

**CITY OF NEENAH
PARKS & RECREATION DEPARTMENT
MILITARY FAMILY WAIVER POLICY**

I. Purpose:

It is the purpose of this policy to provide guidelines necessary to allow City of Neenah military families with a family member currently deployed to participate in specific recreation programs offered by the Parks & Recreation Department at no fee, regardless of their financial status, in gratitude for their service to our country.

II. Policy:

It is the policy of the City of Neenah Parks & Recreation Commission to waive specific fees for participation in recreation programs by military families from the City of Neenah when appropriate documentation of military service and deployment are provided.

III. Definition:

Family Member – Member of a military family currently serving in one of the military branches of the United States of America and deployed in support of our country.

Military Family – All persons currently residing at the same address, who are directly related to the military person (spouse, son, daughter, parents), are legal dependents, or are foster children. Households are limited to two adults and their dependents and/or foster children.

Resident – Any person who lives in the city limits of Neenah. Persons who own property in the City of Neenah, but live outside of the limits, are considered non-residents.

IV. Eligibility:

Waiver of specific fees is available to all City of Neenah military families with family members deployed (within the US or overseas), who wish to participate in instructional or recreational programs offered directly by the Parks & Recreation Department. The waived fees will be available to military families from the time of a family member deployment to a period of six (6) months after return to Neenah.

V. Waived Fees:

1. Military families shall have specific fees waived for individual recreation programs and instructional classes offered by Parks & Recreation.
2. Waived fees shall not be applicable to adult team fees, shelter rentals, or the Wisconsin Parks & Recreation Ticket Program.

VI. Verification:

The military family shall provide a copy of the military person's identification card, dependent I.D. cards, copy of the mobilization orders and/or other appropriate documentation to verify military service and deployment. Additional documentation will be requested to verify City residency. Continued verification of deployment will be requested of each family on a yearly basis.

VII. Application:

All requests for the military family discount must be presented in person to the Neenah Parks & Recreation Department, 211 Walnut Street – 2nd floor city hall. Copies of the verification documents must be provided at the time of registration.

VIII. Renewal:

The Neenah Parks & Recreation Commission has the right to review this policy as needed to assure effectiveness and benefit; and make modifications as needed to assure smooth implementation.