



2025 Public Works Services Guide

Public Works Notes



Engineering Division
211 Walnut Street
920-886-6240



Traffic & Parking Division
211 Walnut Street
920-886-6240



Street & Sanitation Division
1495 Tullar Road
920-886-6260

Recycle String Lights



The City of Neenah will once again be participating in the Holiday String Lights Recycling Program sponsored by Winnebago County Solid Waste. There is a collection bin at City Hall, 211 Walnut Street, for residents to bring holiday lights to recycle. The program runs from November 18, 2024, to January 31, 2025.

American Flag Disposal

American flag disposal is available at City Hall, 211 Walnut Street. A collection bin is located in the back entrance foyer.



Diggers Hotline

Safe digging is everyone's responsibility. By law, everyone, including a homeowner working in their own yard, must contact Diggers Hotline three working days before digging. You can contact Diggers Hotline by dialing 811 or use the QR code below.



Lithium Batteries

Lithium batteries, also known as rechargeable batteries, require special disposal and should not be thrown into household trash or recycling. These batteries have the potential to overheat, catch fire, and explode, releasing toxic and flammable gases. Please contact the Winnebago Household Hazardous Waste Facility for more details at 920-232-1800.



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CONNECT WITH
US!



Visit Our Website Page

Refuse and Recycling Collection

Refuse is collected weekly & Recycling is collected every other week.

JANUARY							FEBRUARY							MARCH							APRIL												
SU	M	T	W	T	F	SA	SU	M	T	W	T	F	SA	SU	M	T	W	T	F	SA	SU	M	T	W	T	F	SA						
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12	13	14	15	16	17	18				16	17	18	19	20	21	22				16	17	18	19	20	21	22	23	24	25	26			
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26	27	28	29	30	31														30	31													
MAY							JUNE							JULY							AUGUST												
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4	5	6	7	8	9	10				8	9	10	11	12	13	14							1	2	3	4	5						
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18	19	20	21	22	23	24				22	23	24	25	26	27	28				13	14	15	16	17	18	19							
25	26	27	28	29	30	31				29	30										20	21	22	23	24	25	26						
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SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER												
SU	M	T	W	T	F	SA	SU	M	T	W	T	F	SA	SU	M	T	W	T	F	SA	SU	M	T	W	T	F	SA						
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14	15	16	17	18	19	20				19	20	21	22	23	24	25				16	17	18	19	20	21	22	23	24	25	26	27		
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28	29	30																				30											
Holiday No Collection							Collection is one day later							Recycling "A" Week (Gray Shading)							Recycling "B" Week (Green Shading)												

Holiday No Collection



Collection is one day later

Recycling "A" Week (Gray Shading)

Recycling "B" Week (Green Shading)

HOLIDAY GARBAGE AND RECYCLING COLLECTION SCHEDULE

Below are the only city observed holidays that will affect city garbage and recycling collection.

New Year's Day

If Regular Pick up Day is:	Then Holiday Pick Up Day is:
January 1st	January 2nd
January 2nd	January 3rd
January 3rd	January 4th

Memorial Day

If Regular Pick up Day is:	Then Holiday Pick Up Day is:
May 26th	May 27th
May 27th	May 28th
May 28th	May 29th
May 29th	May 30th
May 30th	May 31st

July 4th

If Regular Pick up Day is:	Then Holiday Pick Up Day is:
July 1st	No Change
July 2nd	No Change
July 3rd	No Change
July 4th	July 5th

Labor Day

If Regular Pick up day is:	Then Holiday Pick Up Day is:
September 1st	September 2nd
September 2nd	September 3rd
September 3rd	September 4th
September 4th	September 5th
September 5th	September 6th

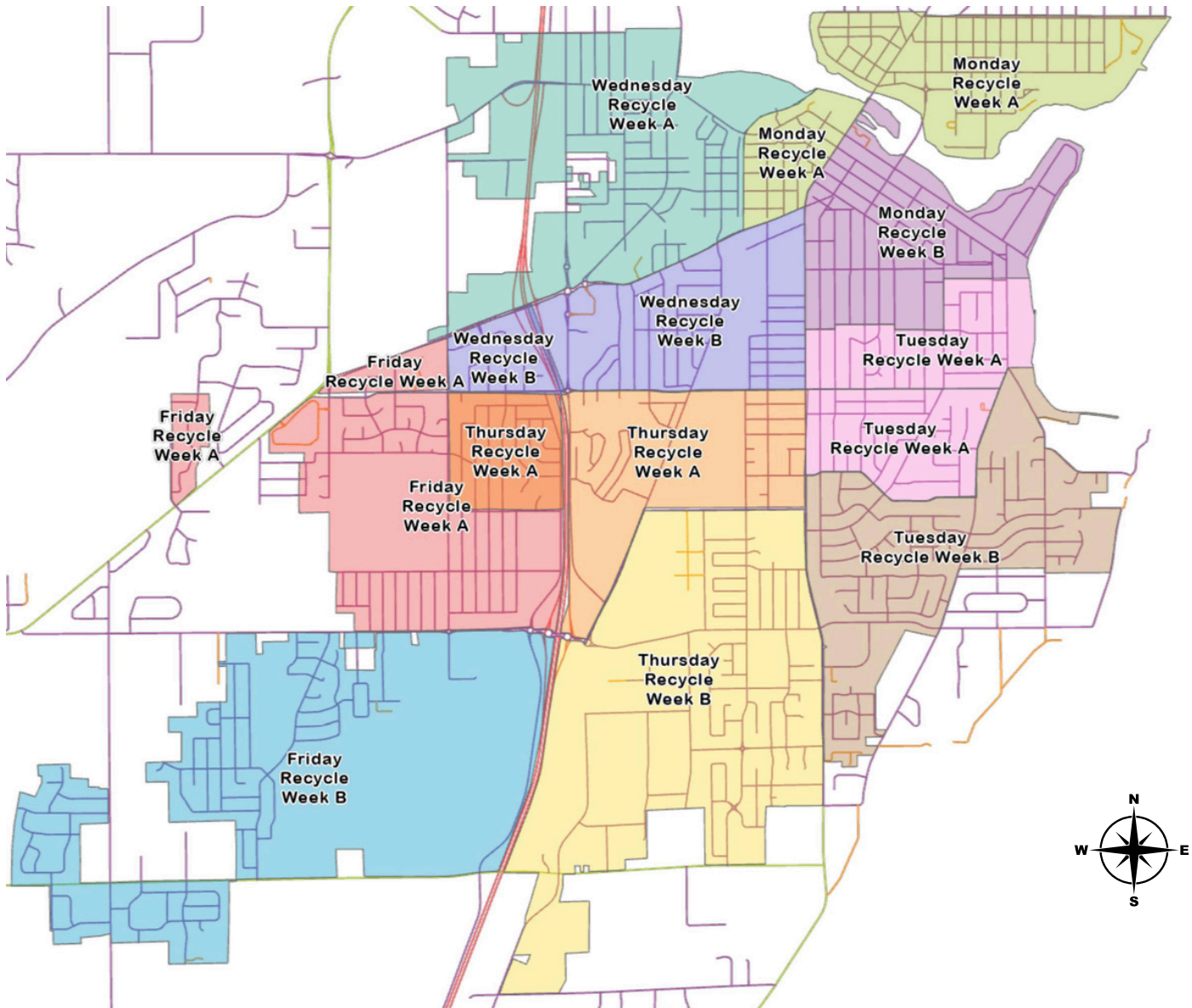
Thanksgiving

If Regular Pick up Day is:	Then Holiday Pick Up Day is:
November 24th	No Change
November 25th	No Change
November 26th	No Change
November 27th	November 28th
November 28th	November 29th

Christmas

If Regular Pick up Day is:	Then Holiday Pick up Day is:
December 22nd	No change
December 23rd	No Change
December 24th	No Change
December 25th	December 26th
December 26th	December 27th

Garbage and Recycling Collection Routes



CARTS

- Carts are the property of the City of Neenah. They are assigned to the property.
- **Place carts at the curb no later than 6:30 AM on the day of your collection and remove them within 24 hours of collection.**
- **Place carts at the curb with the front of the lid facing the street.**
- Do not place yard waste, large items/metal, hazardous materials or leaves in your garbage or recycling cart.
- Please allow a minimum of 3 feet between each cart and other objects (utility poles, trees, mailboxes, etc.).
- Residents can request an additional 95-gallon garbage/recycle cart for an annual fee.
- Residents can request a change in cart size for a \$25 per cart exchange fee (No charge for new owners).

For more information on cart guidelines or to request a cart exchange or an additional cart, please call the Public Works Office at 920-886-6240 or visit the department webpage at neenahwi.gov/departments/public-works.



BULKY ITEM & METAL COLLECTION

The City of Neenah offers bulky item & metal pickup curbside during the even months of the year. (February, April, June, August, October, and December). Bulky items are charged \$15 per item and include furniture (sofas, chairs, tables, etc.), mattresses, carpet (cut to 3 feet wide and rolled), doors, windows, and a limit of 2 bundles of lumber (maximum size 4 feet long and 2 feet in diameter). Extra bags of refuse and smaller items that would normally fit in your city-issued refuse cart will not be picked up during this time. Residents can purchase the bulky item stickers in the Public Works Office located at 211 Walnut Street, 3rd Floor, or online at neenahwi.gov/departments/public-works/recycling-and-refuse/large-item-metal-pick-up. If purchased online, the stickers will be mailed out the following business day.

If your bulky item(s) or metal are on the curb earlier than 24 hours before your scheduled collection, they may be removed by the City, and the property owner may be charged a minimum of \$105 special collection fee.

Area 1

Feb 5
April 2
June 4
Aug 6
Oct 1
Dec 3

Area 2

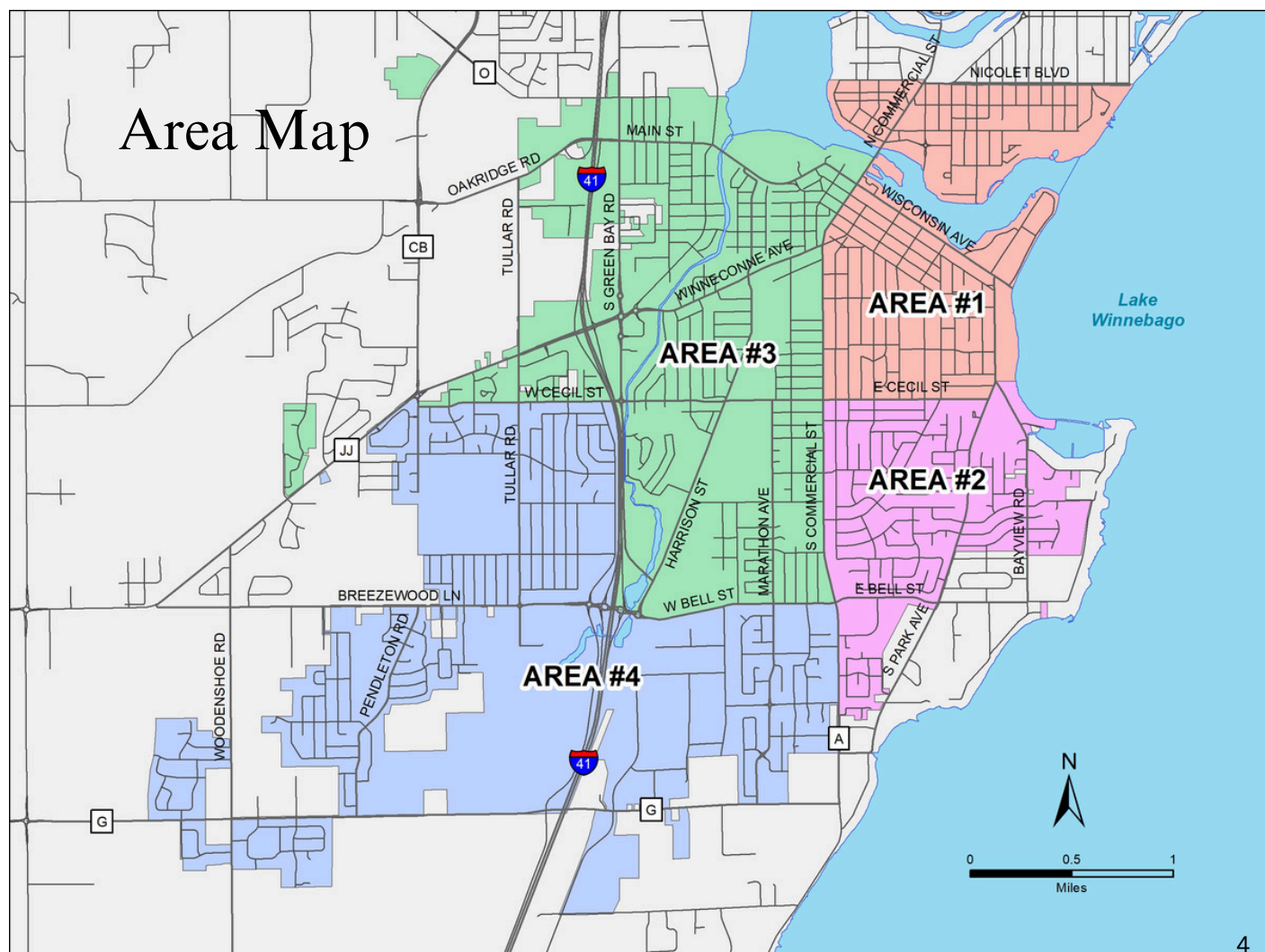
Feb 12
April 9
June 11
Aug 13
Oct 8
Dec 10

Area 3

Feb 19
April 16
June 18
Aug 20
Oct 15
Dec 17

Area 4

Feb 26
April 23
June 25
Aug 27
Oct 22
Dec 23





Drop-Off Center Hours

January & February	7 AM to 3 PM, Monday-Friday	Recyclables/Cardboard/Yard Waste/Christmas Trees
March & April	7 AM to 5 PM, Monday-Friday Except Holidays	Full Site Open
May to November	7 AM to 5 PM, Monday-Friday Saturdays 8:30 AM to Noon Except Holidays	Full Site Open Including Saturday Mornings
December	7 AM to 5 PM, Monday-Friday Except Holidays	Full Site Open No Saturday Hours

ACCEPTED ITEMS: Furniture, Mattresses, Box Springs, Chairs, Dressers, Bookshelves, Grills, Ovens, Washers, Dryers, Lawnmowers, Shredded Paper, Limited amounts of construction material.

ITEMS NOT ACCEPTED: Freon Appliances, Electronics, Cell Phones, Shingles, Tires, Grass Clippings

2025 Drop-Off Center Punch Card

Watch the mail in February 2025 for the Drop-Off Center Punch Card. The punch card will be your identification to use the drop-off center. Cards will be mailed to occupants of residential property with 4 living units or less. Must have card for entrance. Below is an example of what the card will look like.



Postage
Info

IMPORTANT!!

2025 Neenah Drop-Off Center Punch Card



Current Occupant
1495 Tullar Road
Neenah WI 54956

Expires 12/31/2025

This card is your access to use the City of Neenah Drop-Off Center. **Residents will need to bring this card every time regardless of the item(s) they bring.** Residents may occasionally be asked to provide an additional form of identification (e.g., driver's license, etc.) to spot check for non-resident use.

Not all items brought to the Drop-off Center will require a card punch (see table below). Each card provides 3 (three) punches to drop off bulkier items. Once the 3 punches have been used, new cards may be purchased with a limit of 2 per calendar year. The cost for the first card is \$30 and the cost for the second card is \$45. Cards can be purchased at City Hall in the Public Works Department or online at www.neenwi.gov.

Attendants have the right to refuse large amounts of debris and may direct citizens to the Winnebago County Solid Waste Facility. **Consider donating items to reuse centers, but always call ahead to ensure the item can be donated.**

City of Neenah Drop Off Center
1495 Tullar Rd
920-886-6240 or 900-886-6260

Hours
7:00 a.m. – 5:00 p.m. Mon-Fri March to December
Saturdays 8:30 a.m. to Noon May to November

ALL LOADS MUST BE TARPED AND/OR SECURED

CARD WILL NOT BE PUNCHED	CARD WILL BE PUNCHED
<ul style="list-style-type: none"> Cardboard Recyclables Yard Waste / Brush Leaves Metal Oil for recycling (Oil Filters not accepted) 	<ul style="list-style-type: none"> Garbage (3 normal garbage bags or more) Large Items Concrete * Dirt/Fill * <p>5' x 8' trailer load limit.</p>

1

2

3

PLASTICS

Goes In Your Recycling

- Household bottle, jars & jugs
- Dairy containers & lids
- Produce, bakery & deli containers & lids



Does Not Go In Your Recycling

- Plastic bags, wraps & films
- Motor oil bottles
- Styrofoam

RECYCLING REMINDERS

- recycle items loosely in the cart
- empty, rinse & replace caps on bottles, jars & containers
- flatten cardboard boxes & cut to no larger than 2'x2'

METAL

Goes In Your Recycling

- Aluminum bottles & cans
- Steel & tin cans



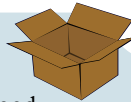
Does Not Go In Your Recycling

- Propane tanks
- Aluminum pans & foil
- Empty paint cans
- Scrap metal
- Metal cookware
- Aerosol cans

PAPER

Goes In Your Recycling

- Cardboard & paperboard (food boxes)
- Newspapers & inserts
- Office & school papers
- Envelopes, junk mail & catalogs
- Books (hard or soft covered) & magazines
- Milk, juice & soup cartons



Does Not Go In Your Recycling

- Shredded paper
- Tissue paper
- Pet food bags
- Gift wrap paper

WASTE WIZARD

Scan to use the Tri-County Recycling Waste Wizard



GLASS

Goes In Your Recycling

- Food & beverage bottles & jars



Does Not Go In Your Recycling

- Mirrors
- Window glass
- Ceramics & china
- Drinking glassware

Recycling Don'ts

- Putting garbage, liquids and food in the recycling make it difficult and costly to sort clean recyclables. If you are unsure of what to do with an item, use the Waste Wizard (above) or contact the Public Works office.
- Tanks and compressed gas cylinders can contain small amounts of fuel and can ignite if damaged.
- Tanglers are any materials that wrap around sorting equipment, such as cords, hoses, wires, and light strings, clothing, bedding and towels. Including these types of items in recycling can create unnecessary maintenance.
- Batteries should never be placed in the recycle cart.

2025 E-WASTE EVENTS



The City of Neenah will again be sponsoring two E-Waste events in 2025. The events will be held at the Neenah City Garage at 1495 Tullar Rd from 8:00 AM to 12:00 PM on Saturday, May 17th, 2025 and Saturday, October 25th, 2025.

Solid Waste Drop Off Site

100 W. County Rd Y, Oshkosh, Office 920-232-1800

Accepted Materials

- Light Bulbs
- Rechargeable Batteries
- Ballasts
- Used Motor Oil
- Oil Absorbents & Filters
- Propane Cylinders
- Auto Batteries
- Tires
- Electronics
- TV's
- Computers
- Appliances
- Antifreeze
- Cooking Oil

SCAN ME



Fee Schedule

Facility Rules

- Visitors are required to stop at the scale office before entering the site.
- All vehicles and trailers must be tarped from your point of origin, not just prior to entering the landfill. Non-tarped loads will be denied access to the unloading areas
- No Smoking while outside of your vehicles.
- No alcoholic beverages
- Children and pets must stay in vehicle
- Scavenging is not permitted
- Facility employees are not permitted to help unload
- If damage to your vehicle happens, please report it to the scale office immediately

Alkaline batteries (regular household batteries) are not considered hazardous. Alkaline batteries may be placed in your household trash for disposal.

Household Hazardous Material Collection Facility

105 W. County Rd Y, Oshkosh, HHM Hotline 920-232-1800

Household hazardous waste material is disposed of at the Winnebago County Household Hazardous Waste Facility. Service is available to Winnebago County residents with household sourced materials from personal use. This is a seasonal collection facility accepting material **by appointment only** from April through October. Appointment dates will open 4-weeks in advance.

- | | |
|--------------------------|---------------------|
| Pesticides | Adhesives |
| Herbicides | Wood Preservatives |
| Insecticides | Driveway Sealer |
| Poisons | Disinfectants |
| Weed Control Fertilizers | Drain Cleaner |
| Fuel Additives | Pool Chemicals |
| Gasoline | Solvents/Degreasers |
| Starter Fluid | Waxes/Polishes |
| Oil/Lead Based Paint | Aerosols |
| Spray Paint | Mercury |
| Varnish/Stains | Fire Extinguishers |
| Thinners/Strippers | |



Check the labels! Many of the household materials accepted are labeled as corrosive, poison, flammable or combustible.

Hazardous waste from distributors, business use, farm use, out-of-county sources, radioactive materials, infectious/medical wastes, asbestos, and medications **are not accepted** at the Winnebago County Landfill or Household Hazardous Material Collection Facility. Call for more information.

YARD WASTE & BRUSH

The City of Neenah is implementing a new yard waste and brush collection schedule in 2025. The changes are being made to address work tasks that have suffered from lack of time for a concerted focus on such areas as asphalt street patching, mastic road repairs, inspecting/repairing catch basins, cleaning catch basins, tree trimming, retention pond maintenance, roundabout landscaping, sealing concrete, jetting storm sewer, and weeding concrete islands. The new schedule will still be based on the area of the city that residents live in, but will take place on Mondays of the even months of the year, April, June, August, and October.

Collection Guidelines

- All yard waste and brush must be placed curbside by 6:30 AM on the collection date.
- All yard waste must be in 35-gallon garbage cans with handles, bushel baskets, or smaller containers that weigh less than 50 pounds. You may use 30-gallon biodegradable paper bags. Do not use plastic bags or cardboard boxes for yard waste.
- Small amounts of brush should be bundled, 2 feet in diameter by 4 feet long, and tied with heavy cord (not wire) or placed in 30-gallon biodegradable paper bags or placed loosely in cans.
- Large branches, up to 3 inches in diameter, should be kept long and placed adjacent to the street with the cut ends facing the same direction as traffic flow would be for your side of the street.
- The city does not pick up from vacant lots or contractor-generated brush.
- If yard waste or brush is on the curb earlier than 24 hours before your scheduled collection, it may be removed by the city and the property owner may be charged, at a minimum, a \$105 special collection fee.

Area 1

APR 7
JUN 2
AUG 4
OCT 6

Area 2

APR 14
JUN 9
AUG 11
OCT 13

Area 3

APR 21
JUN 16
AUG 18
OCT 20

Area 4

APR 28
JUN 23
AUG 25
OCT 27

TERRACE TREES



Trees that are planted between the street and sidewalk (also known as the terrace) are the property of the city. The City of Neenah plants and maintains all trees in the terrace area, which includes trimming the tree and checking for disease. Residents can call the Public Works office if a tree on the terrace is in need of trimming.

CHRISTMAS TREES

Crews will collect trees in January once they see trees start to accumulate on the curbs. The collected trees will then be shredded and/or donated to local ice fishing clubs to mark the ice on Lake Winnebago for sturgeon spearing.



Schedule change for 2025 leaf collection

The Department of Public Works is continually looking for ways to improve and simplify processes for residents.

Leaf collection is one of those processes which can be difficult to schedule because it is weather-driven. Staff reviewed the current collection process and have made the following change to leaf collection starting in the fall of 2025. If residents have questions, they can contact the Department of Public Works.

The Department of Public Works will collect leaves starting Monday, October 13th, and end on Friday, November 22nd. Crews will follow a regular rotation of the city, starting on the northeast part of the city. It will not be possible to accurately tell residents the exact day their leaves will be picked up. Residents can look to social media for updates or visit the leaf collection website by scanning the QR code to view the interactive collection map.



OCTOBER						
SU	M	T	W	T	F	SA
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER						
SU	M	T	W	T	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Collection Guidelines

All leaves must be loose on the terrace. No plastic bags or containers of leaves will be collected. To avoid polluting storm sewers and to prevent traffic hazards, do not rake leaves into the street.

Collection is subject to weather conditions and will continue until either weather prohibits (snow or ice) or the last scheduled collection day is reached, whichever comes first.



STORM WATER



Grass Clippings

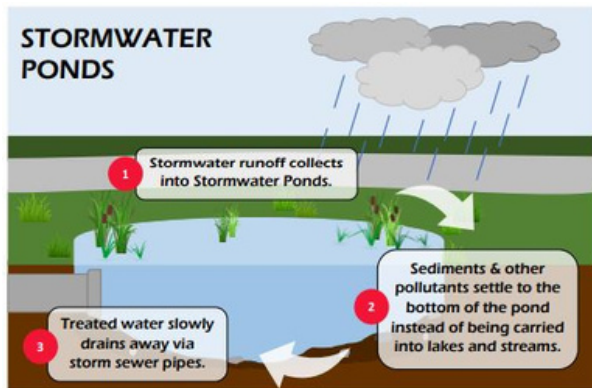
Grass clippings are not accepted at the drop-off site, nor should they be placed in yard waste bags or residents garbage or recycling carts. Residents are encouraged to compost grass clippings. If that is not an option, residents can take grass clippings to the Winnebago County Solid Waste Facility in Oshkosh. (Fees may apply)

Street Sweeping

The Street Department is in charge of sweeping the 130.56 miles of streets in the City of Neenah. Street Sweeping starts typically in April and continues until the weather gets cold.



Storm Water Ponds



Stormwater Ponds are essential for flood control and water quality. Buildings and pavement cause more rain and snowmelt to run off the land surface rather than soak in, picking up pollutants along the way. The native plants growing along the shore of the ponds, which may look like weeds are also a benefit to the pond. They prevent shoreline erosion, slow down the flow of stormwater, filter polluted runoff, and provide habitats for fish and other animals.

Catch Basins

A catch basin is receptacle beneath the ground that collects and redirects unwanted surface water from sidewalks, driveways and streets. It allows water to flow through inlets or grates into an underground system of pipes, then channels it away from holes or low-lying areas that are prone to flooding. Catch basins are also vital in containing pollution and debris that would otherwise enter natural waterways that could harm aquatic life and create health hazards for nearby communities.



WINTER/SNOW

Winter Snow Guidelines

- Please keep sidewalks shoveled and salted. City ordinance states that owners or occupants of any lot or parcel in the City are required to remove all snow and ice from sidewalks within 24 hours after the cessation of the snow event.
- Please do not park in driving lanes where snow has accumulated in the parking lane.
- Please do not park vehicles in the street after a snow event. Please see winter parking rules on page 12.
- Please stay back a minimum of 5 car lengths from snowplows and do not pass snowplows on the right side.
- It is against city ordinance to blow, plow, push or deposit snow into the any public roadway from commercial or residential properties. Violators may be ticketed.
- Adopt a catch basin to help prevent flooding by keeping snow and ice cleared.
- Do not place garbage/recycle carts on top of snow banks or in the road.
- If parking on streets during the day, please allow enough room between cars parked on both sides of the street, for plows to get through.

General Parking Rules

The city limits overnight parking in order to efficiently provide services that keep public streets and parking lots clean of debris and clear of snow. For this reason, parking overnight from Midnight to 5 am is restricted depending on the type of street and the time of the year.

Overnight Parking on Residential Streets

- Park on the even house-numbered side of the street on even number days
- Park on the odd house-numbered side of the street on odd-numbered days.
- For determining which day is odd or even, use the calendar date the night of the date you want to park on the street. For example, if you park your car at 10PM on the 14th, your vehicle should be parked on the even side of the street, If you park your car at 2AM on the 15th, your vehicle should also be parked on the even side of the street.
- If there is no parking on one side of the street, the alternate side parking method does not apply to that section of the street. Residents are then allowed to park overnight on the available side of the street but not for more than 24 hours.
- If you live on a cul-de-sac, the alternate side parking method does not apply to that section of the street. Residents are then allowed to park overnight on the available side of the street but not for more than 24 hours.

Temporary Parking Exemption

If you will be having company, or need to place a dumpster in your driveway or have other reasons that you may need to park temporarily in the street, please contact the Neenah Police Department by calling the non-emergency phone number at 920-886-6000.

Dumpsters on City Streets

If you're looking to place any of the following items within the public right-of-way (city sidewalk, street, or terrace), you will need to apply for a Street Occupancy Permit.

- Portable storage containers
- PODs
- Dumpsters
- Gravel/soil piles
- Commercial/construction equipment

Please note that any obstruction will need to be barricaded with reflective sheeting if placed overnight. The City does not provide barricading materials; it is expected that the dumpster provider will provide or contract out any materials required. For more information, see City Code 26-550(1)(f).

Trailer Parking on City Streets

Parking trailers on city streets and parking lots is not permitted unless it is hooked on a vehicle. All parking regulations still apply.



**SCAN
HERE!**

For permit



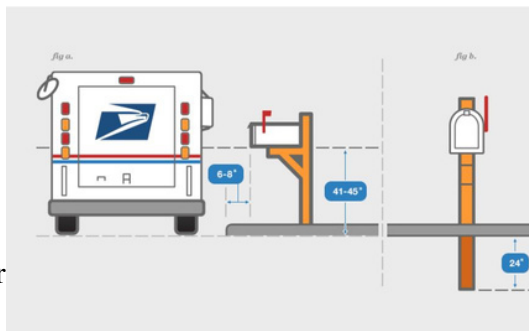
OTHER IMPORTANT INFORMATION

Mailbox Placement

The United States Post Office sets the guidelines for the placement of mailboxes.

Where to Place the Mailbox

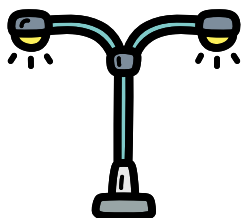
- Position your mailbox 41" to 45" from the road surface to the bottom of the mailbox or point of mail entry.
- Place your mailbox 6" to 8" back from the curb. If you do not have a raised curb, contact your local postmaster for guidance.
- Put your house or apartment number on the mailbox.
- If your mailbox is on a different street from your house or apartment, put your full street address on the box.



Installing the Mailbox Post

- A 4" x 4" wooden support or a 2"-diameter standard steel or aluminum pipe.
- Avoid unyielding and potentially dangerous supports, like heavy metal pipes, concrete posts, and farm equipment (e.g., milk cans filled with concrete).
- Bury your post no more than 24" deep.

Street Light Outs



We Energies maintains most of the street lights in the City of Neenah. Residents can use the We Energies on-line portal to report a street light outage. Scan the QR Code below.

**SCAN
HERE!**



Sewer Backups

Residents experiencing sewer backups can contact the Public Works Office. After hour sewer back up please call 920-637-0406

Pot Holes

Pot holes can be reported by calling the Public Works Office.

Shredded Paper

Small amounts of shredded paper may be brought to the drop-off site in grocery size brown paper bags. The bags must be stapled shut.

Styrofoam Disposal Available for Neenah Residents



Outagamie County recently announced the "Foam Dome," a new drop-off recycling program for Styrofoam or foam polystyrene. Acceptable foam can be taken to the drop-off at the Outagamie Resource Recovery Park, located at 1919 Holland Rd Appleton, for no charge. The Foam Dome accepts: CLEAN Expandable Polystyrene (EPS) (hard, white packaging foam used to protect televisions and appliances); CLEAN food packaging foam (foam egg cartons, foam takeout containers, and foam cups); Unacceptable material includes foam board insulation, packaging peanuts, flexible foam, foam cushions, painted foam, dirty or wet foam. Foam should NOT be placed in curbside recycling bins. For more information visit the Outagamie County Solid Waste and Recycling website at recyclemoreoutagamie.org