

City of Neenah

211 Walnut St
Neenah, WI 54956



Phone: 920-886-6115
Fax: 920-886-6129
Email: assessor@ci.neenah.wi.us

Property Owner Request for Review – City of Neenah Assessor’s Office

Parcel Identification Number:	Property Address:
YOUR contact Information:	I am the <input type="checkbox"/> OWNER <input type="checkbox"/> AGENT for Owner (<i>attach owner authorization form</i>)
Name:	Daytime Phone:
Mailing address:	e-mail:

•Mail form to: City of Neenah Assessor’s Office
211 Walnut St
Neenah WI 54956

•Email form to: assessor@ci.neenah.wi.us

•Fill out online at: neenahwi.seamlessdocs.com/f/ReqReview

Answer the following questions to the best of your ability. You **must** provide an opinion of value.

1. What is your opinion of value? _____	4. When was the property acquired? (Month/Year) _____
2. How did you determine this value? _____	5. How acquired <input type="checkbox"/> Purchase (arm’s length) •Purchase Price _____ <input type="checkbox"/> Purchase (duress) •Value of Personal Property included if any _____
3. Current Assessment: Land _____ Improvements _____ Total _____ Assmt Year _____	<input type="checkbox"/> Inheritance <input type="checkbox"/> Gift <input type="checkbox"/> Trade <input type="checkbox"/> Other (explain) _____
6. Have you or a tenant improved, remodeled, added to or changed the property since acquiring it? <input type="checkbox"/> No <input type="checkbox"/> Yes--Describe changes. Include approx. dates and costs: _____ _____	8. Have you listed the property for sale in the last five years? <input type="checkbox"/> No <input type="checkbox"/> Yes Realty Company Name _____ or For Sale by Owner Listed for how long? _____ Asking Price _____ Offers received _____ Provide copy of listing contract or sheet.
7. Do the costs above include value of labor (including your own)? <input type="checkbox"/> No <input type="checkbox"/> Yes	
9. Has there been an appraisal of the property within the last five years? <input type="checkbox"/> No <input type="checkbox"/> Yes For what purpose? _____ Appraised value _____ Provide copy of appraisal.	10. Is all or part of the property currently leased or rented? <input type="checkbox"/> No <input type="checkbox"/> Yes Provide a copy of your current Rent Roll and copies of your Income & Expense Statements for the past three years.

Provide additional information on back of form.

I hereby affirm that the information provided is true and accurate to the best of my knowledge, and request a review of the assessment for the property listed above.

Signature:

Date:

Submit the completed form to the City of Neenah Assessor’s office. Our staff may contact you to request additional information or to arrange an appointment to make an inspection of your property. This inspection enables us to gather the necessary data for the review. You will be notified by first class mail of the results of the property review and informed of the dates for Open Book and Board of Review.

11. Your reason(s) for objection to the current year assessment:

12. Are there any specific items you wish to call to the attention of the assessment staff if a property inspection is scheduled?

Use this space to provide any further information.

Sign and provide contact information on front of form.