



*Department of Public Works*  
211 Walnut Street, P.O. Box 426, Neenah, WI 54957-0426  
Phone: 920-886-6240 Fax: 920-886-6250

April 21, 2017

Dear Valued Downtown Residents, Employees, & Employers,

Unfortunately, I have to report that the downtown parking software project has been delayed due to some unforeseen circumstances. Because of the delay, the online customer portal (where day passes, permits, and citation payments would be made) will not be available by the late April/early May time frame stated in my previous letter. When we do finally get the online portal available, I will be sending out another notification letter. Until then, I am kindly asking for your patience.

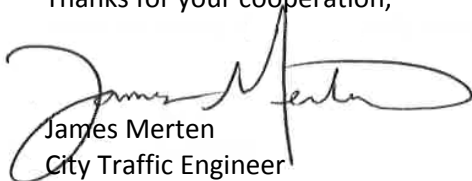
For permit holders, this delay means that everyone will need to keep their permit hangers for a little longer. As I've mentioned in the past, I will be letting everyone know when we officially go to digital permits (and when you can toss your hanger). For those of you who buy monthly parking permits, you will need to purchase them at the Treasurer's Office at City Hall (211 Walnut Street), as usual. If you already have filled out the permit registration, we will not need a new registration form from you.


Also, as you've likely noticed, the new parking signs (for time limits) have begun to appear and the meters are gone. Because we are reutilizing the existing signs, I just wanted to let you know that the process is not complete, but should be by the first week in May. This does mean those who have utilized the meters for longer periods of time do not have a legitimate place to park. For those individuals, I ask that you contact me (920-886-6243) and we can work on a solution.

On a positive note, we have completed the Downtown Neenah Parking Guide. The guide is pamphlet intended for visitors of downtown to help them understand some of the changes to downtown. I will be putting it online and delivering copies for the taking at Future Neenah by next week Tuesday. I certainly encourage the businesses to pick some up and have available for their customers.

Again, I apologize for any inconvenience for you or your customers – the delay is not something that we take lightly. If you have any questions, as always, feel free to contact me.

Thanks for your cooperation,

  
James Merten  
City Traffic Engineer

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