refunds are issued. Due to a number of large refunds in recent years, that clearing account currently has a negative balance of approximately $20,000.

SPECIAL RESERVES AND ESCROWS

This cost center is designed to absorb the charges which are contingent upon events anticipated to occur in the coming year but for which sufficient data is not yet available to prepare a detailed budgetary plan.

Wages/Fringes/Health (Non-Rep and Police Union Employees)	Requested
Salaries/Wages	$141,770
Fringe Benefits	26,830
Health Insurance	88,080
Total	$256,680
Salaries/Wages - Mid-Point Adjustment (Non-Rep Employees only)	$43,500
Fringe Benefits – Mid-Point Adjustment (Non-Rep Employees only)	6,500
Total	$50,000

Major Increases (Decreases) in 2015 Budget Request:
Wages/Fringes/Health provides an amount for 2015 wage and fringe benefit adjustments. The full impact of existing contractual wage increases (Fire/Rescue only) are included in their departmental operating budget.

Included in the amount above of $256,680 is $168,600 for a projected average wage/fringe increase of 2.0% for 2015 for non-represented and police unionized employees funded by the City's General Fund. This increase would vary by employee depending upon how increases are ultimately distributed through the merit pay plan rules still currently being formulated. The additional $88,080 represents a 5% increase in health insurance premiums for those same employees funded by the City's General Fund. Wages/Fringes/Health increases for employees working in other funds (I/S, Fleet Management, Parking, Storm Water and Recycling) are budgeted for in those funds, while the commensurate increases for Library employees are found within the Library budget.

The above amount of $50,000 represents the additional cost associated with providing all current non-represented employees that are below the mid-point of the pay grade an adjustment to move their salary closer to the grade mid-point. These adjustments would vary by employee depending upon how the adjustments are ultimately distributed through the merit pay plan rules still currently being formulated.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
TAX REFUNDS (2605-721)								
0261	Misc Expenditures	5,000	5,000	5,000	5,000	5,000	5,000	0
	Contractual Services	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**0**
	TAX REFUNDS	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**5,000**	**0**
							Percent Budget Change	**0.00%**
SPECIAL RESERVES & ESCROWS (2603-721)								
0101	Salaries	0	22,610	0	0	143,850	105,390	
0110	Health Insurance	0	0	0	0	88,080	88,080	
0111	Fringes	0	3,390	0	0	26,850	19,410	
0130	Future Fire Wages	0	14,100	0	0	0	0	
0131	Future Fire Fringes	0	3,100	0	0	0	0	
0140	Midpoint Adj - Wages	0	0	0	0	43,500	10,880	
0141	Midpoint Adj - Fringes	0	0	0	0	6,500	1,620	
	Personal Services	**0**	**43,200**	**0**	**0**	**308,780**	**225,380**	**182,180**
0222	Electricity	0	(20,000)	0	0	0	(5,900)	
	Contractual Services	**0**	**(20,000)**	**0**	**0**	**0**	**(5,900)**	**14,100**
	SPECIAL RESERVES & ESCROWS	**0**	**23,200**	**0**	**0**	**308,780**	**219,480**	**196,280**
								846.03%

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** All TIF's
	Program: Special Revenue Funds	**Submitted by:** Michael Easker/Chris Haese

The Tax Incremental Financing (TIF) District Funds are used to account for the accumulation of resources from the district "incremental" property taxes, land sales and other revenues. The funds are designated to be used for the corresponding program/administrative expenditures of the tax incremental financing districts, including debt service repayments (principal and interest).

All TIF Districts
2015 Proposed Budget

Description: This budget is a summary of all Tax Incremental Financing District Special Revenue Funds as described above.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
All TIF Funds				
Fund Balance (Deficit), January 1	($7,826,911)	($6,574,120)	($6,574,120)	($6,693,267)
Revenues				
Property Tax Increment	$4,216,961	$4,047,994	$3,930,693	$4,184,395
Computer Exemption Aid	397,960	429,197	416,760	503,452
Interest Income - Debt Reserve	3,347	4,000	4,000	4,000
Interest Income/Miscellaneous	68,374	4,000	4,000	4,000
Total Revenues	4,686,642	4,485,191	4,355,453	4,695,847
Expenditures				
Transfer to Debt Service Fund	3,422,887	3,699,501	3,698,500	3,780,124
Transfer to General Fund-Admin	266,900	263,900	289,000	290,800
Transfer to General Fund-Interest	6,629	16,000	16,500	16,800
Developer Increment Reimburseme	0	0	296,600	296,600
Transfer-TIF #8 Capital Project Fun	0	170,000	170,000	170,000
Sundry Costs/Miscellaneous	(262,565)	4,000	4,000	4,000
Total Expenditures	3,433,851	4,153,401	4,474,600	4,558,324
Excess Revenues Over (Under) Expenditures	1,252,791	331,790	(119,147)	137,523
Fund Balance (Deficit), December 31	($6,574,120)	($6,242,330)	($6,693,267)	($6,555,744)
Cash Advance from Debt Service Levy (2013-14)	1,800,000	2,700,000	2,700,000	2,700,000
Cash Advance from Debt Service Levy (2015)	0	0	0	900,000
Net Cash Surplus (Deficit)	($4,774,120)	($3,542,330)	($3,993,267)	($2,955,744)

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** TIF #5 Fund
	Program: Special Revenue Funds	**Submitted by:** Michael Easker/Chris Haese

The Tax Incremental Financing (TIF) District Funds are used to account for the accumulation of resources from the district "incremental" property taxes, land sales and other revenues. The funds are designated to be used for the corresponding program/administrative expenditures of the tax incremental financing districts, including debt service repayments (principal and interest).

TIF #5 Fund (Downtown Business District)
2015 Proposed Budget

Description: The area within TID #5 contains several sites needing redevelopment or rehabilitation. Based on location and market demand, these sites are expected to develop for uses such as office, parking, commercial and residential. Sites at the north end of the district require more immediate attention, and should be redeveloped or rehabilitated within one to four years. Sites nearer the southern end of the district could be expected to require three to ten years before redevelopment or rehabilitation is viable.

Created: 01/01/1993

Amendment #1: 01/01/1999
Amendment #2: 01/01/2007

Max Exp. Date: 04/21/2015

Max Close Date: 12/31/2020

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
TIF #5				
Fund Balance (Deficit), January 1	($1,215,435)	($950,282)	($950,282)	($785,267)
Revenues				
Property Tax Increment	227,606	225,878	219,333	224,677
Computer Exemption Aid	172,179	145,497	141,281	224,764
Interest Income/Miscellaneous	33,291	1,000	1,000	1,000
Total Revenues	433,076	372,375	361,614	450,441
Expenditures				
Transfer to Debt Service Fund	113,360	132,599	132,599	136,996
Transfer to General Fund-Admin	62,600	61,600	61,000	62,800
Transfer to General Fund-Interest	108	2,000	2,000	1,800
Sundry Costs/Miscellaneous	(8,145)	1,000	1,000	1,000
Total Expenditures	167,923	197,199	196,599	202,596
Excess Revenues Over (Under) Expenditures	265,153	175,176	165,015	247,845
Fund Balance (Deficit), December 31	($950,282)	($775,106)	($785,267)	($537,422)
Cash Advance from Debt Service Levy (2012-14)	0	0	0	0
Cash Advance from Debt Service Levy (2015)	0	0	0	0
Net Cash Surplus (Deficit)	($950,282)	($775,106)	($785,267)	($537,422)

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** TIF #6 Fund
	Program: Special Revenue Funds	**Submitted by:** Michael Easker/Chris Haese

The Tax Incremental Financing (TIF) District Funds are used to account for the accumulation of resources from the district "incremental" property taxes, land sales and other revenues. The funds are designated to be used for the corresponding program/administrative expenditures of the tax incremental financing districts, including debt service repayments (principal and interest).

TIF #6 Fund (Southpark Industrial Center)
2015 Proposed Budget

Description: The area within TID #6 is designed to enable the City to provide manufacturing building sites in a planned business park setting. The primary project costs are for land acquisition and infrastructure, development (sanitary sewer, storm water, water main, street construction, electric power, street lighting). Additional costs include necessary site preparation, signage and landscaping costs, and necessary planning, administration, engineering and marketing costs.

Created: 01/01/1997

Amendment #1: 01/01/2007

Max Exp. Date: 03/19/2015

Max Close Date: 12/31/2020

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
TIF #6				
Fund Balance (Deficit), January 1	($1,646,503)	($1,732,112)	($1,732,112)	($1,863,775)
Revenues				
Property Tax Increment	206,771	400,594	388,986	713,452
Computer Exemption Aid	1,739	1,717	1,667	22,053
Interest Income/Miscellaneous	0	1,000	1,000	1,000
Total Revenues	208,510	403,311	391,653	736,505
Expenditures				
Transfer to Debt Service Fund	254,756	274,717	272,716	294,580
Transfer to General Fund-Admin	46,100	46,100	46,000	46,000
Transfer to General Fund-Interest	1,383	1,500	2,000	2,000
Developer Increment Reimbursemei	0	0	201,600	201,600
Sundry Costs/Miscellaneous	(8,120)	1,000	1,000	1,000
Total Expenditures	294,119	323,317	523,316	545,180
Excess Revenues Over (Under) Expenditures	(85,609)	79,994	(131,663)	191,325
Fund Balance (Deficit), December 31	($1,732,112)	($1,652,118)	($1,863,775)	($1,672,450)
Cash Advance from Debt Service Levy (2012-14)	500,000	750,000	750,000	750,000
Cash Advance from Debt Service Levy (2015)	0	0	0	250,000
Net Cash Surplus (Deficit)	($1,232,112)	($902,118)	($1,113,775)	($672,450)

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** TIF #7 Fund
Program: Special Revenue Funds	**Submitted by:** Michael Easker/Chris Haese

The Tax Incremental Financing (TIF) District Funds are used to account for the accumulation of resources from the district "incremental" property taxes, land sales and other revenues. The funds are designated to be used for the corresponding program/administrative expenditures of the tax incremental financing districts, including debt service repayments (principal and interest).

TIF #7 Fund (Westside Business Corridor)
2015 Proposed Budget

Description: The area within TID #7 is an area including commercial development adjacent to Winneconne Avenue/Green Bay Road, the West Towne Village business district and Bridgewood golf, commercial and housing developments. Areas for development are in need of redevelopment/rehabilitation due to prolonged underutilization and associated physical and economic obsolescence. Proposed project costs and improvements include utility and access improvements, land acquisition, design and engineering, beautification/signage, planning/project support.

Created: 01/01/2000

Amendment #1: 01/01/2002
Amendment #2: 01/01/2005
Amendment #3: 01/01/2006
Amendment #4: 01/01/2012

Max Exp. Date: 07/04/2022

Max Close Date: 12/31/2027

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
TIF #7				
Fund Balance (Deficit), January 1	($629,250)	$419,378	$419,378	$1,034,123
Revenues				
Property Tax Increment	2,347,463	2,011,855	1,953,556	1,928,256
Computer Exemption Aid	22,754	70,067	68,037	55,468
Interest Income/Miscellaneous	1,638	1,000	1,000	1,000
Total Revenues	2,371,855	2,082,922	2,022,593	1,984,724
Expenditures				
Transfer to Debt Service Fund	1,314,987	1,220,848	1,220,848	1,213,149
Transfer to General Fund-Admin	79,100	78,100	91,000	91,000
Transfer to General Fund-Interest	0	0	0	0
Developer Increment Reimbursemei	0	0	95,000	95,000
Sundry Costs/Miscellaneous	(70,860)	1,000	1,000	1,000
Total Expenditures	1,323,227	1,299,948	1,407,848	1,400,149
Excess Revenues Over (Under) Expenditures	1,048,628	782,974	614,745	584,575
Fund Balance (Deficit), December 31	$419,378	$1,202,352	$1,034,123	$1,618,698
Cash Advance from Debt Service Levy (2012-14)	0	0	0	0
Cash Advance from Debt Service Levy (2015)	0	0	0	0
Net Cash Surplus (Deficit)	$419,378	$1,202,352	$1,034,123	$1,618,698

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	Budget:
Finance	TIF #8 Fund
Program:	**Submitted by:**
Special Revenue Funds	Michael Easker/Chris Haese

The Tax Incremental Financing (TIF) District Funds are used to account for the accumulation of resources from the district "incremental" property taxes, land sales and other revenues. The funds are designated to be used for the corresponding program/administrative expenditures of the tax incremental financing districts, including debt service repayments (principal and interest).

TIF #8 Fund (Downtown/Doty Island Redevelopment)
2015 Proposed Budget

Description: The area within TID #8 includes the Doty Island Business District as well as key downtown business sites. The sites have been planned for and are expected to develop as a combination of commercial and residential use properties. The Doty Island plan is to retain significant older buildings that contribute to the charm and character of the business district; promote redevelopment at sites that can strengthen neighborhood retail and service offerings; and, maximize opportunity for existing businesses to stay and grow on the island. In certain instances, the revitalization strategy is a joint effort of the City and Neenah Community Development Authority (CDA).

Created:	01/01/2001
Amendment #1:	01/01/2002
Amendment #2:	01/01/2004
Amendment #3:	01/01/2005
Amendment #4:	01/01/2008
Max Exp. Date:	09/04/2023
Max Close Date:	12/31/2028

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
TIF #8				
Fund Balance (Deficit), January 1	($4,335,723)	($4,311,104)	($4,311,104)	($5,078,348)
Revenues				
Property Tax Increment	1,435,121	1,409,667	1,368,818	1,318,010
Computer Exemption Aid	201,288	211,916	205,775	201,167
Interest Income - Debt Reserve	3,347	4,000	4,000	4,000
Interest Income/Miscellaneous	33,445	1,000	1,000	1,000
Total Revenues	1,673,201	1,626,583	1,579,593	1,524,177
Expenditures				
Transfer to Debt Service Fund	1,739,784	2,071,337	2,072,337	2,135,399
Transfer to General Fund-Admin	79,100	78,100	91,000	91,000
Transfer to General Fund-Interest	5,138	12,500	12,500	13,000
Transfer-TIF #8 Capital Project Fun	0	170,000	170,000	170,000
Sundry Costs/Miscellaneous	(175,440)	1,000	1,000	1,000
Total Expenditures	1,648,582	2,332,937	2,346,837	2,410,399
Excess Revenues Over (Under) Expenditures	24,619	(706,354)	(767,244)	(886,222)
Fund Balance (Deficit), December 31	($4,311,104)	($5,017,458)	($5,078,348)	($5,964,570)
Cash Advance from Debt Service Levy (2012-14)	1,300,000	1,950,000	1,950,000	1,950,000
Cash Advance from Debt Service Levy (2015)	0	0	0	650,000
Net Cash Surplus (Deficit)	($3,011,104)	($3,067,458)	($3,128,348)	($3,364,570)

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Community Development	**Budget:** Community Develop. Block Grant Program
Program: Special Revenue Funds	**Submitted by:** Chris Haese

Community Development Block Grant Program
2015 Proposed Budget

The City of Neenah has been a recipient of Community Development Block Grant funds from the U.S. Department of Housing and Urban Development (H.U.D.) since 1984, and receives a formula-based grant annually.

The primary objective of the Community Development Block Grant program is to make the community a better place in which to live and work, especially for low and moderate income persons.

Annually, the City establishes a program of activities to be undertaken with these funds. The adoption of the program by the Common Council follows a series of opportunities for citizen participation in the formulation of the activities to be funded. The Community Development Block Grant has a program year starting date of June 1. Working within the regulations prescribed by H.U.D., the annual program is established within which at least 70% of the direct activity expenditures benefit low and moderate income persons. Remaining activity expenditures support redevelopment and blight elimination activities. In addition, funds are designated to support the City's administrative costs in carrying out the program.

In 2014 the program provided funds to improve low income housing conditions, to provide new homeownership opportunities, to improve community services for low income households, to assist small businesses, and to support program administration.

In establishing the 2015 program, the City will seek citizen input as it develops activities. Approximately 70% or more of the program will continue to benefit low and moderate income persons. These activities will include a broad range of housing programs, community service programs, and/or job creation opportunities.

Requests for 2015 funds will be reviewed by the Community Development Department and Mayor. Recommendations will then be submitted to the Common Council for approval early in 2015.

	2003-2013 Grant		2014 Grant		2015
	Allocation	2014 Exp.	Allocation	2014 Exp.	Budget
Grant Funds Available	$580,444	$580,444	$182,480	$182,480	$175,000
ALLOCATIONS					
Direct					
Low/Moderate Inc. Households	$383,444	$97,354	$52,000	$16,000	$118,000
Redevelopment & Blight Elimination	150,000	128,800	95,480	25,000	25,000
Community Planning & Projects	7,000	7,000	7,000	3,500	7,000
Transfers					
Administration	40,000	32,905	28,000	14,000	25,000
Totals	$580,444	$266,059	$182,480	$58,500	$175,000
Grant Balances		$314,385		$123,980	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Housing Fund
	Program: Special Revenue Funds	**Submitted by:** Chris Haese

Housing Fund
2015 Proposed Budget

The Housing Fund was established on June 30, 1983, by the Common Council for the purpose of providing for future housing-related community improvements. In establishing the fund, the Council chose to earmark all revenues from past and current housing improvement programs to be used to support the continuation of these types of activities. The program to be funded in 2015 is:

HOMEOWNER REHABILITATION PROGRAM: This program encourages lower income homeowners to improve their properties, and thus enhance the community's appearance and tax base. Non-elderly households receive either 6% interest installment loans, or deferred repayment loans, depending on ability to pay. Elderly households receive grants (maximum $3,600).

2014 Accomplishments:
Initiated and completed 4 owner-occupied rehabilitation projects.

2015 Goals/Plans:
OWNER REHABILITATION PROGRAM: Provide funding assistance to 10 homeowners, maintain an 85% loan to 15% grant ratio to insure steady return to the Housing Fund.

HOMEBUYERS ASSISTANCE PROGRAM: Working with Winnebago County Housing Authority and Advocap, provide funding assistance to 5 first-time homebuyers with down payment and closing cost assistance and housing rehabilitation.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$68,231	$28,927	$28,927	$36,927
REVENUES				
Loan Repayments	$16,105	$27,690	$45,000	$20,000
Community Dev. Block Grant	15,787	50,000	25,000	25,000
Interest and Miscellaneous	1,650	1,720	4,100	1,200
Total Revenue	$33,542	$79,410	$74,100	$46,200
EXPENDITURES				
Schools, Seminars, Training	$0	$0	$0	$0
Auto Allowance	0	150	0	150
Postage	150	300	150	300
Outside Services	745	600	800	600
Office Supplies	150	350	150	350
Printing	0	250	0	250
Grants/Loans Issued	28,801	50,000	30,000	30,000
Transfer to General Fund	43,000	35,000	35,000	35,000
Total Expenditures	$72,846	$86,650	$66,100	$66,650
Excess Revenues Over (Under) Expenditures	($39,304)	($7,240)	$8,000	($20,450)
Fund Balance, December 31	$28,927	$21,687	$36,927	$16,477
Loans Outstanding as of 12/31/2013: 106	$683,215			
Loans Written Off Due to Foreclosure or Bankruptcy	1 $3,000		0	

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Community Development	**Budget:** Economic Development
	Program: Special Revenue Funds	**Submitted by:** Chris Haese

Small Business Loan Program
2015 Proposed Budget

The Small Business Loan Program was established in June 1988 by the Common Council for the purpose of providing low cost, fixed rate financing to small growing companies that are creating new jobs in Neenah. In establishing the program, which was capitalized with Community Development Block Grant funds, the Council chose to earmark all future revenues from this capitalization of $250,000 to be used as a revolving loan fund to support the continuation of this economic development effort. In 1992, an additional $100,000 of Community Development Block Grants was appropriated for further capitalization of the loan fund. All Community Development Block Grant allocations have now been expended. Therefore, future loans will be issued from the loan repayment proceeds received from prior loans issued.

Under this program, borrowers may obtain loans to finance a portion of the cost of fixed asset projects. Funds issued by the City of Neenah are in the form of a companion loan to conventional financing from a private sector lender. To date, 22 loans have been approved for assistance.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$220,576	$219,025	$219,025	$227,032
REVENUES				
Loan Repayments	$6,208	$6,530	$6,310	$6,900
Interest and Miscellaneous	2,241	2,000	1,550	1,480
Total Revenue	$8,449	$8,530	$7,860	$8,380
EXPENDITURES				
Postage	$0	$50	$0	$50
Outside Services	0	200	0	200
Advertising & Publications	0	0	0	0
Auto Allowance	0	0	0	0
Office Supplies	0	50	0	0
Outside Printing	0	0	0	0
Grants/Loans Issued	0	25,000	0	25,000
Transfer to General Fund	10,000	5,000	5,000	5,000
Total Expenditures	$10,000	$30,300	$5,000	$30,250
Excess Revenues Over (Under) Expenditures	($1,551)	($21,770)	$2,860	($21,870)
Fund Balance, December 31	$219,025	$197,255	$221,885	$205,162
Loans Outstanding as of 12/31/2014: 2	$30,623			
Loans Written Off Due to Bankruptcy	0		0	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	Industrial Development Fund
Program:	**Submitted by:**
Special Revenue Funds	Chris Haese/Nancy Handevidt

Industrial Development Fund
2015 Proposed Budget

The Industrial Development Fund is used to account for the accumulation of resources received from the Winnebago County Industrial Development Board. The funding allocations for the current year are calculated on a per capita basis, using the population from January 1 of the previous year.

The funds are designated to be used for the improvement of industrial businesses and the recruitment of additional industrial developments within the City. The residents of the City of Neenah and the adjacent towns benefit by having industrial companies expand and relocate in the area.

The $5,000 transfer to the City General Fund is for economic and development studies, marketing & promotions.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance (Deficit), January 1	$21,362	$19,564	$19,564	$33,814
REVENUES				
Per Capita Funding Allocation	$11,000	$11,500	$25,750	$25,750
Total Revenue	$11,000	$11,500	$25,750	$25,750
EXPENDITURES				
Recruitment/Retention	$2,798	$5,000	$6,500	$6,500
Transfer to General Fund	10,000	$5,000	$5,000	$5,000
Total Expenditures	$12,798	$10,000	$11,500	$11,500
Excess Revenues Over (Under) Expenditures	($1,798)	$1,500	$14,250	$14,250
Fund Balance (Deficit), December 31	$19,564	$21,064	$33,814	$48,064

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	Recycling Fund
Program:	**Submitted by:**
Special Revenue Funds	G.Kaiser/N. Handevidt

Recycling Fund
2015 Proposed Budget

The Recycling Fund was set up to segregate recycling revenue and expenditures from the General Fund. According to 1992 guidelines from the Department of Natural Resources and Department of Revenue, the City is the "responsible unit of government" and is mandated to keep full accounting, reporting and restructured budgetary procedures for City-wide recycling programs. This separate fund accounting began in 1993.

Goals/Responsibilities/Activities

Administer City-wide program for handling various types of recyclables in a cost effective manner with a view toward conserving resources and reducing volume of landfilled materials.

Funding: Expenditures are partially reimbursed by the State Recycling Grant, which has been applied for on an annual basis. Because of limited State funding resulting in annual decreases in State recycling grants, depressed recycling markets and increasing costs, a tax levy was required since 1995 to subsidize the fund. Funding for recycling grants with a surcharge on businesses expired at the end of 2001. Funding methods and policies remain the same, but funding of the grant program is now achieved through a tipping fee on all waste dumped in Wisconsin landfills. Unfortunately the State does not return the full tipping fee back to the responsible units in the form of recycling grants.

To offset the shortfall, a Recycling Special Charge was added to the tax bill for fiscal year 2012 for any property that received curbside recycling collection. For 2012, program costs were covered through the State Recycling Grant, a Residential Recycling Special Charge of $22 per property, and Recycling Fund reserves. For 2013, program costs were covered through the State Recycling Grant, a Residential Recycling Special Charge of $30 per property, and Recycling Fund reserves. For 2014, program costs were covered through the State Recycling Grant, a Residential Recycling Special Charge of $30 per property, and tax levy.

Yard Waste: Includes weekly collections in spring, monthly collections (including brush) in summer and fall and collection of leaves in fall. No grass clippings are included in collections. In an effort to reduce labor expense, the spring yard waste collection has been reduced from eight weeks to five weeks. The brush and yard waste drop-off site at the Tullar garage has been very well received by the public with few violations (hours Monday through Friday 7:00 to 5:00 p.m., Saturday 8:30 a.m. to Noon from May to October). Leaf collection is very time consuming and labor intensive. Past practice was for the leaf pickers to collect eight times on each street during the fall season. In an effort to reduce costs (especially overtime), the frequency of collections has been reduced to four scheduled collections along with an additional cleanup collection (depending on weather). We will continue trying to meet the established, published calendar schedule by matching manpower to leaves. Homeowners tend to rake the leaves to the curb in a more timely manner if they know the leaf collection schedule. Leaf collection is fully funded by the Storm Water Utility.

Equipment: For yard waste collection, the City uses rear-loading trucks with a two person crew to collect bundled or containerized yard waste. Three chippers are available for brush chipping and are paired with a 7 CY truck and operated with a two person crew. For leaf collection, the City uses six 14 CY trucks with front-mounted vacuum units and a two person crew. If necessary, we can also use two pull-behind vacuum units with either a 7 CY or 14 CY truck and a two person crew.

2014 Accomplishments

- Continued recycling program despite reduction to State Recycling Grant by implementing a Recycling Special Charge to residential customers.
- Continued transition from one-person leaf collection units to two-person units to satisfy Wisconsin DOT requirements.
- Maintained Tullar Road drop-off site for City residents, March through December.
- Staffed the drop-off site full time from May through October.

2015 Goals/Plans

- Continue to staff drop-off center to reduce non-resident materials.
- Continue to close drop-off center in January and February to reduce costs.
- Fund recycling program costs in excess of State Recycling Grant with "Special Charge" on tax bill, rather than use City reserves.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	Budget:
Finance	Recycling Fund
Program:	**Submitted by:**
Special Revenue Funds	G.Kaiser/N. Handevidt

Major Increases (Decreases) in 2015 Budget Request:

- Assumed single stream recyclable tipping fees remain at $5 per ton.
- Assumed yard waste tipping fees remain at $22 per ton.
- Assumed State Recycling grant to be the same as 2014.
- Assumed revenue from commodity sales to be the same as 2014.
- Assumed the residential recycling special charge will be increased from $30 to $34 to fully eliminate use of reserves in 2015.

	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Fund Balance, January 1	$398,586	$305,881	$305,881	$227,231	$227,231
REVENUES					
Program Revenue	$9,303	$10,000	$11,000	$10,000	$10,000
Grants	202,831	202,840	202,580	202,580	202,580
County Reimbursement	34,151	35,000	13,330	0	15,000
Total Revenue	$246,285	$247,840	$226,910	$212,580	$227,580
EXPENDITURES					
Curbside Collection	$265,799	$260,130	$266,110	$264,150	$264,150
Drop Off Site Collection	38,166	59,950	70,680	50,120	49,720
Adm. & Public Information	2,316	2,610	2,580	2,960	2,960
Yard Waste	240,209	207,510	206,280	204,100	203,900
Special Reserves & Escrow	0	0	0	6,980	5,790
Trans. to General Fund for Adm	52,420	22,090	22,090	22,000	22,000
Total Expenditures	$598,910	$552,290	$567,740	$550,310	$548,520
Excess Revenues Over (Under) Exp.	($352,625)	($304,450)	($340,830)	($337,730)	($320,940)
Tax Levy	$0	$0	$0	$0	$0
Residential Special Charge	$259,920	$261,700	$262,180	$297,500	$262,500
Surplus (Deficit) after Special Charge	($92,705)	($42,750)	($78,650)	($40,230)	($58,440)
Fund Balance, December 31	$305,881	$263,131	$227,231	$187,001	$168,791

* Mayor's Proposed budget maintains Residential Special Charge at $30, a reduction from the $34 that was requested.

CITY OF NEENAH
OPERATING BUDGET
*** RECYCLING EXPENDITURES SUMMARY BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

RECYCLING DIVISION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 months)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
Curbside Collection	265,799	260,130	207,518	266,110	264,150	264,150	
Waste Oil/Dropoff Site	38,166	59,950	36,928	70,680	50,120	49,720	
Public Information	2,316	2,610	0	2,580	2,960	2,960	
Yard Waste	240,209	207,510	165,051	206,280	204,100	203,900	
Special Reserves	0	0	0	0	6,980	5,790	
Transfer to General Fund	52,420	22,090	16,568	22,090	22,000	22,000	
TOTAL EXPENDITURES	**598,910**	**552,290**	**426,065**	**567,740**	**550,310**	**548,520**	**(3,770)**
						Percent Budget Change	**-0.68%**

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF RECYCLING PROGRAM BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PERSONAL SERVICES								
0101	Salaries	1,910	1,950	1,463	1,950	5,960	4,960	
0102	Full Time Hourly Wages	184,064	186,000	143,230	184,000	187,940	187,940	
0103	Temporary Wages	11,386	11,500	8,803	11,500	12,400	12,000	
0104	Overtime Wages	244	1,000	95	400	350	350	
0110	Health Insurance	56,826	54,990	42,024	54,920	59,060	59,060	
0111	Fringes	41,695	44,340	33,977	43,730	45,250	45,060	
0124	Meal Allowance	6	0	0	0	0	0	
	PERSONAL SERVICES	**296,131**	**299,780**	**229,592**	**296,500**	**310,960**	**309,370**	**9,590**
CONTRACTUAL SERVICES								
0202	Outside Printing	2,393	2,300	205	2,700	2,700	2,700	
0203	Postage	0	100	0	20	20	20	
0204	Conferences & Meetings	0	100	0	0	100	100	
0206	Advertising & Publication	324	450	97	300	350	350	
0207	Dues & Memberships	0	200	0	0	100	100	
0213	Maint of Motor Vehicles	538	0	0	0	0	0	
0216	Maint of Operating Equip	0	50	0	50	50	50	
0224	Water & Sewer	2,420	2,000	1,171	2,400	2,400	2,400	
0236	Outside Services	1,796	23,530	1,207	24,710	1,830	1,630	
0238	Professional Services	0	100	0	0	100	100	
0243	Tipping Fees	37,871	37,000	26,291	35,000	36,000	36,000	
0245	License Fees	187	190	187	190	190	190	
0249	Large Dumpster Item Pulls	6,688	6,100	4,686	7,000	7,000	7,000	
0252	Rental of Equipment	8,700	9,000	9,000	9,000	9,000	9,000	
0293	Maint of Motor Veh/Fleet	66,066	61,000	53,066	61,000	63,500	63,500	
0294	Oil and Fluids/Fleet	6,552	6,650	1,990	4,650	6,800	6,800	
0296	Maint of Oper Eq/Fleet	32,679	12,000	13,636	13,640	12,600	12,600	
	CONTRACTUAL SERVICES	**166,214**	**160,770**	**111,536**	**160,660**	**142,740**	**142,540**	**(18,230)**
SUPPLIES & MATERIALS								
0301	Office Supplies	0	50	0	50	50	50	
0302	Inhouse Printing	3	30	0	10	10	10	
0308	Books and Periodicals	0	50	0	0	0	0	
0310	Gasoline & Oil	61,132	53,000	49,018	65,010	57,000	57,000	
0313	Motor Vehicles Maint. Sup	65	220	279	450	250	250	
0316	Equipment Maint. Supplies	0	150	13	150	150	150	
0319	Safety Supplies	544	650	258	320	450	450	
0320	Small Tools	0	100	0	100	100	100	
0333	All Other Supplies	144	900	20	400	600	600	
0339	Tires & Tire Maintance	22,257	14,500	18,782	22,000	16,000	16,000	
	SUPPLIES & MATERIALS	**84,145**	**69,650**	**68,370**	**88,490**	**74,610**	**74,610**	**4,960**
TRANSFERS								
0999	Transfers	52,420	22,090	16,568	22,090	22,000	22,000	
	TRANSFERS	**52,420**	**22,090**	**16,568**	**22,090**	**22,000**	**22,000**	**(90)**
	TOTAL RECYCLING	**598,910**	**552,290**	**426,066**	**567,740**	**550,310**	**548,520**	**(3,770)**
							Percent Budget Change	**-0.68%**

CITY OF NEENAH
OPERATING BUDGET
*** RECYCLING EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
RECYCLING PROGRAM								
CURBSIDE COLLECTION (081-6901-935)								
0102	Full Time Hourly Wages	94,624	97,500	73,563	96,000	98,000	98,000	
0104	Overtime Wages	219	500	51	200	150	150	
0110	Health Insurance	26,483	27,150	20,394	26,800	27,520	27,520	
0111	Fringes	20,010	21,670	16,278	21,260	21,540	21,540	
0124	Meal Allowance	6	0	0	0	0	0	
0202	Outside Printing	40	500	205	300	300	300	
0206	Advertising & Publication	324	400	97	300	300	300	
0213	Maint of Motor Vehicles	269	0	0	0	0	0	
0216	Maint of Operating Equip	0	50	0	50	50	50	
0224	Water & Sewer	2,420	2,000	1,171	2,400	2,400	2,400	
0236	Outside Services	1,466	0	1,207	1,210	1,000	1,000	
0243	Tipping Fees	10,881	13,000	7,340	11,000	12,000	12,000	
0245	License Fees	187	190	187	190	190	190	
0249	Large Dumpster Item Pulls	6,688	6,100	4,686	7,000	7,000	7,000	
0293	Maint of Motor Veh/Fleet	38,505	37,000	36,076	37,000	37,000	37,000	
0294	Oil and Fluids/Fleet	4,063	5,000	800	3,000	5,000	5,000	
0296	Maint of Oper Eq/Fleet	5,492	0	0	0	100	100	
0310	Gasoline & Oil	36,727	36,000	35,223	47,000	38,000	38,000	
0313	Motor Vehicles Maint. Sup	65	70	279	300	100	100	
0319	Safety Supplies	186	500	38	100	300	300	
0333	All Other Supplies	0	500	0	0	200	200	
0339	Tires & Tire Maintance	17,144	12,000	9,923	12,000	13,000	13,000	
	CURBSIDE COLLECTION	**265,799**	**260,130**	**207,518**	**266,110**	**264,150**	**264,150**	**4,020**
WASTE OIL / DROP-OFF SITE (081-6902-935)								
0101	Salaries	1,910	1,950	1,463	1,950	1,950	1,950	
0102	Full Time Hourly Wages	11,749	11,500	13,956	18,000	16,000	16,000	
0103	Temporary Wages	11,386	11,500	8,803	11,500	12,400	12,000	
0110	Health Insurance	7,644	6,370	6,184	8,020	8,550	8,550	
0111	Fringes	5,290	5,530	5,368	6,950	6,670	6,670	
0236	Outside Services	0	23,000	0	23,000	300	300	
0293	Maint of Motor Veh/Fleet	0	0	0	0	2,500	2,500	
0294	Oil and Fluids/Fleet	0	0	124	150	150	150	
0296	Maint of Oper Eq/Fleet	0	0	0	0	500	500	
0310	Gasoline & Oil	0	0	1,010	1,010	1,000	1,000	
0319	Safety Supplies	43	0	0	0	0	0	
0333	All Other Supplies	144	100	20	100	100	100	
	WASTE OIL / DROP-OFF SITE	**38,166**	**59,950**	**36,928**	**70,680**	**50,120**	**49,720**	**(10,230)**

CITY OF NEENAH
OPERATING BUDGET
*** RECYCLING EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PUBLIC INFORMATION (081-6905-935)								
0202	Outside Printing	2,313	1,800	0	2,400	2,400	2,400	
0203	Postage	0	100	0	20	20	20	
0204	Conferences & Meetings	0	100	0	0	100	100	
0206	Advertising & Publication	0	50	0	0	50	50	
0207	Dues & Memberships	0	200	0	0	100	100	
0236	Outside Services	0	30	0	0	30	30	
0238	Professional Services	0	100	0	0	100	100	
0301	Office Supplies	0	50	0	50	50	50	
0302	Inhouse Printing	3	30	0	10	10	10	
0308	Books and Periodicals	0	50	0	0	0	0	
0333	All Other Supplies	0	100	0	100	100	100	
	PUBLIC INFORMATION	**2,316**	**2,610**	**0**	**2,580**	**2,960**	**2,960**	**350**
YARD WASTE (081-6907-935)								
0102	Full Time Hourly Wages	77,691	77,000	55,711	70,000	73,940	73,940	
0104	Overtime Wages	25	500	44	200	200	200	
0110	Health Insurance	22,699	21,470	15,446	20,100	20,790	20,790	
0111	Fringes	16,395	17,140	12,331	15,520	16,270	16,270	
0202	Outside Printing	40	0	0	0	0	0	
0213	Maint of Motor Vehicles	269	0	0	0	0	0	
0236	Outside Services	330	500	0	500	500	300	
0243	Tipping Fees	26,990	24,000	18,951	24,000	24,000	24,000	
0252	Rental of Equipment	8,700	9,000	9,000	9,000	9,000	9,000	
0293	Maint of Motor Veh/Fleet	27,561	24,000	16,990	24,000	24,000	24,000	
0294	Oil and Fluids/Fleet	2,489	1,650	1,067	1,500	1,650	1,650	
0296	Maint of Oper Eq/Fleet	27,187	12,000	13,636	13,640	12,000	12,000	
0310	Gasoline & Oil	24,405	17,000	12,785	17,000	18,000	18,000	
0313	Motor Vehicles Maint. Sup	0	150	0	150	150	150	
0316	Equipment Maint. Supplies	0	150	13	150	150	150	
0319	Safety Supplies	315	150	219	220	150	150	
0320	Small Tools	0	100	0	100	100	100	
0333	All Other Supplies	0	200	0	200	200	200	
0339	Tires & Tire Maintance	5,113	2,500	8,859	10,000	3,000	3,000	
	YARD WASTE	**240,209**	**207,510**	**165,052**	**206,280**	**204,100**	**203,900**	**(3,610)**
SPECIAL RESERVES & ESCROW								
0101	Salaries	0	0	0	0	4,010	3,010	
0110	Health Insurance	0	0	0	0	2,200	2,200	
0111	Fringes	0	0	0	0	770	580	
	Special Reserves & Escrow	0	0	0	0	6,980	5,790	
TRANSFER TO GENERAL FUND (081-9910-935)								
0999	Transfers	52,420	22,090	16,568	22,090	22,000	22,000	
	TRANSFER TO GENERAL FUND	**52,420**	**22,090**	**16,568**	**22,090**	**22,000**	**22,000**	**(90)**
RECYCLING PROGRAM		**598,910**	**552,290**	**426,066**	**567,740**	**550,310**	**548,520**	**(3,770)**
							Percent Budget Change	**-0.68%**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Public Health	Health Grants
Program:	**Submitted by:**
Special Revenue Funds	Nancy Handevidt

Health Grants Program
2015 Consolidated Contract Grants Budget

In late 2010, the City joined the cities of Oshkosh and Menasha and Winnebago County to study the viability of consolidating health department services. Upon completion of the study, the Cities of Neenah and Oshkosh agreed to transfer responsibility for health and sanitation services to Winnebago County effective July 1, 2012.

Each year leading up to transfer of service to Winnebago County, local health departments statewide received Consolidated Contract grants funds from the Department of Health and Family Services (DHFS). Upon transfer of the service, all remaining grant funds, with the exception of Preparedness CDC, were transferred to Winnebago County. As for the Preparedness CDC funds, the City retains those funds and is allowed to use them for any costs associated with making the community more prepared for natural or man-made disasters.

	2013 Actual	2014 Y-T- D	2015 Budget
Fund Balance, January 1	$150,460	$120,188	$114,459
EXPENDITURES			
Misc. Hardware Equipment	$5,897	$0	$0
Laptops with Docking Stations (2)	2,179	0	0
Backup Computer System	22,196	0	0
Software Upgrade	0	3,707	0
141 GB 15K SCSI Disk Drives (8)	0	2,022	0
	0	0	0
Total Expenditures	$30,272	$5,729	$0
Fund Balance, December 31	$120,188	$114,459	$114,459

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Miscellaneous
Program: Special Revenue Funds	**Submitted by:** Nancy Handevidt

Park and Recreation Fund
2015 Proposed Budget

To account for monies received from private donations and bequests to finance specific Park and Recreation related activities and the corresponding expenditures.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance (Deficit), January 1	$353,780	$353,801	$353,801	$343,951
Revenues				
Contributions	$33,629	$37,000	$40,000	$40,000
Interest & Miscellaneous	358	200	150	150
Total Revenues	$33,987	$37,200	$40,150	$40,150
Expenditures	$33,966	$38,000	$50,000	$50,000
Excess Revenues Over (Under) Expenditures	$21	($800)	($9,850)	($9,850)
Fund Balance (Deficit), December 31	$353,801	$353,001	$343,951	$334,101

Dial-A-Ride Fund
2015 Proposed Budget

To account for the receipts and disbursements of the Neenah-Menasha Dial-A-Ride Transportation program for the elderly.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance (Deficit), January 1	$8,450	$21,283	$21,283	$33,783
Revenues				
Intergovernmental	$42,000	$42,000	$42,000	$42,000
Contribution	8,500	8,500	8,500	8,500
Total Revenues	$50,500	$50,500	$50,500	$50,500
Expenditures	$37,667	$50,500	$38,000	$50,000
Excess Revenues Over (Under) Expenditures	$12,833	$0	$12,500	$500
Fund Balance (Deficit), December 31	$21,283	$21,283	$33,783	$34,283

Civic and Social Fund
2015 Proposed Budget

To account for monies provided by private donors to finance specific civic improvement and social activities and the corresponding expenditures.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance (Deficit), January 1	$108,319	$112,068	$112,068	$115,068
Revenues				
Contribution	$21,582	$25,000	$21,700	$25,000
Interest & Miscellaneous	12,997	15,000	12,300	15,000
Total Revenue	$34,579	$40,000	$34,000	$40,000
Expenditures	$30,830	$35,000	$31,000	$35,000
Excess Revenues Over (Under) Expenditures	$3,749	$5,000	$3,000	$5,000
Fund Balance (Deficit), December 31	$112,068	$117,068	$115,068	$120,068

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Miscellaneous
Program: Special Revenue Funds	**Submitted by:** Nancy Handevidt

Library Fund
2015 Proposed Budget

To account for monies provided by private donors to finance specific Library improvements and services and the corresponding expenditures.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance (Deficit), January 1	$957,729	$1,111,676	$1,111,676	$1,111,676
Revenues				
Contribution	$23,876	$30,000	$20,000	$30,000
Interest & Market Adj.	191,275	25,000	40,000	25,000
Total Revenue	$215,151	$55,000	$60,000	$55,000
Expenditures	$61,204	$55,000	$60,000	$55,000
Excess Revenues Over (Under) Expenditures	$153,947	$0	$0	$0
Fund Balance (Deficit), December 31	$1,111,676	$1,111,676	$1,111,676	$1,111,676

Public Safety Trust
2015 Proposed Budget

To account for monies provided by private donors to finance specific public safety equipment and services and the corresponding expenditures.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance (Deficit), January 1	$124,845	$145,080	$145,080	$120,180
Revenues				
Contribution	$116,646	$30,000	$40,000	$30,000
Interest & Miscellaneous	96	100	100	100
Total Revenue	$116,742	$30,100	$40,100	$30,100
Expenditures	$96,507	$40,000	$65,000	$50,000
Excess Revenues Over (Under) Expenditures	$20,235	($9,900)	($24,900)	($19,900)
Fund Balance (Deficit), December 31	$145,080	$135,180	$120,180	$100,280

Clock Tower Renovation/Maintenance
2015 Proposed Budget

To account for monies provided by private donors to finance clock tower renovation and maintenance.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance (Deficit), January 1	$12,251	$11,938	$11,938	$10,948
Revenues				
Contribution	$0	$100	$0	$100
Interest & Miscellaneous	10	10	10	10
Total Revenue	$10	$110	$10	$110
Expenditures	$323	$200	$1,000	$500
Excess Revenues Over (Under) Expenditures	($313)	($90)	($990)	($390)
Fund Balance (Deficit), December 31	$11,938	$11,848	$10,948	$10,558

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	Department/Office: Finance	Budget: Debt Service Fund
	Program: Debt Service Fund	Submitted by: Michael Easker

Debt Service Fund
2015 Operating Budget

The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general obligation borrowing long-term principal, interest and related costs. All of the City purpose long-term debt is general obligation debt, and thus is secured by the full faith and credit of the City, and consists of installment notes, bonds and other governmental loans.

The City's debt service obligation also includes general obligation debt issued for the benefit of the City's Sanitary and Storm Sewer Funds as well as Tax Incremental Financing Districts #5, #6, #7 and #8. Should any of these entities fail to meet their obligations on this debt, the City is ultimately responsible. In 2012, the City saw a significant reduction in the amount needed to levy for non-TIF debt service. The City began in 2012 to use those levy dollars to provide temporary cash advances to assist in funding debt service payments in TIF districts in which increment in those districts is not sufficient to meet all debt service requirements.

As of December 31, 2014, the City's outstanding G. O. debt is estimated to total $46,507,999. This amount represents 48.5% of the City's legal debt limit of $95,917,120. The City also has Storm Water Revenue Bonds issued in 2009 totaling $393,588. In addition, the City has Capital Lease obligations totaling $23.33 million in Lease Revenue Bonds issued by the City's Community Development Authority in 2004 and 2008, with the 2004 issue refunded in 2013.

The 2015 Debt Service tax levy of $3,210,000 is the same amount as 2014.

			2015 Budget	
Estimated Fund Balance, January 1, 2015				$2,745,460
Revenues				
Tax Levy		3,210,000		
Transfer from Tax Increment Districts (total T.I.D. debt service)		3,780,123		
Transfer from Sanitary Sewer Utility (capital projects/equip)		1,006,402		
Transfer from Storm Water Utility (capital projects/equip)		555,860		
Special Assessments		300,000		
Fox Valley Technical College Lease Payment (ends 3rd qtr 2015)		1,200		
Winnebago County (Library-ends 2020)		104,215		
Premium on Debt Issuance		10,000		
Total Revenues			8,967,800	
Expenditures				
City General Obligation Debt Service:				
Principal	5,468,118			
Interest	1,220,862	6,688,980		
Storm Water Revenue Bonds				
Principal	20,926			
Interest	12,080	33,006		
Capital Leases				
Principal	510,000			
Interest	832,121	1,342,121		
Total Expenditures			8,064,107	
Excess Revenues Over (Under) Expenditures				903,694
* Estimated Fund Balance, December 31, 2015				$3,649,154

*Note: $3.6 million of this fund balance is being used as a cash advance to offset ongoing deficits in TIF Districts #5, #6 and #8 Special Revenue Funds, where current TIF increment is not sufficient to meet current debt service requirements.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	Department/Office: Finance	Budget: Debt Service Fund
	Program: Debt Service Fund	Submitted by: Michael Easker

2015 Debt Service Payments

Promissory Notes

		Principal	Interest	Sub-Total	Total
2008A $5,015,000	Streets/Facilities/Equip.	295,581	5,542	301,123	
NIC - 3.769%	TID #5	18,391	345	18,736	
	TID #6	61,745	1,158	62,903	
	TID #7	2,120	40	2,160	
	TID #8	16,430	308	16,738	
	Sanitary Sewer Utility	42,559	798	43,357	
	Storm Water Utility	93,174	1,747	94,921	539,938
2009A $2,715,000	Streets/Facilities/Equip.	85,000	14,800	99,800	
NIC - 2.988%	Sanitary Sewer Utility	125,000	21,200	146,200	
	Storm Water Utility	80,000	13,325	93,325	339,325
2010A $2,775,000	Streets/Facilities/Equip.	240,000	34,238	274,238	
NIC - 2.481%	Sanitary Sewer Utility	90,000	12,875	102,875	377,113
2011 $4,995,000	Streets/Facilities/Equip.	325,000	48,752	373,752	
NIC - 2.477%	TID #5	0	2,025	2,025	
	TID #6	0	520	520	
	TID #7	0	280	280	
	TID #8	0	12,455	12,455	
	Sanitary Sewer Utility	150,000	22,738	172,738	
	Storm Water Utility	30,000	4,375	34,375	596,145
2012A $3,955,000	Streets/Facilities/Equip.	265,000	36,325	301,325	
NIC - 1.575%	Sanitary Sewer Utility	105,000	14,537	119,537	
	Storm Water Utility	25,000	3,413	28,413	449,275
2013 $5,270,000	Streets/Facilities/Equip.	0	51,150	51,150	
NIC - 1.840%	TID #5	35,000	3,237	38,237	
	TID #6	10,000	1,725	11,725	
	TID #7	0	338	338	
	TID #8	65,000	11,838	76,838	
	Sanitary Sewer Utility	105,000	18,213	123,213	
	Storm Water Utility	35,000	6,600	41,600	343,101
2014 $4,685,000	Streets/Facilities/Equip.	70,000	67,124	137,124	
NIC - 1.7465%	TID #5	0	252	252	
	TID #6	20,000	5,588	25,588	
	TID #7	0	881	881	
	TID #8	20,000	6,343	26,343	
	Sanitary Sewer Utility	80,000	22,857	102,857	
	Storm Water Utility	45,000	12,510	57,510	350,555
Total Promissory Notes		*$2,535,000*	*$460,452*	*$2,995,452*	*$2,995,452*

Bonds

2004C $2,225,000	TID #7	1,456	917	2,373	
NIC - 4.952%	TID #8	128,544	80,933	209,477	211,850
2005A $5,235,000	TID #5	900	182	1,082	
NIC - 4.137%	TID #6	30,150	6,109	36,259	
	TID #7	82,125	16,639	98,764	
	TID #8	36,825	7,461	44,286	180,391
2006A $7,175,000	TID #5	16,065	1,072	17,137	
NIC - 4.591%	TID #6	16,660	1,112	17,772	
	TID #7	167,875	11,206	179,081	
	TID #8	224,400240	14,979	239,379	453,369

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	Department/Office: Finance	Budget: Debt Service Fund
	Program: Debt Service Fund	Submitted by: Michael Easker

Bonds (cont.)		Principal	Interest	Sub-Total	Total
2007B $2,820,000	TID #5	17,280	4,700	21,980	
NIC - 3.843%	TID #6	2,970	808	3,778	
	TID #7	249,750	67,924	317,674	343,432
2009B $2,590,000	TID #5	0	600	600	
NIC - 4.208%	TID #6	0	1,200	1,200	
	TID #7	0	35,460	35,460	
	TID #8	0	70,896	70,896	108,156
2009C $3,980,000	TID #7	350,000	44,413	394,413	
NIC - 2.686%					394,413
2010B $2,315,000	TID #5	0	18,112	18,112	
NIC - 3.852%	TID #6	0	1,080	1,080	
	TID #7	0	67,302	67,302	
	TID #8	0	325	325	86,819
2012B $1,635,000	TID #5	0	9,900	9,900	
NIC - 2.872%	TID #6	0	275	275	
	TID #7	0	32,742	32,742	
	TID #8	0	5,288	5,288	48,205
2012C $4,410,000	Streets/Facilities/Equip.	304,280	11,479	315,759	
NIC - 1.789%	TID #5	1,224	1,683	2,907	
	TID #6	4,191	6,918	11,109	
	TID #7	20,063	30,453	50,516	
	TID #8	19,522	27,797	47,319	
	Sanitary Sewer Utility	49,320	1,815	51,135	
	Storm Water Utility	46,400	1,706	48,106	526,851
2013A $7,545,000	Streets/Facilities/Equip.	812,513	54,942	867,455	
NIC - 1.28%	TID #5	1,813	4,214	6,027	
	TID #6	3,892	9,499	13,391	
	TID #7	9,975	21,190	31,165	
	TID #8	13,975	29,959	43,934	
	Sanitary Sewer Utility	109,116	9,909	119,025	
	Storm Water Utility	108,715	15,889	124,604	1,205,601
2013 $1,030,000	TID #6	85,000	23,980	108,980	108,980
NIC - 2.686% (Tax)					
Total General Obligation Bonds		*$2,914,999*	*$753,068*	*$3,668,067*	*$3,668,067*
Clean Water Fund Loans - G.O.					
2010 $411,652	Sanitary Sewer Utility	18,118	7,347	25,465	25,465
NIC - 2.200%					
Total Clean Water Fund Loans - G.O.		*$18,118*	*$7,347*	*$25,465*	*$25,465*
Total Gross Debt Service		**$5,468,117**	**$1,220,867**	**$6,688,984**	**$6,688,984**
Clean Water Fund Loans - Revenue Bonds					
2009 $471,087	Storm Water Utility	20,926	12,080	33,006	33,006
NIC - 3.153%					
Total Storm Water Revenue Bonds		*$20,926*	*$12,080*	*$33,006*	*$33,006*
Capital Leases					
2008 CDA Lease	TID #8	345,000	258,748	603,748	$603,748
NIC - 4.594%					
2013 CDA Lease Refunding - 2004 TID #8		165,000	573,373	738,373	$738,373
NIC - 4.772%					
Total Capital Leases		*$510,000*	*$832,121*	*$1,342,121*	*$1,342,121*
Total Debt Service and Capital Lease Obligations					**$8,064,111**
Less: Other Debt Service Funding					4,854,111
Net Tax Levy					**$3,210,000**

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	Department/Office: Finance	Budget: Debt Service Fund
	Program: Debt Service Fund	Submitted by: Michael Easker

Outstanding Indebtedness

General Obligation Promissory Notes	12/31/14	12/31/15	Principal Paid in '15
2008A $5,015,000 Capital Improvements/TID/Sanitary/Storm	530,000	0	
2009A $2,715,000 Capital Improvements/Sanitary/Storm	1,570,000	1,280,000	
2010A $2,775,000 Capital Improvements/Sanitary/Storm	1,755,000	1,425,000	
2011A $4,995,000 Capital Improvements/TID/Sanitary/Storm	3,885,000	3,380,000	
2012A $3,955,000 Capital Improvements/Sanitary/Storm	3,435,000	3,040,000	
2013A $5,270,000 Capital Improvements/TID/Sanitary/Storm	5,010,000	4,760,000	
2014A $4,685,000 Capital Improvements/TID/Sanitary/Storm	4,685,000	4,450,000	
Total G.O. Promissory Notes	$20,870,000	$18,335,000	$2,535,000
General Obligation Bonds			
2004C $2,225,000 TID	1,720,000	1,590,000	
2005A $5,235,000 TID	815,000	665,000	
2006A $7,175,000 TID	880,000	455,000	
2007B $2,820,000 TID	2,030,000	1,760,000	
2009B $2,590,000 TID	2,590,000	2,590,000	
2009C $3,980,000 Refunding - Cap. Improvements/TID/Storm	1,495,000	1,145,000	
2010B $2,315,000 TID	2,315,000	2,315,000	
2012B $1,635,000 TID	1,635,000	1,635,000	
2012C $4,410,000 Refunding - Cap. Improvements/TID/Storm	4,315,000	3,870,000	
2013A $7,545,000 Refunding - Cap. Improvements/TID/Storm	6,565,000	5,505,000	
2013A $1,030,000 -Taxable Refuding-TID	935,000	850,000	
Total G.O. Bonds	$25,295,000	$22,380,000	$2,915,000
Clean Water Fund Loans - G.O.			
2010 $411,652 Sanitary Sewer Utility	342,998	324,880	
Total Clean Water Fund Loans - G.O.	$342,998	$324,880	$18,118
* Total City Outstanding Debt	$46,507,998	$41,039,880	$5,468,118

*** Note: Principal paid in 2015 excludes principal payments on Storm Water Revenue Bonds ($20,926) and CDA Capital Lease Obligations ($510,000). Including those payments, total debt principal scheduled for payment in 2015 is $5,999,044.**

Legal Debt Limit

	G. O. Debt	% of Statutory Limit
End of 2014:	$46,507,999	48.5% **
End of 2013:	47,963,383	51.8%
End of 2012:	46,124,943	50.1%
End of 2011:	45,302,933	47.3%
End of 2010:	46,234,545	48.2%
End of 2009:	46,871,594	47.3%
End of 2008:	47,044,457	48.7%
End of 2007:	47,264,608	50.7%
End of 2006:	45,643,246	49.5%
End of 2005:	38,242,106	45.6%

** City Equalized Valuation	$1,918,342,400
Percent Limit of G.O. Debt	x 5%
Amount Limit of G.O. Debt	$95,917,120

12/31/14 Debt Outstanding $46,507,999/ $95,917,120 = 48.5%

CITY OF NEENAH
SUMMARY OF OUTSTANDING
GENERAL OBLIGATION LONG-TERM DEBT
AS OF DECEMBER 31, 2014

Outstanding Principal Balances

Year Ended	Amount	% of Statutory Limit
1993	14,307,270	39.0
1994	17,442,866	41.5
1995	21,181,178	40.3
1996	22,130,967	40.6
1997	21,502,744	37.3
1998	22,415,191	37.5
1999	23,572,836	38.2
2000	25,855,368	39.8
2001	26,953,231	38.4
2002	31,275,581	42.6
2003	32,130,505	41.4
2004	33,352,670	39.6
2005	38,242,106	45.6
2006	45,643,246	49.5
2007	47,264,608	50.7
2008	47,044,457	48.7
2009	46,871,594	47.3
2010	46,234,545	48.2
2011	45,302,933	47.3
2012	46,124,943	50.1
2013	47,963,383	51.8
2014	46,507,999	48.5
2015	41,039,881	N/A
2016	35,311,364	N/A
2017	29,262,440	N/A
2018	23,328,100	N/A
2019	18,448,334	N/A
2020	14,178,133	N/A
2021	10,792,488	N/A
2022	7,931,389	N/A
2023	5,454,826	N/A
2024	3,817,788	N/A
2025	2,840,266	N/A
2026	2,062,248	N/A
2027	1,493,724	N/A
2028	909,682	N/A
2029	295,111	N/A
2030	135,000	N/A
2031	0	N/A

* Excludes 2015 Estimated Borrowing. Excludes Storm Water Revenue Bonds and CDA Lease Revenue Bonds.

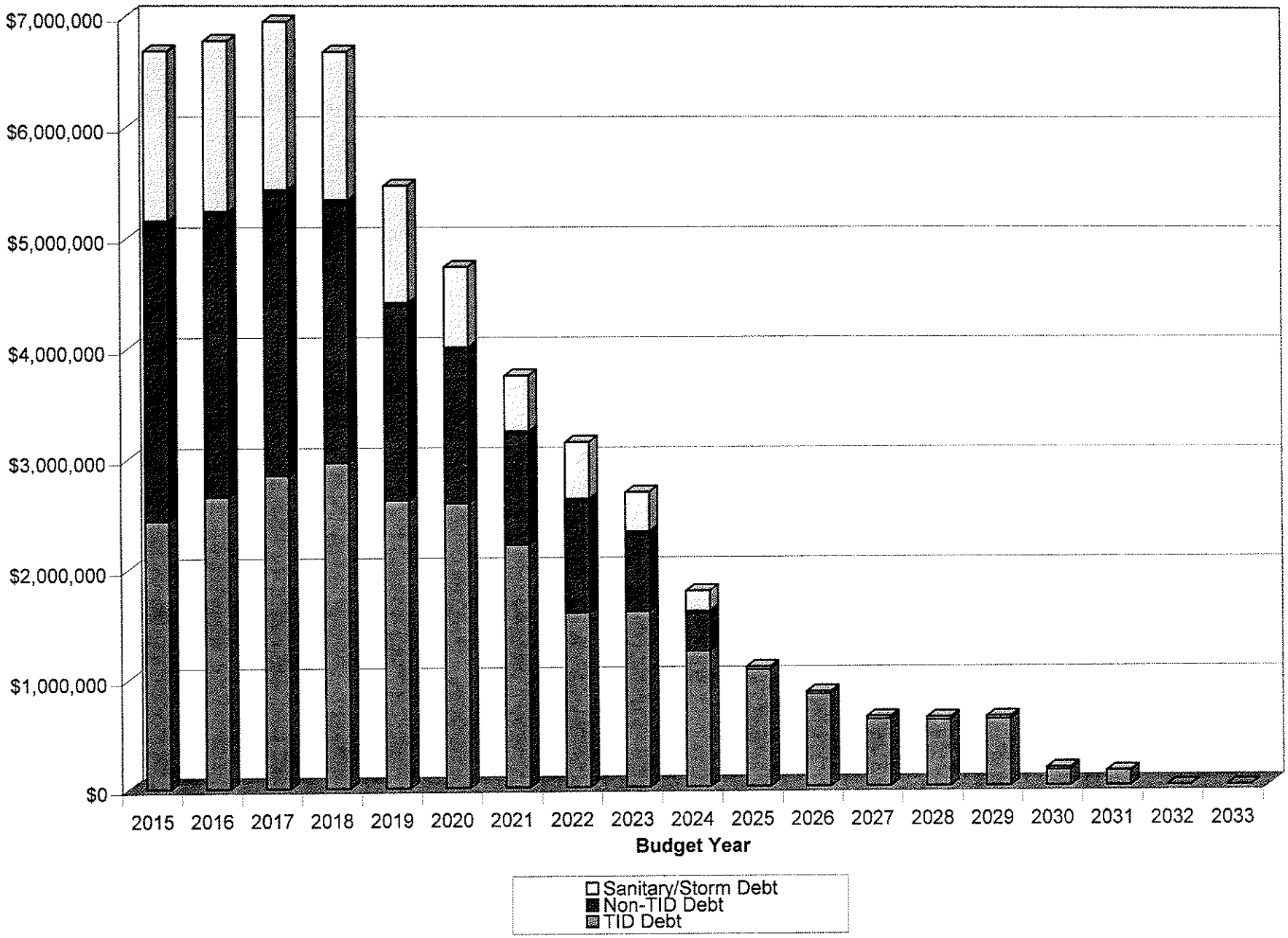
CITY OF NEENAH
SCHEDULE OF FUTURE TOTAL ANNUAL
G. O. DEBT SERVICE PAYMENTS
AS OF DECEMBER 31, 2014

	TID Supported G. O. Debt				Non-TID Property Tax Supported G. O. Debt			
Year	Principal	Interest	Total	%	Principal	Interest	Total	%
2015	1,733,341	704,661	2,438,002		2,397,375	324,346	2,721,721	
2016	2,015,204	638,351	2,653,555		2,329,632	260,776	2,590,408	
2017	2,275,856	571,234	2,847,090		2,380,442	212,631	2,593,073	
2018	2,466,442	497,372	2,963,814		2,223,372	160,847	2,384,219	
2019	2,200,001	419,557	2,619,558		1,679,999	113,497	1,793,496	
2020	2,245,000	345,968	2,590,968		1,340,000	78,339	1,418,339	
2021	1,935,000	280,086	2,215,086		975,000	53,825	1,028,825	
2022	1,364,999	228,952	1,593,951		1,000,001	33,640	1,033,641	
2023	1,420,000	184,535	1,604,535		710,000	15,202	725,202	
2024	1,095,000	145,820	1,240,820		360,000	3,602	363,602	
2025	955,000	115,935	1,070,935		0	0	0	
2026	755,000	89,622	844,622		0	0	0	
2027	545,000	66,455	611,455		0	0	0	
2028	560,000	44,271	604,271		0	0	0	
2029	590,000	20,897	610,897		0	0	0	
2030	135,000	6,649	141,649		0	0	0	
2031	135,000	2,227	137,227		0	0	0	
2032	0	0	0		0	0	0	
2033	0	0	0		0	0	0	
	$ 22,425,843	$ 4,362,592	$ 26,788,435	50.67%	$ 15,395,821	$ 1,256,705	$ 16,652,526	31.50%

	Sanitary/Storm Utility Supported G. O. Debt				Total G. O. Debt			
Year	Principal	Interest	Total	%	Principal	Interest	Total	%
2015	1,337,402	191,854	1,529,256		5,468,118	1,220,862	6,688,980	
2016	1,383,681	154,731	1,538,412		5,728,517	1,053,858	6,782,375	
2017	1,392,626	124,402	1,517,028		6,048,924	908,267	6,957,191	
2018	1,244,526	92,819	1,337,345		5,934,340	751,038	6,685,378	
2019	999,766	63,388	1,063,154		4,879,766	596,442	5,476,208	
2020	685,201	42,234	727,435		4,270,201	466,541	4,736,742	
2021	475,645	29,803	505,448		3,385,645	363,714	3,749,359	
2022	496,099	19,838	515,937		2,861,099	282,430	3,143,529	
2023	346,563	10,738	357,301		2,476,563	210,475	2,687,038	
2024	182,038	4,984	187,022		1,637,038	154,406	1,791,444	
2025	22,522	2,894	25,416		977,522	118,829	1,096,351	
2026	23,018	2,393	25,411		778,018	92,016	870,034	
2027	23,524	1,881	25,405		568,524	68,337	636,861	
2028	24,042	1,358	25,400		584,042	45,629	629,671	
2029	24,571	823	25,394		614,571	21,719	636,290	
2030	25,111	276	25,387		160,111	6,925	167,036	
2031	0	0	0		135,000	2,227	137,227	
2032	0	0	0		0	0	0	
2033	0	0	0		0	0	0	
	$ 8,686,335	$ 744,416	$ 9,430,751	17.84%	$ 46,507,999	$ 6,363,715	$ 52,871,714	100.00%

* Excludes 2015 Estimated Borrowing. Excludes Storm Water Revenue Bonds and CDA Lease Revenue Bonds.

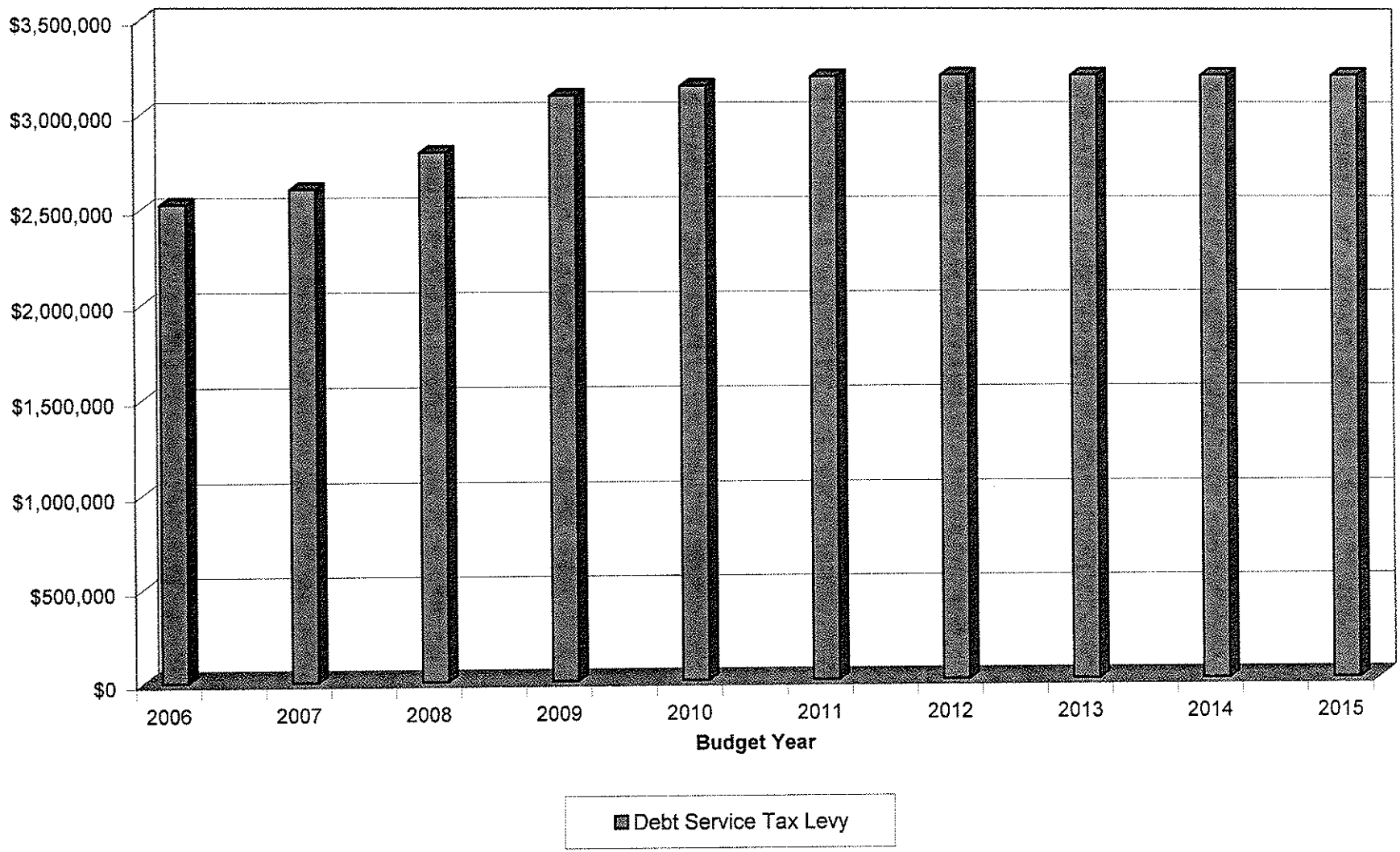
CITY OF NEENAH
Schedule of Future Annual Debt Service Payments
For All G.O. Debt Issued as of September 30, 2014



CITY OF NEENAH
ANNUAL DEBT SERVICE TAX LEVY
2006-2015

Year	$ Levy	$ Change	% Change
2006	$2,525,000		
2007	2,605,000	80,000	3.17%
2008	2,800,000	195,000	7.49%
2009	3,100,000	300,000	10.71%
2010	3,150,000	50,000	1.61%
2011	3,200,000	50,000	1.59%
2012	3,210,000	10,000	0.31%
2013	3,210,000	0	0.00%
2014	3,210,000	0	0.00%
2015	3,210,000	0	0.00%

CITY OF NEENAH
Annual Debt Service Levy
2006-2015



CITY OF NEENAH
2015 EXECUTIVE BUDGET
CAPITAL PROJECT FUNDS
MAYOR RECOMMENDED

GENERAL SUMMARY

Streets, Pedestrian Routes, Traffic Signals

Expenditures	Dept. Request	Mayor Proposed	Total Reductions Proposed
Street Projects	$1,176,000	$1,055,000	$121,000
Pedestrian Routes	346,500	154,000	192,500
Traffic Signals	53,000	53,000	0
Total Expenditures	**$1,575,500**	**$1,262,000**	**$313,500**

Funding Sources	Dept. Request	Mayor Proposed	Total Reductions Proposed
General Obligation Borrowing-Gen. Tax Supported	$1,575,500	$1,262,000	$313,500
Use of Reserves	0	0	0
Total Funding Sources	**$1,575,500**	**$1,262,000**	**$313,500**

Tax Incremental Financing

Expenditures	Dept. Request	Mayor Proposed	Total Reductions Proposed
TIF #5 Original (Downtown Business District)	$10,000	$10,000	$0
TIF #6 Amended (Business Park Expansion Area)	11,200	11,200	0
TIF #7 Original (Westside Business Corridor)	35,000	30,000	5,000
TIF #8 Original (Doty Island Redevelopment)	360,000	360,000	0
TIF #9 Original (Near Downtown District)	1,510,000	1,250,000	260,000
Total Expenditures	**$1,926,200**	**$1,661,200**	**$265,000**

Funding Sources	Dept. Request	Mayor Proposed	Total Reductions Proposed
General Obligation Borrowing-TIF #5	$10,000	$10,000	$0
General Obligation Borrowing-TIF #6	11,200	11,200	0
General Obligation Borrowing-TIF #7	35,000	30,000	5,000
General Obligation Borrowing-TIF #8	360,000	360,000	0
General Obligation Borrowing-TIF #9	1,510,000	1,250,000	260,000
General Obligation Borrowing-Total TIF Supported	1,926,200	1,661,200	265,000
Total Funding Sources	**$1,926,200**	**$1,661,200**	**$265,000**

Facilities

Expenditures	Dept. Request	Mayor Proposed	Total Reductions Proposed
Administration Building	$0	$15,000	($15,000)
Police	38,800	11,800	27,000
Fire (100%)	9,000	9,000	0
Public Works	42,400	42,400	0
Library	0	0	0
Bergstrom-Mahler Museum	20,000	20,000	0
Park & Recreation	107,000	74,500	32,500
Cemetery	20,000	24,000	(4,000)
Total Expenditures	**$237,200**	**$196,700**	**$40,500**

Funding Sources	Dept. Request	Mayor Proposed	Total Reductions Proposed
General Obligation Borrowing-Gen. Tax Supported	$237,200	$196,700	$40,500
Total Funding Sources	**$237,200**	**$196,700**	**$40,500**

CITY OF NEENAH
2015 EXECUTIVE BUDGET
CAPITAL PROJECT FUNDS
MAYOR RECOMMENDED

GENERAL SUMMARY
(cont.)

Capital Equipment

Expenditures	Dept. Request	Mayor Proposed	Total Reductions Proposed
Common Council	$12,000	$12,000	$0
Clerk	85,000	85,000	0
Information Systems	322,500	222,350	100,150
Police	305,030	355,000	(49,970)
Fire/Rescue (60.55% of Consolidated Department)	69,610	27,240	42,370
Public Works/Recycling	644,000	610,000	34,000
Community Development	17,000	17,000	0
Library	12,000	12,000	0
Parks and Recreation	55,000	55,000	0
Cemetery	0	0	0
Total Expenditures	**$1,522,140**	**$1,395,590**	**$126,550**

Funding Sources	Dept. Request	Mayor Proposed	Total Reductions Proposed
General Obligation Borrowing-Gen. Tax Supported	$1,348,220	$1,395,590	($47,370)
Use of Reserves	0	0	0
Use of Police Vehicle Replacement Fund	173,920	0	173,920
Total Funding Sources	**$1,522,140**	**$1,395,590**	**$126,550**

Utilities - Sanitary and Storm Sewer

Expenditures	Dept. Request	Mayor Proposed	Total Reductions Proposed
Sanitary Sewer Projects	$1,200,000	$905,000	$295,000
Storm Sewer Projects	595,000	477,500	117,500
Total Expenditures	**$1,795,000**	**$1,382,500**	**$412,500**

Funding Sources	Dept. Request	Mayor Proposed	Total Reductions Proposed
General Obligation Borrowing-San. Sewer Supported	$1,200,000	$905,000	$295,000
General Obligation Borrowing-Storm Sewer Supported	595,000	477,500	117,500
Total Funding Sources	**$1,795,000**	**$1,382,500**	**$412,500**

EXPENDITURE SUMMARY

Expenditures	Dept. Request	Mayor Proposed	Total Reductions Proposed
Streets, Pedestrian Routes, Traffic Signals	$1,575,500	$1,262,000	$313,500
Tax Incremental Financing	1,926,200	1,661,200	265,000
Facilities	237,200	196,700	40,500
Capital Equipment	1,522,140	1,395,590	126,550
Utilities - Sanitary and Storm Sewer	1,795,000	1,382,500	412,500
Total Expenditures	**$7,056,040**	**$5,897,990**	**$1,158,050**

FUNDING SOURCES SUMMARY

Funding Sources	Dept. Request	Mayor Proposed	Total Reductions Proposed
General Obligation Borrowing			
General Obligation Borrowing-TIF Supported	$1,926,200	$1,661,200	$265,000
General Obligation Borrowing-San. Sewer Supported	1,200,000	905,000	295,000
General Obligation Borrowing-Storm Utility Supported	595,000	477,500	117,500
General Obligation Borrowing-Gen. Tax Supported	3,160,920	2,854,290	306,630
General Obligation Borrowing-Total	**$6,882,120**	**$5,897,990**	**$984,130**
Use of Reserves	0	0	0
Private Contributions/Grants	0	0	0
Total Funding Sources	**$6,882,120**	**$5,897,990**	**$984,130**

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM
DISTRIBUTION OF GENERAL OBLIGATION CAPITAL BORROWING AMONG PROGRAM TYPES

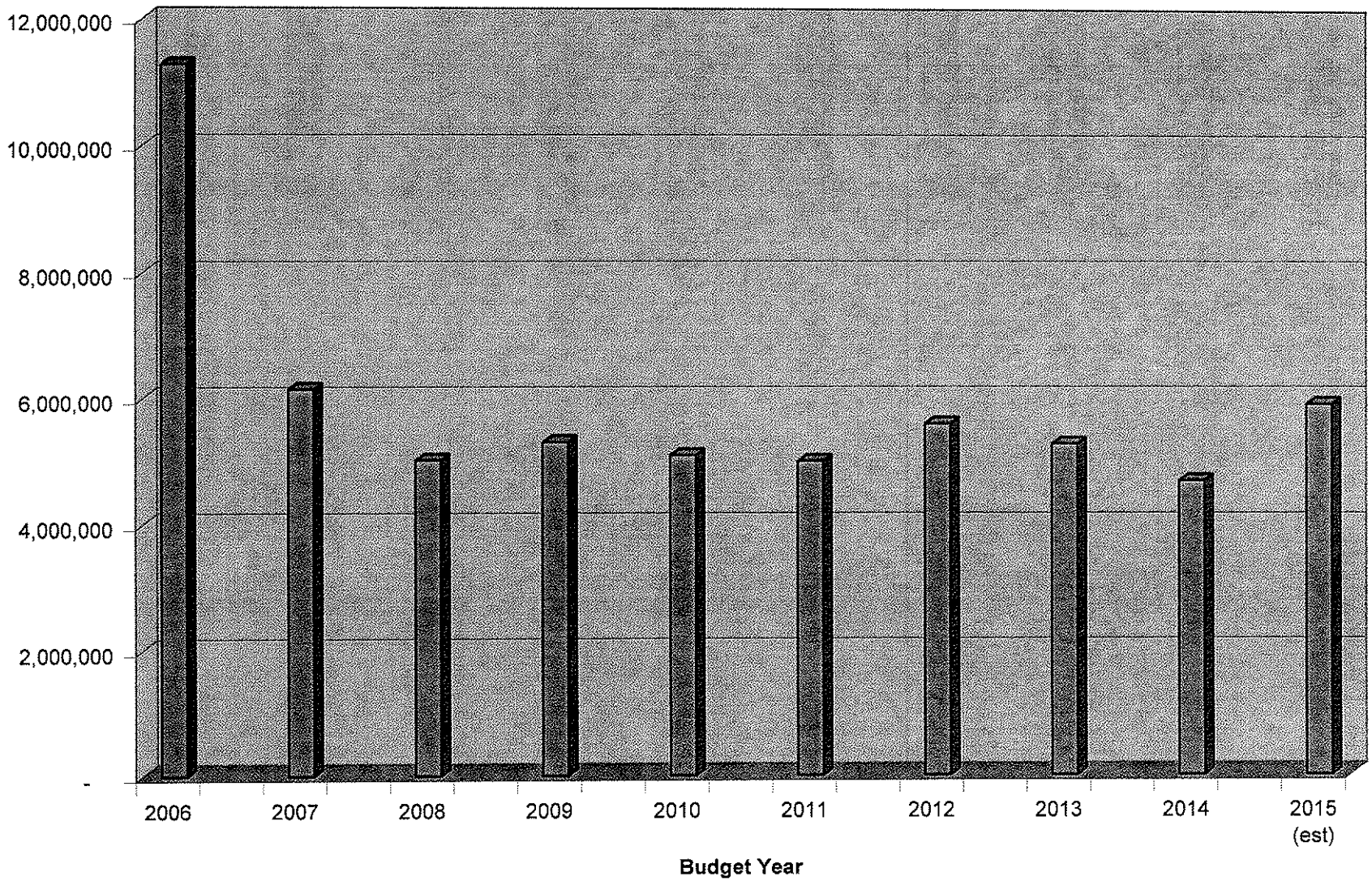
PROGRAMS	2010 ACTUAL		2011 ACTUAL		2012 ACTUAL	
Streets, Pedestrian Routes, Lighting, Traffic Signals	$1,155,000	23%	$1,555,000	28%	$1,515,000	27%
Tax Incremental Districts	2,315,000	46%	595,000	11%	1,635,000	29%
Facilities	190,000	4%	330,000	6%	430,000	8%
Capital Equipment	620,000	12%	855,000	15%	620,000	11%
Sanitary Sewer	810,000	16%	1,390,000	25%	1,125,000	20%
Storm Water	0	0%	270,000	5%	265,000	5%
TOTAL CAPITAL FINANCING	**$5,090,000**	**102%**	**$4,995,000**	**89%**	**$5,590,000**	**100%**

PROGRAMS	2013 ACTUAL		2014 BUDGET		2015 PROPOSED	
Streets, Pedestrian Routes, Lighting, Traffic Signals	$1,235,000	23%	$1,285,000	27%	$1,262,000	21%
Tax Incremental Districts	1,075,000	20%	535,000	11%	1,661,200	28%
Facilities	295,000	6%	455,000	10%	196,700	3%
Capital Equipment	1,160,000	22%	955,000	20%	1,395,590	24%
Sanitary Sewer	1,105,000	21%	940,000	20%	905,000	15%
Storm Water	400,000	8%	515,000	11%	477,500	8%
TOTAL CAPITAL FINANCING	**$5,270,000**	**100%**	**$4,685,000**	**100%**	**$5,897,990**	**100%**

CITY OF NEENAH
Annual G. O. Capital Borrowing
Budget Years 2006-2015

Year	Capital Borrowing	Annual Change	% Change
2006	11,285,000		
2007	6,150,000	(5,135,000)	-45.50%
2008	5,015,000	(1,135,000)	-18.46%
2009	5,305,000	290,000	5.78%
2010	5,090,000	(215,000)	-4.05%
2011	4,995,000	(95,000)	-1.87%
2012	5,590,000	595,000	11.91%
2013	5,270,000	(320,000)	-5.72%
2014	4,685,000	(585,000)	-11.10%
2015 (est)	5,897,990	1,212,990	25.89%
Average	$5,928,299		

CITY OF NEENAH
Annual G. O. Capital Borrowing
Budget Years 2006-2015



CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM IN BRIEF
MAYOR'S RECOMMENDATION

BUDGETED RESOURCES

	2015 PROGRAM
Capital Borrowing Proceeds	$ 5,897,990
Private Contributions/Grants	0
TOTAL RESOURCES	**$ 5,897,990**

BUDGETED EXPENDITURES

	2015 PROGRAM
Streets	$ 1,055,000
Pedestrian Routes	154,000
Traffic Signals	53,000
Total Streets, Pedestrian Routes, Traffic Signals	**1,262,000**
TIF #5 Original (Downtown Business District)	10,000
TIF #6 Amended (Business Park Expansion Area)	11,200
TIF #7 Original (Westside Business Corridor)	30,000
TIF #8 Original (Doty Island Redevelopment)	360,000
TIF #9 (Near Downtown District)	1,250,000
Total TIF's	**1,661,200**
Public Facilities	**196,700**
Capital Equipment	**1,395,590**
Sanitary Sewer Projects	**905,000**
Storm Sewer Projects	**477,500**
TOTAL EXPENDITURES	**$ 5,897,900**

STREETS, PEDESTRIAN ROUTES, TRAFFIC CONTROL PROGRAM MAYOR'S RECOMMENDATION

2015 PROGRAM FUNDING

General Obligation Capital Borrowing Proceeds	$ 1,262,000
Use of Reserves	0
Total 2015 Program Funding	**$ 1,262,000**

2015 PROGRAM EXPENDITURES

Major Streets	$ 100,000
Street Upgrades - City Initiated	620,000
Street Upgrades - Citizen Petitioned	0
Railroad Crossing	0
General Street Resurfacing	210,000
Streets Under Improvement Contracts	0
Pavement Repair (Streets)	125,000
Pedestrian Routes	154,000
Traffic Control	53,000
Total 2015 Program Expenditures	**$ 1,262,000**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Public Infrastructure Fund
Program: Capital Program Funds	**Submitted by:** Michael K. Easker

2015 Proposed Budget

The Public Infrastructure Fund accounts for all capital improvement to public streets, bridges, pedestrian routes and traffic control.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$4,123,309	$4,111,597	$4,111,597	$3,734,776
Revenues				
Intergovernmental	0	0	0	0
Miscellaneous	123,993	0	0	0
Debt Issuance	1,226,000	1,265,000	1,265,000	1,262,000
Transfers in	0	0	0	0
Total Revenues	1,349,993	1,265,000	1,265,000	1,262,000
Expenditures				
Capital Outlay - Current Budget	1,361,705	1,265,000	1,265,000	1,262,000
Capital Outlay - Carryovers	0	376,821	376,821	0
Transfers out	0	0	0	0
Total Expenditures	1,361,705	1,641,821	1,641,821	1,262,000
Excess Revenues Over (Under) Expenditures	(11,712)	(376,821)	(376,821)	0
Fund Balance, December 31	$4,111,597	$3,734,776	$3,734,776	$3,734,776

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 STREETS, PEDESTRIAN ROUTES, TRAFFIC CONTROL			
2015 STREETS			
Major Streets			
1. Slough Bridge at Main Street. Deck repair and resurface.	$100,000	$100,000	Necessary repair.
Subtotal Major 2015 Streets	**$100,000**	**$100,000**	
(Estimated Assessments $0)			
Street Upgrades-City Initiated			
Curb, gutter, bituminous pavement unless otherwise noted. The condition of each street is classified from (10) new to (1) completely deteriorated.			
1. Bridgewood Drive (Cecil - Baldwin)/1,300 ft. (4) Coordinate with utility work. (Estimated Assessments $118,000)	$290,000	$290,000	Necessary improvements.
2. Franklin Avenue (Oak - Congress/1,900 ft. (2,3). *(Not included in adopted Spring CIP.)* (Estimated Assessments $60,000)	$280,000	$280,000	Necessary improvements.
3. Shooting Star Drive, Armstrong Street/880 ft. New road. Grade, gravel, 2" bituminous mat. Connect Eagle Crest Plat to Breezewood Lane. *(Not included in adopted Spring CIP.)* (Estimated Assessments $0)	$50,000	$50,000	Second ingress/egress to subdivision for emergency vehicles and relieve traffic congestion on Pendleton.
Subtotal 2015 Street Upgrades-City Initiated	**$620,000**	**$620,000**	
(Estimated Assessments $178,000)			
Street Upgrades Citizen Petitioned	**$0**		
Currently no petitions are on file. However, it is likely representatives from various areas of the City may request curb and gutter street improvements. These projects will be scheduled according to guidelines and within resources.			
Railroad Crossings	**$0**		

2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
General Street Resurfacing			
All projects are for bituminous overlay unless otherwise noted. The annual schedule represents an orderly, geographically dispersed program of preventive maintenance to reduce day-to-day repairs and extend street life. Current surface condition of each street is classified from (10) new to (1) completely deteriorated.			
1. S. Commercial Street Patching. *(Not included in adopted Spring CIP.)* (Contractor Reimbursement $25,000)	$60,000	$60,000	Part of potential future needs.
2. Elmwood Court/150 ft. (5) Coordinate with utility work. (Estimated Assessments $11,000)	$20,000	$20,000	Water leaks justified
3. Jean Street (Western - John)/530 ft. (3) Coordinate with utility work. *(Adopted Spring CIP $45,000.)* (Estimated Assessments $19,000)	$55,000	$55,000	Water leak driven/road condition.
4. Green Street (Third - Fourth)/320 ft. (5) Coordinate with utility work. (Estimated Assessments $9,000)	$35,000	$0	Defer to 2016.
5. North Street (Green Bay - 670' W)/670 ft. (2) (Estimated Assessments $30,000)	$75,000	$75,000	Contingent upon Town coordinations.
6. Muttart Road (Dixie Road - 1000' E)/1000 ft. (1). *(Not included in adopted Spring CIP.)* (Estimated Assessments $0)	$61,000	$0	Budget constraints.
Subtotal 2015 General Street Resurfacing (Estimated Assessments $69,000) (Contractor Reimbursement $25,000)	**$306,000**	**$210,000**	
Subdivision Streets Under Improvement Contracts			
1. Undesignated new subdivision/2,000 ft. - 2" bituminous surface. (Estimated Assessments $0)	$0	$0	
Subtotal 2015 Subdivision Streets Under Improvement Contracts (Estimated Assessments/Direct Costs $0)	**$0**	**$0**	
Pavement Repair (Streets)			
1. Undesignated concrete and asphalt pavement repair.	$150,000	$125,000	Budget constraints.
Subtotal 2015 Pavement Repair (Streets) (Estimated Assessments $0)	**$150,000**	**$125,000**	
TOTAL ALL 2015 STREETS (Estimated Assessments $247,000) (Contractor Reimbursement $25,000)	**$1,176,000**	**$1,055,000**	

2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 PEDESTRIAN ROUTES			
New Pedestrian Routes			
1. Alexander Drive (Bruce - Commercial)/800 ft. (north side). With removal of City school busing, this work will help to establish safe school walking route. Originally budgeted in 2007. (Estimated Assessments $10,000)	$18,000	$0	Not necessary at this time.
2. Bruce Street (Parkwood - Castle Oak)/1,900 ft. (west side). With removal of City school busing, this work will help to establish safe school walking route. (Estimated Assessments $26,000)	$42,000	$0	No homes there yet.
3. Marathon Avenue (Parkwood - Castle Oak)/1,300 ft. Sidewalk or trail on east side.	$98,500	$0	Budget constraints.
a. Sidewalk - $29,000 (Estimated Assessments $18,000)			
b. Rubber sidewalk around trees - $4,500 (Estimated Assessments $3,000)			
c. LED Lighting - $65,000 (Estimated Assessments $65,000)			
4. Carriage Drive/Secretariat Dr (Commercial - S. Park)/ 1,700 ft. Sidewalk on south side. ($34,000 Prior year carry forward) (Estimated Assessments $23,000)	$0	$0	No carry forward.
5. Castle Oak Drive (Industrial - Marathon)/1,090 ft. Both sides. School route. (Estimated Assessments $9,600) (Estimated Developer Escrow $19,710)	$24,000	$24,000	2018 - Castle Oak (Marathon - Bruce)
Subtotal 2015 New Pedestrian Routes (Estimated Assessments $154,600) (Estimated Developer Escrow $19,710)	**$182,500**	**$24,000**	
Pedestrian Routes Replacement and Repair (Sidewalks and Trails)			
1. Undesignated.	$150,000	$130,000	
2. North Riverwalk. Railing re-painting. *(Not included in adopted Spring CIP.)*	$14,000	$0	Do with summer help.
Subtotal 2015 Pedestrian Routes Replacement and Repair (Sidewalks and Trails)	**$164,000**	**$130,000**	
TOTAL ALL 2015 PEDESTRIAN ROUTES (Estimated Assessments $154,600) (Estimated Developer Escrow $19,710)	**$346,500**	**$154,000**	

2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 TRAFFIC CONTROL			
1. Commercial Street/Alcott Drive. Upgrade cabinet, controller and vehicle detection. *(Adopted Spring CIP $40,000.)*	$18,000	$18,000	Necessary improvement upgrades.
2. Commercial Street/Bell Street. Install additional vehicle detection. *(Not included in adopted Spring CIP.)*	$20,000	$20,000	Necessary improvement upgrades.
3. Oak Street Bridge. Convert street lighting to LED fixtures. 26 fixtures (10 cobrahead, 16 post-top). Est. payback 5.3 years.	$15,000	$15,000	Necessary improvement upgrades.
TOTAL ALL 2015 TRAFFIC CONTROL	**$53,000**	**$53,000**	
TOTAL ALL 2015 STREETS, PEDESTRIAN ROUTES AND TRAFFIC CONTROL PROJECTS **(Estimated Assessments $401,600)** **(Estimated Developer Escrow $19,710)** **(Contractor Reimbursement $25,000)**	**$1,575,500**	**$1,262,000**	

TAX INCREMENTAL FINANCING DISTRICTS
MAYOR'S RECOMMENDATION

2015 PROGRAM FUNDING

General Obligation Capital Borrowing Proceeds	$ 1,661,200
Private Contributions/Grants	0
Total 2015 Program Funding	**$ 1,661,200**

2015 PROGRAM EXPENDITURES

TIF #5 Original (Downtown Business District)	$ 10,000
TIF #6 Amended (Business Park Expansion Area)	11,200
TIF #7 Original (Westside Business Corridor)	30,000
TIF #8 Original (Doty Island Redevelopment)	360,000
TIF #9 Original (Near Downtown District)	1,250,000
Total 2015 Program Expenditures	**$ 1,661,200**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	T.I.F. District #5 Fund
Program:	**Submitted by:**
Capital Program Funds	Michael K. Easker

2015 Proposed Budget

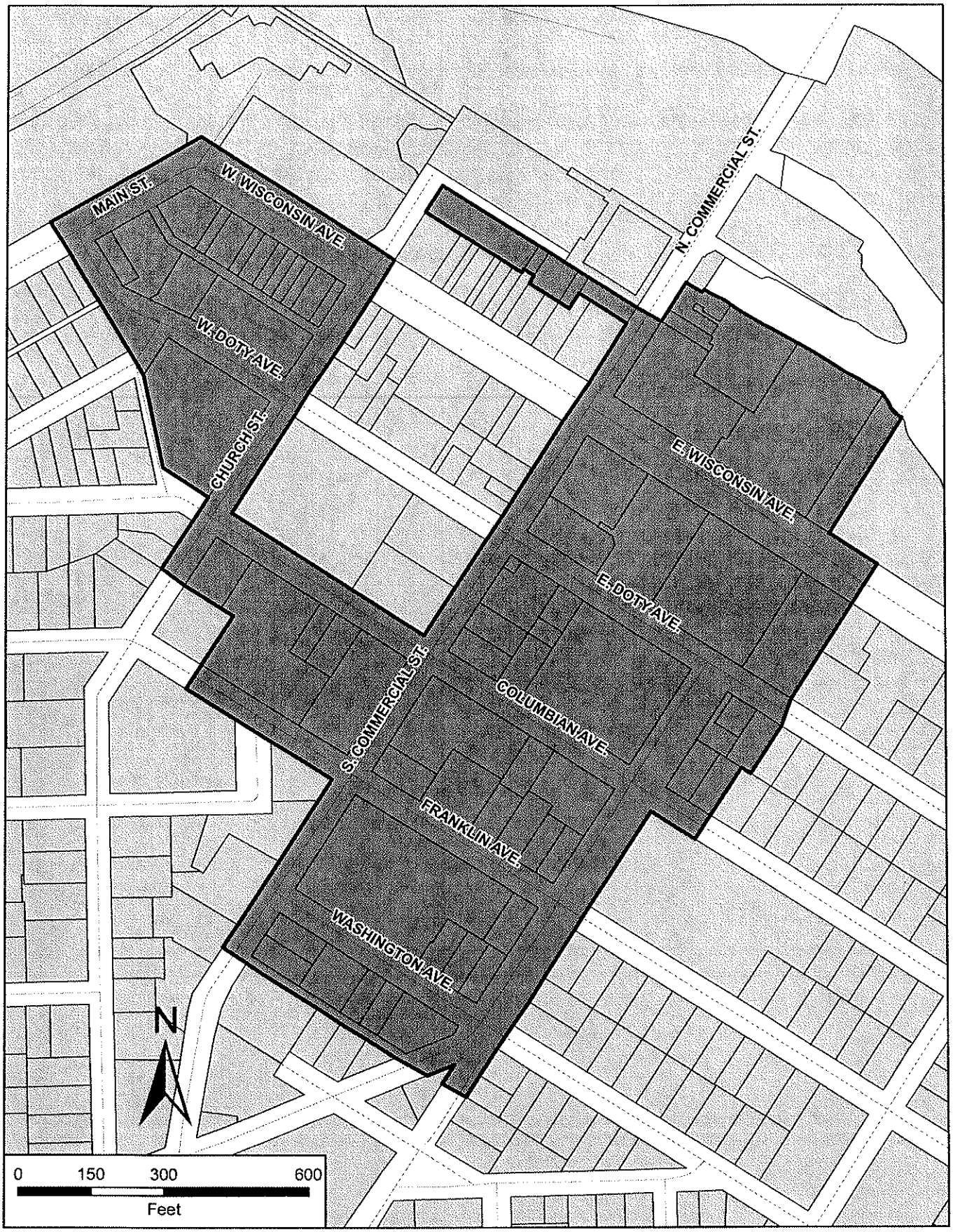
The Tax Incremental Financing District #5 Fund accounts for site redevelopment, utility and access improvements, design and engineering and planning and project support within T.I.F. District #5.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$85,884	$218,554	$218,554	($288,072)
Revenues				
Intergovernmental	2,745	0	0	0
Miscellaneous	0	0	0	0
Debt Issuance	235,000	10,000	10,000	10,000
Transfers In	0	0	0	0
Total Revenues	237,745	10,000	10,000	10,000
Expenditures				
Capital Outlay - Current Budget	105,075	10,000	10,000	10,000
Capital Outlay - Carryovers	0	506,626	506,626	0
Transfers out	0	0	0	0
Total Expenditures	105,075	516,626	516,626	10,000
Excess Revenues Over (Under) Expenditures	132,670	(506,626)	(506,626)	0
Fund Balance, December 31	$218,554	($288,072)	($288,072)	($288,072)

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 TAX INCREMENT DISTRICTS			
Tax Increment District #5 - Downtown Business			
Project Expenditures can be made through 4/21/2015.			
1. Planning/marketing/project support.	$10,000	$10,000	
Total 2015 Tax Increment District #5 - Downtown Business District	**$10,000**	**$10,000**	

TAX INCREMENT DISTRICT #5
City of Neenah, Wisconsin



CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	T.I.F. District #6 Fund
Program:	**Submitted by:**
Capital Program Funds	Michael K. Easker

2015 Proposed Budget

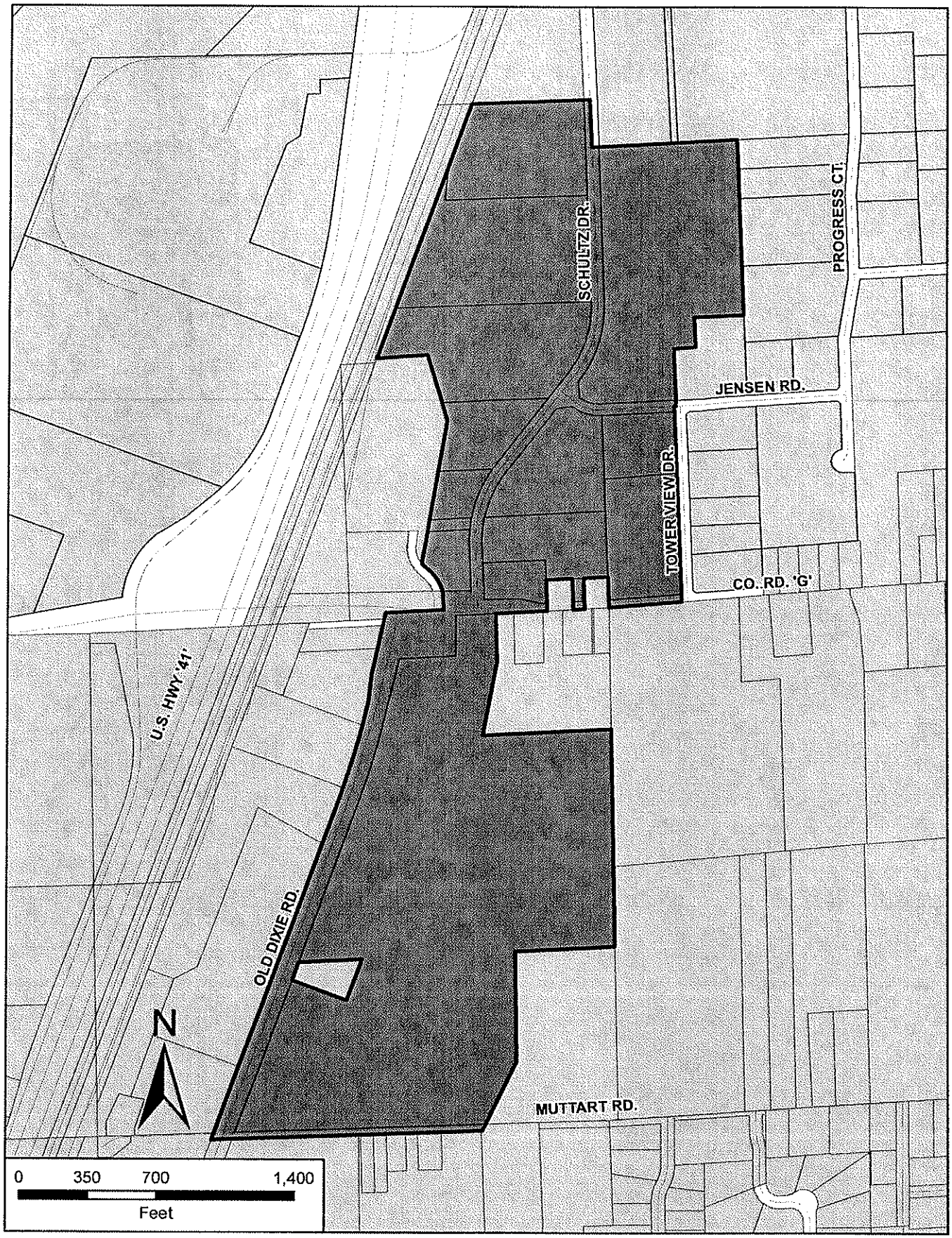
The Tax Incremental Financing District #6 Fund accounts for site redevelopment, utility and access improvements, design and engineering and planning and project support within T.I.F. District #6.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$217,022	$267,623	$267,623	$46,716
Revenues				
Intergovernmental	0	0	0	0
Miscellaneous	0	0	0	0
Debt Issuance	103,700	226,000	226,000	11,200
Total Revenues	103,700	226,000	226,000	11,200
Expenditures				
Capital Outlay - Current Budget	53,099	226,000	226,000	11,200
Capital Outlay - Carryovers	0	220,907	220,907	0
Transfers out	0	0	0	0
Total Expenditures	53,099	446,907	446,907	11,200
Excess Revenues Over (Under) Expenditures	50,601	(220,907)	(220,907)	0
Fund Balance, December 31	$267,623	$46,716	$46,716	$46,716

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 TAX INCREMENT DISTRICTS			
Tax Increment District #6 - Business Park Expansion			
Project expenditures can be made through 3/19/2015.			
1. Planning/marketing/project support.	$10,000	$10,000	
2. Dunsirn (Alta) rail spur rental/maintenance.	$1,200	$1,200	
Total 2015 Tax Increment District #6 - Business Park Expansion	**$11,200**	**$11,200**	

TAX INCREMENT DISTRICT #6
City of Neenah, Wisconsin



CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	T.I.F. District #7 Fund
Program:	**Submitted by:**
Capital Program Funds	Michael K. Easker

2015 Proposed Budget

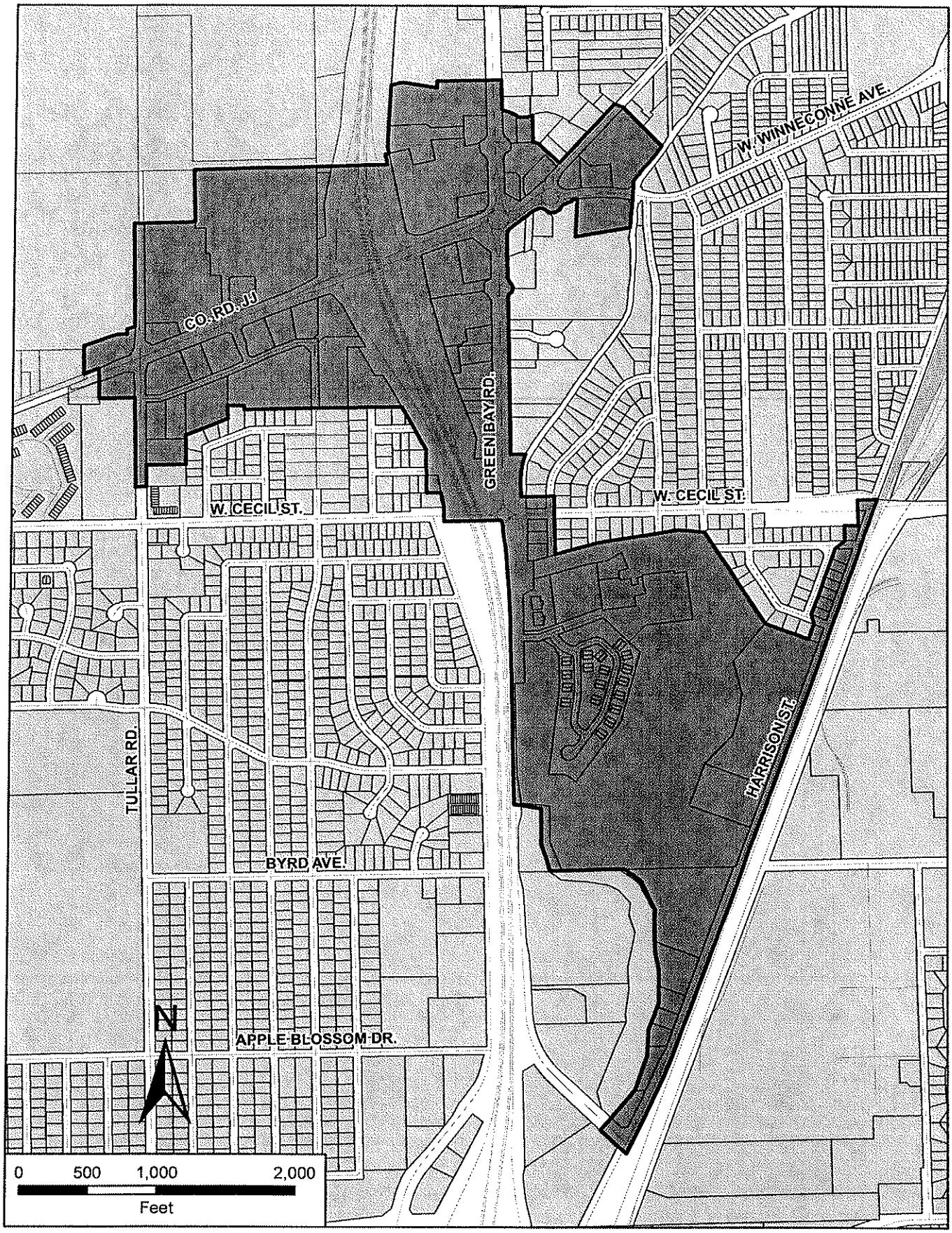
The Tax Incremental Financing District #7 Fund accounts for site redevelopment, utility and access improvements, design and engineering and planning and project support within T.I.F. District #7.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$1,007,996	$1,015,038	$1,015,038	$1,015,038
Revenues				
Intergovernmental	0	0	0	0
Miscellaneous	0	0	0	0
Debt Issuance	15,000	15,000	15,000	30,000
Total Revenues	15,000	15,000	15,000	30,000
Expenditures				
Capital Outlay - Current Budget	7,958	15,000	15,000	30,000
Capital Outlay - Carryovers	0	0	0	0
Transfers out	0	0	0	0
Total Expenditures	7,958	15,000	15,000	30,000
Excess Revenues Over (Under) Expenditures	7,042	0	0	0
Fund Balance, December 31	$1,015,038	$1,015,038	$1,015,038	$1,015,038

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 TAX INCREMENT DISTRICTS			
Tax Increment District #7 - Westside Business Corridor			
Project expenditures can be made through 7/4/2022.			
1. Planning/marketing/project support.	$10,000	$10,000	
2. Fox Cities Ignite regional marketing effort.	$25,000	$20,000	Budget constraints. Appleton cut way back.
Total 2015 Tax Increment District #7 - Westside Business Corridor	**$35,000**	**$30,000**	

TAX INCREMENT DISTRICT #7
City of Neenah, Wisconsin



CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	T.I.F. District #8 Fund
Program:	**Submitted by:**
Capital Program Funds	Michael K. Easker

2015 Proposed Budget

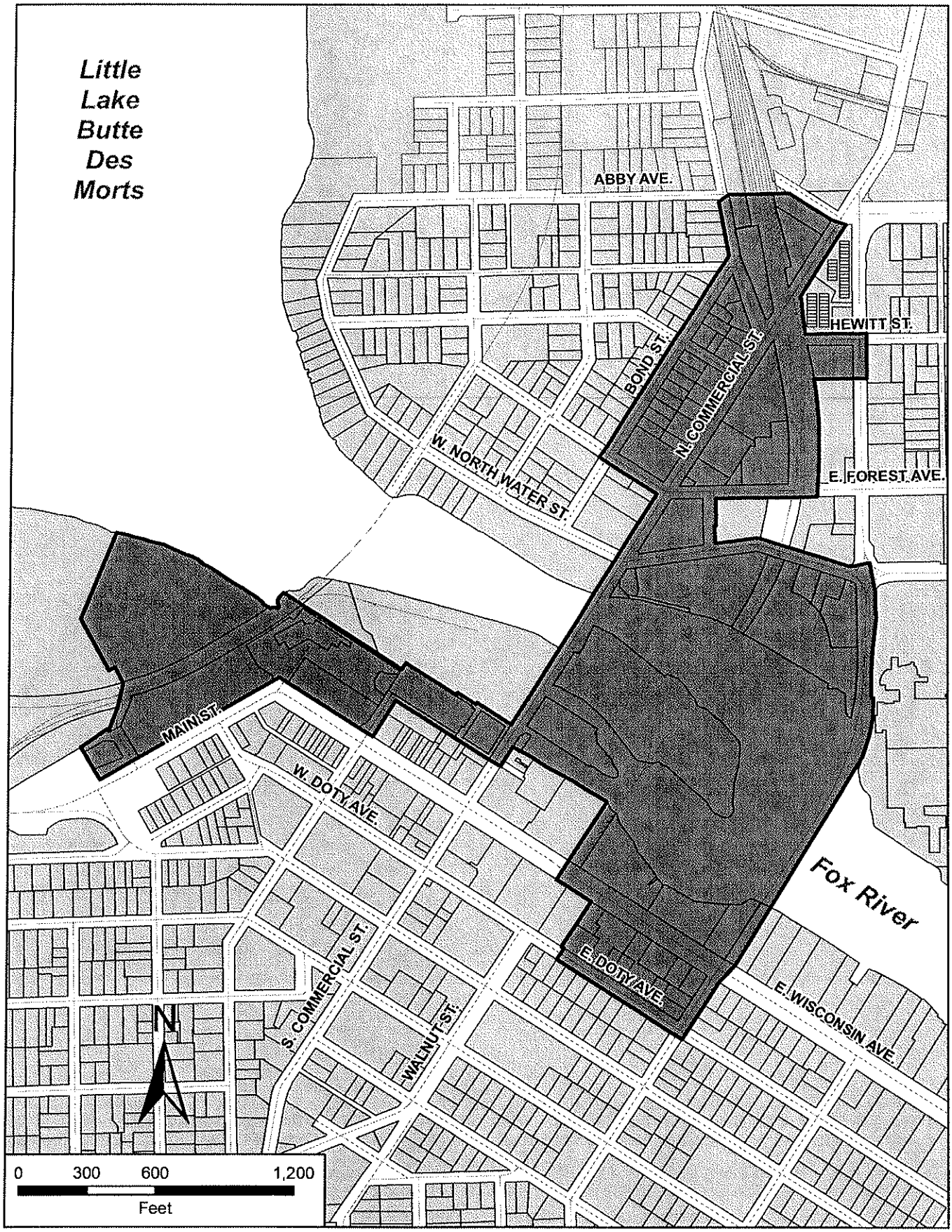
The Tax Incremental Financing District #8 Fund accounts for site redevelopment, utility and access improvements, design and engineering and planning and project support within T.I.F. District #8.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$467,336	$1,124,705	$1,124,705	$213,765
Revenues				
Intergovernmental	165,400	0	0	0
Miscellaneous	0	0	0	0
Debt Issuance	710,000	260,000	260,000	360,000
Transfers In	0	170,000	170,000	170,000
Total Revenues	875,400	430,000	430,000	530,000
Expenditures				
Capital Outlay - Current Budget	218,031	260,000	260,000	360,000
Capital Outlay - Carryovers	0	1,080,940	1,080,940	0
Transfers out	0	0	0	0
Total Expenditures	218,031	1,340,940	1,340,940	360,000
Excess Revenues Over (Under) Expenditures	657,369	(910,940)	(910,940)	170,000
Fund Balance, December 31	$1,124,705	$213,765	$213,765	$383,765

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 TAX INCREMENT DISTRICTS			
Tax Increment District #8 - Doty Island/Neenah Riverwalk			
Project expenditures can be made through 9/4/2023.			
1. Plexus DC2 Development Assistance - Glatfelter Redevelopment. Per Council approved Development Agreement.	$350,000	$350,000	
2. Planning/marketing/project support.	$10,000	$10,000	
Total 2015 Tax Increment District #8 - Doty Island/Neenah Riverwalk	**$360,000**	**$360,000**	

TAX INCREMENT DISTRICT #8
City of Neenah, Wisconsin



CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	T.I.F. District #9 Fund
Program:	**Submitted by:**
Capital Program Funds	Michael K. Easker

2015 Proposed Budget

The Tax Incremental Financing District #8 Fund accounts for site redevelopment, utility and access improvements, design and engineering and planning and project support within proposed T.I.F. District #9.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$0	$0	$0	$0
Revenues				
Intergovernmental	0	0	0	0
Miscellaneous	0	0	0	0
Debt Issuance	0	0	0	1,250,000
Transfers In	0	0	0	0
Total Revenues	0	0	0	1,250,000
Expenditures				
Capital Outlay - Current Budget	0	0	0	1,250,000
Capital Outlay - Carryovers	0	0	0	0
Transfers out	0	0	0	0
Total Expenditures	0	0	0	1,250,000
Excess Revenues Over (Under) Expenditures	0	0	0	0
Fund Balance, December 31	$0	$0	$0	$0

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 TAX INCREMENT DISTRICTS			
Tax Increment District #9 - Near Downtown District			
1. Planning/marketing/project support.	$10,000	$10,000	
2. Land assemblage for additional parking and possible redevelopment.	$500,000	$400,000	Budget constraints.
3. Development assistance for a high value commercial redevelopment to include site assemblage and additional parking. *(Not included in adopted Spring CIP.)*	$1,000,000	$840,000	Valuable planning.
Total 2015 Tax Increment District #9 - Near Downtown District	**$1,510,000**	**$1,250,000**	
TOTAL ALL 2015 TAX INCREMENT DISTRICTS	**$1,926,200**	**$1,661,200**	

PUBLIC FACILITIES PROGRAM
MAYOR'S RECOMMENDATION

2015 PROGRAM FUNDING

General Obligation Capital Borrowing Proceeds	$ 196,700
Private Contributions/Grants	0
Total 2015 Program Funding	**$ 196,700**

2015 PROGRAM EXPENDITURES

Existing Facilities:	
Administration Building	$ 15,000
Police Station	11,800
Fire/Rescue (100% City Funded)	9,000
Public Works	42,400
Library	0
Bergstrom-Mahler Museum	20,000
Parks & Recreation	74,500
Cemetery	24,000
Total 2015 Program Expenditures	**$ 196,700**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Public Facilities Fund
Program: Capital Program Funds	**Submitted by:** Michael K. Easker

2015 Proposed Budget

The Public Facilities Fund accounts for all capital improvements to City owned public facilities such as buildings and parks.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	($91,033)	$73,811	$73,811	$44,955
Revenues				
Intergovernmental/Grants	298,800	0	0	0
Debt Issuance	288,240	471,000	471,000	196,700
Contributions	50,000	550,000	550,000	0
Transfers in	0	0	0	0
Total Revenues	637,040	1,021,000	1,021,000	196,700
Expenditures				
Capital Outlay - Current Budget	472,196	471,000	471,000	196,700
Capital Outlay - Carryovers	0	578,856	578,856	0
Transfers out	0	0	0	0
Total Expenditures	472,196	1,049,856	1,049,856	196,700
Excess Revenues Over (Under) Expenditures	164,844	(28,856)	(28,856)	0
Fund Balance, December 31	$73,811	$44,955	$44,955	$44,955

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 FACILITIES			
Administration Building			
Capital Projects Fund			
1. Glass Entry Door to Council Room.	$0	$15,000	More appealing look to citizens.
Total 2015 Administration Building Facilities	**$0**	**$15,000**	
Police Department			
Capital Projects Fund			
1. Room upgrades - Chief's office.	$7,000	$0	Budget constraints.
2. Roof Repair. *(Not included in adopted Spring CIP.)*	$4,300	$4,300	Necessary repair.
3. Evidence room upgrade - new fuming hood, storage and work areas, and equipment upgrades.	$20,000	$0	Wait to see space needs.
4. Parking Lot Microsurface Treatment - South Lot *(Adopted Spring CIP $0.)*	$7,500	$7,500	Necessary maintenance.
Total 2015 Police Department	**$38,800**	**$11,800**	
Fire Department			
Capital Projects Fund			
1. Cleaning of Apparatus Bay ceilings and walls at Station 32. Current bids coming in under $9,000. Neenah share 100%. *(Not included in adopted Spring CIP.)*	$9,000	$9,000	Department request justified.
Total 2015 Fire Department	**$9,000**	**$9,000**	
City Facilities			
Capital Projects Fund			
1. Tullar Road Garage. Parking lot repairs; north side of building near fleet maintenance. *(Not included in adopted Spring CIP.)*	$35,000	$35,000	Necessary project.
2. Tullar Road Garage. Overhead door replacement. *(Adopted Spring CIP $10,000.)*	$5,000	$5,000	Replacement cycle.
3. Tullar Garage. Replace 3 service doors.	$2,400	$2,400	Poor conditions.
Total 2015 City Facilities	**$42,400**	**$42,400**	

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
Bergstrom-Mahler Museum			
1. Annual subsidy	$20,000	$20,000	Ongoing contribution.
Total 2015 Bergstrom-Mahler Museum	**$20,000**	**$20,000**	
Parks and Recreation			
Capital Projects Fund			
1. Pool Accessibility. Add chair lift. Install railing on existing stairs. These items are necessary for ADA compliance. *(Not included in adopted Spring CIP.)*	$9,000	$9,000	Necessary ADA expenditure.
2. Pool. Replace pool gutter grates. *(Not included in adopted Spring CIP.)*	$15,000	$7,500	Two year replacement.
3. Various Parks. Upgrade playground equipment and surfacing for ADA compliance. *(Not included in adopted Spring CIP.)*	$20,000	$15,000	Budget constraints.
4. Various Parks (Laudan, Riverside, Southview, Memorial, Skatepark). Replace drinking fountains. *(Not included in adopted Spring CIP.)*	$10,000	$5,000	
5. Whiting Boat House. Repair pillars. Repair & paint exterior. Replace storm and sanitary sewer. *(Not included in adopted Spring CIP.)*	$18,000	$18,000	Request justified.
6. Doty Cabin. Replace logs & chinking. Apply Velvit Oil. Clean and treat roof. *(Not included in adopted Spring CIP.)*	$15,000	$0	Move to 2016. Budget constraints.
7. Shattuck Park. Repair building deck and treat concrete for water infiltration. *(Not included in adopted Spring CIP.)*	$20,000	$20,000	
Total 2015 Parks and Recreation	**$107,000**	**$74,500**	
Oak Hill Cemetery			
Capital Projects Fund			
1. Replace Maintenance Building Roof. The building was constructed in 1993. This is the original roof.	$20,000	$24,000	Add lean-to roof over dirt pile.
Total 2015 Oak Hill Cemetery	**$20,000**	**$24,000**	
TOTAL ALL 2015 FACILITIES	**$237,200**	**$196,700**	

CAPITAL EQUIPMENT PROGRAM
MAYOR'S RECOMMENDATION

2015 PROGRAM FUNDING

General Obligation Capital Borrowing Proceeds	$ 1,395,590
Use of Reserves	0
Total 2015 Program Funding	**$ 1,395,590**

2015 PROGRAM EXPENDITURES

Common Council	12,000
City Clerk	85,000
Information Systems	222,350
Police	355,000
Fire/Rescue (60.55% of Consolidated Department)	27,240
Public Works and Recycling	610,000
Community Development	17,000
Library	12,000
Parks and Recreation	55,000
Cemetery	0
Total 2015 Program Expenditures	**$ 1,395,590**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	Capital Equipment Fund
Program:	**Submitted by:**
Capital Program Funds	Michael K. Easker

2015 Proposed Budget

The Capital Fund accounts for the purchase of all capital equipment within all City departments.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$479,785	$564,239	$564,239	($194,660)
Revenues				
Intergovernmental	0	0	0	0
Miscellaneous	8,325	0	0	0
Debt Issuance	1,152,430	939,700	939,700	1,395,590
Total Revenues	1,160,755	906,200	939,700	1,395,590
Expenditures				
Capital Outlay - Current Budget	891,011	939,700	1,389,700	1,395,590
Capital Outlay - Carryovers	0	308,899	308,899	0
Transfers out	185,290	0	0	0
Total Expenditures	1,076,301	906,200	1,698,599	1,395,590
Excess Revenues Over (Under) Expenditures	84,454	0	(758,899)	0
Fund Balance, December 31	$564,239	$390,112	($194,660)	($194,660)

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 EQUIPMENT			
Common Council			
Capital Projects Fund			
1. iPads for Aldermen and Department Heads	$12,000	$12,000	Per Subcommittee recommendations.
Total Common Council Capital Projects	$12,000	**$12,000**	
Total 2015 Common Council	**$12,000**	**$12,000**	
Clerk			
Capital Projects Fund			
1. Voting machines, software	$85,000	$85,000	Necessary for 2016 elections.
Total 2015 Clerk	**$85,000**	**$85,000**	
Information Systems			
Capital Projects Fund			
1. Microsoft Office Upgrade. The City currently utilizes Microsoft Office 2000 as the major office productivity solution. This version is 13 years old and users have been requesting an upgrade to the latest version for the past few years. In an effort to not introduce incompatibility into the City office productivity environment, IT has been only updating users that can demonstrate a hardship with the older version. To date, there have been 20 users upgraded to either versions 2007 or 2010, while 154 users have remained at Office 2000 (52 users have migrated to LibreOffice, a free open source solution). In addition to this license cost, some training related expenditures will likely appear within departmental operating budgets. Of the $40,300, $6,040 would be the responsibility of Neenah – Menasha Fire Rescue.	$40,300	$20,150	Prefer to do over two years.

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2. Implementation of Virtual Desktop Infrastructure (VDI). During additional detailed analysis of implementing VDI, it was determined that a change in Microsoft's licensing program as it relates to pricing for government entities will likely increase the project cost $20,000 to $130,000. $110,000 was previously approved for the project in Inormation Systems 2014 CIP, so this request consists of the $20,000 for the additional funds. (*Not included in adopted Spring CIP.)*	$20,000	$20,000	Previously approved. Necessary to complete.
3. Time and Attendance Solution. (Partially funded in 2012 CIP, $47,000) This would be a browser-based Enterprise Time and Attendance solution that integrates with the City's existing Payroll application. This solution should offer clock in/out, work order and job tracking, benefits tracking, scheduling calendar, exempt time tracking, etc. When implemented the double entry of payroll data and manual approval process will be eliminated. Additional Funding ($31,000) - Since the original budget request in 2012, ExecuTime has introduced three new modules that would greatly enhance the payroll time collection process for staff. These modules include: 1) Advanced scheduling, 2) Import from Firehouse scheduler and 3) Mobile access from smartphones/tablets. *Not Included in Adopted Spring CIP.*	$31,000	$31,000	Streamline payroll system will save time and labor costs.

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
4. Large Format Printer/Scanner/Copier (MFD). The City currently does not have the ability to copy and/or scan any large format documents (Maps, As Builts, Building Plans) produced or received by GIS, Public Works, Community Development and Water Utility staff. This device would replace one of the two current plotters as it is nearing the end of its life and provide more than just the current printing capabilities.	$15,000	$15,000	Current need justified by Departments.
5. IMS/21 Imaging Solution Upgrade. Addition of "Full Text Search" and "OCR Scanning" modules. City-wide utilization of the current imaging system has significantly increased over the past few years. At this time ten functional areas in six departments are taking advantage of this technology and have imaged roughly 200,000 documents for reduction of paper usage and quicker retrieval and access by all city staff. *(Not included in adopted Spring CIP.)*	$11,200	$11,200	Usage by departments justifies project.
6. Wireless Network Upgrades/Expansion - Upgrade - The City currently utilizes wireless technology to transmit video from surveillance cameras at Shattuck Park and the Church Street Parking Ramp. This equipment will be nine years old in 2015 and has been experiencing increasing failures/outages during the past year. The cost to replace this equipment at Shattuck Park and Church Street Ramp is anticipated to be $46,000. Expansion - There is significant interest from City staff to include wireless connectivity to several new sites. This connectivity would enable the use of surveillance cameras, swipe card access to facilities, public WiFi access, etc. Sites being considered and anticipated costs re: Memorial Park $45,000, Riverside Park $50,000, Doty Park and Whiting Boat House $19,500, Swimming Pool $8,900 and Gateway Plaza $50,000 (The cost of Gateway Plaza includes installation of Fiber Optics to provide adequate back haul to City Hall and would enable public WiFi to be available between there and Shattuck Park). *(Not included in adopted Spring CIP.)*	$205,000	$125,000	Two years project. Prioritize sites. Also participation - look towards Future Neenah and BID. Recommend Shattuck/Church Street Ramp, Doty - Whiting Boathouse, Gateway Plaza and Swimming Pool.
Total 2015 Information Systems	**$322,500**	**$222,350**	

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
Police Department			
General Fund			
1. Vehicle purchases. *(Adopted Spring CIP $428,100.)*	$384,950	$300,000	Provide flexibility to department to decide priority purchase of vehicles.
2. Add to/(withdraw from) Vehicle Replacement Fund *[Adopted Spring CIP ($263,150).]*	($173,920)	$0	
Subtotal	$211,030	$300,000	
Capital Projects Fund			
1. Live Scan Scanner *(Entire Live Scan Update not needed. Only Scanner.) (Adopted Spring CIP $25,000.)*	$6,000	$6,000	Necessary to complete project.
2. In-car video system replacement (2016/17 expansion w/6-yr replacement cycle) *(Adopted Spring CIP $28,000.)*	$32,000	$32,000	Continue rotation replacement.
3. ALPR - Automated License Plate Reader System	$23,000	$0	Budget constraints.
4. Level IV Ballistic Shield (2 Shield Teams)	$9,000	$9,000	Essential safety equipment.
5. Batshield - 2 per year, Patrol Vehicles	$4,000	$0	Budget constraints.
6. Driver's License Readers for Squads *(Adopted Spring CIP $0.)*	$3,000	$3,000	
7. Forensic Recovery Evidence Devices - 3 yr. Replacement Schedule	$5,000	$5,000	
8. Radar Trailer/Messaging Board (with Public Works) *(Adopted Spring CIP $0.)*	$12,000	$0	Preparedness Grant dollars possible.
Total 2015 Police Department	**$305,030**	**$355,000**	

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
Fire Department			
Capital Projects Fund			
1. New thermal imaging cameras, mobile data computers, hazmat meter monitors and automatic external defibrillator. Total projected cost $25,000. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2015 cost distribution formula (60.55%) is used for budgeting purposes.	$15,140	$15,140	Continue replacement. Essential safety equipment.
2. Dive Team PPE for 11 divers. (dry suit/mask /gear bag/tools/ fins/goggles/snorkle) Total Project cost $40,000. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2015 cost distribution formula (60.55%) is used for budgeting purposes. *(Not included in adopted Spring CIP.)*	$24,220	$12,100	Replacement over a two year cycle.
3. Mako Compressed Air filling station to be located at Station 31 on Breezwood Lane. System will be identical to the one st Station 32. Total Project cost is $46,952. City of Neenah responsible for fixed percentage as agreed to in the Consolidation Agreement. 2015 cost distribution formula (60.55%) is used for budgeting purposes. *(Not included in adopted Spring CIP.)*	$30,250	$0	Department will continue current practice.
Total 2015 Fire Department	**$69,610**	**$27,240**	
Public Works			
Capital Projects Fund			
1. Replace #32/2003 street sweeper with new vacuum sweeper ($255,000 - trade allowance $15,000). City responsible for 50%; Storm Water responsible for 50%. *(Adopted Spring CIP $150,000.)*	$240,000	$240,000	Necessary for DNR mandate.
2. Replace #38/1997 boom truck ($185,000 - trade allowance $10,000). *(Adopted Spring CIP $210,000.)*	$175,000	$175,000	Department justified.

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
3. Replace #93A/1999 traffic truck with tool box and work platform ($36,000 - trade allowance $1,000). *(Adopted Spring CIP $60,000 traffic truck w/new lift truck.)*	$35,000	$0	
4. Replace #1C/1995 3/4-ton pick-up truck with utility box ($35,000 - trade allowance $1,000). *(Adopted Spring CIP $25,000.)*	$34,000	$0	
5. Replace #3/1993 7 yd. truck with new ($167,000 - trade allowance $7,000). *(Adopted Spring CIP $156,000.)*	$160,000	$0	
6. Executive Discretion regarding Item Nos. 3-5 - vehicle replacement.	$0	$195,000	Department can prioritize replacement of vehicle Nos. 3-5.
Total 2015 Public Works	**$644,000**	**$610,000**	
Community Development			
Capital Projects Fund			
1. Replace Inspection/Assessor vehicle.	$17,000	$17,000	Poor condition.
Total 2015 Community Development	**$17,000**	**$17,000**	
Library			
Capital Projects Fund			
1. Upgrades for self-check machines. Software upgrades for two machines, 4 new monitors, plus installation.	$12,000	$12,000	Potential to save labor cost.
Total 2015 Library	**$12,000**	**$12,000**	
Parks and Recreation			
Capital Projects Fund			
1. Replace 2000 pick-up truck #2.	$25,000	$25,000	Continued maintenance issues. Necessary replacements.
2. Replace 2000 3/4-ton pick-up truck #7.	$30,000	$30,000	Continued maintenance issues. Necessary replacements.
Total 2015 Parks and Recreation	**$55,000**	**$55,000**	
TOTAL ALL 2015 EQUIPMENT	**$1,522,140**	**$1,395,590**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: City Equipment Replacement Fund	
Program: Enterprise/Other Funds	**Submitted by:** Michael Easker

City Equipment Replacement Fund
2015 Proposed Budget

The City of Neenah Equipment Replacement Fund was established to provide consistent funding for departmental vehicle and equipment needs. The Replacement Fund allows the City to set aside a predetermined amount each year for future vehicle and equipment replacement. The amount set aside each year is based upon each department's projected replacement schedule for vehicles and equipment currently in operation. Funds are then disbursed upon replacement of those vehicles and equipment. This system allows the City to fund needed capital replacements without experiencing funding "peaks and valleys" in any given year.

The City currently has five separate equipment replacement funds. They are:

1. Technology (Computer) Replacement Fund
2. Police Motor Vehicle Replacement Fund
3. Police Protective Vest Replacement Fund
4. Park Equipment Replacement Fund
5. Cemetery Equipment Replacement Fund

	2013 Actual	2014 Budget	2014 Estimate	2015 Dept. Request	2015 Proposed
Fund Balance January 1	$165,882	$244,511	$244,511	$120,790	$120,790
Revenue Transfers From:					
General Fund/Computers	33,440	0	0	0	0
General Fund/Police/Vehicle	100,000	135,000	135,000	211,030	0
General Fund/Police/Vests	4,000	4,000	4,000	8,000	6,000
General Fund/Parks & Recreation/Equip.	15,000	21,000	21,000	21,000	0
General Fund/Cemetery/Equip.	3,200	3,500	3,500	3,500	0
Grant	1,384	0	339	0	0
Sale of Equipment	840	0	0	0	0
Total Revenue	157,864	163,500	163,839	243,530	6,000
Expenditures:					
Computers and Software Licenses	27,103	0	0	0	0
Police Vehicles	6,443	256,350	287,560	384,950	0
Police Vests	2,848	0	0	0	0
Parks & Recreation Equipment	39,990	0	0	0	0
Cemetery Equipment	0	0	0	0	0
Miscellaneous	2,851	0	0	0	0
Total Expenditures	79,235	256,350	287,560	384,950	0
Revenues Over (Under) Expenditures	78,629	(92,850)	(123,721)	(141,420)	6,000
Fund Balance (Deficit), December 31	$244,511	$151,661	$120,790	($20,630)	$126,790

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: City Equipment Replacement Fund	
Program: Enterprise/Other Funds	**Submitted by:** Michael Easker

Breakdown By Equipment Funds

2014 Activity	Technology Computers	Police Vehicles	Police Vests	Park Equipment	Cemetery Equipment	Total Equipment
Fund Balance January 1, 2014	($7,748)	$152,560	$33,881	$62,239	$3,579	$244,511
2014 Estimated Revenues	0	135,000	4,339	21,000	3,500	163,839
2014 Estimated Expenditures	0	(287,560)	0	0	0	(287,560)
Estimated Fund Balance 12/31/2014	($7,748)	$0	$38,220	$83,239	$7,079	$120,790
2015 Proposed Budget						
2015 Revenues	0	0	6,000	0	0	6,000
2015 Expenditures	0	0	0	0	0	0
Estimated Fund Balance 12/31/2015	($7,748)	$0	$44,220	$83,239	$7,079	$126,790

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
SUMMARY PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	TOTAL PROJECT COST	MAYOR'S RECOMMENDED PROGRAM				
		2015	2016	2017	2018	2019
POLICE VEHICLE REPLACEMENT FUND						
(Funded from General Fund)						
Patrol Vehicles (8)	248,000	248,000				
Investigative Vehicles (2)	58,000	58,000				
Decals (7)	5,950	5,950				
Changeover Costs In/Out (10)	14,000	14,000				
Radio Installations (10)	4,000	4,000				
Lighting and Equipment (10)	55,000	55,000				
Crime Scene Van (1)	40,000		40,000			
PSLO - Middle School Vehicle (1)	30,000		30,000			
Decals (1)	850		850			
Changeover Costs In/Out (2)	2,800		2,800			
Radio Installations (2)	800		800			
Lighting and Equipment (2)	12,000		12,000			
Patrol Vehicles (8)	250,000				250,000	
Decals (7)	7,000				7,000	
Changeover Costs In/Out (8)	12,000				12,000	
Radio Installations (8)	3,600				3,600	
Lighting and Equipment (8)	48,000				48,000	
Patrol Vehicles (1)	35,000					35,000
Investigative Vehicles (4)	124,000					124,000
CSO Vehicle (1)	31,000					31,000
Decals (2)	2,000					2,000
Changeover Costs In/Out (6)	9,000					9,000
Radio Installations (6)	2,700					2,700
Lighting and Equipment (6)	36,000					36,000
TOTAL POLICE VEHICLE REPLACEMENT FUND	**$792,000**	**384,950**	**$86,450**	**$0**	**$320,600**	**$239,700**

Estimated Beginning Balance	**$0**	**$0**	**$0**	**$0**	**$0**
Estimated Annual Funding	0	0	0	0	0
Estimated Annual Expenditures	0	0	0	0	0
Estimated Ending Balance	**$0**	**$0**	**$0**	**$0**	**$0**

* Note: Mayor's Recommended Budget excludes the 2015 direct tax levy funding necessary to maintain this replacement fund. The recommendation instead proposes borrowing $300,000 to fund 2015 police vehicle purchases. This proposal can be found in the Police Equipment section of Capital Equipment Fund. If funding is excluded in future years, the recommendation proposes to fund police vehicle purchases through borrowing.

CITY OF NEENAH
2015-2019 CAPITAL IMPROVEMENTS PROGRAM BUDGET
SUMMARY PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	TOTAL PROJECT COST	ADOPTED PROGRAM				
		2015	2016	2017	2018	2019
PARK & REC REPLACEMENT FUND						
(Funded from General Fund)						
2008 LM2 JD 1600T Mower	$45,000		$45,000			
2010 LM4 JD Mower	$45,000				$45,000	
2011 LM7 JD Mower	$15,000					$15,000
TOTAL PARK & REC REPLACEMENT FUND	**$105,000**	**$0**	**$45,000**	**$0**	**$45,000**	**$15,000**

Estimated Beginning Balance	**$83,239**	**$83,239**	**$38,239**	**$38,239**	**($6,761)**
Estimated Annual Funding	0	0	0	0	0
Estimated Annual Expenditures	0	(45,000)	0	(45,000)	0
Estimated Ending Balance	**$83,239**	**$38,239**	**$38,239**	**($6,761)**	**($6,761)**

* Note: Mayor's Recommended Budget excludes the 2015 direct tax levy funding necessary to maintain this replacement fund. If funding is excluded in future years, the recommendation proposes to fund park equipment needs from the funds remaining through 2018, with future purchases funded though borrowing.

CITY OF NEENAH
2015-2019 CAPITAL IMPROVEMENTS PROGRAM BUDGET
SUMMARY PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	TOTAL PROJECT COST	ADOPTED PROGRAM				
		2015	2016	2017	2018	2019
CEMETERY REPLACEMENT FUND						
(Funded from General Fund)						
2001 1-Ton Dump Truck #13	$35,000		$35,000			
2009 LM8 Kubota Mower	$14,000			$14,000		
2011 LM5 Ferris IS2500 Mower	$14,000					$14,000
TOTAL CEMETERY REPLACEMENT FUND	**$63,000**	**$0**	**$35,000**	**$14,000**	**$0**	**$14,000**
Estimated Beginning Balance		**$7,079**	**$7,079**	**$7,079**	**$7,079**	**$7,079**
Estimated Annual Funding		0	0	0	0	0
Estimated Annual Expenditures		0	0	0	0	0
Estimated Ending Balance		**$7,079**	**$7,079**	**$7,079**	**$7,079**	**$7,079**

* Note: Mayor's Recommended Budget excludes the 2015 direct tax levy funding necessary to maintain this replacement fund. If funding is excluded in future years, the recommendation proposes to fund future cemetery equipment purchases though borrowing.

SANITARY SEWER UTILITY PROGRAM
MAYOR'S RECOMMENDATION

2015 PROGRAM FUNDING

General Obligation Capital Borrowing Proceeds	$ 905,000
Total 2015 Program Funding	**$ 905,000**

2015 PROGRAM EXPENSES

System Repair/Replacement	$ 825,000
Lift Station Upgrades	30,000
Other Improvements	50,000
Total 2015 Program Expenses	**$ 905,000**

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 SANITARY SEWER			
Projects are funded by borrowed funds unless otherwise noted.			
1. Bridgewood Drive (Cecil - Baldwin)/1,160 ft. Replace main and laterals. Coordinate with street construction.	$130,000	$130,000	
2. Franklin Avenue (Oak - Elm)/450 ft. Replace mains and laterals. Coordinate with street construction. *(Not included in adopted Spring CIP.)*	$50,000	$50,000	Poor condition w/road.
3. Franklin Avenue (Elm - Congress)/1,150 ft. Replace mains and laterals. Coordinate with street construction. *(Not included in adopted Spring CIP.)*	$130,000	$130,000	Poor condition w/road.
4. Elmwood Court (Henry - W end)/120 ft. Replace main and laterals. Coordinate with street construction.	$15,000	$15,000	With road and water.
5. Jean Street (Western - John)/510 ft. Replace main and laterals. Coordinate with street construction.	$60,000	$60,000	
6. Green Street (Third - Fourth)/220 ft. Replace main and laterals. Coordinate with street construction.	$25,000	$0	Move to 2016.
7. Breezewood Lane (Gillingham - Harrison)/1,300 ft. Sewer rehabilitation.	$200,000	$200,000	Department justified.
8. Existing sanitary sewer system repairs/replacement. Various locations. Grouting, pipe joint sealing, sealing and repairing manholes, sliplining pipe, relaying mains, spot rehabilitation.	$500,000	$240,000	Budget constraints. Existing carryover funds available.
9. Lift station upgrades. Various locations. Continuation of City-wide program begun in 1997.	$40,000	$30,000	Continued maintenance.
10. Sanitary sewer Capacity, Management, Operation and Maintenance program (CMOM) and correction of infiltration and inflow as per DNR permit requirement.	$30,000	$30,000	Continued programming.
11. Pavement repair: concrete and asphalt patches. *(Adopted Spring CIP $15,000.)*	$20,000	$20,000	Necessary expense.
TOTAL ALL 2015 SANITARY SEWER	**$1,200,000**	**$905,000**	

STORM WATER UTILITY PROGRAM
MAYOR'S RECOMMENDATION

2015 PROGRAM FUNDING

General Obligation Capital Borrowing Proceeds	$ 477,500
Total 2015 Program Funding	**$ 477,500**

2015 PROGRAM EXPENSES

Detention Pond Construction	$ 200,000
Storm Sewer Repair/Replacement	195,000
Other Improvements	82,500
Total 2015 Program Expenses	**$ 477,500**

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 STORM WATER			
Projects are funded by borrowed funds unless otherwise noted.			
1. Various streets. Storm sewer work related to street construction. $12.50/centerline foot (Bridgewood, Franklin, Elmwood, Jean, Green, North). *(Adopted Spring CIP $50,000.)*	$60,000	$60,000	Department justified.
2. Detention ponds - various locations.	$300,000	$200,000	Begin design/ engineering work.
3. Miscellaneous repairs. Storm sewer mains, catch basins and leads. Annual appropriation to continue this program.	$150,000	$135,000	Annual appropriation.
4. Developer reimbursement. Oversize storm pipes and ponds.	$50,000	$50,000	Department justified.
5. Mini storm sewer. Various locations. Limited funds are recommended to continue elimination of backyard drainage problems.	$5,000	$2,500	Requested neighborhood need.
6. Pavement repair: concrete and asphalt patches. *(Adopted Spring CIP $15,000.)*	$30,000	$30,000	Actual costs.
TOTAL ALL 2015 STORM WATER	**$595,000**	**$477,500**	

WATER UTILITY PROGRAM
MAYOR'S RECOMMENDATION

2015 PROGRAM FUNDING

Utility Revenues	$ 0
Special Assessments	0
Revenue Bonds	996,500
Total 2015 Program Funding	**$ 996,500**

2015 PROGRAM EXPENSES

Distribution System - Replacements	$ 854,600
Distribution System – New Mainline Extensions	0
Distribution System – New Service Expansion	0
Plant, Metering and Equipment	141,900
Total 2015 Program Expenses	**$ 996,500**

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
2015 WATER UTILITY			
Distribution System-Replacements **All items are funded through Utility revenues unless otherwise noted.**			
1. Bridgewood Drive (Cecil - Baldwin) 1,050' of 8" main at $120/ft. + contingency. Replace existing 6" main. There are 29 lead services. There have been 22 main leaks and 19 service leaks.	$138,600	$138,600	Upgrade justified. Leaks and repair costs.
2. Franklin Avenue (Oak - Congress) 1,850' of 8" at $120/ft. + contingency. There are 35 lead services; 6 main leaks and 16 service leaks. *(Not included in adopted Spring CIP.)*	$244,000	$244,000	Upgrade justified. Leaks and repair costs.
3. Elmwood Court 250' of 8" at $120/ft. + contingency. There are 6 services that are lead. There have been 10 main leaks and 2 service leaks.	$33,000	$33,000	Upgrade justified. Leaks and repair costs.
4. Jean Street (John - Western) 500' of 8" at $120/ft. + contingency. There are 14 lead services. There have been 13 main leaks and 6 service leaks.	$66,000	$66,000	Upgrade justified. Leaks and repair costs.
5. Green Street (Third - Fourth) 390' of 8" at $120/ft. + contingency. There are 6 lead services. There have been 11 main leaks and 3 service leaks. *(Adopted Spring CIP $51,000.)*	$51,400	$0	Budget constraints.
6. Marathon Avenue (Bell - Byrd) 2,300' of 12" at $100/ft. + contingency. There have been 17 main leaks and 3 service leaks. Existing copper services.	$253,000	$253,000	Upgrade justified. Leaks and repair costs.
7. Pavement repair - concrete and asphalt patches. *(Adopted Spring CIP $100,000.)*	$120,000	$120,000	Based on number of leak history.
Subtotal 2015 Distribution System-Replacement	**$906,000**	**$854,600**	
Distribution System-New Mainline Extensions	**$0**	**$0**	
Distribution System-New Service Expansion	**$0**	**$0**	
Total 2015 Distribution Systems	**$906,000**	**$854,600**	

CITY OF NEENAH
2015 CAPITAL IMPROVEMENTS PROGRAM BUDGET
DETAIL PROJECT SCHEDULE

PROJECT DESCRIPTION AND PROGRAM COMMENTS	DEPARTMENT REQUEST	MAYOR RECOMMENDED	MAYOR'S COMMENTS
Plant, Metering and Equipment			
All items are funded through Utility revenues unless otherwise noted.			
1. Meter replacement. Annual meter replacement program. *(Adopted Spring CIP $175,000.)*	$50,000	$40,000	Annual replacement. Slight decrease.
2. Replace 2005 pickup truck with trade. Vehicles are on a 10-year replacement cycle.	$25,000	$25,000	10 yr. Cycle.
3. Miscellaneous tools and equipment.	$16,000	$16,000	
4. Miscellaneous consulting fees. Office construction at filtration plant. Chemical storage plan.	$30,000	$20,000	Budget constraints.
5. Miscellaneous plant contingency.	$15,000	$12,500	Slight decrease.
6. Technology upgrade. One computer replacement. Miscellaneous software upgrades.	$10,000	$10,000	
7. Telephone system. *(Not included in adopted Spring CIP.)*	$4,400	$4,400	Upgrade needed.
8. Carlson Global Positioning System (GPS). *(Not included in adopted Spring CIP.)*	$14,000	$14,000	Need to identify inventory before retirements.
9. New office construction at filtration plant. *(Not included in adopted Spring CIP.)*	$50,000	$0	Budget constraints.
10. Outdoor lighting replacement at filter plant. *(Not included in adopted Spring CIP.)*	$12,800	$0	Not necessary at this time.
Total 2015 Plant, Metering and Equipment	**$227,200**	**$141,900**	
TOTAL 2015 WATER UTILITY	**$1,133,200**	**$996,500**	

CITY OF NEENAH

STATUS REPORT OF 2005-2012 NON-LAPSING PROJECT FUNDS

AS OF DECEMBER 31, 2013

2005 - 2012 PROJECT FUNDS RECOMMENDED TO BE CARRIED FORWARD TO 2014

PROJECT DESCRIPTION/ REASON FOR RECOMMENDATION	DEPARTMENT REQUEST	MAYOR RECOMMENDED	COUNCIL RECOMMENDED		
Main Street Slough Bridge/2011(Street)	25,700	25,700	25,700	(a)	012-4281-742-0236
Undesignated Street Repair./2012(Streets)	17,180	17,180	17,180	(b)	012-5199-742-0236
Breezewood Lane/2011 (Tullar-Gillingham)(Ped. Route)	137,404	137,404	137,404	(c)	012-5332-742-0236
Bell Street (RR Overpass-Industrial./2011 (Ped. Route)	55,206	55,206	55,206	(d)	012-5333-742-0236
Harrison (Bell to Jewelers)(Pedestrian Route)/2011	30,000	30,000	30,000	(e)	012-5336-742-0236
Carriage/Secretariat (Pedestrian Route)/2011	34,000	34,000	34,000	(f)	012-5337-742-0236
Time/Attendance Solution 2012(Equipment)	47,000	47,000	47,000	(g)	011-1743-742-8114
MDC Replacement/2009. (Equipment-Police)	27,608	27,608	27,608	(h)	011-2123-742-8133
Radar Trailer/2011 (Equipment)	8,000	8,000	8,000	(i)	011-2132-742-8133
Building Security/2012(Facilities)	1,469	1,469	1,469	(j)	013-2162-742-0236
Jail Remodeling Project/2012 (Facilities)	1,759	1,759	1,759	(k)	013-2163-742-0236
Riverside Shoreline Wall(Facilities)	0	0	0	(l)	013-8857-742-0236
Glatfelter/Plexus Project/2009 (TID #8/CDA)	4,960	4,960	4,960	(m)	019-2452-742-0236
Gateway Plaza Park Design/2011 (TID #8) (CDA)	26,007	0	0	(n)	019-2465-742-0236
Glatfelter Surface Parking/2011 (CDA)	125,000	125,000	125,000	(o)	019-2466-742-0236
Gateway/Plaza RR Pedestrian Trail/2012(CDA)	12,000	12,000	12,000	(p)	019-2469-742-0236
Additional Parking/2012 (TID #8)	38,980	38,980	38,980	(q)	028-2485-742-0236
Glatfelter Site #7 Redevelopment/2012(TIF#5)	350,000	350,000	350,000	(r)	025-2427-742-0236
Neenah Clock Tower/2006. (TID #5)	1,386	1,386	1,386	(s)	025-2439-742-0236
Glatfelter Redevelopment Site # 7/2011(TID #5)	30,190	30,190	30,190	(t)	025-2471-742-0236
Business Park Expansion/2005. (TID #6)	185,405	185,405	185,405	(u)	026-2440-742-0236
Various Repairs & Replacement/2012 (San Sewer)	47,318	47,318	47,318	(v)	046-5001-742-0236
Breezewood Lane Lift Station/2011 (San Sewer)	40,000	40,000	40,000	(w)	046-5039-742-0236
Storm Water Grant/2012 (Storm Water)	29,350	29,350	29,350	(x)	049-3901-733-0238
Stormwater-Washington Park/2009. (Storm Water)	112,849	112,849	112,849	(y)	049-5236-742-0236
Detention Ponds-Var. Locations 2010. (Storm Water)	194,808	194,808	194,808	(z)	049-5250-742-0236
Commerce Court Pond/2009. (Storm Water)	107,377	107,377	107,377	(aa)	049-5251-742-0236
Total Prior Year 2005-2012 Non-Lapsing Project	**$1,690,956**	**$1,664,949**	**$1,664,949**		

Mayor's Comments:

(a) Engineering in 2014
(b) To be used in 2014
(c) Project in progress
(d) Project in progress
(e) Project in progress
(f) Proposed 2015 project
(g) Project deferred
(h) Project underway
(i) Use to combine with DPW for sign/radar
(j) Front lobby security
(k) Supplement front lobby remodel project
(l) Grant - Project not completed. Will file for reimbursement for landscaping.
(m) On-going
(n) Done
(o) On-going
(p) Have not received invoice
(q) On-going
(r) On-going
(s) On-going
(t) On-going
(u) Completion planned in 2014
(v) To be used in 2014
(w) Project in progress
(x) Project in progress
(y) Project in progress
(z) On-going
(aa) Project in progress

Summary

Function	Amount
Streets/Ped Routes	$299,490
Facilities	3,228
Equipment	82,608
TIF #5	381,576
TIF #6	185,405
TIF #8 (CDA)	180,940
Sanitary Sewer	87,318
Storm Water	444,384
Total	**$1,664,949**

CITY OF NEENAH
STATUS REPORT OF 2013 NON-LAPSING PROJECT FUNDS
AS OF DECEMBER 31, 2013

2013 PROJECT FUNDS RECOMMENDED TO BE CARRIED FORWARD TO 2014

PROJECT DESCRIPTION/ REASON FOR RECOMMENDATION	DEPARTMENT REQUEST	MAYOR RECOMMENDED	COUNCIL RECOMMENDED		
Undesignated Street Repair. (Streets)	14,580	14,580	14,580	(a)	012-5199-742-0236
Sidewalk/Trail Various Locations. (Ped. Route)	10,574	10,574	10,574	(b)	012-5301-742-0236
Commercial/Nicolet Traffic Signal Upgrade (Traffic Sig.)	38,237	38,237	38,237	(b1)	012-4748-742-0236
Commercial Traffic Lighting-Various	13,940	13,940	13,940	(c)	012-4749-742-0236
Phone System Replacement(Equipment	10,000	10,000	10,000	(d)	011-1746-742-8115
SAN Solution Replacement/Equipment	3,291	3,291	3,291	(e)	011-1747-742-0236
Replace CAMA Software	195,000	195,000	195,000	(f)	011-9332-942-8114
MDC Replacement. (Equipment-Police)	18,000	18,000	18,000	(g)	011-2123-742-8115
Munic Bldg-ADA Compliance/Facilities	5,000	5,000	5,000	(h)	013-1836-742-0236
Room Upgrades(Facilities)	8,500	8,500	8,500	(i)	013-2125-742-0236
Upgrade Locker Room/Bathroom(Facilities)	3,452	0	0	(j)	013-2334-742-0236
Upgrade Fuel System/Tullar Garage(Facilities)	135,000	135,000	135,000	(k)	013-3723-742-0236
Church Street Parking Ramp(Facilities)	12,000	12,000	12,000	(l)	013-3724-742-0236
Refurbish Shattuck Park(Facilities)	14,470	14,470	14,470	(m)	013-8865-742-0236
AP Pedestrian/Bike Path/Facilites	230,658	230,658	230,658	(n)	013-8866-742-0236
Arrowhead Pavilion/Facilities	150,000	150,000	150,000	(o)	013-8867-742-0236
Security Locks Various Parks/Facilities	20,000	20,000	20,000	(p)	013-8869-742-0236
Additional Surface Parking (TID #5)	125,050	125,050	125,050	(q)	025-2490-742-0236
Site Development Assistance (TID #6)	35,502	35,502	35,502	(r)	026-2492-742-0236
Downtown Additional Parking (TID #8)	500,000	500,000	500,000	(s)	028-2494-742-0236
Arrowhead Park Development (TID #8)	400,000	400,000	400,000	(t)	028-2495-742-0236
Various Repairs & Replacement (San Sewer)	248,000	248,000	248,000	(u)	046-5001-742-0236
Storm Water Grant (Storm Water)	30,650	30,650	30,650	(v)	049-3901-733-0238
Commerce Court Pond (Storm Water)	80,000	80,000	80,000	(w)	049-5251-742-0236
S Park/Lake/Winneconne (Storm Water)	70,000	0	0	(x)	049-5253-742-0236
Skyview Dr Pumping Manhole (Storm Water)	18,000	18,000	18,000	(y)	049-5254-742-0236
Environmental Serv Detention Pond (Storm Water)	20,000	20,000	20,000	(z)	049-5255-742-0236
Total 2013 Non-Lapsing Project Funds	**2,409,904**	**2,321,872**	**2,321,872**		
TOTAL ALL 2005-2013 PROJECT FUNDS	**4,100,860**	**3,986,821**	**3,986,821**		

Mayor's Comments:

(a) To be used in 2014
(b) To be used in 2014
(b1) Project not completed
(c) To be used for Commercial/Laudan crosswalk beacon
(d) Project not completed
(e) 2013 Project not completed
(f) Finish in 2014
(g) Project underway
(h) On-going review
(i) Front lobby completed in 2014 with armory and tactical training room
(j) Project completed
(k) Contract not final
(l) Miscellaneous repairs
(m) Project not completed
(n) Project not completed
(o) Project not completed
(p) Project not completed
(q) On-going
(r) Awaiting final invoice
(s) Add to parking supply
(t) Work starting - on track for 2014
(u) To be used in 2014
(v) Project in progress
(w) Project in progress
(x) Let lapse - options being re-evaluated
(y) Project in progress
(z) Project in progress

Summary

Function	Amount
Streets/Ped Routes	$77,331
Facilities	575,628
Equipment	226,291
TIF #5	125,050
TIF #6	35,502
TIF #8 (CDA)	900,000
Sanitary Sewer	248,000
Storm Water	148,650
Total	**$2,336,452**
Grand Total	**$3,986,821**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	Budget:
Finance	Parking Utility Fund
Program:	**Submitted by:**
Enterprise Funds	G. Kaiser/Nancy Handevidt

Parking Utility Fund
2015 Proposed Budget

The City of Neenah's Parking Utility Fund was created by City Ordinance. Its purpose is to account for the operation of City parking meters, parking ramps and parking lots. All revenue and expenditure activities necessary to provide such services are accounted for in this fund. Such revenues include: Receipts from parking meters, lot and ramp permit sales, fines for parking violations, and the proceeds from land sales. The Parking operation incurs costs for the repair and maintenance of the various lots, meters and ramps; salary and fringe benefits of police and maintenance personnel; related costs of the enforcement program including recordkeeping, cash handling and notice mailings; and, administrative costs of the traffic engineer and Finance Department. The costs of these services, which are generally performed by City staff, are paid to the General Fund. Excluded are costs of warrant services/court time, depreciation and towing costs. It is the intent of the fund to be self-sustaining, i.e., provide services to the extent of resources available.

Parking enforcement regulates parking on City streets and parking lots to allow for easy access to businesses and City attractions. It prevents unsightly abandoned vehicles and maintains safe passage for vehicles and pedestrians on City streets. It also maintains access for disabled persons; monitors metered, time restricted, handicapped, permit and reserved parking stalls; and, monitors posted no-parking areas. Parking tickets are issued to violators and parking violation notices generated and mailed for delinquent fines. It also facilitates the removal of abandoned vehicles on public and private streets and lots.

	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Fund Balance, January 1	$274,515	$240,581	$240,581	$203,891	$203,891
REVENUES					
Parking Meters	$2,728	$2,400	$3,170	$3,200	$3,200
Permits	189,525	217,400	211,260	212,090	212,090
Parking Fines	98,588	89,200	130,300	130,300	130,300
Other - Sales Tax	45	40	40	40	40
Total Revenue	$290,886	$309,040	$344,770	$345,630	$345,630
EXPENDITURES					
Enforcement (Police)	$66,102	$72,264	67,290	$72,440	$72,440
Parking Meters	4,476	5,150	2,160	3,850	3,850
Parking Lots	62,619	43,050	91,460	98,100	98,100
Parking Ramp - Canal	116,410	96,100	106,380	96,550	96,550
Special Reserves & Escrow	0	0	0	2,560	2,190
Administrative/OPEB/Misc.	125,213	112,930	134,170	137,290	137,290
Total Expenditures	$374,820	$329,494	$401,460	$410,790	$410,420
Excess Revenues Over (Under) Expenditures	($83,934)	($20,454)	($56,690)	($65,160)	($64,790)
Tax Levy	$50,000	$20,000	$20,000	$20,000	$20,000
Fund Balance, December 31	$240,581	$240,127	$203,891	$158,731	$159,101

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** Parking Utility Fund
	Program: Enterprise/Other Funds	**Submitted by:** G. Kaiser/N. Handevidt

Parking Meters
(044-7701-738)

Goals/Responsibilities:
Maintenance and repair of City parking meters and collection of monies

2014 Accomplishments:
- Maintained parking meters and collected money as required.
- Continued to examine locations, rates, costs, benefits.
- Updated parking ordinances.

2015 Goals/Plans:
- Maintain meters and collect monies as required.
- Continue to examine locations, costs, benefits.

Major Increases (Decreases) in 2015 Budget Request:
None.

Parking Lots
(044-7702-738)

Goals/Responsibilities:
Maintain, clean, plow and haul snow from the following City owned or operated lots.

Lot No.[1]	Description	Spaces
1	Presbyterian Lot (Church and W. Doty - leased from First Presbyterian Church)	120
2	Gateway Lot (behind Subway in 200 block of W. Wisconsin Avenue)	93
3	Smith Street Lot (along Canadian National tracks between Sherry and Smith)	24
4	300 N. Commercial Lot (easement)	12
5	Canal Lot (south side of Canal Ramp)	48
6	High Street Lot (Bond and High)	32
7	Marketplace Lot (100 block of W. Doty)	59
8	City Administration Building (includes 112 E. Columbian and 115 E. Doty)	141
16	322 N. Commercial Lot (easement)	12
17	307 N. Commercial Lot (easement)	8
18	Walnut Street Lot	70
21	Arrowhead Park Lot	62
22	Clock Tower Lot	14
	Millview Lot	71
TOTAL		766

Note 1: Number references the lot numbering in the parking section of the Municipal Code.

Additional leased parking spaces that are not maintained by the City include:

Lot No.	Description	Spaces
	W. Franklin Av (leased from Associated Bank with maintenance billed to City)	80
	KC on North Commercial Street (leased from Kimberly Clark)	46
	Temporary spaces for Affinity Clinic	54
	Washington Elementary School	32
		212

2014 Accomplishments:
- Maintained parking lots as required.
- Brought 115 E. Doty Avenue (Clock Tower Lot) into the parking system.
- Concluded 2009 memorandum of agreement with Neenah Joint School District for use of Washington school lot.
- Initiated new memorandum of agreement with Neenah Joint School District for use of a portion of Washington School lot.
- Used small equipment (pickup truck) to remove snow.
- Initiated downtown parking management study.

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	Budget: Parking Utility Fund
Program: Enterprise/Other Funds	Submitted by: G. Kaiser/N. Handevidt

Parking Lots continued
(044-7702-738)

2015 Goals/Plans:
- Maintain all lots as required.
- Continue to seal coat and resurface as required.
- Implement conclusions of downtown parking management study.
- With Community Development, evaluate future surface lot and/or ramp needs.

Major Increases (Decreases) in 2015 Budget Request:
- Re-assigned portion of snow removal costs from Snow & Ice to Parking Utility.

Parking Ramp
(044-7705-738)

Goals/Responsibilities:
Maintain the N. Church Street Ramp (930 spaces).

2014 Accomplishments:
- Continued to maintain the Church Street Ramp.
- Implement energy efficient lighting alternatives.
- Repaired haunches.

2015 Goals/Plans:
- Continue maintenance of ramp.
- Evaluate energy efficient lighting alternatives.
- With Community Development, evaluate future parking ramp needs.

Major Increases (Decreases) in 2015 Budget Request:
- Assumed electric costs increase by 5%.

CITY OF NEENAH
OPERATING BUDGET
*** PARKING EXPENDITURES SUMMARY BY MAJOR DIVISION ***
FOR FISCAL YEAR 2015

POLICE DEPARTMENT DIVISION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
Parking Enforcement	66,102	72,264	49,134	67,290	72,440	72,440	176
Parking Meters	4,476	5,150	1,164	2,160	3,850	3,850	(1,300)
Parking Lots	62,619	43,050	69,984	91,460	98,100	98,100	55,050
Parking Ramp - Canal	116,410	96,100	78,024	106,380	96,550	96,550	450
Other	407	350	0	350	360	360	10
Special Reserves & Escrow	0	0	0	0	2,560	2,190	2,190
General Fund	124,804	112,580	84,638	133,820	136,930	136,930	24,350
TOTAL PARKING	**374,818**	**329,494**	**282,944**	**401,460**	**410,790**	**410,420**	**80,926**
						Percent Budget Change	**24.56%**

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF PARKING BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PERSONAL SERVICES								
0101	Salaries	35,672	38,270	21,982	31,620	39,520	39,210	
0102	Full Time Hourly Wages	12,878	10,800	16,666	20,400	18,000	18,000	
0103	Temporary Wages	5,624	4,000	5,874	6,000	4,000	4,000	
0104	Overtime Wages	4,406	550	7,947	12,000	10,500	10,500	
0110	Health Insurance	19,030	19,170	18,818	25,310	25,090	25,090	
0111	Fringes	9,583	9,330	9,977	13,250	13,340	13,280	
0117	Clothing Allowance	219	500	130	500	500	500	
0124	Meal Allowance	72	0	148	150	70	70	
	PERSONAL SERVICES	**87,484**	**82,620**	**81,542**	**109,230**	**111,020**	**110,650**	**28,030**
CONTRACTUAL SERVICES								
0201	Outside Printing	876	3,324	1,650	3,330	3,330	3,330	
0202	Postage	1,145	1,320	1,259	1,320	1,320	1,320	
0203	Advertising & Publication	0	150	0	150	150	150	
0206	Maint of Motor Vehicles	0	380	0	380	380	380	
0213	Maint of Buildings	17,428	14,000	12,411	14,000	14,000	14,000	
0214	Maint of Radio Equipment	0	80	0	80	80	80	
0215	Maint of Operating Equip	85	100	20	100	100	100	
0216	Maintenance of Land	0	300	0	100	200	200	
0219	Telephone	465	500	271	470	500	500	
0221	Electricity	38,463	29,000	27,320	36,500	26,600	26,600	
0222	Water & Sewer	3,905	2,500	2,128	3,600	3,600	3,600	
0224	Storm Water	5,946	6,170	3,045	6,180	6,180	6,180	
0226	Outside Services	36,060	26,400	21,805	27,500	27,400	27,400	
0236	Pest Control	567	600	1,003	1,400	1,100	1,100	
0237	Professional Services	0	250	0	0	250	250	
0238	Permits	0	300	0	0	0	0	
0244	Rental	21,670	20,080	19,510	24,000	45,030	45,030	
0251	Maint of Motor Veh/Fleet	15,123	5,650	9,963	12,070	6,070	6,070	
0293	Oil and Fluids/Fleet	51	200	56	220	210	210	
0294	Maint of Radio Eq/Fleet	0	80	0	80	80	80	
0295	Maint of Oper Eq/Fleet	1,714	1,200	1,159	1,500	1,500	1,500	
	CONTRACTUAL SERVICES	**143,498**	**112,584**	**101,600**	**132,980**	**138,080**	**138,080**	**25,496**
SUPPLIES & MATERIALS								
0300	Office Supplies	0	50	0	50	50	50	
0301	Cleaning/Janitor Supplies	636	1,000	1,048	1,050	1,000	1,000	
0306	Gasoline & Oil	3,234	2,300	4,394	5,100	4,420	4,420	
0310	Building Maint. Supplies	511	2,500	962	2,000	2,000	2,000	
0314	Equipment Maint. Supplies	225	900	673	900	900	900	
0316	Safety Supplies	0	100	0	50	50	50	
0319	Small Tools	28	330	186	430	330	330	
0320	Photography Supplies	0	30	0	0	0	0	
0326	Salt & Stone Chips	12,683	12,000	7,650	13,700	13,700	13,700	
0332	All Other Supplies	610	920	76	720	820	820	
0333	Tires & Tire Maintance	0	30	0	30	30	30	
0339	Small Equipment	698	1,000	174	1,000	1,000	1,000	
	SUPPLIES & MATERIALS	**18,625**	**21,160**	**15,163**	**25,030**	**24,300**	**24,300**	**3,140**
9251	OPEB Insurance	407	350	0	350	360	360	
0501	Vandalism	0	200	0	50	100	100	
	OTHER	**407**	**550**	**0**	**400**	**460**	**460**	**(90)**
TRANSFERS								
0999	Transfers	124,804	112,580	84,638	133,820	136,930	136,930	
	TRANSFERS	**124,804**	**112,580**	**84,638**	**133,820**	**136,930**	**136,930**	**24,350**
	TOTAL PARKING	**374,818**	**329,494**	**282,943**	**401,460**	**410,790**	**410,420**	**80,926**
							Percent Budget Change	**24.56%**

CITY OF NEENAH
OPERATING BUDGET
*** PARKING EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PARKING								
PARKING ENFORCEMENT (2135-711)								
0101	Salaries	31,633	34,190	18,922	27,540	34,190	34,190	
0103	Temporary Wages	5,624	4,000	5,874	6,000	4,000	4,000	
0110	Health Insurance	14,270	14,990	11,241	14,990	14,990	14,990	
0111	Fringes	5,500	5,900	3,831	5,170	5,940	5,940	
0117	Clothing Allowance	219	500	130	500	500	500	
	Personal Services	**57,246**	**59,580**	**39,998**	**54,200**	**59,620**	**59,620**	**40**
0202	Outside Printing	876	3,324	1,650	3,330	3,330	3,330	
0203	Postage	1,145	1,320	1,259	1,320	1,320	1,320	
0206	Advertising & Publication	0	150	0	150	150	150	
0213	Maint of Motor Vehicles	0	200	0	200	200	200	
0215	Maint of Radio Equipment	0	50	0	50	50	50	
0236	Outside Services	2,000	3,400	4,000	4,000	3,400	3,400	
0293	Maint Of Motor Veh/Fleet	3,111	1,500	1,120	2,000	1,500	1,500	
0294	Oil and Fluids/Fleet	46	200	45	200	210	210	
0295	Maint of Radio Eq/Fleet	0	50	0	50	50	50	
	Contractual Services	**7,178**	**10,194**	**8,074**	**11,300**	**10,210**	**10,210**	**16**
0301	Office Supplies	0	50	0	50	50	50	
0310	Gasoline & Oil	1,678	2,300	1,063	1,600	2,420	2,420	
0333	All Other Supplies	0	140	0	140	140	140	
	Supplies & Materials	**1,678**	**2,490**	**1,063**	**1,790**	**2,610**	**2,610**	**120**
	PARKING ENFORCEMENT	**66,102**	**72,264**	**49,135**	**67,290**	**72,440**	**72,440**	**176**
PARKING METERS (7701-738)								
0102	Full Time Hourly Wages	2,569	3,200	776	1,200	2,000	2,000	
0104	Overtime Wages	0	0	0	0	0	0	
0110	Health Insurance	721	890	216	340	560	560	
0111	Fringes	541	710	172	270	440	440	
	Personal Services	**3,831**	**4,800**	**1,164**	**1,810**	**3,000**	**3,000**	**(1,800)**
0213	Maint of Motor Vehicles	0	30	0	30	30	30	
0215	Maint of Radio Equipment	0	30	0	30	30	30	
0216	Maint of Operating Equip	8	50	0	50	50	50	
0236	Outside Services	280	0	0	0	500	500	
0293	Maint of Motor Veh/Fleet	102	70	0	70	70	70	
0295	Maint of Radio Eq/Fleet	0	30	0	30	30	30	
	Contractual Services	**390**	**210**	**0**	**210**	**710**	**710**	**500**
0320	Small Tools	0	30	0	30	30	30	
0333	All Other Supplies	255	80	0	80	80	80	
0339	Tires & Tire Maintance	0	30	0	30	30	30	
	Supplies & Materials	**255**	**140**	**0**	**140**	**140**	**140**	**0**
	PARKING METERS	**4,476**	**5,150**	**1,164**	**2,160**	**3,850**	**3,850**	**(1,300)**

CITY OF NEENAH
OPERATING BUDGET
*** PARKING EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PARKING LOT (7702-738)								
0102	Full Time Hourly Wages	7,009	3,600	11,449	14,700	12,000	12,000	
0103	Temporary Wages	0	0	0	0	0	0	
0104	Overtime Wages	4,406	50	7,947	12,000	10,000	10,000	
0110	Health Insurance	1,918	1,010	5,367	7,790	6,170	6,170	
0111	Fringes	2,416	810	4,304	5,900	4,830	4,830	
0124	Meal Allowance	72	0	148	150	70	70	
	Personal Services	**15,821**	**5,470**	**29,215**	**40,540**	**33,070**	**33,070**	**27,600**
0219	Maintenance of Land	0	300	0	100	200	200	
0222	Electricity	1,056	4,000	834	1,500	1,600	1,600	
0226	Storm Water	4,770	5,000	2,457	5,000	5,000	5,000	
0236	Outside Services	3,929	3,000	3,080	3,500	3,500	3,500	
0251	Rental	21,670	20,080	19,510	24,000	45,030	45,030	
0293	Maint of Motor Veh/Fleet	11,910	4,000	8,843	10,000	4,500	4,500	
0294	Oil and Fluids/Fleet	5	0	11	20	0	0	
0296	Maint of Oper Eq/Fleet	1,714	1,000	1,080	1,300	1,300	1,300	
	Contractual Services	**45,054**	**37,380**	**35,815**	**45,420**	**61,130**	**61,130**	**23,750**
0310	Gasoline & Oil	1,556	0	3,332	3,500	2,000	2,000	
0320	Small Tools	0	0	99	100	0	0	
0332	Salt & Stone Chips	0	0	1,500	1,700	1,700	1,700	
0333	All Other Supplies	188	200	23	200	200	200	
	Supplies & Materials	**1,744**	**200**	**4,954**	**5,500**	**3,900**	**3,900**	**3,700**
	PARKING LOT	**62,619**	**43,050**	**69,984**	**91,460**	**98,100**	**98,100**	**55,050**
PARKING RAMP - CANAL (7705-738)								
0101	Salaries	4,039	4,080	3,060	4,080	4,080	4,080	
0102	Full Time Hourly Wages	3,300	4,000	4,442	4,500	4,000	4,000	
0104	Overtime Wages	0	500	0	0	500	500	
0110	Health Insurance	2,121	2,280	1,994	2,190	2,300	2,300	
0111	Fringes	1,126	1,910	1,670	1,910	1,890	1,890	
	Personal Services	**10,586**	**12,770**	**11,166**	**12,680**	**12,770**	**12,770**	**0**
0213	Maint of Motor Vehicles	0	150	0	150	150	150	
0214	Maint of Buildings	17,428	14,000	12,411	14,000	14,000	14,000	
0216	Maint of Operating Equip	77	50	20	50	50	50	
0221	Telephone	465	500	271	470	500	500	
0222	Electricity	37,407	25,000	26,486	35,000	25,000	25,000	
0224	Water & Sewer	3,905	2,500	2,128	3,600	3,600	3,600	
0226	Storm Water	1,176	1,170	588	1,180	1,180	1,180	
0236	Outside Services	29,851	20,000	14,725	20,000	20,000	20,000	
0237	Pest Control	567	600	1,003	1,400	1,100	1,100	
0238	Professional Services	0	250	0	0	250	250	
0242	Permits	0	300	0	0	0	0	
0293	Maint of Motor Veh/Fleet	0	80	0	0	0	0	
0296	Maint of Oper Eq/Fleet	0	200	79	200	200	200	
	Contractual Services	**90,876**	**64,800**	**57,711**	**76,050**	**66,030**	**66,030**	**1,230**
0306	Cleaning/Janitor Supplies	636	1,000	1,048	1,050	1,000	1,000	
0314	Building Maint. Supplies	511	2,500	962	2,000	2,000	2,000	
0316	Equipment Maint. Supplies	225	900	673	900	900	900	
0319	Safety Supplies	0	100	0	50	50	50	
0320	Small Tools	28	300	87	300	300	300	
0326	Photography Supplies	0	30	0	0	0	0	
0332	Salt & Stone Chips	12,683	12,000	6,150	12,000	12,000	12,000	
0333	All Other Supplies	167	500	53	300	400	400	
0344	Small Equipment	698	1,000	174	1,000	1,000	1,000	
	Supplies & Materials	**14,948**	**18,330**	**9,147**	**17,600**	**17,650**	**17,650**	**(680)**

CITY OF NEENAH
OPERATING BUDGET
*** PARKING EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
0501	Vandalism	0	200	0	50	100	100	
		0	**200**	**0**	**50**	**100**	**100**	**(100)**
	PARKING RAMP - CANAL	**116,410**	**96,100**	**78,024**	**106,380**	**96,550**	**96,550**	**450**
SPECIAL RESERVES & ESCROW								
0101	Salaries	0	0	0	0	1,250	940	
0110	Health Insurance	0	0	0	0	1,070	1,070	
0111	Fringes	0	0	0	0	240	180	
	Special Reserves & Escrow	**0**	**0**	**0**	**0**	**2,560**	**2,190**	
OTHER (0509-703)								
9251	OPEB Insurance	407	350	0	350	360	360	
	OTHER	**407**	**350**	**0**	**350**	**360**	**360**	**10**
TRANSFER TO GENERAL FUND (9910-999)								
0999	Transfers	124,804	112,580	84,638	133,820	136,930	136,930	
	TRANSFER TO GENERAL FUND	**124,804**	**112,580**	**84,638**	**133,820**	**136,930**	**136,930**	**24,350**
TOTAL PARKING		**374,818**	**329,494**	**282,945**	**401,460**	**410,790**	**410,420**	**80,926**
							Percent Budget Change	**24.56%**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office:	**Budget:**
Finance	Sewer Utility Fund
Program:	**Submitted by:**
Enterprise/Other Funds	G. Kaiser/N. Handevidt

Sanitary Sewer Utility Fund
2015 Proposed Budget

The City of Neenah Sewer Fund was created by City Ordinance. The purpose of the Fund is to account separately for all revenue and expenditure activities necessary to provide sanitary sewer service to City property owners. Revenues include sewer user fees, interest income and special charges. Costs include collection, transportation system maintenance, wastewater treatment, debt service payments, capital investments, statutory and discretionary reserves and administration charges. Specific system and equipment replacement reserve accounts required by DNR and EPA have been established.

The DNR has also directed that the City continue to repair sanitary sewers to reduce infiltration and inflow (I/I). The DNR extended their special permit in 2012 to accomplish this. The City is in the processs of finalizing an Individual Permit with the DNR which will require continued efforts toward reduction of I/I. To pay for these repairs the City increased borrowing substantially for sanitary sewers from 2009-2013. That additional borrowing has led annual sanitary sewer related debt services costs to increase over $361,000 from 2011 to 2013.

As approved by the Neenah-Menasha Sewerage Commssion, the Neenah/Menasha Wastewater Treatment Plant underwent a significant capital improvement project in 2013 and 2014, to upgrade equipment and processes, and to meet new regulations. The total cost of those improvements are estimated at $22-23 million. The City of Neenah's share of that amount is currently estimated at approximately $11.5 million, or 51.53%. The improvements will be funded by each community borrowing from the State Clean Water Loan Fund on behalf of the Neenah-Menasha Sewerage Commission. The Commission estimates that funding the improvements will require a rate increase to participating communities of up to 35% for treatment plant charges.

Currently, sanitary sewer rates in Neenah are still among the lowest in the State. Along with the DNR directed sanitary sewer repair and N/M Commission approved treament plant improvement project discussed above, the Sewer Fund also continues to fund charges to defend the City related the ongoing Fox River PCB cleanup litigation. In addition to the $365,000 in litigation costs prior to 2009, the City has expended just under $600,000 from 2009-2012. Rates were increased by 15% in 2013 and 2014 to fund the additional costs.

	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Fund Balance, January 1	$1,939,014	$1,985,077	$1,985,077	$1,824,017	$1,824,017
REVENUES					
User Fees	$3,588,947	$4,043,250	$3,903,600	$4,485,250	$4,485,250
Interest	2,144	500	900	900	900
Industrial Testing Fees	46,338	45,000	40,000	40,000	40,000
Sewer Assessments	39,800	10,000	10,000	13,000	13,000
Proceeds From Borrowing	1,240,421	1,095,000	1,105,000	1,025,000	932,000
Miscellaneous Revenues	837,690	30,000	41,000	41,000	41,000
Total Revenue	$5,755,340	$5,223,750	$5,100,500	$5,605,150	$5,512,150
EXPENDITURES					
Treatment Plant Charges	$2,205,057	$2,443,660	$2,171,220	$2,334,550	$2,334,550
Sewers/Lift Stations Maint.	338,758	332,990	318,040	318,680	318,680
T-V Sewer Insp. & Sealing	71,300	57,250	65,650	55,780	55,780
Monthly Billings Charges	255,359	235,000	235,000	246,750	246,750
Administration/Overhead	430,459	384,970	406,420	403,710	403,710
Ind. Wastewater Monitoring	46,338	45,000	40,000	40,000	40,000
Legal & Miscellaneous	305,849	25,000	25,000	25,000	25,000
Capital Expense	1,368,411	1,095,000	1,095,000	1,025,000	932,000
Transfer to Debt Service	687,746	654,740	905,230	897,640	897,640
Total Expenditures	$5,709,277	$5,273,610	$5,261,560	$5,347,110	$5,254,110
Excess Revenues Over (Under) Expenditures	$46,063	($49,860)	($161,060)	$258,040	$258,040
Fund Balance, December 31	$1,985,077	$1,935,217	$1,824,017	$2,082,057	$2,082,057

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Public Works & Utilities	**Budget:** Storm Water Utility
Program: Enterprise/Other Funds	**Submitted by:** G. Kaiser/N. Handevidt

Storm Water Management Utility
2015 Proposed Budget

A Storm Water Management Utility was created and became effective January 1, 2003. A Storm Water Management Utility is similar to electric, water or wastewater utilities. Users pay for the services provided, which include an improved and better-maintained flood control and drainage system. The utility fee is a user fee charged to all developed properties within the City of Neenah. In this way, property owners pay their fair share of the costs for storm water management. Customers are charged a fee that approximates the relative contribution of storm water runoff from their property based upon the square footage of hard surface (roof surface, driveways, parking lots, etc.).

Customers are billed based upon their property's calculated Equivalent Runoff Unit (ERU). Currently, approximately 94% of residential properties in the City are calculated as being one ERU. The storm water charge appears as a line item on the quarterly utility bills received from the City's Finance Department. The storm water rates were last increased on January 1, 2010. Rates are reviewed each year to insure that revenues are sufficient to operate the Utility and to maintain an adequate fund balance. The current rate of $84 per ERU has been in place since 2010.

	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Fund Balance, January 1	$3,003,025	$2,637,896	$2,637,896	$2,599,596	$2,599,596
REVENUES					
User Fees	1,669,303	$1,668,000	$1,663,000	$1,663,000	$1,663,000
Permit Fee	7,733	8,000	8,000	8,000	8,000
Interest	4,323	3,000	3,700	3,000	3,000
Def. Sewer Hook-Up Charge/ Mains	0	2,000	500	2,000	2,000
DNR Grant	0	0	0	0	0
Payment-In-Lieu of Improvements	0	0	0	0	0
Proceeds from Borrowing	400,000	511,000	515,000	595,000	595,000
Miscellaneous Revenues	18,250	20,180	18,000	18,000	18,000
Total Revenue	$2,099,609	$2,212,180	$2,208,200	$2,289,000	$2,289,000
EXPENDITURES					
Storm Sewer Operations	$190,061	$176,700	$221,910	$199,840	$199,840
TV Sewers Insp/Sealing	3,617	12,000	19,500	12,000	12,000
Slough Control	7,647	8,940	10,490	8,940	8,940
Street Cleaning	111,098	121,360	121,650	128,040	128,040
Snow Hauling	178,271	154,650	135,750	150,990	150,990
Erosion Control Inspection	35,213	38,530	36,610	38,570	38,570
Detention Pond	92,143	156,990	107,180	108,690	98,690
Leaf Collection	171,589	243,390	160,620	165,480	165,480
Special Reseves & Escrow	0	0	0	11,190	11,190
Capital Expense	106,433	511,000	511,000	595,000	595,000
Transfer to General Fund:					
Utility Monthly Billings	60,357	62,750	62,750	62,750	62,750
PW Support/Overhead	371,113	221,370	205,840	213,550	213,550
City Support/Overhead	222,668	147,580	137,220	144,240	144,240
Erosion Control/Personnel	148,445	21,050	20,190	20,660	20,660
Debt Service Payment	766,083	495,790	495,790	555,860	555,860
Total Expenditures	$2,464,738	$2,372,100	$2,246,500	$2,415,800	$2,405,800
Excess Revenues Over (Under) Exp.	($365,129)	($159,920)	($38,300)	($126,800)	($116,800)
Ending Fund Balance as 12/31	$2,637,896	$2,477,976	$2,599,596	$2,472,796	$2,482,796

CITY OF NEENAH
OPERATING BUDGET
*** STORM WATER EXPENDITURES SUMMARY BY MAJOR DIVISION ***
FOR FISCAL YEAR 2015

STORM WATER DIVISION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
Sewer Operation	190,061	176,700	170,524	221,910	199,840	199,840	23,140
TV Storm Sewers	3,617	12,000	12,264	19,500	12,000	12,000	0
Slough Controls	7,647	8,940	7,890	10,490	8,940	8,940	0
Street Cleaning	111,098	121,360	98,675	121,650	128,040	128,040	6,680
Fund Charges	60,357	62,750	45,403	62,750	62,750	62,750	0
Snow Hauling	178,271	154,650	116,920	135,750	150,990	150,990	(3,660)
Erosion Contr Inspection	35,213	38,530	26,594	36,610	38,570	38,570	40
Detention Pond	92,143	156,990	38,517	107,180	108,690	98,690	(58,300)
Leaf Collection	171,589	243,390	219	160,620	165,480	165,480	(77,910)
Special Reserves	0	0	0	0	11,190	11,190	11,190
Transfers	742,226	390,000	292,500	363,250	378,450	378,450	(11,550)
TOTAL STORMWATER	**1,592,222**	**1,365,310**	**809,506**	**1,239,710**	**1,264,940**	**1,254,940**	**(110,370)**
						Percent Budget Change	**-8.08%**

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF STORM SEWER BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PERSONAL SERVICES								
0101	Salaries	23,480	23,930	17,947	23,930	30,860	30,860	
0102	Full Time Hourly Wages	252,133	330,710	172,660	292,410	292,000	292,000	
0104	Overtime Wages	49,879	25,920	17,200	29,110	29,200	29,200	
0110	Health Insurance	92,903	106,120	58,131	98,030	97,660	97,660	
0111	Fringes	68,421	83,320	45,296	76,220	79,220	79,220	
0115	Schools/Seminars/Training	100	950	0	100	950	950	
0118	License Renewal	0	30	0	0	0	0	
0124	Meal Allowance	816	1,050	400	750	1,050	1,050	
	PERSONAL SERVICES	**487,732**	**572,030**	**311,634**	**520,550**	**530,940**	**530,940**	**(41,090)**
CONTRACTUAL SERVICES								
0202	Outside Printing	40	250	0	0	100	100	
0203	Postage	0	30	0	0	0	0	
0204	Conferences & Meetings	380	880	380	380	600	600	
0206	Advertising & Publication	0	50	0	0	50	50	
0207	Dues & Memberships	2,000	2,250	2,000	2,000	2,250	2,250	
0213	Maint of Motor Vehicles	256	0	0	0	0	0	
0216	Maint of Operating Equip	158	600	0	600	600	600	
0222	Electricity	15,078	14,430	10,400	14,430	15,060	15,060	
0224	Water & Sewer	5,355	4,850	4,848	5,650	5,650	5,650	
0232	Auditing Services	4,234	6,000	4,966	6,000	6,000	6,000	
0236	Outside Services	53,549	134,400	43,890	88,400	84,400	79,400	
0238	Professional Services	29,093	30,500	4,157	28,000	30,500	25,500	
0245	License Fees	3,022	3,030	3,000	3,000	3,000	3,000	
0255	IS Services Internal	4,261	4,680	3,645	4,860	5,000	5,000	
0293	Maint of Motor Veh/Fleet	59,588	59,500	44,812	60,400	59,500	59,500	
0294	Oil and Fluids/Fleet	4,202	4,550	1,016	3,140	4,400	4,400	
0296	Maint of Oper Eq/Fleet	48,743	27,000	5,302	23,760	26,000	26,000	
	CONTRACTUAL SERVICES	**229,959**	**293,000**	**128,416**	**240,620**	**243,110**	**233,110**	**(59,890)**
SUPPLIES & MATERIALS								
0301	Office Supplies	0	50	0	50	50	50	
0302	Inhouse Printing	0	50	0	0	50	50	
0308	Books and Periodicals	0	50	0	0	0	0	
0310	Gasoline & Oil	36,751	38,700	22,608	38,700	39,400	39,400	
0313	Motor Vehicles Maint. Sup	357	140	0	100	100	100	
0316	Equipment Maint. Supplies	5,276	850	701	1,650	900	900	
0319	Safety Supplies	85	340	401	510	340	340	
0320	Small Tools	1,351	370	4	200	300	300	
0326	Photography Supplies	0	80	0	0	0	0	
0331	Sand Gravel Hot/Cold Mix	1,250	850	2,605	2,610	1,500	1,500	
0333	All Other Supplies	2,792	2,250	3,170	4,350	2,450	2,450	
0334	Manhole/Catch Basin/Pipe	24,097	5,100	3,171	3,490	5,000	5,000	
0339	Tires & Tire Maintance	3,765	4,000	3,526	6,280	5,000	5,000	
0344	Small Equipment	0	200	20	100	100	100	
	SUPPLIES & MATERIALS	**75,724**	**53,030**	**36,206**	**58,040**	**55,190**	**55,190**	**2,160**
OTHER								
0555	Billing & Admin. Fees	54,492	55,000	40,438	55,000	55,000	55,000	
0588	Uncollectible Write Offs	458	500	315	500	500	500	
0589	OPEB Insurance	1,631	1,750	0	1,750	1,750	1,750	
	OTHER	**56,581**	**57,250**	**40,753**	**57,250**	**57,250**	**57,250**	**0**
TRANSFER TO GENERAL FUND (9910-999)								
0999	Transfers	742,226	390,000	292,500	363,250	378,450	378,450	
	TRANSFER TO GENERAL FUNI	**742,226**	**390,000**	**292,500**	**363,250**	**378,450**	**378,450**	**(11,550)**
	TOTAL STORM WATER	**1,592,222**	**1,365,310**	**809,509**	**1,239,710**	**1,264,940**	**1,254,940**	**(110,370)**
							Percent Budget Change	**-8.08%**

CITY OF NEENAH
OPERATING BUDGET
*** STORMWATER EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
STORM SEWER MANAGEMENT								
SEWER OPERATION (3901-733)								
0102	Full Time Hourly Wages	63,282	71,210	74,051	100,000	85,000	85,000	
0104	Overtime Wages	1,253	1,000	521	1,000	1,000	1,000	
0110	Health Insurance	20,801	20,010	20,665	28,920	24,110	24,110	
0111	Fringes	13,609	15,970	16,492	22,320	18,870	18,870	
0115	Schools/Seminars/Training	100	200	0	100	200	200	
0124	Meal Allowance	24	50	12	50	50	50	
	Personal Services	**99,069**	**108,440**	**111,741**	**152,390**	**129,230**	**129,230**	**20,790**
0202	Outside Printing	40	0	0	0	0	0	
0204	Conferences & Meetings	380	500	380	380	400	400	
0207	Dues & Memberships	2,000	2,000	2,000	2,000	2,000	2,000	
0216	Maint of Operating Equip	158	0	0	0	0	0	
0222	Electricity	483	530	446	530	560	560	
0224	Water & Sewer	1,247	1,250	1,208	1,650	1,650	1,650	
0236	Outside Services	9,534	10,000	12,814	8,000	10,000	10,000	
0238	Professional Services	3,616	5,000	0	3,000	5,000	5,000	
0245	License Fees	3,000	3,000	3,000	3,000	3,000	3,000	
0255	IS Services Internal	4,261	4,680	3,645	4,860	5,000	5,000	
0293	Maint of Motor Veh/Fleet	2,429	4,000	4,868	4,900	4,000	4,000	
0294	Oil and Fluids/Fleet	3,086	2,500	295	1,340	2,500	2,500	
0296	Maint of Oper Eq/Fleet	3,831	1,500	2,260	2,260	1,500	1,500	
	Contractual Services	**34,065**	**34,960**	**30,916**	**31,920**	**35,610**	**35,610**	**650**
0310	Gasoline & Oil	24,952	24,000	15,732	24,000	24,000	24,000	
0313	Motor Vehicles Maint. Sup	135	0	0	0	0	0	
0316	Equipment Maint. Supplies	0	250	69	450	250	250	
0319	Safety Supplies	0	250	181	250	250	250	
0320	Small Tools	529	250	4	100	200	200	
0331	Sand Gravel Hot/Cold Mix	1,250	850	2,605	2,610	1,500	1,500	
0333	All Other Supplies	2,067	1,000	3,014	3,100	1,200	1,200	
0335	Manhole/Catch Basin/Pipe	24,097	5,000	3,171	3,490	5,000	5,000	
0339	Tires & Tire Maintance	3,439	1,000	2,755	3,000	2,000	2,000	
0344	Small Equipment	0	200	20	100	100	100	
	Supplies & Materials	**56,469**	**32,800**	**27,551**	**37,100**	**34,500**	**34,500**	**1,700**
0588	Uncollectible Write Offs	458	500	315	500	500	500	
	Other	**458**	**500**	**315**	**500**	**500**	**500**	**0**
	SEWER OPERATION	**190,061**	**176,700**	**170,523**	**221,910**	**199,840**	**199,840**	**23,140**
TV STORM SEWERS (3902-733)								
0102	Full Time Hourly Wages	0	1,000	0	1,000	1,000	1,000	
0104	Overtime Wages	336	0	0	0	0	0	
0110	Health Insurance	92	280	0	280	280	280	
0111	Fringes	71	220	0	220	220	220	
0124	Meal Allowance	4	0	0	0	0	0	
	Personal Services	**503**	**1,500**	**0**	**1,500**	**1,500**	**1,500**	**0**
0236	Outside Services	3,114	10,000	12,264	18,000	10,000	10,000	
0238	Professional Services	0	500	0	0	500	500	
	Contractual Services	**3,114**	**10,500**	**12,264**	**18,000**	**10,500**	**10,500**	**0**
	TV STORM SEWERS	**3,617**	**12,000**	**12,264**	**19,500**	**12,000**	**12,000**	**0**

CITY OF NEENAH
OPERATING BUDGET
*** STORMWATER EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SLOUGH CONTROLS (3903-733)								
0102	Full Time Hourly Wages	5,107	5,000	5,260	6,000	5,000	5,000	
0110	Health Insurance	1,182	1,390	1,462	1,720	1,400	1,400	
0111	Fringes	1,078	1,110	1,168	1,330	1,100	1,100	
	Personal Services	**7,367**	**7,500**	**7,890**	**9,050**	**7,500**	**7,500**	**0**
0236	Outside Services	0	900	0	900	900	900	
0293	Maint of Motor Veh/Fleet	280	0	0	0	0	0	
	Contractual Services	**280**	**900**	**0**	**900**	**900**	**900**	**0**
0319	Safety Supplies	0	40	0	40	40	40	
0333	All Other Supplies	0	500	0	500	500	500	
	Supplies & Materials	**0**	**540**	**0**	**540**	**540**	**540**	**0**
	SLOUGH CONTROLS	**7,647**	**8,940**	**7,890**	**10,490**	**8,940**	**8,940**	**0**
STREET CLEANING (3904-733)								
0102	Full Time Hourly Wages	34,467	42,000	37,216	42,000	46,000	46,000	
0104	Overtime Wages	0	200	88	100	200	200	
0110	Health Insurance	10,455	11,690	10,334	11,710	12,950	12,950	
0111	Fringes	7,267	9,330	8,248	9,310	10,140	10,140	
	Personal Services	**52,189**	**63,220**	**55,886**	**63,120**	**69,290**	**69,290**	**6,070**
0224	Water & Sewer	4,108	3,600	3,640	4,000	4,000	4,000	
0236	Outside Services	5,251	7,500	4,755	7,500	7,500	7,500	
0293	Maint of Motor Veh/Fleet	37,672	35,000	26,027	35,000	35,000	35,000	
0294	Oil and Fluids/Fleet	1,116	1,650	721	1,400	1,500	1,500	
0296	Maint of Oper Eq/Fleet	4,510	1,500	0	1,500	1,500	1,500	
	Contractual Services	**52,657**	**49,250**	**35,143**	**49,400**	**49,500**	**49,500**	**250**
0310	Gasoline & Oil	5,926	8,200	6,876	8,200	8,600	8,600	
0313	Motor Vehicles Maint. Sup	0	140	0	100	100	100	
0333	All Other Supplies	0	50	0	50	50	50	
0339	Tires & Tire Maintance	326	500	771	780	500	500	
	Supplies & Materials	**6,252**	**8,890**	**7,647**	**9,130**	**9,250**	**9,250**	**360**
	STREET CLEANING	**111,098**	**121,360**	**98,676**	**121,650**	**128,040**	**128,040**	**6,680**
FUND CHARGES (3905-733)								
0232	Auditing Services	4,234	6,000	4,966	6,000	6,000	6,000	
	Contractual Services	**4,234**	**6,000**	**4,966**	**6,000**	**6,000**	**6,000**	**0**
0555	Billing & Admin. Fees	54,492	55,000	40,438	55,000	55,000	55,000	
	Other	**54,492**	**55,000**	**40,438**	**55,000**	**55,000**	**55,000**	**0**
9251	OPEB Insurance	1,631	1,750	0	1,750	1,750	1,750	
	Admin/General	**1,631**	**1,750**	**0**	**1,750**	**1,750**	**1,750**	**0**
	FUND CHARGES	**60,357**	**62,750**	**45,404**	**62,750**	**62,750**	**62,750**	**0**

CITY OF NEENAH
OPERATING BUDGET
*** STORMWATER EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SNOW HAULING (3906-733)								
0102	Full Time Hourly Wages	72,397	67,000	49,957	55,000	62,000	62,000	
0104	Overtime Wages	31,324	16,720	16,583	20,000	20,000	20,000	
0110	Health Insurance	25,990	24,110	19,162	21,470	22,990	22,990	
0111	Fringes	22,483	17,820	14,163	16,580	18,000	18,000	
0124	Meal Allowance	716	1,000	388	700	1,000	1,000	
	Personal Services	**152,910**	**126,650**	**100,253**	**113,750**	**123,990**	**123,990**	**(2,660)**
0236	Outside Services	1,120	3,000	0	1,000	3,000	3,000	
0293	Maint of Motor Veh/Fleet	18,170	15,000	13,917	15,000	15,000	15,000	
0296	Maint of Oper Eq/Fleet	6,071	9,000	2,751	5,000	8,000	8,000	
	Contractual Services	**25,361**	**27,000**	**16,668**	**21,000**	**26,000**	**26,000**	**(1,000)**
0339	Tires & Tire Maintance	0	1,000	0	1,000	1,000	1,000	
	Supplies & Materials	**0**	**1,000**	**0**	**1,000**	**1,000**	**1,000**	**0**
	SNOW HAULING	**178,271**	**154,650**	**116,921**	**135,750**	**150,990**	**150,990**	**(3,660)**
EROSION CONTROL (3907-733)								
0101	Salaries	23,480	23,930	17,947	23,930	24,430	24,430	
0110	Health Insurance	6,963	6,390	4,792	6,390	6,390	6,390	
0111	Fringes	4,770	5,140	3,855	5,140	5,200	5,200	
0115	Schools/Seminars/Training	0	750	0	0	750	750	
0118	License Renewal	0	30	0	0	0	0	
	Personal Services	**35,213**	**36,240**	**26,594**	**35,460**	**36,770**	**36,770**	**530**
0202	Outside Printing	0	250	0	0	100	100	
0203	Postage	0	30	0	0	0	0	
0204	Conferences & Meetings	0	380	0	0	200	200	
0206	Advertising & Publication	0	50	0	0	50	50	
0207	Dues & Memberships	0	250	0	0	250	250	
0236	Outside Services	0	1,000	0	1,000	1,000	1,000	
	Contractual Services	**0**	**1,960**	**0**	**1,000**	**1,600**	**1,600**	**(360)**
0301	Office Supplies	0	50	0	50	50	50	
0302	Inhouse Printing	0	50	0	0	50	50	
0308	Books and Periodicals	0	50	0	0	0	0	
0326	Photography Supplies	0	80	0	0	0	0	
0333	All Other Supplies	0	100	0	100	100	100	
	Supplies & Materials	**0**	**330**	**0**	**150**	**200**	**200**	**(130)**
	EROSION CONTROL	**35,213**	**38,530**	**26,594**	**36,610**	**38,570**	**38,570**	**40**

CITY OF NEENAH
OPERATING BUDGET
*** STORMWATER EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
DETENTION POND (3908-733)								
0102	Full Time Hourly Wages	10,637	10,200	6,177	10,000	11,000	11,000	
0104	Overtime Wages	0	0	8	10	0	0	
0110	Health Insurance	3,060	2,830	1,716	2,800	3,080	3,080	
0111	Fringes	2,246	2,260	1,370	2,220	2,410	2,410	
	Personal Services	**15,943**	**15,290**	**9,271**	**15,030**	**16,490**	**16,490**	**1,200**
0216	Maint of Operating Equip	0	500	0	500	500	500	
0222	Electricity	14,595	13,900	9,954	13,900	14,500	14,500	
0236	Outside Services	34,530	100,000	14,056	50,000	50,000	45,000	
0238	Professional Services	25,477	25,000	4,157	25,000	25,000	20,000	
0245	License Fees	22	30	0	0	0	0	
0293	Maint of Motor Veh/Fleet	718	500	0	500	500	500	
0296	Maint of Oper Eq/Fleet	79	1,000	290	1,000	1,000	1,000	
	Contractual Services	**75,421**	**140,930**	**28,457**	**90,900**	**91,500**	**81,500**	**(59,430)**
0316	Equipment Maint. Supplies	267	100	633	700	150	150	
0320	Small Tools	44	70	0	50	50	50	
0333	All Other Supplies	468	500	157	500	500	500	
0335	Manhole/Catch Basin/Pipe	0	100	0	0	0	0	
	Supplies & Materials	**779**	**770**	**790**	**1,250**	**700**	**700**	**(70)**
	DETENTION POND	**92,143**	**156,990**	**38,518**	**107,180**	**108,690**	**98,690**	**(58,300)**
LEAF COLLECTION (3909-733)								
0102	Full Time Hourly Wages	66,243	134,300	0	78,410	82,000	82,000	
0104	Overtime Wages	16,966	8,000	0	8,000	8,000	8,000	
0110	Health Insurance	24,360	39,420	0	24,740	25,230	25,230	
0111	Fringes	16,897	31,470	0	19,100	19,750	19,750	
0124	Meal Allowance	72	0	0	0	0	0	
	Personal Services	**124,538**	**213,190**	**0**	**130,250**	**134,980**	**134,980**	**(78,210)**
0213	Maint of Motor Vehicles	256	0	0	0	0	0	
0216	Maint of Operating Equip	0	100	0	100	100	100	
0236	Outside Services	0	2,000	0	2,000	2,000	2,000	
0293	Maint of Motor Veh/Fleet	319	5,000	0	5,000	5,000	5,000	
0294	Oil and Fluids/Fleet	0	400	0	400	400	400	
0296	Maint of Oper Eq/Fleet	34,252	14,000	0	14,000	14,000	14,000	
	Contractual Services	**34,827**	**21,500**	**0**	**21,500**	**21,500**	**21,500**	**0**
0310	Gasoline & Oil	5,873	6,500	0	6,500	6,800	6,800	
0313	Motor Vehicles Maint. Sup	222	0	0	0	0	0	
0316	Equipment Maint. Supplies	5,009	500	0	500	500	500	
0319	Safety Supplies	85	50	219	220	50	50	
0320	Small Tools	778	50	0	50	50	50	
0333	All Other Supplies	257	100	0	100	100	100	
0339	Tires & Tire Maintance	0	1,500	0	1,500	1,500	1,500	
	Supplies & Materials	**12,224**	**8,700**	**219**	**8,870**	**9,000**	**9,000**	**300**
	LEAF COLLECTION	**171,589**	**243,390**	**219**	**160,620**	**165,480**	**165,480**	**(77,910)**

CITY OF NEENAH
OPERATING BUDGET
*** STORMWATER EXPENDITURES DETAIL BY TYPE OF ACTIVITY ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
SPECIAL RESERVES & ESCROW								
0101	Salaries	0	0	0	0	6,430	6,430	
0110	Health Insurance	0	0	0	0	1,230	1,230	
0111	Fringes	0	0	0	0	3,530	3,530	
	Special Reserves & Escrow	**0**	**0**	**0**	**0**	**11,190**	**11,190**	
TRANSFER TO GENERAL FUND (9910-999)								
0999	Transfers	742,226	390,000	292,500	363,250	378,450	378,450	
	TRANSFER TO GENERAL FUND	**742,226**	**390,000**	**292,500**	**363,250**	**378,450**	**378,450**	**(11,550)**
STORM SEWER MANAGEMENT		**1,592,222**	**1,365,310**	**809,509**	**1,239,710**	**1,264,940**	**1,254,940**	**(110,370)**
							Percent Budget Change	**-8.08%**

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Water	**Budget:** Water Utility
Program: Enterprise Funds	**Submitted by:** Kent Taylor

Water Utility
2015 Proposed Budget

The purpose of the Water Utility Fund is to account separately for all revenues and expenditure activities necessary to provide water to Utility customers. Revenues include water user fees, public fire charges, private fire charges, interest income and special charges. Costs include treatment and distribution of water, billing and collection, debt service payments, capital investments, administrative charges and a payment in lieu of taxes (PILOT) to the City.

Major accomplishments in 2014 include water main replacement on Plummer Avenue, Gruenwald Avenue, and Chestnut Street. Approximately 220 fire hydrants were painted. New controllers were installed on the HVAC System at the water filtration plant. A water main leak correlator was purchased and successfully used in conjunction with leak detection equipment to reduce the amount of non-revenue water. The Utility replaced two pick-up trucks used by distribution crews. Extreme weather conditions challenged crews and winter operations--approximately 250 customers were authorized to "let the water run" to avoid underground pipes from freezing. The Utility lost it's largest industrial customer which accounted for 26% of industrial revenues.

Goals for 2015 include replacement of water mains on Bridgewood Drive, Franklin Avenue, Elmwood Court, Jean Street, Green Street and Marathon Avenue. One service truck will be replaced. Global Positioning System (GPS) hardware and software will be purchased to manage distribution assets in conjunction with the Geographical Information System (GIS). Plans and specification will be developed for future projects at the water filtration plant.

Revenues	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Water Sales					
Unmetered Sales					
Sales to General Customers	$28,121	$27,540	$10,000	$10,000	$10,000
Public Fire Protection	$1,597,956	$1,546,570	$1,577,000	$1,577,000	$1,577,000
Private Fire Protection	$115,362	$112,630	$115,000	$115,000	$115,000
Total Unmetered Sales	$1,741,439	$1,686,740	$1,702,000	$1,702,000	$1,702,000
Metered Sales					
Residential	$3,224,730	$3,334,740	$3,200,000	$3,200,000	$3,200,000
Commercial	$1,122,085	$1,151,270	$1,100,000	$1,100,000	$1,100,000
Industrial	$1,849,668	$1,670,890	$1,503,800	$1,500,000	$1,500,000
Public Authority	$136,346	$132,150	$132,150	$135,000	$135,000
Total Metered Sales	$6,332,829	$6,289,050	$5,935,950	$5,935,000	$5,935,000
Total Sales of Water	$8,074,268	$7,975,790	$7,637,950	$7,637,000	$7,637,000

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Water	**Budget:** Water Utility
Program: Enterprise Funds	**Submitted by:** Kent Taylor

Other Revenues	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Other Operating Revenues					
Forfeited Discounts	$83,449	$88,194	$88,190	$85,500	$85,500
Miscellaneous Service	$22,600	$21,324	$22,530	$22,200	$22,200
Rentals	$118,338	$113,100	$112,240	$113,820	$113,820
Other	$63,382	$54,425	$47,600	$59,800	$59,800
Total Other Operating Revenues	$287,769	$277,043	$270,560	$281,320	$281,320
Income					
Merchandising & Jobbing	$3,607	$5,004	$10,500	$6,500	$6,500
Interest	-$4,604	$20,000	$16,300	$20,000	$20,000
Amort. on Long-term Debt Discounts	$9,524	$8,640	$19,340	$19,340	$19,340
Miscellaneous Non-Operating	$0	$0	$0	$0	$0
Total Income	$8,527	$33,644	$46,140	$45,840	$45,840
Total Other Revenues	$296,296	$310,687	$316,700	$327,160	$327,160
Total Sales and Other Revenues	$8,370,564	$8,286,477	$7,954,650	$7,964,160	$7,964,160

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Water	**Budget:** Water Utility
Program: Enterprise Funds	**Submitted by:** Kent Taylor

Expenses	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Maintenance Expenses					
Source of Supply					
Supervision and Engineering	$706	$700	$700	$700	$700
Lake and River Intake	$8,695	$11,090	$11,090	$12,000	$12,000
Total Source of Supply	$9,401	$11,790	$11,790	$12,700	$12,700
Pumping Expenses					
Supervision and Engineering	$12,641	$11,420	$11,420	$12,640	$12,640
Structures and Improvements	$105	$500	$500	$500	$500
Power and Production Equipment	$5,228	$2,420	$1,210	$5,000	$5,000
Pumping Equipment	$12,481	$15,000	$5,000	$15,000	$15,000
Total Pumping Expense	$30,455	$29,340	$18,130	$33,140	$33,140
Water Treatment Expenses					
Supervision and Engineering	$29,219	$27,520	$27,520	$27,520	$27,520
Structures and Improvements	$191,179	$114,220	$10,000	$198,000	$198,000
Water Treatment Equipment	$226,186	$242,950	$242,950	$250,000	$250,000
Total Water Treatment Exp.	$446,584	$384,690	$280,470	$475,520	$475,520
Distribution Expenses					
Supervision and Engineering	$22,279	$21,910	$23,270	$23,500	$23,500
Structures and Improvements	$0	$0	$1,000	$5,000	$5,000
Reservoir and Standpipes	$0	$92,000	$10,000	$17,800	$17,800
Mains	$256,089	$230,000	$230,000	$240,000	$240,000
Services	$82,495	$80,110	$80,110	$81,000	$81,000
Meters	$1,509	$2,280	$2,280	$2,300	$2,300
Hydrants	$54,729	$20,000	$20,000	$10,000	$10,000
Miscellaneous Plant	$1,122	$1,290	$4,000	$3,000	$3,000
Total Distribution Expenses	$418,223	$447,590	$370,660	$382,600	$382,600
General Plant					
SCADA					
Total General Plant	$45,914	$44,030	$44,030	$50,000	$50,000
Total Maintenance Expenses	$950,577	$917,440	$725,080	$953,960	$953,960

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Water	**Budget:** Water Utility
Program: Enterprise Funds	**Submitted by:** Kent Taylor

Expenses	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Operations Expenses					
Source of Supply					
O & M Supervision	$709	$700	$700	$700	$700
Labor & Other Expenses	$0	$1,000	$0	$500	$500
Total Source of Supply	$709	$1,700	$700	$1,200	$1,200
Pumping Expenses					
O & M Supervision	$12,641	$11,240	$11,240	$12,500	$12,500
Fuel or Power for Pumping	$165,301	$173,870	$173,870	$170,000	$170,000
Pumping Labor & Expenses	$90,803	$82,800	$82,800	$86,590	$86,590
Miscellaneous Expenses	$16,020	$17,080	$17,080	$17,100	$17,100
Total Pumping Expense	$284,765	$284,990	$284,990	$286,190	$286,190
Water Treatment Expenses					
O & M Supervision	$31,669	$31,140	$31,140	$31,140	$31,140
Chemicals	$527,168	$627,900	$550,000	$550,000	$550,000
Treatment Labor & Expenses	$337,510	$330,390	$330,390	$330,390	$330,390
Miscellaneous Expenses	$85,114	$81,130	$81,130	$81,130	$81,130
Commercial Dumpster	$489	$400	$400	$400	$400
Total Water Treatment Exp.	$981,950	$1,070,960	$993,060	$993,060	$993,060
Distribution Expenses					
O & M Supervision	$32,277	$32,940	$32,940	$32,940	$32,940
Storage Facility Expenses	$11,252	$9,010	$9,010	$9,500	$9,500
Water Main Expenses	$105,959	$106,550	$106,550	$106,550	$106,550
Meter Expenses	$44,141	$93,000	$44,000	$44,100	$44,100
Customer Installation	$37,674	$40,500	$30,000	$35,000	$35,000
Miscellaneous Expenses	$58,499	$63,360	$63,360	$67,860	$67,860
Total Distribution Expenses	$289,802	$345,360	$285,860	$295,950	$295,950
Customer Accounts Expenses					
Supervision	$33,184	$38,090	$38,090	$38,090	$38,090
Meter Reading	$12,410	$16,190	$16,190	$14,000	$14,000
Customer Records & Collection	$76,632	$70,000	$70,000	$74,000	$74,000
Uncollectable Accounts	$18,985	$2,500	$2,500	$3,000	$3,000
Total Customer Expenses	$141,211	$126,780	$126,780	$129,090	$129,090
Total Operations Expenses	$1,698,437	$1,829,790	$1,691,390	$1,705,490	$1,705,490

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Water	**Budget:** Water Utility
Program: Enterprise Funds	**Submitted by:** Kent Taylor

Expenses	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Admin & General Expenses					
Admin & General Salaries	$144,277	$143,000	$143,000	$143,000	$143,000
Office Supplies & Expenses	$3,362	$4,350	$4,350	$4,200	$4,200
Outside Services	$1,127	$500	$690	$1,000	$1,000
Auditing Services	$12,484	$14,790	$14,790	$14,000	$14,000
Property Insurance	$16,871	$17,720	$18,720	$20,600	$20,600
Liability Insurance	$38,126	$36,440	$36,440	$42,150	$42,150
Rent	$8,650	$8,650	$8,900	$9,200	$9,200
Pensions & Benefits/OPEB	$358,287	$424,950	$424,950	$425,000	$425,000
Miscellaneous Expenses	$15,908	$16,770	$16,770	$16,770	$16,770
Regulatory Commission	$0	$5,600	$5,600	$5,600	$5,600
Total Admin & Gen. Expenses	$599,092	$672,770	$674,210	$681,520	$681,520
Total Maintenance Expenses	$950,577	$917,440	$725,080	$953,960	$953,960
Total Operations Expenses	$1,698,437	$1,829,790	$1,691,390	$1,705,490	$1,705,490
Depreciation	$1,425,422	$1,490,000	$1,430,000	$1,434,000	$1,434,000
Tax Expense					
PILOT	$1,093,330	$1,134,500	$1,079,720	$1,092,930	$1,092,930
PSC Remainder Assessment	$8,931	$10,000	$9,000	$10,000	$10,000
Payroll Tax	$59,405	$65,000	$60,000	$61,000	$61,000
DNR Lake Withdrawal Fees	$7,664	$7,600	$7,010	$7,100	$7,100
Total Tax Expense	$1,169,330	$1,217,100	$1,155,730	$1,171,030	$1,171,030
Total Operating Expenses	$5,842,858	$6,127,100	$5,676,410	$5,946,000	$5,946,000
Non-Operating Expenses					
Amortization of Property Loss	$129,059	$129,060	$129,060	$129,060	$129,060
Interest on Long-term Debt	$713,949	$658,390	$600,660	$536,360	$536,360
Amortization on Long-term Debt	$18,144	$18,140	$18,150	$13,050	$13,050
Dividend on City Paid in Capital	$32,274	$32,270	$32,270	$32,270	$32,270
Other Income Deductions	$133,206	$140,000	$135,000	$136,000	$136,000
Borrowing Expense (Refunding)	$69,113	$0	$0	$0	$0
Revenue Bond Retirement	$2,785,339	$2,334,300	$2,415,420	$2,531,530	$2,531,530
Total Non-Operating Expenses	$3,881,084	$3,312,160	$3,330,560	$3,378,270	$3,378,270
Total Expenses	$9,723,942	$9,439,260	$9,006,970	$9,324,270	$9,324,270

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Water	**Budget:** Water Utility
Program: Enterprise Funds	**Submitted by:** Kent Taylor

Neenah Water Utility Operating Budget Summary

Category	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Total Sales of Water	$8,074,268	$7,975,790	$7,637,950	$7,637,000	$7,637,000
Total Other Revenues	$296,296	$310,687	$316700	$327,160	$327,160
Borrowed For Operations	$0	$0	$0	$0	$0
Total Sales and Other Revenues	$8,370,564	$8,286,477	$7,954,650	$7,964,160	$7,964,160
Depreciation	$1,425,422	$1,490,000	$1,430,000	$1,434,000	$1,434,000
Admin and General Expenses	$599,092	$672,770	$674,198	$681,520	$681,520
Maintenance Expenses	$950,577	$917,440	$725,080	$953,960	$953,960
Operation Expenses	$1,698,437	$1,829,790	$1,691,390	$1,705,490	$1,705,490
Tax Expense	$1,169,330	$1,217,100	$1,155,730	$1,171,030	$1,171,030
Total Operating Expenses	$4,417,436	$4,637,100	$4,246,410	$4,512,000	$4,512,000
Total Non-Operating Expenses	$3,881,084	$3,312,160	$3,330,560	$3,378,270	$3,378,280
Total Expenses	$9,723,942	$9,439,260	$9,006,970	$9,324,270	$9,324,280
Other Funds Available					
Revenue Bond	$0	$0	$0	$0	$0
Assessments	$0	$0	$0	$0	$0
Total Other Funds Available	$0	$0	$0	$0	$0
Other Expenses					
Utility Funded CIP Not Included Above	$1,082,702	$819,400	$819,400	$1,133,200	$1,133,200
Assessable Projects	$0	$0	$0	$0	$0
Projects Paid By Revenue Bond	$0	$0	$0	$0	$0
Water Treatment Plant	$0	$0	$0	$0	$0
Total Other Expenses	$726,660	$970,000	$0	$0	$0

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Water Utilities	**Budget:** Water
	Program: Enterprise Fund	**Submitted by:** Kent Taylor

	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved	Current	Requested
POSITION TITLE	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.	Budget for 2014	Estimate for 2014	For 2015
FULL TIME							
Director of Water Utilities	Grade R3	1.00	Grade 18	1.00	$80,000	$81,600	$81,600
Water Distribution Mgr.	Grade M4	1.00	Grade 13	1.00	69,670	71,070	71,070
Water Treatment Plant Mgr.	Grade M4	1.00	Grade 13	1.00	67,250	68,600	68,600
Distribution Foreman	Grade I4	1.00	Grade I4	1.00	62,080	63,310	63,310
Plant Operators	Grade G4	6.00	Grade G4	6.00	333,620	340,260	340,260
Utility Maintenance Technician	Grade H4	2.00	Grade H4	2.00	114,460	116,760	116,760
Utility Maintenance Distribution	Grade G4	4.00	Grade G4	4.00	222,410	226,840	226,840
Utility Maintenance Meter	Grade G4	1.00	Grade G4	1.00	55,600	56,710	56,710
Subtotal		17.00		17.00	$1,005,090	$1,025,150	$1,025,150
PART-TIME							
Administrative Assistant (1813 Hrs)	Grade D	0.53	Grade D	0.93	13,350	13,620	23,420
OTHER COMPENSATION							
Overtime	-		-		62,000	95,000	87,000
Est. Wage Increases	-		-		20,100	Included Above	
Accrued Wages	-		-		850	850	870
On-Call Stipend	-		-		0	8,230	12,740
TEMPORARY							
Summary Help	-		10.00/hr	-	0	0	4,800
TOTAL	XXX	17.53	XXX	17.93	$1,101,390	$1,142,850	$1,153,980

DEPARTMENT OF INFORMATION SYSTEMS

Department Head

Joseph Wenninger

Major Activities

The Department is responsible for the coordination of systems development; implementation and operation of the City's automated information systems, including GIS (Geographic Information System); the maintenance and operation of the City's VoIP (Voice over IP) phone system; and the maintenance of the Audio/Video system in the Council Chambers.

2015 is the sixth year in which the I/S department is serving as an Internal Service Fund. The department is now funded by charges to City departments and certain outside users. 2015 is the fifth year in which all City printer/copier costs are accounted for in the I/S budget and charged back to departments on the basis of usage.

Operating Budget Information/Number of Employees

	2014 Approved	2015 Requested	% Increase	2015 Proposed	% Increase
Operating Budget	$699,700	$709,510	1.40%	$700,610	0.13%
No. of Employees (FTE)	6	6	0.00%	6	0.00%

Summary of Executive Recommendations on Variable Cost Options

I/S OPERATIONS	2014 Approved	2015 Requested	2015 Proposed	Mayor's Comments
Temporary Wages	6,000	10,000	7,500	Budget constraints.
Training/Conferences/Meetings	7,700	7,900	7,150	Budget constraints/prioritize.
Outside Services	500	500	500	Maintains 2014 level.
Outside Software Services	7,500	12,000	10,000	Budget constraints/prioritize.
Small Program Packages	2,000	1,500	1,250	Based on past usage.
Small Computer Hardware	1,500	2,000	1,500	Budget constraints.
GEOGRAPHIC INFORMATION SYSTEMS				
Training/Conferences/Meetings	1,050	2,250	1,700	Budget constraints.
Outside Services	500	200	200	Requested decrease.
Small Program Packages	750	500	350	Budget constraints-past usage
Small Computer Hardware	500	500	350	Budget constraints-past usage
SPECIAL RESERVES & ESCROW				
Non-Rep Wages/Fringes (2% 1/1/15)	0	8,180	6,130	Reduce-1% 1/1/15, 1% 7/1/15.
Health Insurance Increase (5%)	0	4,500	4,500	Based on actuarial projections.
CAPITAL OUTLAY				
Computer Software Outlay	20,750	12,550	12,550	Licenses/well below 2014 level.
Computer Hardware Outlay	30,950	10,900	10,900	Needed wireless upgrade.
Total Executive Reductions Recommended			**$8,900**	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Information Systems	**Budget:** Information Systems Internal Service Fund
Program: Internal Service	**Submitted by:** Joseph L Wenninger

Information Systems Internal Service Fund
2015 Proposed Budget

The Information Systems Internal Service Fund was created in 2009 and implemented with the adoption of the City's 2010 Operating Budget. The Internal Service Fund consists of IS service charges and printer/copy charges. The IS service charges are the result of an analysis to confirm that past methodologies utilized to allocate service fees to the City of Menasha for their tax application outsourced to the City of Neenah, the joint Menasha-Neenah Municipal Court and Neenah-Menasha Fire Rescue functions and the City's Water Utility function were equitable. During this process, it was decided that the formula created to ensure consistency between the aforementioned functions be utilized to spread Information System costs across all departments/entities to identify their true budget impact. The formula utilized to allocate the costs consists of:

1) staffing costs, salary and fringe benefits, for all resources expended on projects for specific departments being charged back to that department;
2) remaining operating budget costs allocated based on a five factor formula; and
3) pro-rated CIP budget costs, after life cycle amortization, allocated based on the five factor formula.

The printer/copy/fax charges are the result of the Managed Print Care agreement with MBM, where all print/copy/fax costs are passed through Information Systems for allocation to individual departments.

	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Fund Balance (Deficit), January 1	($2,856)	$0	$0	($7,590)	($7,590)
REVENUES					
Printer/Copy Charges	$40,734	$40,000	$41,480	$41,480	$41,480
I S Service Charges	637,057	681,940	689,250	732,740	732,740
Miscellaneous Charges	467	600	600	600	600
Total Revenue	$678,258	$722,540	$731,330	$774,820	$774,820
EXPENDITURES					
Personnel Services	$496,744	$527,800	$526,430	$543,490	$537,640
Contractual Services	109,085	110,600	114,390	133,800	131,800
Supplies & Materials/Other	5,474	9,670	7,380	8,770	7,720
Capital Outlay	2,190	51,700	50,720	23,450	23,450
Transfer to General Fund	61,909	40,000	40,000	40,000	65,000
Total Expenditures	$675,402	$739,770	$738,920	$749,510	$765,610
Excess Revenues Over (Under) Expenditures	$2,856	($17,230)	($7,590)	$25,310	$9,210
Fund Balance, December 31	$0	($17,230)	($7,590)	$17,720	$1,620

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Information Systems	**Budget:** Information Systems
Program: Internal Service	**Submitted by:** Joseph L. Wenninger

Goals/Responsibilities:
Coordinate systems development, implementation and operation of the City's automated information systems including telephones. Assist the Common Council in setting priorities for coordinated systems applications and operations within City departments. Recommend software applications and hardware for all City departments.

Activities:
Work with "user" departments to coordinate needs, requests and timing of information technology projects. Direct the operation of the City's iSeries servers, network server(s), phone system, surveillance camera system and broadcast camera system utilizing current technology practices. Design, develop and implement systems. Acquire and oversee programming services and supplies, security, validity and protection. Remain knowledgeable of new systems, equipment and technologies.

2014 Accomplishments:
Information Systems
- Completed the implementation of the new CAMA solution.
- Developed and implemented a "Social Media" strategy and style guide for utilization by all City departments.
- Completed the implementation of the new storage (SAN) solution.
- Completed the implementation of a P-Card purchasing solution.
- Assisted the Police and Fire Departments with the "Premiere One" computer aided dispatch upgrade.
- Assisted the Police department with the implementation of their "TracS10" and "Body Worn Digital Recording Device" solutions.
- Upgraded the "Panic Button" technology in City facilities
- Developed and implemented an imaging solution for the Library, while expanding the Water Utilities solution.
- Continued to implement solutions addressing Baker Tilly's concerns identified in the "Controls over Information Technology" section of the City's "Communication to Those Charged with Governance and Management".
- Completed development, with the assistance of user departments, of a four- to five-year technology roadmap for the City.
- Implemented a "Technology Help Desk Ticketing" solution.
- Implemented SameTime, Lotus Notes instant messaging solution, City-Wide.
- Initiated the implementation of a "Time and Attendance" system for data collection of payroll data that was deferred from 2012.
- Assisted SunGard with the business analysis of the G/L and integrated financial applications. Assisted Finance staff with implementing study recommendations.
- Prepare and distribute an RFP for implementing a Virtual Desktop Infrastructure (VDI) solution, analyze responses and select appropriate solution and implement solution.
- Prepared and distributed an RFP for a web page content management solution replacement, analyzed responses, selected appropriate solution and initiated solution implementation.

GIS
- Upgraded CIVIL 3D to version 2014 for Public Works and Information Systems.
- Upgraded user departments to ArcGIS Desktop 10.2.
- Migrated ArcGIS server applications from Microsoft 2003 server to Microsoft 2008 server.
- Began work on a Community Development, grant funded, E.P.A. project using Sanborn Maps to identify contaminated areas within the City of Neenah.
- Researched implementation of a Cemetery GIS web portal.
- Began data migration to the Local Government Information Model, which will be used with various ESRI designed GIS portals including Election Polling Places and Tax Parcel Viewer.
- Identified, corrected and formatted the fire hydrant map layer for use by Neenah – Menasha Fire Rescue with the County Premiere One dispatch system.
- Develop a long range GIS plan.
- Various map projects:
    - City of Neenah Base Map (counter books).
    - Neenah-Menasha Fire Rescue Street Index Map.
    - Sewer and Water Maps (ACS MAPS).

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Information Systems	**Budget:** Information Systems
Program: Internal Service	**Submitted by:** Joseph L. Wenninger

2015 Goals/Plans:

Information Systems

- Complete the web page content management solution replacement project.
- Complete implementation of a "Time and Attendance" system for data collection of payroll data that was deferred from 2012.
- Implement "Card Swipe Access" technology in City facilities.
- Assist Finance staff with completing recommendations from SunGard business analysis of the G/L and integrated financial applications.
- Continue to introduce portable/mobile devices into the City's IS/GIS environment to enhance data access to City staff while in the field.
- Complete implementation of the Virtual Desktop Infrastructure (VDI) solution.
- Complete server operating system upgrade to Windows Server 2012.
- Assist Community Development with preparing and distributing an RFP for a "Permit and Inspection" solution replacing the current system; analyze responses, select appropriate solution and implement.
- Assist the Fire Department with their "Firehouse.Net" migration.
- Upgrade Microsoft Office City-wide.
- Assist Council with the selection and implement an "Electronic Agenda/Meeting" solution for Council and City staff.
- Complete imaging projects for DOLAS, Human Resources and Public Works, as well as implementing several new imaging modules.
- Upgrade current wireless network internally and externally, in addition to enhancing the external wireless network.

GIS

- Review the Water Utility Layer (mains, hydrants, valves and associated database) to locate and correct data issues.
- Continue to implement the Election Polling Places and Tax Parcel Viewer web portals.
- Continue to expand the utilization of the City's GIS system across additional departments, while focusing on providing map attribute information from iSeries, Domino/Notes and network server databases.
- Implement a GIS Users Group to develop a long range strategy for GIS, as more City departments are utilizing this technology.
- Design and development a web portal solution for the cemetery map layer.

Major Increases (Decreases) in 2015 Budget Request:

Temporary Wages: $3,930 increase due to anticipated availability of intern for entire year.

Maintenance of Hardware: $10,090 increase due to the lapse of hardware warranties, maintenance expenditures related to new hardware and the elimination of the City's computer replacement fund.

Maintenance of Software: $5,640 increase due to the lapse of software warranties, maintenance expenditures related to new hardware and the elimination of the City's computer replacement fund.

Outside Software Services: $4,500 increase due to anticipated usage of outside support at the 2014 expenditure level.

Software and Hardware Outlay: $28,250 decrease due to a significant reduction in hardware and software server upgrades and non-recurring costs associate with the G/L Business Analysis performed by SunGard Public Sector staff.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
INFORMATION SYSTEMS								
OPERATIONS (1701-708)								
0101	Salaries	276,217	275,950	201,820	275,810	275,830	275,830	
0103	Temporary Wages	0	6,070	1,949	5,000	10,000	7,500	
0110	Health Insurance	66,640	64,910	48,628	64,910	64,910	64,910	
0111	Fringes	48,284	52,790	38,142	52,510	50,480	50,480	
0115	Schools/Seminars/Training	3,186	6,700	5,363	6,500	6,700	5,900	
0123	Auto Allowance	1,545	1,600	1,113	1,770	1,800	1,800	
0128	Empl Recognition Awards	67	50	44	50	100	100	
	Personal Services	**395,939**	**408,070**	**297,059**	**406,550**	**409,820**	**406,520**	**(1,550)**
0203	Postage	0	30	13	10	30	30	
0204	Conferences & Meetings	716	1,000	736	1,440	1,200	1,200	
0207	Dues & Memberships	323	350	460	460	460	460	
0210	Maint of Hardware	9,580	16,080	12,202	18,250	26,170	26,170	
0218	Maint of Software	28,298	29,510	23,189	27,050	35,000	35,000	
0221	Telephone	67	80	1	10	10	10	
0227	Cellular Telephone	950	1,500	844	1,270	1,400	1,400	
0235	Outside Software Services	15,923	7,500	9,945	9,950	12,000	10,000	
0236	Outside Services	0	500	143	0	500	500	
0251	Rental	3,045	3,000	2,846	2,850	3,000	3,000	
0254	Printer / Copies	40,219	40,000	29,003	41,480	42,000	42,000	
0263	Internet Access Services	7,188	8,000	6,096	8,140	8,500	8,500	
	Contractual Services	**106,309**	**107,550**	**85,478**	**110,910**	**130,270**	**128,270**	**20,720**
0301	Office Supplies	53	50	149	120	150	150	
0302	Inhouse Printing	6	20	0	0	20	20	
0303	Computer Oper Supplies	1,674	1,500	914	820	1,000	1,000	
0308	Books and Periodicals	149	250	149	150	250	250	
0343	Small Program Packages	0	2,000	444	1,280	1,500	1,250	
0344	Small Equipment	0	0	0	0	0	0	
0347	Small Computer Hardware	1,028	1,500	2,544	2,220	2,000	1,500	
	Supplies & Materials	**2,910**	**5,320**	**4,200**	**4,590**	**4,920**	**4,170**	**(1,150)**
9251	OPEB Insurance	1,887	2,300	0	2,300	2,300	2,300	
	Administrative General	**1,887**	**2,300**	**0**	**2,300**	**2,300**	**2,300**	**0**
	OPERATIONS	**507,045**	**523,240**	**386,737**	**524,350**	**547,310**	**541,260**	**18,020**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
GEOGRAPHIC INFORMATION SYSTEMS (1705-708)								
0101	Salaries	69,245	78,720	52,099	78,850	78,860	78,860	
0110	Health Insurance	18,986	25,030	18,772	25,030	25,030	25,030	
0111	Fringes	12,574	15,030	9,947	15,060	15,060	15,060	
0115	Schools/Seminars/Training	0	950	0	900	2,000	1,500	
0123	Auto Allowance	0	0	40	40	40	40	
	Personal Services	**100,805**	**119,730**	**80,858**	**119,880**	**120,990**	**120,490**	**760**
0204	Conferences & Meetings	0	100	0	100	250	250	
0210	Maint of Hardware	0	250	0	0	250	250	
0218	Maint of Software	2,475	2,200	2,892	2,900	2,350	2,350	
0227	Cellular Telephone	290	0	360	480	480	480	
0236	Outside Services	11	500	0	0	200	200	
	Contractual Services	**2,776**	**3,050**	**3,252**	**3,480**	**3,530**	**3,530**	**480**
0301	Office Supplies	0	50	0	0	50	50	
0303	Computer Oper Supplies	677	750	484	490	500	500	
0343	Small Program Packages	0	750	0	0	500	350	
0347	Small Computer Hardware	0	500	103	0	500	350	
	Supplies & Materials	**677**	**2,050**	**587**	**490**	**1,550**	**1,250**	**(800)**
	GEOGRAPHIC INFO SYSTEMS	**104,258**	**124,830**	**84,697**	**123,850**	**126,070**	**125,270**	**440**
CAPITAL OUTLAY (1781-708)								
8114	Computer Software Outlay	0	20,750	12,736	19,800	12,550	12,550	
8115	Computer Hardware Outlay	0	30,950	28,330	30,920	10,900	10,900	
8134	Computer Replacement Fund	2,190	0	0	0	0	0	
	Capital Outlay	**2,190**	**51,700**	**41,066**	**50,720**	**23,450**	**23,450**	**(28,250)**
SPECIAL RESERVES & ESCROW								
0101	Salaries	0	0	0	0	7,070	5,300	
0110	Health Insurance	0	0	0	0	4,500	4,500	
0111	Fringes	0	0	0	0	1,110	830	
	Special Reserves & Escrow	**0**	**0**	**0**	**0**	**12,680**	**10,630**	
GENERAL FUND TRANSFERS								
0999	Transfers	61,909	40,000	30,000	40,000	40,000	65,000	
	Transfers	**61,909**	**40,000**	**30,000**	**40,000**	**40,000**	**65,000**	
INFORMATION SYSTEMS		**675,402**	**739,770**	**542,500**	**738,920**	**749,510**	**765,610**	**25,840**
							Percent Budget Change	**3.49%**

CITY OF NEENAH
OPERATING BUDGET
INFORMATION SYSTEMS REVENUES
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
CHARGES FOR SERVICES								
546-11	Other I/S Services	467	600	378	600	600	600	
IS SERVICES								
547-01	Common Council	3,853	4,180	3,135	4,120	4,400	4,400	
547-02	Mayor's Office	5,763	6,230	4,672	6,920	7,410	7,410	
547-05	Finance Department	36,207	41,280	30,960	41,590	37,750	37,750	
547-05	Utility Billing	5,890	5,490	4,118	6,870	7,350	7,350	
547-09	Attorney	9,634	9,330	6,998	9,800	10,500	10,500	
547-09	Human Resources	9,822	11,750	8,812	14,430	15,480	15,480	
547-09	City Clerk	21,849	24,980	18,735	26,560	27,930	27,930	
547-21	Police Operating	191,557	199,650	149,738	196,230	210,630	210,630	
547-21	School Liaison Program	5,630	6,040	4,530	6,350	6,800	6,800	
547-23	Fire	111,441	120,020	90,015	118,990	126,150	126,150	
547-35	Public Works Adm	42,389	42,610	31,958	43,520	46,210	46,210	
547-37	Municipal Garage	13,373	15,480	11,610	15,390	16,370	16,370	
547-39	Fleet	7,433	7,930	5,948	9,400	10,070	10,070	
547-49	Stormwater	4,261	4,860	3,645	5,000	5,150	5,150	
547-56	Water Utility	21,092	20,460	15,345	21,700	23,170	23,170	
547-81	Park & Rec Adm.	33,290	36,490	27,368	43,000	46,890	46,890	
547-88	Joint Municipal Court	6,434	6,860	5,145	7,090	7,590	7,590	
547-93	Community Development Opt	37,558	42,170	31,627	41,200	52,420	52,420	
547-93	Inspections	11,722	13,240	9,930	13,340	12,790	12,790	
547-93	Weights/Measures	3,744	4,510	3,383	4,650	4,970	4,970	
547-93	Assessor	26,858	33,050	24,787	30,170	28,830	28,830	
547-95	Library	7,308	5,360	4,020	3,940	4,240	4,240	
547-97	Cemetery	9,743	9,770	7,327	8,990	9,440	9,440	
547-98	City of Menasha	10,206	10,200	0	10,000	10,200	10,200	
547-99	Printer / Copies	40,734	40,000	31,366	41,480	41,480	41,480	
TOTAL IS REVENUES		**677,791**	**721,940**	**535,172**	**730,730**	**774,220**	**774,220**	**52,280**
							Percent Budget Change	**7.24%**
GRAND TOTAL		**678,258**	**722,540**	**535,550**	**731,330**	**774,820**	**774,820**	**52,280**
							Percent Budget Change	**7.24%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Information Systems	**Budget:** Information Systems
	Program: Internal Service	**Submitted by:** Joseph L. Wenninger

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Director	Grade R3	1.00	Grade R3	1.00	$81,650	$83,290	$83,290
Programmer/Analyst	Grade K3	2.00	Grade K3	2.00	117,670	120,020	120,020
Network Administrator	Grade K3	1.00	Grade K3	1.00	56,770	57,900	57,900
Help Desk Technician (shared with GIS)	Grade G3	1.00	Grade G3	1.00	40,220	41,020	41,020
GIS System Operator	Grade J3	1.00	Grade J3	1.00	50,070	51,070	51,070
Subtotal		6.00		6.00	$346,380	$353,300	$353,300
OTHER COMPENSATION							
Est. Wage Increases	-		-		6,930	Included Above	
Accrued Wages	-		-		1,360	1,360	1,390
TEMPORARY							
Student Intern	-		9.00/hr		6,070	5,000	10,000
TOTAL	XXX	6.00	XXX	6.00	$360,740	$359,660	$364,690

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
SUPPLEMENTARY DETAIL WORKSHEET FOR
GENERAL EXPENSE & CAPITAL OUTLAY

Department/Office: Information Systems	**Budget:** Information Systems Operations/Capital Outlay
Program: General Government	**Submitted by:** Joseph L. Wenninger

Object Code No.	Description and Justification	Detail Amounts Within Object	Total of Object Code
8114	Computer Software – Outlay		$12,550
	- ArcGIS Licenses	$9,450	
	- TAA Tools – iSeries (RDC)	$3,100	
8115	Computer Hardware – Outlay		$10,900
	- UPS NIC Cards/UPS Upgrades	$4,500	
	- Internal Wireless Upgrade (City Hall and Police)	$6,400	

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Public Works & Utilities	**Budget:** Fleet Division
Program: Internal Service/ Trust/Agency Funds	**Submitted by:** Gerry Kaiser

Fleet Maintenance Fund
2015 Proposed Budget

The fleet maintenance division of the Public Works Department was created in 2003 and implemented in 2004. All City vehicles and equipment are now maintained in-house by the fleet mechanics. Departments no longer have their vehicles serviced and maintained by outside repair shops, unless fleet mechanics cannot perform the needed work. Fixed rates were initially established and are reviewed yearly to insure competitiveness with the private sector. Routine tasks (oil changes, wheel alignment, etc.) also are performed at the same price as the low bid received from the private sector. It is the intention that the fleet division be a revenue generator and at year-end contribute to the general fund. The fund balance shown below includes parts inventory and cash.

As the life of vehicles are extended, Motor Pool Supplies increases.

	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Fund Balance (Deficit), January 1	$275,924	$275,924	$275,924	$239,084	$239,084
REVENUES					
Vehicle Maintenance Charges	$633,786	$591,130	$590,210	$606,000	$606,000
Fuel Revenue	10,192	10,950	10,300	10,500	10,500
Total Revenue	$643,978	$602,080	$600,510	$616,500	$616,500
EXPENDITURES					
Personnel Services	$400,710	$429,710	$432,020	$430,470	$430,470
Contractual Services	34,289	35,310	40,250	41,060	40,760
Supplies & Materials	152,767	134,640	134,030	134,330	134,130
Other	1,715	1,050	1,050	1,050	1,050
Special Reserves & Escrow	0	0	0	11,220	9,450
Transfer to General Fund	54,497	30,000	30,000	0	0
Total Expenditures	$643,978	$630,710	$637,350	$618,130	$615,860
Excess Revenues Over (Under) Expenditures	$0	($28,630)	($36,840)	($1,630)	$640
Fund Balance (Deficit), December 31	$275,924	$247,294	$239,084	$237,454	$239,724

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF FLEET BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
PERSONAL SERVICES								
0101	Salaries	58,915	60,440	43,206	60,470	66,380	64,900	
0102	Full Time Hourly Wages	204,935	219,820	151,906	220,280	220,280	220,280	
0104	Overtime Wages	1,752	1,000	1,511	2,000	1,500	1,500	
0110	Health Insurance	74,933	82,450	57,639	82,850	85,990	85,990	
0111	Fringes	57,412	63,360	44,294	63,620	64,340	64,050	
0115	Schools/Seminars/Training	0	380	0	0	350	350	
0117	Clothing Allowance	2,739	2,200	2,468	2,750	2,800	2,800	
0124	Meal Allowance	24	60	24	50	50	50	
	PERSONAL SERVICES	**400,710**	**429,710**	**301,048**	**432,020**	**441,690**	**439,920**	**10,210**
CONTRACTUAL SERVICES								
0202	Outside Printing	86	100	0	100	100	100	
0203	Postage	13	0	0	0	0	0	
0204	Maint of Buildings	156	600	0	330	400	400	
0205	Maint of Operating Equip	478	1,000	1,215	1,300	1,000	1,000	
0206	Maintenance of Software	0	0	0	0	320	320	
0207	Telephone	222	130	132	200	150	150	
0208	Electricity	7,389	7,900	4,861	7,000	7,900	7,900	
0209	Natural Gas	4,728	5,500	5,552	7,200	6,500	6,500	
0210	Water & Sewer	4,338	2,900	2,085	4,000	4,000	4,000	
0211	Storm Water	1,806	1,810	903	1,810	1,810	1,810	
0212	Cellular Telephone	156	150	47	150	150	150	
0213	Outside Services	1,076	500	1,814	1,820	1,100	800	
0214	Pest Control	216	190	126	190	190	190	
0215	Rental of Equipment	0	100	0	100	100	100	
0216	Printer / Copies	343	350	264	350	350	350	
0217	IS Services / Internal	7,433	7,930	5,948	9,400	10,070	10,070	
0218	Internet Access Services	1,500	1,500	1,500	1,500	2,300	2,300	
0219	Maint of Motor Veh/Fleet	3,511	3,800	3,306	3,800	3,800	3,800	
0220	Oil and Fluids/Fleet	267	220	274	400	220	220	
0221	Maint of Radio Eq/Fleet	0	30	0	0	0	0	
0222	Maint of Oper Eq/Fleet	571	600	238	600	600	600	
	CONTRACTUAL SERVICES	**34,289**	**35,310**	**28,265**	**40,250**	**41,060**	**40,760**	**5,450**
SUPPLIES & MATERIALS								
0302	Office Supplies	164	200	0	100	200	200	
0303	Inhouse Printing	0	30	0	10	10	10	
0306	Computor Oper supplies	229	150	0	150	150	150	
0308	Cleaning/Janitor Supplies	181	250	140	250	250	250	
0310	Books and Periodicals	41	200	0	100	100	100	
0314	Gasoline & Oil	3,516	3,700	2,287	3,700	3,900	3,900	
0315	Building Maint Supplies	197	300	329	350	300	300	
0316	Land Maintenance Supplies	66	0	0	0	0	0	
0319	Equipment Maint. Supplies	409	620	467	620	620	620	
0320	Safety Supplies	154	200	72	200	200	200	
0333	Small Tools	1,583	1,600	723	1,600	1,600	1,600	
0339	All Other Supplies	0	150	0	50	100	100	
0344	Small Equipment	78	500	152	500	500	300	
0345	Shop Supplies	6,543	6,400	2,484	6,400	6,400	6,400	
0346	Maint of Lift Stations	0	340	0	0	0	0	
0347	Small Computer Hardware	0	0	0	0	0	0	
0348	Motor Pool Supplies	139,606	120,000	107,399	120,000	120,000	120,000	
	SUPPLIES & MATERIALS	**152,767**	**134,640**	**114,053**	**134,030**	**134,330**	**134,130**	**(510)**

CITY OF NEENAH
OPERATING BUDGET
*** SUMMARY OF FLEET BY TYPE OF EXPENDITURE ***
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
OTHER								
	OPEB Insurance	1,715	1,050	0	1,050	1,050	1,050	
	OTHER	**1,715**	**1,050**	**0**	**1,050**	**1,050**	**1,050**	**0**
TRANSFERS								
9999	General Fund	54,497	30,000	22,500	30,000	0	0	
	TRANSFERS	**54,497**	**30,000**	**22,500**	**30,000**	**0**	**0**	**(30,000)**
	TOTAL FLEET MAINT.	**643,978**	**630,710**	**465,866**	**637,350**	**618,130**	**615,860**	**(14,850)**
							Percent Budget Change	-2.35%

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Public Works	**Budget:** Fleet Division
	Program: Internal Service	**Submitted by:** Gerry Kaiser

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Fleet Superintendent	Grade L4	1.00	Grade L4	1.00	$60,930	$62,150	$62,150
Mechanic	Grade I4	4.00	Grade I4	4.00	206,510	211,100	211,100
Garage Attendant (shared with Public Works)	Grade F4	0.50	Grade F4	0.50	22,040	22,480	22,480
Subtotal		5.50		5.50	$289,480	$295,730	$295,730
OTHER COMPENSATION							
Est. Wage Increases	-		-		5,790	Included Above	
Accrued Wages	-		-		240	240	240
Work in Other Class	-		-		700	700	700
Overtime	-		-		1,000	2,000	1,500
Wages Budgeted in other PW Divisions	-		-		(14,000)	(14,000)	(14,000)
TOTAL	XXX	5.50	XXX	5.50	$283,210	$284,670	$284,170

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Liability Insurance Fund
Program: Internal Service/ Trust/Agency Funds	**Submitted by:** Michael Easker

Liability Insurance Fund
2015 Proposed Budget

The City of Neenah Liability Insurance Fund accounts for all revenues and expenditures associated with liability claims of the City. The Fund is funded by unspent dollars budgeted for liability claims in the City's General Fund. Expenses in the fund include the cost of liability claims and transfers to the General Fund to pay for costs associated with limiting the City's liability risk. The fund also accounts for debt related activity associated with the City's investment in the Cities and Villages Mutual Insurance Company.

Due to recent increases in the claims funded by the City's self insured retention, the City's General Fund raised the budget for liability claims by $10,000 to $60,000 starting in 2014 These funds are then transferred to this fund to cove costs associated with claims incurred.

	2013 Actual	2014 Budget	2014 Estimate	2014 Budget
Fund Balance (Cash plus A/R less payables), January 1	$194,913	$55,796	$55,796	$40,796
REVENUES				
Transfers from General Fund for Liability Insurance Claims	50,000	60,000	60,000	60,000
Other Revenue/Misc	0	0	0	0
Total Revenue	50,000	60,000	60,000	60,000
EXPENDITURES				
Liability Claims	189,117	60,000	75,000	60,000
Transfer to General Fund (Safety Compliance)	0	0	0	0
Interest/Misc	0	0	0	0
Total Expenditures	189,117	60,000	75,000	60,000
Excess Revenues Over (Under) Expenditures	(139,117)	0	(15,000)	0
Fund Balance, December 31	$55,796	$55,796	$40,796	$40,796

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Finance	**Budget:** Benefit Accrual Fund
Program: Internal Service/ Trust/Agency Funds	**Submitted by:** Michael Easker

Benefit Accrual Fund
2015 Proposed Budget

The City of Neenah Benefit Accrual Fund accounts for all revenues and expenditures associated with the reporting and payment of employee fringe benefit costs of the City. This includes health insurance benefits and Wisconsin Retirement System costs as well as funding time-off-with-pay liabilities accrued by the City. The Fund is funded by departmental charges based upon a percentage of each labor dollar incurred by that department. In recent years, the City has also transferred reserves from this fund to the General Fund to offset increased health insurance costs.

In 2015, a total of $100,000 is budgeted for transfer from the Benefit Accrual Fund to the City's General Fund, $100,00(less than 2014. These transfers will help offset ongoing employee health insurance premiums. The city will aim to continue to eliminate that transfer payment in future years to retain a reasonable health insurance reserve.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$1,081,320	$691,493	$691,493	$291,493
REVENUES				
Departmental Charges for Services	8,210,068	8,000,000	8,200,000	8,400,000
Health Claims Accrual	62,408	0	0	0
Total Revenue	8,272,476	8,000,000	8,200,000	8,400,000
EXPENDITURES				
Health Premiums and Other Employee Benefits	4,629,274	4,200,000	4,600,000	4,600,000
Retirement System Expense	3,783,029	3,800,000	3,800,000	3,800,000
Transfer to General Fund	250,000	200,000	200,000	100,000
Total Expenditures	$8,662,303	$8,200,000	$8,600,000	$8,500,000
Excess Revenues Over (Under) Expenditures	($389,827)	($200,000)	($400,000)	($100,000)
Fund Balance, December 31	$691,493	$491,493	$291,493	$191,493

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** Expendable Trust Funds
	Program: Internal Service/ Trust/Agency Funds	**Submitted by:** Nancy Handevidt

Expendable Trust Funds are used to account for assets held by the City in a trustee capacity for individuals, private organizations, other government units or other funds. They are accounted for in essentially the same manner as Governmental funds. Descriptions of major funds are listed below:

Cemetery Perpetual Care Fund
2015 Proposed Budget

To account for assets and proceeds from burial lot sales restricted for purposes of income generation and the corresponding transfers to the General Fund for cemetery maintenance purposes.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$1,204,632	$1,260,683	$1,260,683	$1,290,683
REVENUES				
Interest & Miscellaneous	$72,789	$30,000	$50,000	$30,000
EXPENDITURES	$16,738	$35,000	$20,000	$20,000
Excess Revenues Over (Under) Expenditures	$56,051	($5,000)	$30,000	$10,000
Fund Balance, December 31	$1,260,683	$1,255,683	$1,290,683	$1,300,683

Cemetery Flowers Fund
2015 Proposed Budget

To account for private donations and bequests for the purpose of providing grave site flowers.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$181,327	$178,118	$178,118	$174,768
REVENUES				
Interest & Miscellaneous	$171	$250	$150	$150
EXPENDITURES	$3,380	$3,500	$3,500	$3,500
Excess Revenues Over (Under) Expenditures	($3,209)	($3,250)	($3,350)	($3,350)
Fund Balance, December 31	$178,118	$174,868	$174,768	$171,418

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Finance	**Budget:** Business Improvement District/VCR Program
	Program: Internal Service/ Trust/Agency Funds	**Submitted by:** Michael Easker

Neenah Central City Business Improvement District
2015 Proposed Budget

In 2001, business and property owners located within the proposed Neenah Central City Business Improvement District (the "District") signed a petition requesting the creation of a Business Improvement District. The purpose of the district is to sustain the competitiveness of Downtown and ensure a safe, clean environment conducive to business and recreational activity. The petition was included as part of the Initial Operating Plan that was developed in accordance with the BID statutes. The Neenah Common Council approved the Plan and created the District on November 20, 2001. The BID District functions as a cooperative partnership with the City of Neenah and Future Neenah, Inc.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$40,558	$14,327	$14,327	$14,327
REVENUES	$125,581	$125,000	$125,000	$125,000
EXPENDITURES	$151,812	$125,000	$125,000	$125,000
Excess Revenues Over (Under) Expenditures	($26,231)	$0	$0	$0
Fund Balance, December 31	$14,327	$14,327	$14,327	$14,327

Victim Crisis Responder Program
2015 Proposed Budget

Neenah Police Department is one of several Fox Valley agencies that uses the services of the Victim Crisis Responder Unit. This group of volunteers makes itself available to police to assist at major crime scenes and other difficult calls to help victims of crime find normalcy and closure. They provide an invaluable service to our communities. Currently, the City of Neenah is the fiscal agent for the group. While all operations and purchases are funded by a grant, the City of Neenah makes initial payments and then receives grant reimbursement. Other Fox Valley municipalities have taken on this role in the past.

For 2015 and beyond, the Town of Grand Chute has assumed repsonsibility for the VCR program.

	2013 Actual	2014 Budget	2014 Estimate	2015 Budget
Fund Balance, January 1	$5,770	$5,770	$5,770	$0
REVENUES	$44,894	$44,894	$45,000	$0
EXPENDITURES	$44,894	$44,894	$50,770	$0
Excess Revenues Over (Under) Expenditures	$0	$0	($5,770)	$0
Fund Balance, December 31	$5,770	$5,770	$0	$0

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
PROGRAM COMMENTS

Department/Office: Municipal Court	**Budget:** Joint Municipal Court Fund
Program: Internal Service Trust/Agency Funds	**Submitted by:** J. Gunz/M. Easker

Joint Municipal Court Fund
2015 Proposed Budget

Effective May 1, 2002, the Cities of Neenah and Menasha jointly agreed to form a municipal court. The joint court handles all municipal ordinance violations that were previously being handled in circuit court. It is anticipated that the local municipal court will more efficiently handle municipal violations. In addition, the municipalities should see increased revenues that will more than offset the additional costs associated with setting up and administering the joint court.

It is anticipated that the City of Neenah share of the 2015 budget expenditures and revenues will be determined by our percentage share of the number of citations processed by the court. This share is estimated to be approximately 60% and is reflected in the General Fund operating budget.

A change to State of Wisconsin law was enacted in 2014 that allows for an increase from $28 to $38 for the court costs that are added to municipal citations. Citations issued for Failure to Fasten Seatbelt and Failure Show Proof of Insurance are the only violations that do not have any costs added. Those changes have been added by the court, with the full effect of the increase included in the 2015 budget.

	2013 Actual	2014 Budget	2014 Estimate	2015 Request	2015 Proposed
Fund Balance (Deficit), January 1	($211,000)	($230,937)	($230,937)	($256,207)	($256,207)
Revenues					
Court Revenue	485,391	550,000	421,650	450,000	450,000
Reimbursement of Witness Fees	164	450	300	400	400
Miscellaneous Revenue	56	20	20	30	30
	485,611	550,470	421,970	450,430	450,430
Expenditures					
Personal Services	102,611	104,710	103,700	108,080	108,080
Contracted Services	19,954	16,790	17,790	17,400	17,400
Supplies and Materials	652	750	500	750	750
Witness Fees	295	400	300	400	400
Capital Outlay	60	1,000	1,000	0	0
Interest	286	400	280	300	300
Court Fine Reimbursements	381,690	433,000	323,670	345,150	345,150
Total Expenditures	505,548	557,050	447,240	472,080	472,080
Excess Revenues Over (Under) Exp.	(19,937)	(6,580)	(25,270)	(21,650)	(21,650)
Fund Balance (Deficit), December 31	(230,937)	(237,517)	(256,207)	(277,857)	(277,857)

CITY OF NEENAH
OPERATING BUDGET
MENASHA NEENAH MUNICIPAL COURT EXPENDITURES
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
COURT (7050-938)								
0101	Salaries	72,898	72,990	53,711	74,130	74,310	74,310	
0103	Temporary Wages	2,006	1,800	0	0	1,200	1,200	
0110	Health Insurance	17,939	18,810	14,321	18,810	18,930	18,930	
0111	Fringes	9,748	10,610	7,815	10,530	10,520	10,520	
0115	Schools/Seminars/Training	20	500	130	130	500	500	
0128	Empl Recognition Awards	0	0	100	100	0	0	
	Personal Services	**102,611**	**104,710**	**76,077**	**103,700**	**105,460**	**105,460**	**750**
0202	Outside Printing	93	150	138	140	150	150	
0203	Postage	1,927	1,680	1,170	1,200	1,350	1,350	
0205	Debit Card Services	1,016	600	729	900	1,000	1,000	
0207	Dues & Memberships	725	730	765	770	770	770	
0212	Maint of Office Equipment	563	250	245	250	250	250	
0218	Maintenance of Software	6,883	4,750	4,788	4,800	4,860	4,860	
0221	Telephone	293	110	247	420	420	420	
0232	Auditing Services	1,335	1,370	1,370	1,400	1,400	1,400	
0239	Insurance	0	0	710	710	0	0	
0252	Rental of Equipment	628	500	479	500	500	500	
0254	Printer / Copies	2	0	0	0	0	0	
0255	IS Services / Internal	6,434	6,450	5,145	6,450	6,500	6,500	
0272	Translator	55	200	250	250	200	200	
	Contractual Services	**19,954**	**16,790**	**16,036**	**17,790**	**17,400**	**17,400**	**610**
0301	Office Supplies	446	450	257	300	450	450	
0303	Computer Oper Supplies	206	200	116	200	200	200	
0333	All Other Supplies	0	100	0	0	100	100	
	Supplies & Materials	**652**	**750**	**373**	**500**	**750**	**750**	**0**
8108	Office Furniture & Equip.	0	1,000	0	1,000	0	0	
8114	Computer Software Outlay	59	0	0	0	0	0	
	Supplies & Materials	**59**	**1,000**	**0**	**1,000**	**0**	**0**	**(1,000)**
	COURT	**123,276**	**123,250**	**92,486**	**122,990**	**123,610**	**123,610**	**360**
COURT FINE REIMBURSEMENT (7051-938)								
0574	City of Neenah	104,364	118,740	68,628	88,500	94,370	94,370	
0575	City Of Menasha	90,463	101,680	46,724	76,710	81,800	81,800	
0576	State of Wisconsin	128,340	145,420	74,412	108,830	116,060	116,060	
0577	Winnebago County Treasure	58,523	67,160	36,617	49,630	52,920	52,920	
	Fine Reimbursement	**381,690**	**433,000**	**226,381**	**323,670**	**345,150**	**345,150**	**(87,850)**
NON-OPERATING EXPENSES (7052-938)								
0248	Witness Fees	295	400	256	300	400	400	
	Non-Operating Expenses	**295**	**400**	**256**	**300**	**400**	**400**	**0**
SPECIAL RESERVES & ESCROW								
	Special Reserves & Escrow	**0**	**0**	**0**	**0**	**2,620**	**2,620**	
		0	**0**	**0**	**0**	**2,620**	**2,620**	**2,620**
TRANSFERS (9910-999)								
0999	Transfers	286	400	210	280	300	300	
	Transfers	**286**	**400**	**210**	**280**	**300**	**300**	**(100)**
MUNICIPAL COURT OPERATIONS		**505,547**	**557,050**	**319,333**	**447,240**	**472,080**	**472,080**	**(84,970)**
							Percent Budget Change	**-15.25%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** M-N Municipal Court	**Budget:** Menasha-Neenah Municipal Court
	Program: Agency Fund	**Submitted by:** James B. Gunz

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Judge	2,320/mo	1.00	2,320/mo	1.00	$26,760	$27,660	$27,840
Records Clerk	Grade G3	1.00	Grade G3	1.00	44,620	46,290	46,290
Subtotal		2.00		2.00	$71,380	$73,950	$74,130
OTHER COMPENSATION							
Est Wage Increases	-		-		1,430	Included Above	
Accrued Wages	-		-		180	180	180
TEMPORARY	12.00/hr.		12.00/hr.		1,800	-	1,200
TOTAL	XXX	2.00	XXX	2.00	$74,790	$74,130	$75,510

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

Goals/Responsibilities:

The mission statement for Neenah-Menasha Fire Rescue ("NMFR") is **"One Department–Fully Involved".** Through our mission statement NMFR organizes and provides a variety of life safety and property preservation services to the public. Our mission is realized by offering high-quality, professional service, in fire suppression, specialized rescue operations and emergency medical services to the citizens of our communities. Furthermore, the Department takes a proactive role in safety by providing resources for public fire education, fire prevention, fire investigations and hazardous materials mitigation. Life safety, incident stabilization and property preservation are key elements in the quality of life the citizens of our two communities have come to expect. NMFR shall strive to continue its goal of providing this in a fiscally responsible manner.

NMFR remains committed to providing a fire safe environment within our communities by conducting required fire prevention code inspections for public buildings. A group of dedicated firefighters continues to provide a highly developed and successful public education program for people of all ages in our communities. NMFR has taken a proactive stance and has set goals to make our communities a safer place to live and work.

Activities:

NMFR's proactive role in public safety encompasses the following: fire company inspections of commercial and industrial properties for loss prevention: Underground and aboveground petroleum fuel storage tank code enforcement; fire loss investigation; juvenile fire setter intervention programming; public fire safety education programming; fire suppression; specialized rescue operations for both land and water related incidents; and, pre-hospital emergency medical care. Terrorism and weapons of mass destruction training and industrial safety exercises/tours have become common, allowing us to increase our presence in industrial facilities forging a better working relationship with safety coordinators and maintenance personnel. Increased communication and involvement with the Community Development Department with respect to plan review and code compliance has improved tremendously under the Assistant Chief/Fire Marshall. We are also working more closely with insurance companies and fire protection organizations to make sure that fire detection and suppression equipment in buildings is properly installed, maintained and tested in accordance with national, state, and local codes and referenced standards.

2013/2014 Accomplishments:

Neenah-Menasha Fire Rescue responded to 450 calls for assistance involving fire related situations through July 31, 2014. In addition, in 2014 we have been summoned 963 times to assist in medically related situations. In 2013, NMFR responded to a total of 2,283 calls for assistance, with 1,589 of those calls for medical assistance and 694 for fire related situations. Through July 31, 2014, there have been 2,155 fire inspections conducted with a total of 2,412 code violations discovered. In 2013, NMFR conducted 3,150 fire inspections and found 4,493 code violations. Public education efforts, stressing home and personal fire safety messages, continue to reach the citizens of Neenah and Menasha. Fire Inspectors in the Fox Valley continue to meet on a regular basis to share information and address common code problems. Uniformity between jurisdictions in code interpretation and enforcement is the goal of the group.

The public education program for dorm/apartment fire safety was presented to the entire senior high school student population at Neenah and Menasha High Schools. Our program for senior citizens on how to deal with many different emergency situations was presented to many of the senior groups within our communities upon their request. The Public Education Team expanded their program to include fifth grade students. The "Then and Now Program" gives them a better understanding of the importance of fire safety. Due to many requirements that CBRF facilities have for education of their employees, our request for fire prevention education for these facilities has started slowly increasing. Local businesses within both communities are becoming more pro-active on different educational topics and have begun reaching out to our Department for help to train their employees.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

2013/2014 Accomplishments continued:

In 2011, we performed 555 public education events. In 2012, we performed 572 public education events. In 2013, we performed 823 public education events. The first seven months of 2014, we completed 337 public education events. We are working hard to accommodate every request, but these increased requests have created a need for increased funds for public education materials.

NMFR staff has been working with the newly created NEWSAP (North East Wisconsin Smoke Alarm Program). This is a regional effort with three other area fire departments working together on fire prevention. In mid-2012, NEWSAP wrote, and was awarded, a regional smoke detector grant. This grant has continued through 2014 and as part of the award of this grant, we must maintain the program. The regional group will continue seeking donations for funding to sustain this program without having to utilize budgeted funds. However, there are no guarantees that we will be awarded donations and may have to use budgeted funds to sustain the program.

In 2014, NMFR completed their second year of automatic aid with Appleton Fire Department. Call volumes between the two departments continue to be very close for responses to each community. This service continues to complement both departments and continues to provide the high-quality service expected by the communities and the citizens we serve.

2014 Goals/Plans:

During 2014, NMFR continued to experience FMLA and work comp injuries that have had a significant impact on our overtime budget. Short shift staffing demands for overtime have limited the amount of overtime monies available to allow Fire Inspectors and Fire Investigators to attend training on off-duty time. The overtime budget needs to be increased to make sure that appropriate training for all specialized needs within NMFR are met. NMFR staff will continue to monitor this and make every effort to stay within our budget while providing needed training to accomplish our goals.

NMFR will continue to become more familiar with our growing communities' neighborhoods, streets and buildings. All Fire Officers will remain involved in training the firefighters they lead. The Assistant Chief/Training/Emergency Management Officer will continue to focus on all training aspects, including specialty programming for rescue to assist other departments within our two jurisdictions, such as the public works employees, park employees, water employees, etc. He will also continue to work with the two communities to attain and maintain training for NIMS compliance. He will continue to work with the driver/engineer positions for consistent training with existing drivers and move-ups. The Department will continue its participation with Fox Valley Technical College in providing a learning environment for the Fire Intern Program. Standard Operating Guidelines and Procedures will continue to evolve and be updated.

NMFR's Public Education Team will continue its fire safety efforts in the grade schools during Fire Prevention Week and also in the high schools for graduating seniors for when they go off to college. Both cities have seen an increase in assisted living facilities, and we are seeing an increasing amount of requests to talk to senior citizens about fire safety and also from local businesses.

NMFR will continue the automatic aid agreement with Appleton Fire Department and maintain the reduced response times that benefit the needs of the citizens and businesses in Menasha and Appleton.

Dive team fundraising and training will continue throughout the year. Our goal will be to have enough funds to purchase desired equipment to supplement and maintain the high quality of service and training that the NMFR Dive Team currently meets. However, we cannot continue to rely on donated monies to fund this operation and we will need to start looking at funding training and future replacement purchases with our operating budget.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

In 2014, the implementation to complete building inspections has led to a more paperless records management system of our fire inspections for all inspectable properties within Neenah and Menasha. Building owners and managers like the fact that they can receive inspection reports via email. Training efforts in the firehouse software program continue so our personnel can meet the growing communications needs of our society. Attending FHETS, the Firehouse Training Conference, is a key component to meet NMFR's demanding communication and record keeping needs.

The F.C.C. mandate to change narrow banding of all V.H.F. channels to 12.5 MHz bandwidth in Winnebago County was completed in early 2014. These frequencies are in the range that NMFR, and all other agencies in Winnebago County, have used for many years as their emergency channels. Moving to narrow band channels has provided more capacity for the growing volume of voice and data communications by the public service agencies in the County and throughout the State. There have been several issues noted with the new system but Motorola, the system manufacturer, and Baycom Inc., the system installer, have worked to resolve the problems. Personnel at NMFR are constantly working with the system and record communications problems so they can be presented to Motorola and Baycom.

In 2015, NMFR's portion of the new telephone system that was purchased by the City of Neenah will need to be funded. The payment for our portion of the system is scheduled to be paid out over a seven-year period that started in 2013.

With Fox Valley Technical College (" FVTC") leaving the Station 31 facility and moving to their new building, there will be a need for NMFR to assume responsibility of maintaining the training site on Tullar Road. We are currently working with FVTC on what will need to be done and what training props and equipment will be left behind. There is a need to figure out what will be done with the classrooms, offices and out buildings once the premise is vacated. NMFR staff will continue to work with the other departments in the City of Neenah to determine the needs of the city.

The purchase of the new Pierce 105' Quint ladder truck requires money to be budgeted to provide NMFR personnel with the information needed to meet the job performance requirements (JPRs) in National Fire Protection Association (NFPA) 1002, *Standard for Fire Apparatus Driver/Operator Professional Qualifications, Chapter 4*. The course curriculum is taken from the *International Fire Service Training Association (IFSTA) Aerial Apparatus Driver/Operator Handbook, 2nd Edition.* This course provides third-party IFSAC accredited certification according to the NFPA 1002 Standard. This certification also provides documentation that the individual has demonstrated a high level of proficiency established through national consensus standards.

Major Increases/Decreases in 2015 Operating Budget Request:

Salaries (0101): Increase of $128,540. This increase is the result of the contractual agreement with Local 275 for firefighter salary increases.

Overtime (0104): Increase of $29,500. The major portion of the overtime budget will go to covering short shift overtime caused by FMLA and sick leave absences. A significant portion of this increase will be used to cover costs of training for the Fire Inspectors and Arson Investigators. NMFR has not been able to send these individuals the last couple of years and additional overtime money would allow NMFR to send personnel for needed training to maintain knowledge and skills.

Schools, Seminars & Training (0115): Increase of $3,450. An increase would allow NMFR to conduct the Aerial Apparatus Certification Program and the ability to send Inspectors and Investigators to seminars, conferences and classes.

License Renewal (0118): Decrease of $8,200. The primary expense of First Responder licensing is a bi-annual requirement and NMFR personnel renewed their licenses in 2014.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

Major Increases/Decreases in 2015 Operating Budget Request Continued:

Maintenance of Radio Equipment (0215): Increase of $3,000. The warranties for the new radios NMFR has will run out in mid-2015 and the additional money will be used to implement a service agreement that will protect and allow for firmware upgrades and tune/autotest in 2016.

Outside Services (0236): Increase of $6,500. Increase is associated with the Website CMS/Redesign to be compatible with the new City of Neenah website.

Maintenance of Software (0218): Increase of $8,000. Per information from Neenah IS Department, NMFR will be responsible for upgrades and associated costs. Increase also includes the purchase of 10 Microsoft Word Office Licenses.

Professional Services (0238): Increase of $15,000. The major portion of the increase is due to the requirement that firefighters need a chest x-ray every five years. Because firefighters use SCBA, and we do not always know what chemicals they are exposed to during incidents, they have to have a chest x-ray every five years as part of the physical. The chest x-rays are due in 2015.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Regional Special Operations Team
	Program: Public Safety	**Submitted by:** Al Auxier

Neenah-Menasha Fire Rescue Special Operations Team:

NMFR has been involved for many years in a joint collaboration with the Green Bay, Appleton and Oshkosh Fire Departments to provide Special Operations/Technical Rescue capabilities for our communities. NMFR has gained valuable training, as well as approximately $200,000 worth of vehicles and equipment. These funds have been provided by the State of Wisconsin through the Department of Homeland Security.

In 2011, the State of Wisconsin reviewed the Special Operations program and moved forward with one statewide team versus four regional teams. Working under a signed contract with the State of Wisconsin, NMFR personnel continue involvement with the State of Wisconsin/Wisconsin Emergency Management Rescue Team (Wisconsin Task Force 1). Their participation increases their level of knowledge, skills, and abilities, enabling them to bring those skills and provide this service at the local level.

In 2014, members continued training as a statewide team through a series of quarterly one-day training exercises, and a three-day full scale exercise in conjunction with the Wisconsin National Guard at Volk Field. However, the expense of sending NMFR personnel to training continues to be partially funded by NMFR and has become a concern. Most of the members of the Task Force Team from other departments are covered by the reimbursement from the State of Wisconsin while NMFR is not. There are many factors that continue to allow this to happen. The main one is that other cities have been able to negotiate terms in contracts so that the allotted reimbursement from the state would cover their costs. NMFR personnel are in the middle of a contract that would not allow us to do that. Future participation in the program will be assessed and a determination will be made as to whether NMFR continues to have personnel continue as members of Wisconsin Task Force 1.

Major Increases (Decreases) in 2015 Budget Request:

There are no major cost changes anticipated in this budget.

CITY OF NEENAH 2015 OPERATING BUDGET REQUEST PROGRAM COMMENTS	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Dive Team
	Program: Public Safety	**Submitted by:** Al Auxier

Neenah-Menasha Fire Rescue Dive Team Trust Fund:

In 2011, a need was identified by our Department to establish a dive team. The intent of this program was to increase our ability to make open water and ice rescue calls. In the past, we were dispatched for a call and if it entailed any kind of a dive rescue we would have to call for help from the Winnebago County Sheriff's Department and/or the Oshkosh Fire Department. While we waited for their response, we were unable to help people who were in this situation. We have seen an increase in calls over the past 10 years due to the increasing popularity of people utilizing Lake Winnebago and Little Lake Butte Des Morts. Due to budget constraints of our communities, we sought donations from the public to raise money for training and necessary equipment. Before the fundraising efforts started, we received support from both of our communities and the Winnebago County Sheriff's Department.

Fundraising efforts in 2011 and 2012 allowed us to begin training dive team members later in 2012. The NMFR Dive Team went operational in December of 2012 and now serves the citizens and visitors to our community. The fundraising goal of $90,000 that was established in 2011 was reached in early 2013 with the assistance of Bruce Peterson's family and friends. NMFR continues to raise funds for the dive team through donations and grants so that no tax dollars are used to continue operation of the team. The 14-member team continues to work and train so that they will be able to meet the needs of any water/ice related emergency. Equipment remains a number one priority. Dive team members have built drying and wash racks to save NMFR thousands of dollars by not having to purchase this equipment from a manufacturer.

In 2013, a formal budget was created and approved for our dive team. Initially all the expenses were covered by funds raised through various events. The funds that were raised continued to fund the program through 2014 but are very limited at this time. Although fund raising continues and will continue in the future there is not enough money to truly cover all the funds that are needed in 2015. There is a need for NMFR to start allocating funds by distributing operations funds to training and equipment. NMFR's operating budget does show costs associated with NMFR dive team expenses.

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
FIRE DEPARTMENT								
FIRE OPERATIONS (2301-712)								
0101	Salaries	4,584,406	4,732,650	3,442,662	4,723,240	4,861,190	4,861,190	
0104	Overtime Wages	83,530	86,500	82,854	114,500	116,000	102,400	
0106	FLSA Overtime Wages	45,278	47,000	40,425	47,000	47,000	47,000	
0110	Health Insurance	1,054,451	1,096,110	824,960	1,096,110	1,046,530	1,046,530	
0111	Fringes	1,283,180	1,094,910	802,276	1,092,770	1,147,450	1,144,360	
0115	Schools/Seminars/Training	11,915	13,550	5,236	13,500	17,000	15,840	
0117	Clothing Allowance	29,105	31,000	31,510	32,000	31,000	31,000	
0118	License Renewal	185	8,700	6,238	7,000	500	500	
0123	Auto Allowance	21	150	11	150	150	150	
0128	Empl Recognition Awards	454	780	819	820	1,500	1,500	
	Personal Services	**7,092,525**	**7,111,350**	**5,236,991**	**7,127,090**	**7,268,320**	**7,250,470**	**139,120**
0202	Outside Printing	561	800	540	800	550	550	
0203	Postage	374	400	242	400	400	400	
0204	Conferences & Meetings	2,408	1,500	658	1,500	1,500	1,500	
0206	Advertising & Publication	0	0	170	170	200	200	
0207	Dues & Memberships	945	1,200	937	1,200	1,200	1,200	
0209	Maintenance of PPE/SCBA	5,796	4,000	764	4,000	4,000	4,000	
0210	Maint of Computer Hardwre	0	0	0	1,200	1,200	1,200	
0212	Maint of Office Equipment	160	100	0	100	100	100	
0213	Maint of Motor Vehicles	49,728	40,000	63,669	75,000	40,000	40,000	
0214	Maint of Buildings	5,436	5,000	4,214	5,000	5,000	5,000	
0215	Maint of Radio Equipment	420	1,000	1,472	1,500	4,000	4,000	
0216	Maint of Operating Equip	7,616	7,000	4,038	7,000	5,800	5,800	
0218	Maint of software	5,545	8,000	7,901	8,000	16,000	16,000	
0221	Telephone	3,341	8,000	6,984	8,400	8,500	8,500	
0222	Electricity	57,417	56,700	40,740	58,000	58,800	58,800	
0223	Natural Gas	26,600	35,200	26,806	42,000	39,900	39,900	
0224	Water & Sewer	10,709	11,500	6,713	11,500	11,500	11,500	
0225	Commercial Dumpster	675	600	503	600	800	800	
0226	Storm Water	3,027	2,000	1,729	2,000	2,500	2,500	
0227	Cellular Telephone	2,291	3,800	1,611	3,000	3,000	3,000	
0232	Auditing Services	1,800	1,800	1,845	1,800	1,800	1,800	
0236	Outside Services	11,941	11,000	7,659	11,000	17,500	17,500	
0237	Pest Control	400	1,000	415	1,000	1,000	1,000	
0238	Professional Services	7,392	10,000	6,188	10,000	25,000	25,000	
0241	Tree Planting & Landscape	795	1,000	355	1,000	1,000	1,000	
0242	Permits	100	250	0	250	250	250	
0246	Liability Insurance	28,413	29,820	29,270	29,500	30,720	30,720	
0247	Auto/Physical Damage Ins	13,601	14,390	13,702	13,750	15,830	15,830	
0252	Rental of Equipment	264	500	141	500	500	500	
0254	Printer / Copies	3,625	3,670	3,033	3,860	3,860	3,860	
0255	Neenah City I/S Services	111,441	120,020	90,015	118,990	126,150	126,150	
0256	Neenah City Finance Ser.	21,800	22,400	16,800	22,400	22,850	22,850	
0257	Neenah City H/R Services	27,880	31,500	23,625	31,500	35,000	35,000	
0262	Public Relations/Services	3,371	3,380	1,252	3,380	4,500	3,300	
0271	Liability Claims	11,000	0	0	0	0	0	
0292	FVTC Reimbursements	(13,471)	(15,000)	(9,211)	(15,000)	(5,000)	(5,000)	
0293	Maint of Motor Veh/Fleet	0	100	0	100	100	100	
0294	Oil and Fluids/Fleet	0	100	0	100	100	100	
0296	Maint of Equipment/Fleet	0	100	0	100	100	100	
	Contractual Services	**413,401**	**422,830**	**354,780**	**465,600**	**486,210**	**485,010**	**62,180**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
FIRE OPERATIONS (2301-712) cont.								
0301	Office Supplies	1,747	2,000	795	2,000	2,000	2,000	
0303	Computer Operation Suppli	0	0	0	0	0	0	
0306	Cleaning/Janitor Supplies	10,325	12,000	7,849	12,000	12,000	12,000	
0308	Books and Periodicals	194	1,000	429	1,000	1,000	1,000	
0310	Gasoline & Oil	34,570	35,860	22,715	35,000	36,750	36,750	
0319	Safety Supplies	1,751	1,800	1,099	1,800	1,800	1,800	
0320	Small Tools	1,034	1,000	48	1,000	1,000	1,000	
0326	Photography Supplies	51	500	0	0	500	500	
0333	All Other Supplies	3,985	3,000	2,180	3,000	3,000	3,000	
0343	Small Program Packages	0	350	0	350	0	0	
0344	Small Equipment	8,131	9,000	2,592	9,000	9,000	9,000	
0347	Small Computer Hardware	678	500	517	800	600	600	
0348	Per Protective Equipment	30,063	35,000	27,323	35,000	35,000	35,000	
0350	Training Supplies	276	2,000	12	2,000	2,000	2,000	
	Supplies & Materials	**92,805**	**104,010**	**65,559**	**102,950**	**104,650**	**104,650**	**640**
	OPERATIONS	**7,598,731**	**7,638,190**	**5,657,330**	**7,695,640**	**7,859,180**	**7,840,130**	**201,940**
							Percent Budget Change	**2.64%**
CAPITAL OUTLAY (2301-712)								
8108	Office Furniture & Equip	2,140	2,500	0	2,500	2,500	2,500	
8113	Communication Equipment	8,775	2,500	(203)	4,000	4,000	4,000	
8114	Computer Software Outlay	186	5,000	3,439	5,000	4,500	4,500	
8115	Computer Hardware Outlay	44	5,956	946	2,000	5,200	5,200	
8133	All Other Equipment	13,646	22,460	11,770	20,000	15,000	15,000	
8149	Household Purchases	5,397	5,000	3,419	5,000	5,000	5,000	
	Capital Outlay	**30,188**	**43,416**	**19,371**	**38,500**	**36,200**	**36,200**	**(7,216)**
	CAPITAL OUTLAY	**30,188**	**43,416**	**19,371**	**38,500**	**36,200**	**36,200**	**(7,216)**
FIRE OPERATIONS/CAPITAL OUTLAY		**7,628,919**	**7,681,606**	**5,676,701**	**7,734,140**	**7,895,380**	**7,876,330**	**194,724**
							Percent Budget Change	**2.53%**
REG SPEC OPER RESP TEAM (2314-172)								
0104	Overtime Wages	24,241	8,360	11,609	11,610	10,000	9,100	
0105	Reimbursement / Overtime	(21,521)	0	(9,506)	(9,510)	0	0	
0111	Fringes	6,715	1,760	2,449	2,450	2,160	2,160	
	Personal Services	**9,435**	**10,120**	**4,552**	**4,550**	**12,160**	**11,260**	**1,140**
0216	Maint of Operating Equip	41	1,000	0	1,000	1,000	1,000	
	Contractual Services	**41**	**1,000**	**0**	**1,000**	**1,000**	**1,000**	**0**
0320	Small Tools	0	1,000	0	1,000	1,000	700	
0348	Per Protective Equipment	0	500	0	500	500	500	
0350	Training Supplies	0	500	0	500	500	500	
	Supplies & Materials	**0**	**2,000**	**0**	**2,000**	**2,000**	**1,700**	**(300)**
8133	All Other Equipment	538	1,000	0	1,000	1,000	1,000	
	Capital Outlay	**538**	**1,000**	**0**	**1,000**	**1,000**	**1,000**	**0**
	REG SPEC OPER RESP TEAM	**10,014**	**14,120**	**4,552**	**8,550**	**16,160**	**14,960**	**840**
							Percent Budget Change	**5.95%**

CITY OF NEENAH
OPERATING BUDGET
FOR FISCAL YEAR 2015

ACCOUNT #	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 YTD (9 MONTHS)	2014 ESTIMATE	2015 DEPT REQUEST	2015 PROPOSED	BUDGET CHANGE
JOINT FIRE COMMISSION (2320-712)								
0203	Postage	0	500	0	500	500	500	
0206	Advertising & Publication	0	2,500	0	2,500	2,500	2,500	
0236	Outside Services	1,290	3,800	0	3,800	3,800	3,800	
0261	Misc Expenditures	0	500	0	500	500	500	
	Contractual Services	**1,290**	**7,300**	**0**	**7,300**	**7,300**	**7,300**	**0**
	JOINT FIRE COMMISSION	**1,290**	**7,300**	**0**	**7,300**	**7,300**	**7,300**	**0**
							Percent Budget Change	**0.00%**
SPECIAL RESERVES & ESCROW								
0101	Salaries	0	0	0	0	7200	5400	
0110	Health Insurance	0	0	0	0	47400	47400	
0111	Fringes	0	0	0	0	1610	1210	
	Special Reserves & Escrow	**0**	**0**	**0**	**0**	**56210**	**54010**	**54,010**
							Percent Budget Change	**0.00%**
DIVE RESCUE PROGRAM (2479-712)* **								
0104	Overtime Wages	5,594	2,000	3,585	4,000	3,000	3,300	
0111	Fringes	1,445	420	758	850	650	650	
0115	Schools/Seminars/Training	625	1,000	0	1,000	2,000	1,650	
	Personal Services	**7,664**	**3,420**	**4,343**	**5,850**	**5,650**	**5,600**	**2,180**
0215	Maint of Radio Equipment	0	0	0	0	1,500	1,500	
0216	Maint of Operating Equip	107	1,500	171	1,500	1,500	1,500	
	Contractual Services	**107**	**1,500**	**171**	**1,500**	**3,000**	**3,000**	**1,500**
8133	All Other Equipment	1,817	2,000	584	2,000	2,000	1,650	
	Capital Outlay	**1,817**	**2,000**	**584**	**2,000**	**2,000**	**1,650**	**(350)**
	DIVE RESCUE PROGRAM	**9,588**	**6,920**	**5,098**	**9,350**	**10,650**	**10,250**	**3,330**
							Percent Budget Change	**48.12%**
FIRE DEPARTMENT		**7,649,811**	**7,709,946**	**5,686,351**	**7,759,340**	**7,985,700**	**7,962,850**	**252,904**
							Percent Budget Change	**3.28%**

CITY OF NEENAH REQUEST FOR 2015 OPERATING BUDGET SUPPLEMENTARY DETAIL SHEET FOR STAFFING AND SALARIES	**Department/Office:** Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations
	Program: Public Safety	**Submitted by:** Al Auxier

POSITION TITLE	STAFFING				SALARIES & WAGES		
	Current Budget		Requested Budget		Approved Budget for 2014	Current Estimate for 2014	Requested For 2015
	Grade/Monthly Sal./Hr. Rate	No.	Grade/Monthly Sal./Hr. Rate	No.			
FULL TIME							
Fire Chief	Grade S3	1.00	Grade S3	1.00	$87,490	$89,240	$89,240
Deputy Fire Chief / Operations	Grade O3	1.00	Grade O3	1.00	81,110	82,730	82,730
Asst Chief-Emerg Mgmt/Trng	Grade N3	1.00	Grade N3	1.00	77,390	78,930	78,930
Asst Chief-Prevention/Inspect	Grade N3	1.00	Grade N3	1.00	66,400	67,740	67,740
Office Manager	Grade G3	1.00	Grade G3	1.00	40,450	41,260	41,260
Fire Officers	64,083 -68,363	15.00	66,018 - 70,414	15.00	1,089,040	1,090,300	1,123,770
Mechanics	42,122 - 68,363	4.00	43,395 - 73,973	4.00	212,720	280,920	289,330
Assistant Inspectors	62,976 - 64,878	6.00	64,878 - 66,824	6.00	410,860	410,860	423,460
Shift Commanders	68,841 - 70,920	3.00	70,820 - 73,048	3.00	227,030	227,030	233,840
Drivers	61,901 - 63,770	12.00	63,770 - 65,683	12.00	811,900	811,900	836,040
Fire Fighters	38,769 - 61,516	23.00	39,940 -63,423	23.00	1,534,470	1,468,040	1,520,150
Subtotal		68.00		68.00	$4,638,860	$4,648,950	$4,786,490
OTHER COMPENSATION							
Work in Other Classification	-		-		22,000	22,000	22,000
First Responders Pay	-		-		39,120	39,120	39,120
Accrued Wages	-		-		25,610	13,170	13,580
Est. Wage Increases	-		-		7,060	Include Above	
OVERTIME	-		-				
Operating Overtime	-		-		86,500	86,500	116,000
Special OPER Overtime	-		-		8,360	8,360	10,000
Diving Rescue Program	-		-		2,000	4,000	3,000
FLSA Overtime (2470 Hrs.)	-		-		47,000	47,000	47,000
TOTAL	XXX	68.00	XXX	68.00	$4,876,510	$4,869,100	$5,037,190

CITY OF NEENAH
2015 OPERATING BUDGET REQUEST
SUPPLEMENTARY DETAIL WORKSHEET FOR
GENERAL EXPENSE & CAPITAL OUTLAY

Department/Office: Neenah-Menasha Fire Rescue	**Budget:** Fire Department Operations/Capital Outlay
Program: Public Safety	**Submitted by:** Al Auxier

Object Code No.	Description and Justification	Detail Amounts Within Object	Total of Object Code
	CAPITAL OUTLAY		
8108	Office Furniture & Equipment To replace old office/living furniture as necessary for the four stations. This remains the same as the 2014 budget.	$2,500	$2,500
8113	Communication Equipment We are increasing this line item as NMFR is now responsible for communication equipment costs.	$4,000	$4,000
8114	Computer Software Outlay Costs associated with the purchase of software for training.	$4,500	$4,500
8115	Computer Hardware Outlay To replace computers in 2015 upon failure or based on Neenah IS's recommendation.	$5,200	$5,200
8133	All Other Equipment In 2015 we are in need of firefighting equipment/hoses/nozzles, etc.	$15,000	$15,000
8149	Household Purchases This is requested by the Joint Finance & Personnel Committee to budget purchases that are needed in the future for replacement of various household items (refrigerators, stoves, chairs, etc.) for all four fire stations	$5,000	$5,000

Neenah-Menasha Fire Rescue
Cost Distribution Formula
As of 12/31/13

Item No.	Formula Item		Total	Proportionate Share	20% Weighted Factor	Weighted Share Neenah	Weighted Share Menasha
1.	Population-Neenah	*	25,750	59.60%	0.20	0.1192	
	Population-Menasha	*	17,454	40.40%	0.20		0.0808
	Population as of 1/1/13		43,204	100.00%			
2.	Equalized Value (w/TIF)-Neenah	*	1,852,907,500	64.63%	0.20	0.1293	
	Equalized Value (w/TIF)-Menasha	*	1,013,839,390	35.37%	0.20		0.0707
	Equalized Value as of 1/1/13		2,866,746,890	100.00%			
3.	Service Calls-Neenah	*	1,429	62.79%	0.20	0.1256	
	Service Calls-Menasha	*	847	37.21%	0.20		0.0744
	Service Calls during 2013		2,276	100.00%			
4.	Square Miles-Neenah	*	9.60	55.43%	0.20	0.1109	
	Square Miles-Menasha	*	7.72	44.57%	0.20		0.0891
	Square Miles as of 12/31/13		17.32	100.00%			
5.	Square Ft. All Buildings-Neenah	*	33,221,808	60.30%	0.20	0.1206	
	Square Ft. All Buildings-Menasha	*	21,873,731	39.70%	0.20		0.0794
	Square Ft. as of 12/31/13		55,095,539	100.00%		0.6055	0.3945
	Total Proposed Cost Distribution Formula - 2013 Factor for 2015 Budget					**60.55%**	**39.45%**

a Menasha - Equalized Value

Equalized value	974,894,000
UW-Fox Valley	38,945,390
	1,013,839,390

b Menasha service calls include 101 automatic aid calls by Appleton Fire Dept into the City of Menasha. NMFR made 87 automatic aid calls to the City of Appleton and 7 mutual aids calls to other jurisdictions.

c Menasha Sq. Ft. of All Buildings increase of 1% from previous year is an estimate as of 8/26/14.

* Updated for 2013.