



Neenah Police Department

Citizen Commendation / Complaint Report

2111 Marathon Avenue, Neenah, WI 54956 – (920)886-6000 – police@ci.neenah.wi.us.

Citizen Commendation

Citizen Complaint

Report Information			
<i>Date of Report</i>	<i>Time of Report</i>	<i>Name of Supervisor Taking Complaint Report</i>	<i>Badge #</i>

Citizen Information			Anonymous <input type="checkbox"/>
<i>Last Name</i>	<i>First Name</i>	<i>M.I.</i>	
<i>Address Street</i>			<i>Apartment #</i>
<i>City</i>	<i>State</i>	<i>Zip</i>	<i>Phone</i>

Commendation / Complaint Basic Information			
<i>Date of Occurrence</i>	<i>Time of Occurrence</i>		
<i>Specific Location of Occurrence - Street</i>			<i>Apartment #</i>
<i>City</i>	<i>State</i>	<i>Zip</i>	
<i>General Description of Commendation/Complaint</i>			

Detailed Description of Commendation / Complaint (Attach additional sheets as necessary)		
<i>Complainant's Signature</i>	<i>Date</i>	<i>Time</i>
<i>Witness</i>	<i>Admin Tracking Number</i>	

COMPLAINT PROCESS

The Neenah Police Department encourages citizens to bring forward legitimate grievances regarding misconduct by employees. We have an obligation to investigate such allegations of misconduct to protect the integrity of the agency and its employees to instill public confidence in the agency.

All complaints of misconduct will be thoroughly investigated by a supervisory member of the department. To make a complaint, you need only contact the department and explain that you wish to complain about an employee's conduct. You may do so by appearing at the department or by forwarding a written account of your complaint to the Professional Standards Lieutenant, Assistant Chief, or the Captain. Upon receipt of your complaint, an investigation will be initiated.

To facilitate the investigative process, you may be asked to provide a written statement describing the employee's conduct. In addition, you may be subpoenaed and required to testify under oath in a civil or criminal proceeding, as the employee involved may be subject to discipline by the Neenah Police Department and/or prosecuted for violations of the law.

Finally, malicious and deliberate false accusations are occasionally made against the agency or its employees. Knowingly filing a false report of misconduct against a law enforcement officer is a violation of the law and is punishable by a fine of up to \$10,000 pursuant to Wisconsin ss 946.66.

Your complaint has been received on _____ by: _____

Name: _____ Telephone #: _____

Copy of complaint given to complainant by: _____

Complaint assigned to: Professional Standards Lieutenant _____

Assistant Chief _____

Captain _____

Other _____