VACANT HOME CHECK SHEET

Taken By: _____

Date: _____

Name: _____ Phone: _____

Address: _____

Leaving On: _____ Will Return On: _____

Location of Vacation: _____

In Case of Emergency, notify: _____ Phone: _____

Other Information: _____

Lights On? ☐ YES ☐ NO Key left with above named party? ☐ YES ☐ NO

Dear Homeowner:

You reported your home vacant and requested the Neenah Police Department to check it. In your absence your home was checked as noted below. If you have noticed anything wrong or disturbed, please feel free to call our department at 920-886-6000.

Date / Time	Officer	Observations