

**DIRECTORY AND RULES
OF ORDER
COMMON COUNCIL**



**CITY OFFICIALS
NEENAH, WISCONSIN
UPDATED JUNE 2023**

CITY ADMINISTRATION BUILDING

211 Walnut Street, Neenah, WI 54956

Office Hours:

7:30AM-4:30PM Monday through Thursday
7:30AM-4:00PM Friday

Summer Hours (Memorial Day to Labor Day):

7:30AM-5:00PM Monday through Thursday
7:30AM-12:00PM Friday

Assessor	920-886-6115
Building Superintendent.....	920-886-6255
City Attorney	920-886-6106
City Clerk	920-886-6110
Community Development.....	920-886-6125
Engineering.....	920-886-6240
Finance Department	920-886-6140
Fire Department—Emergency	911
Fire Department—Non-Emergency.....	920-886-6200
Garbage Collection (City Services Bldg.).....	920-886-6260
Heath Department (Winnebago County).....	920-232-3000
Human Resources	920-886-6102
Information Systems	920-886-6170
Library	920-886-6315
Mayor.....	920-886-6104
Municipal Court.....	920-886-6285
Oak Hill Cemetery Information.....	920-886-6144
Parks and Recreation Department.....	920-886-6060
Police Department—Emergency	911
Police Department—Non-Emergency	920-886-6000
Public Works Department	920-886-6240
Recycling Information	920-886-6240
School Administration/Information	920-751-6800
Swimming Pool (Municipal) (Jun-Aug)	920-886-6080
Treasurer/Collections.....	920-886-6144
Water Utility	920-886-6180
East Central Wisconsin Regional Planning Commission 132 Main Street, Menasha ...	920-751-4770

Web Sites

City Hall	www.neenahwi.gov
Library.....	www.neenahlibrary.org
Neenah-Menasha Fire Rescue	www.nmfire.org



CITY STATISTICS

Date of Incorporation	March 13, 1873
Area—Square Miles	9.74
Total Acres	6,228.14
Acres—Land	6,030.39
Acres—Water	197.75
Miles of Streets	137.50

POPULATION

1930	9,151
1940	10,645
1950	12,437
1960	18,057
1970	22,902
1980	22,276
1990	24,180
2000	24,507
2010	25,800
2015	25,871
2016	26,050
2017	25,976
2018	26,137
2019	26,436
2020	26,826
2021	26,961
2022	27,726

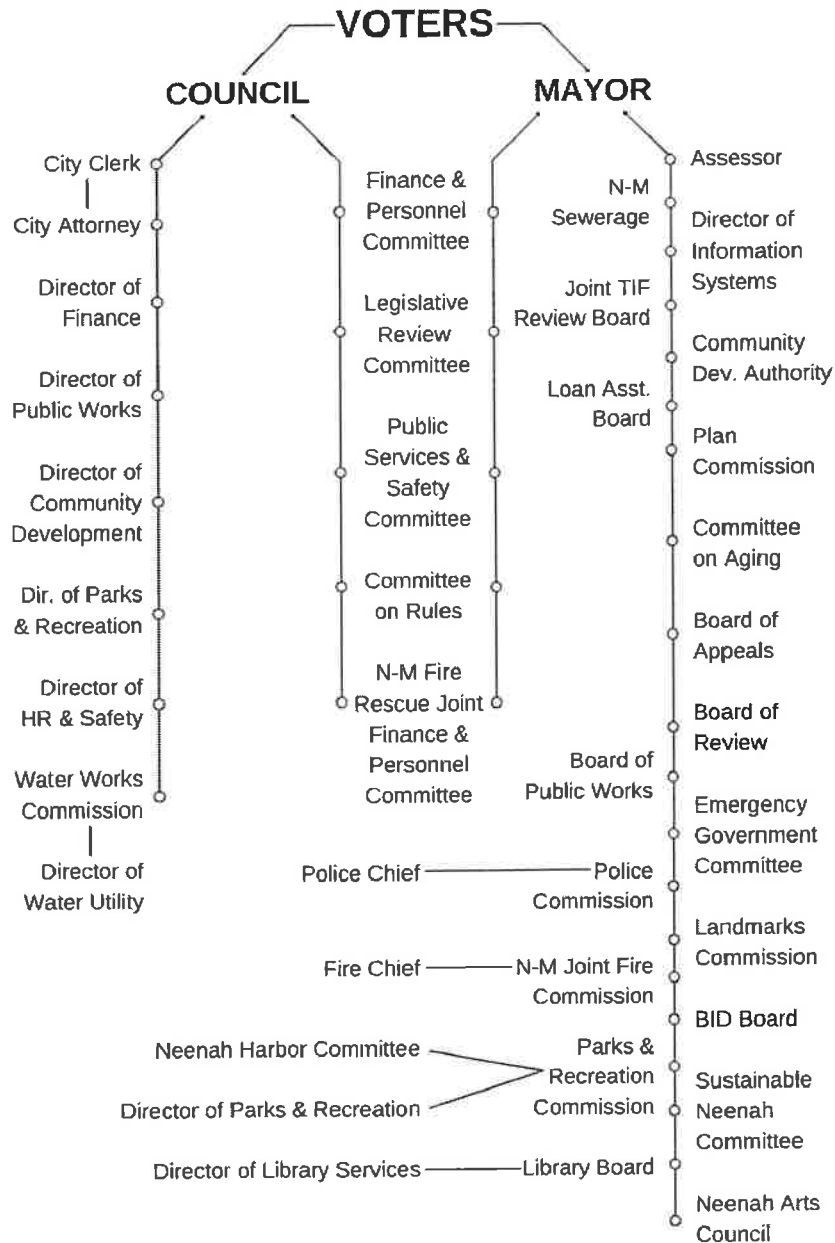


DIRECTORY CODE

(M)	Mayoral Appointment
(C)	Council Appointment
(B)	Board Appointment
(I)	Indefinite Tenure
(E)	Elected

Example of Code: (M) 3 December
 (M) = members are appointed by Mayor
 3 = members appointed for 3-year term

CITY OF NEENAH ORGANIZATIONAL CHART



MAYOR AND ALDERPERSONS

Mayor (E) - 4-year term beginning in April

Jane B. Lang '26 920-886-6104
1541 Whitetail Drive
jlang@neenahwi.gov

Alderpersons (E) - 3-year term beginning in April

First Aldermanic District

Kathie Boyette '25 920-558-3410
807 Nicolet Boulevard
kboyette@neenahwi.gov

Cari Lendrum '26 920-850-2433
419 11th Street
clendrum@neenahwi.gov

John Skeyrms '24 920-383-1973
116 1/2 W Wisconsin Avenue
jskeyrms@neenahwi.gov

Second Aldermanic District

Dan Steiner '25 920-637-4685
2413 Marathon Avenue
dsteiner@neenahwi.gov

Tami Erickson '26 920-740-4080
1402 Whittier Drive
terickson@neenahwi.gov

Brian Borchardt '24 920-205-3926
President of the Council
1411 Rogers Court
bborchardt@neenahwi.gov

ALDERPERSONS CONTINUED

Third Aldermanic District

Scott Weber '26 920-216-0218
1556 Kingswood Drive
sweber@neenahwi.gov

Lee Hillstrom '25 920-722-0774
1021 Sterling Avenue
lhillstrom@neenahwi.gov

Todd Stevenson '24 920-722-5440
1341 Blueberry Lane
tstevenson@neenahwi.gov

CITY DEPARTMENT HEADS

Director of Finance-Treasurer (I)
Vicky Rasmussen, CPA 920-886-6141
vrasmussen@neenahwi.gov

City Attorney (I)
David C. Rashid 920-886-6106
drashid@neenahwi.gov

Director of Public Works (I)
Gerry Kaiser 920-886-6240
gkaiser@neenahwi.gov

Director of Community Development & Assessments (I)
Chris Haese 920-886-6125
chaese@neenahwi.gov

Police Chief (I)
Aaron Olson 920-886-6000
aolson@neenahwi.gov

CITY DEPARTMENT HEADS

Fire Chief (I)
Kevin Kloehn 920-886-6200
kkloehn@nmfire.org

Director of Neenah Water Utility (I)
Anthony Mach..... 920-886-6180
tmach@neenahwi.gov

Director of Human Resources & Safety (I)
Amy Fairchild..... 920-886-6102
afairchild@neenahwi.gov

Director of Library Services (I)
Nicole Hardina-Wilhelm..... 920-886-6300
hardina-wilhelm@neenahlibrary.org

Director of Information Services (I)
Joseph Wenninger 920-886-6170
jwenninger@neenahwi.gov

Director of Parks & Recreation (I)
Michael Kading 920-886-6060
mkading@neenahwi.gov

INFORMATIONAL CONTACTS

City Clerk (I)
Char Nagel 920-886-6110
cnagel@neenahwi.gov

Deputy City Clerk (I)
Becca Andraschko 920-886-6110
bandraschko@neenahwi.gov

INFORMATIONAL CONTACTS

Legal Assistant (I)
Rebecca DeWitt..... 920-886-6106
rdewitt@neenahwi.gov

Menasha/Neenah Municipal Judge (E)
4-year term beginning in April
James B. Gunz '26 920-886-6285
jgunz@neenahwi.gov

Municipal Court Clerk (I)
Amanda Freeman..... 920-886-6285
afreeman@neenahwi.gov

City Assessor (I)
Mark Brown 920-749-1995
Markb.apraz@gmail.com

Property Appraiser (I)
Kathy Engelbreth..... 920-886-6117
kengelbreth@neenahwi.gov

Deputy Dir. of Comm. Development & Assessments (I)
Brad Schmidt..... 920-886-6126
bschmidt@neenahwi.gov

Chief Building & Electrical Inspector (I)
Kyle Pederson 920-886-6131
kpederson@neenahwi.gov

Plumbing & Heating Inspector (I)
Dan Brown..... 920-886-6133
dbrown@neenahwi.gov

Assistant Building Inspector (I)
Ted Dominowski..... 920-886-6132
tdominowski@neenahwi.gov

INFORMATIONAL CONTACTS

Code Enforcement (I)

Michaela Bedora..... 920-886-6164
codeenforcement@neenahwi.gov

Superintendent of Recreation (I)

James Kluge..... 920-886-6060
jkluge@neenahwi.gov

Recreation Supervisor (I)

Stephanie Schott..... 920-886-6060
sschott@neenahwi.gov

Superintendent of Parks/City Forester (I)

Trevor Fink..... 920-886-6060
tfink@neenahwi.gov

Superintendent of Schools (I)

Mary Pfeiffer..... 920-751-6800

Public Works Superintendent (I)

Greg Radtke..... 920-886-6262
gradtke@neenahwi.gov

Assistant Public Works Superintendent (I)

Trevor Griesbach..... 920-886-6261
tgriesbach@neenahwi.gov



STANDING COMMITTEES

Finance & Personnel Committee

Four alderpersons and the Council President shall constitute the Finance & Personnel Committee. The Committee shall have jurisdiction over the activities of the City Attorney, City Clerk, Director of Finance, Director of Community Development and Assessment (Assessor functions only) and Director of Information Systems. It shall make recommendations on all bills and claims of the city, recommend to the Council wage and salary adjustments for represented employees, recommend all insurance and review all city contracts, rebates and claims with the City Attorney, consistent with claims policies approved by the Council. It shall investigate all sales and purchase of property involving the city, promote the development of the city and supervise all financial matters of the city for the purpose of keeping expenditures within the budget. The functions of the Committee shall also include, but not be limited to, monitoring adjustments to the non-represented employee salary plan, hear and review individual grievances of nonunion personnel, and other salary and personnel related functions that may from time to time be assigned to said Committee by the Council. The agenda for all matters to be considered in regular session of the Committee shall be delivered to all members 48 hours prior to the regularly scheduled meeting.

Committee Membership & Terms

(M) 1 April

(Meets on Monday of the week prior to each Council Meeting at 6:00pm)

Tami Erickson, Chair	'24
John Skyrms, Vice Chair	'24
Brian Borchardt.....	'24
Kathie Boyette	'24
Dan Steiner.....	'24

STANDING COMMITTEES

Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee

Two alderpersons from the City of Neenah, the City of Neenah Council President, two alderpersons from the City of Menasha, and the City of Menasha Council President shall constitute the Neenah-Menasha Fire Rescue Joint Finance & Personnel Committee. The Committee shall have jurisdiction over the Fire Chief who shall serve in an advisory capacity to the Committee, with no voting power, and all activities assigned to the Neenah-Menasha Fire Rescue Department, except those assigned to the Joint Fire Commission. It shall confer with the Fire Chief in regard to methods, equipment and means to increase the efficiency of the department. The Fire Chief or his designee shall attend all meetings of the Committee. All actions of the Committee shall be approved by both Councils of Neenah and Menasha, before going into effect. Agendas for all meetings shall be delivered to all committee members at least 48 hours in advance.

Committee Membership & Terms

(M) 1 April

(Meets fourth Tuesday of each month at 5:30pm)

Stan Sevenich, Chair (Menasha)	'24
Brian Borchardt, Vice Chair (Neenah)	'24
Todd Stevenson (Neenah)	'24
Kathie Boyette (Neenah)	'24
Ted Grade (Menasha)	'24
Kiersten Lewis (Menasha)	'24

STANDING COMMITTEES

Public Services & Safety Committee

Four alderpersons and the Council President shall constitute the Public Services & Safety Committee. The Committee shall have jurisdiction over the Director of Public Works who shall serve in an advisory capacity to the Committee, with no voting power, and all activities assigned to the Public Works Department. These activities include the following: installation of traffic lights and signs, maintenance and building of streets, sidewalks, sewers and bridges, disposal of garbage and rubbish, elimination and disposal of environmental diseases, snow removal, slough control, construction, repair and improvements of all public land & buildings, including parks; sewer televising and clear water separation programs.

It shall have jurisdiction over the Director of Community Development and Assessment (with the exception of the Assessor functions), Building Inspector, parking lots (except parking lots in city parks), parking meters, traffic control and all city inspectors. It shall confer with the Police Chief in regard to methods, equipment and means to increase the efficiency of the police department. The Committee shall be responsible for cemetery matters under Council jurisdiction.

The Director of Public Works shall attend all meetings of the Committee unless otherwise excused. The Director of Parks & Recreation and Director of Community Development & Assessment shall attend if requested by the Committee. The Chief of Police or a member of the police command staff (Chief, Assistant Chief or Captain) shall attend at the request of the committee but no less than quarterly to report on the activities of the Department and any crime trends and statistics that the Chief and committee determine as indicative of the condition of the community.

The agenda for all matters to be considered in regular session shall be delivered to all members 48 hours prior to the regularly scheduled meeting.

STANDING COMMITTEES

Public Services & Safety Committee

Committee Membership & Terms

(M) 1 April

(Meets on Tuesday of the week prior to each Council Meeting at 6:30pm)

Cari Lendrum, Chair	'24
Lee Hillstrom, Vice Chair	'24
Todd Stevenson	'24
Brian Borchardt.....	'24
Scott Weber.....	'24



SPECIAL COUNCIL COMMITTEES

Committee on Rules

Three alderpersons shall constitute the Committee on Rules with the Council President serving as an ad hoc member without a vote. The Committee shall make recommendations to the Common Council on changes to The Rules of Order. Recommendations shall be in the interest of clarity, fairness, efficiency, and effectiveness of the Council. The Committee on Rules will provide a regular review of the Directory and Rules of Order Common Council for the City of Neenah and make recommendations to the Council for any changes. The Committee shall meet at the call of the Chair, Mayor, the Council President or at the request of any two alderpersons and may compel the attendance of any department head or City officer necessary for the Committee to complete its work.

Committee Membership & Terms

(M) 1 April

(Meets on call)

Brian Borchardt, Chair.....	'24
Todd Stevenson, Vice Chair.....	'24
Kathie Boyette	'24



SPECIAL COUNCIL COMMITTEES

Legislative Review Committee

The Mayor, Council President, and Chair of the Finance and Personnel Committee shall constitute the Legislative Review Committee. The Committee shall meet at the call of the Mayor, Council President, or at the request of any two alderpersons and may compel the attendance of any department head or City Officer necessary for the Committee to complete its work. The Legislative Review Committee shall review proposed legislation of interest to the City of Neenah being considered by the Wisconsin Legislature or the U. S. Congress and make recommendations to the Council for official position.

Committee Membership & Terms

(M) 1 April

(Meets on call)

Tami Erickson, Chair	'24
Brian Borchardt, Vice Chair	'24
Mayor Jane B. Lang	'24



COUNCIL/STAFF COMMITTEES



**Appleton Redevelopment Authority (ARA)
Exhibition Center Advisory Committee
City of Neenah Representative
(M) 2 December 31
(Meets on call)**

Todd Stevenson '24

COUNCIL/STAFF COMMITTEES

CONTINUED

Board of Public Works

(M) 1 April (Alderpersons)

(Meets on call at 6:00pm prior to Public Services & Safety Committee
or when deemed necessary)

Mayor Jane B. Lang, Chair.....	(l)
Alderpersn Lee Hillstrom, Vice Chair	'24
Alderpersn Cari Lendrum	'24
Director of Comm. Development Chris Haese	(l)
Director of Public Works Gerry Kaiser	(l)
Director of Finance Vicky Rasmussen	(l)
City Attorney David C. Rashid.....	(l)

Committee of the Whole

(M) 1 April

(Meets on call)

Todd Stevenson	'24
Dan Steiner	'24
Cari Lendrum.....	'24
Scott Weber.....	'24
Tami Erickson.....	'24
Kathie Boyette	'24
Brian Borchardt	'24
John Skyrms.....	'24
Lee Hillstrom	'24

COUNCIL/STAFF COMMITTEES

CONTINUED

Complete Count Committee

(M) 1 April

(Meets on call)

Samantha Jefferson (I)
Char Nagel (I)
Joni Heinz (I)
Brian Epley (I)
George Scherck (I)
Susan Garcia Franz (I)
Suzanne Brault (I)
Dawn Miller (I)

Council Technology Ad Hoc Committee

(I) Indefinite Tenure

(Meets on call)

Mayor Jane B. Lang (I)
Todd Stevenson (I)
Tami Erickson (I)
Kathie Boyette (I)
Vacant



COUNCIL/STAFF COMMITTEES

CONTINUED

Emergency Government Committee

(M) 1 April

(Meets on call)

Mayor Jane B. Lang	'24
Fire Chief Kevin Kloehn.....	'24
City Attorney David C. Rashid.....	'24
City Clerk Char Nagel.....	'24
Dir. of Comm. Development Chris Haese	'24
Dir. of Finance Vicky Rasmussen	'24
Dir. of Public Works Gerry Kaiser.....	'24
Dir. of Neenah Water Utility Anthony Mach.....	'24
Police Chief Aaron Olson	'24
Dir. of Information Systems Joe Wenninger.....	'24
Dir. of Parks & Rec Mike Kading	'24
Dir. of Library Services Nicole Hardina-Wilhelm	'24
Dir. of HR and Safety Amy Fairchild.....	'24
Council Rep Cari Lendrum	'24
Council Rep Kathie Boyette	'24
Winnebago Cty Health Dept Rep Doug Gieryn.....	'24
Neenah Joint School District Supt. Mary Pfeiffer	'24
Red Cross Representative	'24

Fox Cities Convention & Visitors' Bureau

(M) 3 April

(Meets on call)

Ryan Batley, Chair	'24
Dir. Of Comm. Development Chris Haese	'24

COUNCIL/STAFF COMMITTEES

CONTINUED

I/S User Forum

(I) Indefinite Tenure

(Meets as needed)

Mayor Jane B. Lang	(I)
City Attorney David C. Rashid.....	(I)
Dir. of Finance Vicky Rasmussen	(I)
Dir. of Public Works Gerry Kaiser.....	(I)
Dir. of Comm. Development Chris Haese	(I)
Dir. of Neenah Water Utility Anthony Mach.....	(I)
Dir. of Parks & Rec Mike Kading	(I)
Police Chief Aaron Olson	(I)
Fire Chief Kevin Kloehn.....	(I)
Dir. of HR and Safety Amy Fairchild.....	(I)
Dir. of Information Systems Joe Wenninger.....	(I)
Dir. of Library Services Nicole Hardina-Wilhelm	(I)

Purchasing User Group

(I) Indefinite Tenure

(Meets on call)

Mayor Jane B. Lang	(I)
City Attorney David C. Rashid.....	(I)
Dir. of Finance Vicky Rasmussen	(I)
Dir. of Public Works Gerry Kaiser.....	(I)
Dir. of Comm. Development Chris Haese	(I)
Dir. of Neenah Water Utility Anthony Mach.....	(I)
Dir. of Parks & Rec Mike Kading	(I)
Police Chief Aaron Olson	(I)
Fire Chief Kevin Kloehn.....	(I)
Dir. of HR and Safety Amy Fairchild.....	(I)
Dir. of Information Systems Joe Wenninger.....	(I)

COUNCIL/STAFF COMMITTEES

CONTINUED

Redistricting Committee

(I) Indefinite Tenure

(Meets on call every ten years to assist with Census)

Clerk Char Nagel..... (I)
Deputy Clerk Becca Andraschko (I)
Dir. of Comm. Development Chris Haese..... (I)
Deputy Dir. of Comm. Development Brad Schmidt..... (I)
Council Rep Kathie Boyette (I)
Geographic Information Systems Rick Meverden..... (I)

Safety Committee

(I) Indefinite Tenure

(Meets quarterly at the call of the Chairman)

Dir. of HR and Safety Amy Fairchild, Chair..... (I)
HR Assistant Marcia Anderson (I)
Dir. of Finance Vicky Rasmussen (I)
Dir. of Public Works Gerry Kaiser (I)
Dir. of Neenah Water Utility Anthony Mach..... (I)
Supt. of Parks/City Forester Trevor Fink..... (I)
Supt. of Recreation Jim Kluge..... (I)
Library Circulation Desk Manager Nancy Baird (I)
Fire Chief Kevin Kloehn..... (I)
City Attorney David C. Rashid..... (I)
Police Chief Aaron Olson (I)
Supt. of Public Works Greg Radtke (I)



CITIZEN COMMITTEES

Board of Appeals

(M) 3 January

(Meets on call)

Denise Burkett, Chair	'25
Gail Dolan	'26
Jim Hemes	'26
Robert Wedge	'26
Ken Bonkoski	'25
Jim Schraufnagel, 1st Alternate	'25
Peter Allen, 2nd Alternate	'26

Board of Canvass

(I) Indefinite Tenure

(Meets on Wednesday following each Election)

Samantha Jefferson	(I)
Char Nagel	(I)
Marian Galston	(I)

Board of Review

(M) 5 June

(Meets on second Monday in May)

Grant Birtch, Chair	'24
Paul Zilles	'27
Mary Helen Casper	'27
Lynn Altenburg	'26
David Williams	'26
Tyler Jefferson, 1st Alternate	'26
Nicole Becher, 2nd Alternate	'27

CITIZEN COMMITTEES CONTINUED

BID Board

(M) 3 December

(M) 1 April (Council Rep)

(Neenah Central City Business Improvement District—Meets third
Tuesday of each month at 8:00am)

Alex Wenzel, President	'25
Alex Noskowiak, Treasurer	'23
Bob Gillespie, Secretary	'24
Council Rep John Skyrms	'24
George Brownell	'25
Umer Sheikh	'25
Michelle Bauer	'25
Victoria Dorn	'23
Christine Rondeau	'24
Robert Wedge	'24
Leeann Wasinger	'24

Citizen Advisory Committee

(I) Indefinite Tenure

(Meets on call)

Mayor Jane B. Lang	(I)
Mary Erickson	(I)
Merry Whipple	(I)
Jeff Holecko	(I)
Renee Geiger	(I)
Scott Hoelzel	(I)
Terry Bomier	(I)
Christine Wales	(I)

CITIZEN COMMITTEES CONTINUED

Committee on Aging

(M) 3 September

(Meets third Thursday of each month at 9:00am)

Dr. Herb Allen	'25
Kristi Branchford	'23
Michael Veith	'23
Susan Antonneau	'24
Joshua P. Kutney	'24
Mary Jo Nackers	'24
Patricia Goodman	'24

Community Development Authority

(M) 4 April (Citizen Members)

(I) Indefinite Tenure (Dir. of Comm Dev)

(M) April (Council Rep, coincides with term of office)

(Meets first Monday of each month at 4:00pm and on call meetings
when deemed necessary)

Tom Martin, Chair	'27
John Ahles, Vice Chair	'26
Grant Birtch	'27
Michelle Bauer	'27
Pete LeCompte	'24
Dir. of Comm. Development Chris Haese	(I)
Council Rep Tami Erickson	'24
Council Rep Lee Hillstrom	'25

CITIZEN COMMITTEES CONTINUED

Fox Cities Room Tax Commission

(M) 1 April

(Meets on call)

Dir. of Finance Vicky Rasmussen '24
Deputy Dir. of Comm. Development Brad Schmidt..... '24

Fox Cities Transit Commission

(M) 3 April

(Meets on call)

George Dearborn, Chair (Fox Crossing) '26
Carol Kasimor (Neenah)..... '24
Mike Patza (Grand Chute)..... '24
Greg VandeHey (Kaukauna)..... '24
Dianne Dexter (Appleton)..... '24
Richard Detienne (Appleton)..... '25
Larry Wurdinger (Kimberly) '25
Ron Torrance (Grand Chute) '23
Brad Firkus (Appleton) '24
Vaya Jones (Appleton) '24
Claire Holzschuch (Menasha) '26
Michael Brown (Buchanan) '26
Vacant (Neenah)



CITIZEN COMMITTEES CONTINUED

Joint Review Board for Tax Increment Districts

(M) 3 April (Public Rep)

(C) 1 April (Council Rep)

(CTY) 1 April (County Rep)

(NJSD) 1 April (Neenah Joint School District Rep)

(FVTC) 1 April (FVTC Rep)

(Meets on call)

Public Rep Mike Faulks	'26
Council Rep John Skyrms	'24
County Rep Jon Doemel	'23
School District Rep Jon Joch	'24
FVTC Rep Amy Van Straten	'24

Landmarks Commission

(M) 3 July

(C) 1 April (Council Rep)

(Meets second Wednesday of each month at 5:30pm)

Ron Klatt, Chair	'25
Jack Speech, Vice Chair	'23
Nate Van Zeeland	'23
Ruth Streck	'23
C. James Taylor	'25
Stephen Gries	'25
Karl Volkman	'25
Council Rep Scott Weber	'24

CITIZEN COMMITTEES CONTINUED

Library Board

(M) 3 May (Citizen Members)

(M) 1 April (Council Rep)

(CTY) 3 June (County Rep)

(Meets third Wednesday of each month at 4:00pm)

Michael Koller, President.....	'26
School Dist. Rep Jennifer McMahon, Vice President ..	'26
Council Rep Tami Erickson.....	'24
County Rep George Scherck	'24
Patricia Rickman	'26
Elizabeth Irish.....	'24
Lisa Hemes	'25
Carol Codner.....	'26
Randall Fieldhack.....	'24
Joshua P. Kutney	'26

Library Board Finance & Personnel Committee

(M) 3 April

(Meets on call)

Elizabeth Irish, Chair	'24
Michael Koller	'24
Carol Codner	'26
Randall Fieldhack.....	'24
Patricia Rickman	'24
Tami Erickson.....	'24
Nikki Winiecki	'23

CITIZEN COMMITTEES CONTINUED

Liquor Licensing Review Committee

(I) Indefinite Tenure

(M) 1 April

(Meets on call)

Todd Stevenson	'24
Brian Borchardt.....	'24
Scott Weber.....	'24
Police Chief Aaron Olson	(I)
Dir. of Comm. Development Chris Haese	(I)
Clerk Char Nagel.....	(I)
City Attorney David C. Rashid.....	(I)
Deputy Fire Chief Shane Krueger	(I)

Loan Assistance Board

(M) 3 June

(I) Indefinite Tenure

(C) 1 April (Council Rep)

(Meets on call)

Bonnie Flegle, Chair	'25
Michelle Bauer.....	'24
James A Sudlak.....	'25
Council Rep Kathie Boyette	'24
Dir. of Finance Vicky Rasmussen	(I)
Dir. of Comm. Development Chris Haese	(I)
Vacant	

CITIZEN COMMITTEES CONTINUED

Neenah-Menasha Joint Fire Commission (M) 3 May

(Meets fourth Wednesday of each month at 4:00pm)

Patrick Lewis, Chair	'25
Ken Kubiak, Vice Chair	'23
Kevin McCann	'23
Mark Keating	'24
Mike Keehan	'23
Jeff Englebert	'25

Neenah-Menasha Sewerage Commission (M) 3 December

(Meets fourth Tuesday of each month at 8:00am)

Dale Youngquist (Fox Crossing)	'24
Steve Coburn (Town of Neenah)	'23
Forrest Bates (Neenah)	'23
Greg Weyenberg (Neenah)	'25
Corey Gordon (Menasha)	'23
Mark Mommaerts (Village of Harrison)	'24
Raymond Zielinski (Menasha)	'25



**Neenah-Menasha
Sewerage Commission**

CITIZEN COMMITTEES CONTINUED

Neenah Harbor Committee
(M) 3 October
(Meets on call)

Eileen McCoy	'23
Peter Casper	'23
Lee Erickson.....	'25
Parks & Rec Rep Ted Galloway.....	'23
Tom Charpentier.....	'25
John Ross.....	'23



CITIZEN COMMITTEES CONTINUED

Neenah Arts Council

(M) 3 April

(C) 1 April (Council Rep)

(I) Indefinite Tenure Non-Voting Members

(Meets on call)

Council Rep Tami Erickson, Chair	'24
Becky Heidke Kwitakowski	'25
Anne Marie Brunner-Abderholden	'23
Pat Rosenak	'26
Maeghan Johnson	'26
Sara Hanneman	'25
Emma Santiago	'25
Kurt Stein	'26
Lisa Vohen	'25
Sarah Wylie	'25
Lori Batley	'25
Rebecca Graham	'25
Erika Lewin	'23
Jacy Park	'26
Amy Moorefield (Bergstrom-Mahler Museum)	'25
John Timmer (Bergstrom-Mahler Museum)	'25
Kourtney Kositzke (Bergstrom-Mahler Museum)	'25
Brent Bowman (Future Neenah)	'25
Danielle Karls (Youth-Go)	'26
Jim Kluge (Staff Rep)	(I)
Jodi Leslie (Staff Rep)	(I)
Parker DeDeker (Student Rep)	(I)

CITIZEN COMMITTEES CONTINUED

Parking Task Force

(I) Indefinite Tenure

(Meets on call)

Dir. of Comm. Development Chris Haese	(I)
Traffic Engineer James Merten	(I)
Assistant Treasurer of Finance Amber Adams	(I)
Police Lieutenant John Kuffel.....	(I)
John Skyrms.....	(I)
Bob Gillespie	(I)
Umer Sheikh.....	(I)
Dennis Jochman.....	(I)
Laura Braasch	(I)
Dan Miller	(I)
Vacant	

Parks & Recreation Commission

(M) 3 December

(C) 1 April (Council Rep)

(Meets third Thursday of each month at 4:30pm)

Gary Lawell, President	'24
Council Rep Scott Weber.....	'24
Ashley Ondresky	'25
Ted Galloway	'23
Kate Hancock-Cooke	'24
Peter Kelly	'24
Jim Wise.....	'23
Lee Hillstrom	'25
Eric Maggio	'25
Amanda Loudon.....	'23

CITIZEN COMMITTEES CONTINUED

Plan Commission

(M) 3 December

(C) 1 April (Council Rep)

(I) Indefinite Tenure

(Meets Tuesday of the week prior to each Council Meeting at 4:15pm)

Mayor Jane B. Lang	(I)
Dir. of Public Works Gerry Kaiser.....	(I)
Council Rep Dan Steiner	'24
Neenah Joint School Dist. Rep Sarah Moore-Nokes...	'24
Parks & Rec Rep Kate Hancock-Cooke.....	'23
Gerry Andrews.....	'23
Karen Genett.....	'25
Betsy Ellenberger	'24

Police Commission

(M) 5 May

(Meets first Wednesday of each month at 12:00pm)

Gilbert Mueller, Secretary.....	'26
Judd Stevenson.....	'27
Sam Erickson, President.....	'24
Laura Kemps.....	'24
Bob Karrmann	'28



CITIZEN COMMITTEES CONTINUED

Sustainable Neenah Committee

(M) 3 December (Citizen Members)

(M) 1 April (Council Rep)

(I) Indefinite Tenure

(Meets fourth Wednesday of each month at 5:30pm)

Mayor's Rep Carol Kasimor, Co-Chair	(I)
Council Rep Cari Lendrum, Co-Chair	'24
Kent Powley	'25
Dennis Kittel	'23
Jim Wise	'23
David Rause	'23
Merrie Schamberger	'24
Tyler Jefferson	'23
Taylor Roal	'26

Waterworks Commission

(M) 5 October

(C) 1 April (Council Rep)

(I) Indefinite Tenure

(Meets third Monday of each month at 4:30pm)

Mayor Jane B. Lang	(I)
Dir. of Neenah Water Utility Anthony Mach	(I)
Council Rep Dan Steiner	'24
Arthur Schmeichel, President	'23
Daniel Bauman, Vice President	'23
Jim Hemes, Secretary	'27

CITIZEN COMMITTEES CONTINUED

**Bergstrom-Mahler Museum of Glass
2023-2024 Board of Directors**

Walter Koskinen, President
Amy Pietsch, Secretary
Kathleen A Brost, Treasurer
Simon Abrahms
Ben Bruns
Jon F Clark
Rick Conne
Frank Juarez
Fred C Schwertfeger
Mayor Jane B. Lang
Mayor's Rep Brian Borchardt

**Board of Education 2023-2024
(E) 3 April**

(Meets first and third Tuesday of each month at 7:00pm)

Brian Epley, President.....'24
625 Grove Street
920-277-0949

Lauri Asbury, Vice President.....'25
234 Limekiln Drive
920-810-1635

David Williams, Treasurer'24
1057 Campbell Street
920-725-7055

Deborah Watry, Clerk.....'26
1828 Highland Drive
920-750-9797

Board of Education Continued

Tara Brzezinski.....	'25
2213 W Prairie Creek Drive	
715-499-0373	
Sarah Moore-Nokes	'25
245 Elm Street	
920-279-9658	
Michelle Swardenski.....	'26
661 Stevens Street	
920-637-1417	
Kristian Sahr	'24
805 Hewitt Street	
920-687-8576	
Lindsay Clark.....	'26
1078 Oxford Street	
920-751-6800	

Fox Valley Technical College Board of Trustees 2023-2024

Chris VanderHeyden, Chair
Charles Spoehr Jr., Vice Chair
Justin Krueger, Secretary
Tammie DeVooght Blaney, Treasurer
Javad Ahmad
Margaret Kastner
Erik Lampe
Patricia Van Ryzin
John Weyenberg

WINNEBAGO COUNTY BOARD OF SUPERVISORS

(E) 2 April of even-numbered years

5th District (Wards 1-4) Kay Horan '24
324 9th Street, Neenah, WI 54956
920-727-4750

6th District (Wards 5-8) Brian Defferding '24
686 Oak Street, Neenah, WI 54956
920-475-5241

7th District (Wards 9-12) Betsy Ellenberger '24
1150 Glenayre Drive, Neenah, WI 54956
920-216-8622

8th District (Wards 13-16) Jim Wise '24
1204 Cameron Circle, Neenah, WI 54956
920-277-3420

9th District (Wards 17-18) Donald Nussbaum '24
665 Dartmouth Drive, Neenah, WI 54956
920-729-9137

10th District (Wards 19-21) Bryan D Stafford '24
1132 Tullar Road, Neenah, WI 54956
920-341-6440

30th District (Wards 22, 23) Chuck Farrey '24
4814 County Road GG, Oshkosh, WI 54904
920-582-7733

TOWN CHAIRS AND VILLAGE **PRESIDENTS**



Town of Neenah
Bob Schmeichel, Chair
215 Mandella Court
Neenah, WI 54956
920-729-5995

Town of Clayton

Russ Geise, Chair
8014 County Road T
Larsen, WI 54947
920-427-4126



Town of Vinalnd
Don O'Connell, Chair
6085 County Road T
Oshkosh, WI 54904
920-235-6953

Village of Fox Crossing

Dale Youngquist, President
1325 Prairie Lake Circle
Neenah, WI 54956
920-419-3710





2024-2025 ELECTION DATES

2024 Elections

Spring Primary—February 20, 2024

Spring Election—April 2, 2024

Partisan Primary—August 13, 2024

General Election—November 5, 2024

2025 Elections

Spring Primary—February 18, 2025

Spring Election—April 1, 2025

To find your polling location visit:

myvote.wi.gov and click on “Where Do I Vote?”

Requirements to vote:

You must be a U.S. citizen.

You must be at least 18 years old on or before election day.

You must have resided in your election district for at least
28 days.

You cannot be serving a sentence for a felony conviction.



REGISTERING TO VOTE



To register:

Online:

Visit the My Vote Wisconsin website (myvote.wi.gov) and complete a voter registration application online. The deadline to register online is no later than the 20th day before the election and proof of residency must accompany the voter registration form.

By mail:

Download the Application for Voter Registration Form (EL-131) from the Wisconsin Elections Commission at elections.wi.gov, complete the form and mail it to the City Clerk's Office. The application must be post-marked no later than the 20th day before the election and proof of residency must accompany the voter registration form.

In person:

You can register in the City Clerk's Office up until 5:00pm on the Friday prior to election day.

At your polling location on Election Day:

You can also register at your polling location on election day. You must bring proof that you have lived at your present address for 28 consecutive days preceding the election. One piece of identification with your current name and address, such as a Wisconsin Driver License, Wisconsin I.D. Card, real estate tax bill, lease, college/technical institute ID card or any other ID card issued by the State of Wisconsin is required. Students may use their student ID card. Voters will be required to provide either a driver's license number or the last four digits of their social security number to vote in federal elections.

VOTING ABSENTEE

Voting by absentee ballot:

By mail:

You may request an absentee ballot by visiting myvote.wi.gov. Your written request can be fulfilled up to 5pm the Thursday before the election. Send your full name, the address of your legal voting residence, the fact that you are requesting an absentee ballot and the address to which you want the ballot sent. Requests must be accompanied by a copy of a photo ID unless your photo ID is already on file. The City Clerk's Office must receive your absentee ballot by 8:00 PM election day in order for your vote to be counted.

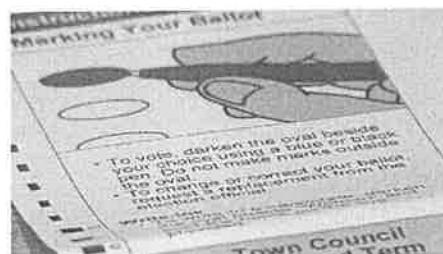
In person:

You may request and mark an absentee ballot in person at the City Clerk's Office starting two weeks prior to the election. The deadline is the close of business on the Friday prior to the election at 5pm.

CITY OF NEENAH VOTING METHOD

The City of Neenah uses a paper ballot which is read by the Image Casting Evolution (ICE) Voting Machine.

To cast your vote, you must darken the oval next to your voting choice.



CITY OF NEENAH **POLLING LOCATIONS**

Whiting Boathouse – 98 5th Street

Washington Park Pavilion – 631 W Winneconne Avenue

Peace Lutheran Church – 1228 S Park Avenue

Neenah Police Station – 2111 Marathon Avenue

Memorial Park Shelter (South) – 1175 Apple Blossom Road

Fire Station No. 31 – 1080 Breezewood Lane

WARDS AND DISTRICTS

Ward	Aldermanic District	Supervisory District	Assembly District	Polling Location
1, 2, 3, 4	1	5	55	Whiting Boathouse
5, 6, 7, 8	1	6	55	Washington Park
9, 10, 11, 12	2	7	55	Peace Lutheran Church
13, 14, 15, 16 22	2 2	8 30	55 55	Neenah Police Station
17, 18	3	9	55	Memorial Park
19, 20, 21 23	3 3	10 30	55 55	Fire Station No. 31

CITY OF NEENAH
2022 PROPERTY TAX LEVIES AND
RATES
COLLECTIBLE IN 2023
ALL TAXING JURISDICTIONS

CITY OF NEENAH
2022 PROPERTY TAX LEVIES AND RATES
COLLECTIBLE IN 2023
ALL TAXING JURISDICTIONS

Taxing Jurisdiction	2022 Total Tax Levy	% Change from 2021	2022 Assessed Tax Rate	% Change from 2021	2022 Equalized Tax Rate	% Change from 2021
City of Neenah	\$ 20,698,428	3.16%	\$ 8.7303	2.22%	\$ 7.5779	-3.80%
Neenah School District	18,616,263	-2.45%	7.8521	-3.35%	6.8156	-9.04%
Winnebago County	11,127,029	-2.50%	4.6932	-3.40%	4.0737	-9.08%
Fox Valley Tech College	2,196,202	-4.50%	0.9263	-5.38%	0.8041	-10.95%
* State of Wisconsin	0	n/a	0.00	n/a	0.00	n/a
Gross Tax Levy/Rate	\$ 52,637,922	-0.42%	\$ 22.2019	-1.34%	\$ 19.2713	-7.14%
School Credit	(2,879,073)	3.26%	(1.2143)	2.31%	(1.0541)	-3.71%
Net Tax Levy/Rate	\$ 49,758,849	-0.63%	\$ 20.9875	-1.54%	\$ 18.2173	-7.33%
Assessed Property Value	\$ 2,370,875,900	0.93%				
Equalized Property Value	\$ 2,731,410,000	7.24%				
Assessed/Equalized Ratio	86.80%					
Lottery Credit	190.16	-4.59%				
First Dollar Credit	57.93	3.10%				
Recycling Fee	37.00	0.00%				

* Note: The State of Wisconsin Forestry Tax was eliminated in 2017.

NEENAH-MENASHA MUNICIPAL **COURT**

City Ordinance No. 1178 created the Menasha-Neenah Municipal Court in 2001. The term for Municipal Judge is a four year term. Selection of the Municipal Judge shall be at the spring election every four years.

Court Judge Honorable James B. Gunz

Court Clerk..... Amanda Freeman

Office Address..... Neenah City Hall—Room 229
211 Walnut Street
Neenah, WI 54956
920-886-6285

Office Hours..... 7:30am-4:00pm Mon through Fri
Summer Hours..... 7:30am-5:00pm Mon through Thurs
7:30am-Noon on Fri

Court Location..... Council Chambers
Neenah City Hall
211 Walnut Street
Neenah, WI 54956

Fines can be paid in the Office of the Joint Municipal Court Clerk at 211 Walnut Street (Room 229) during the above office hours. Fines may be paid at Neenah City Hall Treasurers Office (Room 130) on court dates or anytime as long as you can provide a copy of the ticket or corresponding letter .



CITY OF NEENAH

REFUSE & RECYCLING

COLLECTION SCHEDULE

See the collection map and calendar in the City of Neenah Recycling and Refuse Guide. Guides are mailed to all residents annually in early December or are available on the City website at www.neenahwi.gov. Guides can also be picked up at the City Administration Building, 211 Walnut Street or will be mailed to you by calling 920-886-6240.

Refuse is collected weekly. Recycling is collected every other week. The collection map will provide your recycling week information. Refer to the collection calendar for week of recycling collection.

All refuse and recycling needs to be placed in carts provided by the City. Overflow refuse or recycling placed next to or on top of a cart will not be collected. Carts need to be placed curbside by 6:30am on the day of collection. Place carts at the curb with the front of the lid facing the street with a minimum of three feet between each cart, mailbox, vehicle, utility pole, or any other object.

The Guide also contains information on recycling, yard waste collection, leaf collection, large item and metal collection and holiday collection schedules.



Carts are too close together and too close to the mailbox.

Call the Department of Public Works at 920-886-6240 or Tullar Road Garage at 920-886-6260 with questions about collection.

RULES OF ORDER

COMMON COUNCIL

1. The regular meetings of the Council shall be held on the first and third Wednesday of each month at 7:00 p.m. In case said Wednesday falls upon a legal holiday, such meeting shall be rescheduled as needed. Special meetings of the Council may be scheduled as needed. The Council holds its organizational meeting annually on the third Tuesday in April, therefore, the regular meetings in April are held on the first Wednesday and the third Tuesday at 7:00 p.m. Election of Officers at the organizational meeting shall consist of the President of the Council. The Council President shall be a member of the standing committees. There will be a public forum at each meeting with five minutes time given per speaker on any topic, with mayoral response at the Mayor's discretion immediately following each speaker. Mayor/Council response will follow at the close of the public forum. Those wishing to speak must state their name and physical address for the record. Before recognizing the first speaker, the Mayor shall announce the forum procedures. While the forum is in session the Mayor, Council and all those in attendance shall refrain from conversing, whispering, commenting or moving about the Chambers while the speaker holds the floor. After all speakers have been heard, the Mayor shall declare the public forum closed. At the conclusion of the public forum, the Mayor shall call for Mayor/Council consideration of public forum issues. Before responding or recognizing an Alderperson wishing to speak, the Mayor shall announce the procedures governing this portion of the agenda. The Mayor and Council may answer questions, refer consideration to appropriate committees, or comment on public forum issues but shall refrain from debate. Speakers wishing to engage in dialogue will be asked to call their Alderperson, the Mayor, or the appropriate department head, and/or to attend the appropriate committee meeting.

2. The Council President and Chair of the Finance and Personnel Committee, in succession, shall serve as Acting Mayor in the absence of the Mayor.

3. The agenda for all matters to be considered in regular session of the Council shall be delivered to all members two days preceding the meeting.

RULES OF ORDER

COMMON COUNCIL

4. The Directors of Finance, Public Works, Community Development & Assessment, City Attorney or their designee, and City Clerk or Deputy Clerk, shall attend all Council meetings. All other department heads shall attend if requested in advance by the Mayor or any individual Alderperson. The Mayor shall be seated in the center position in the Council Chambers. The City Attorney shall occupy the seat to the Mayor's left and the City Clerk or Deputy Clerk shall occupy the seat to the Mayor's right. The Director of Finance shall occupy the seat immediately to the right of the City Clerk and to their right the Council President shall be seated, the Director of Community Development & Assessment shall occupy seat immediately to the left of the City Attorney and to their left the Director of Public Works shall be seated.

5. Beginning with the seat immediately to the left of the Director of Public Works, the Council shall be seated sequentially in Alderpersonic District order (1-2-3, 1-2-3, etc.) alphabetically within the district.

6. When the presiding officer (Mayor, Council President, or Finance and Personnel Committee Chair) shall proceed to have called the Council to order, attendance shall be recorded by each Alderperson present responding to a voice roll call while simultaneously selecting yes/confirm on their remote for the Electronic Voting System, after which the screen will indicate those present and those absent. If a quorum is present (6 members shall constitute a quorum) the Council may proceed to transact business; a less number may compel the attendance of absent members or adjourn. This rule shall not be suspended, rescinded, or amended.

7. The Consent Agenda shall consist of items that are routine in nature (such as licenses and certified survey maps) that usually do not result in discussion by the Common Council. Any member may request an item in the Consent Agenda be removed and reported out under the appropriate committee reports prior to the final vote on the Consent Agenda.

RULES OF ORDER

COMMON COUNCIL

8. The order of business shall include:

- I.** Roll Call and Pledge of Allegiance
- II.** Introduction and Confirmation of Mayor's Appointments
- III.** Approval of Council Proceedings
- IV.** Public Hearings
- V.** Plan Commission, Public Services & Safety Committee or Finance Personnel Committee report pertaining to the Public Hearings
- VI.** Public Forum
- VII.** Mayor/Council consideration of public forum issues
- VIII.** Consent Agenda
- IX.** Reports of standing committees
- X.** Reports of special committees and liaisons and various special project committees
- XI.** Presentation of Petitions
- XII.** Council Directives
- XIII.** Unfinished Business
- XIV.** New Business
- XV.** Adjournment

9. Special council and standing committee functions:

- (a)** The standing committees shall be Finance and Personnel, Public Services & Safety and Neenah-Menasha Fire Rescue Joint Finance and Personnel. The standing committees shall be appointed by the Mayor and confirmed by the Council.
- (b)** The two special council committees shall be Legislative Review and Committee on Rules.
- (c)** The Finance and Personnel Committee and the Public Services & Safety Committee shall be composed of four (4) Alderpersons plus the President of the Council. The Neenah-Menasha Fire Rescue Joint Finance and Personnel Committee shall be composed of the Council

RULES OF ORDER

COMMON COUNCIL

President of both Neenah and Menasha, a member of the City of Neenah Finance and Personnel Committee, the chairman of the City of Menasha Personnel Committee and one (1) Alderperson at large from both Neenah and Menasha. The Committee on Rules and Legislative Review Committee shall consist of three alderpersons each. At its first meeting, the committee shall elect its chair and vice chair. The President of the Council shall not be chair of any standing committees, with the exception of the Neenah-Menasha Fire Rescue Joint Finance and Personnel Committee, but shall have voting power on each. The Mayor and/or the Council President will ensure an equitable division of work when appointing members to commissions and committees with the goal of distributing workload and not having a single member with a consolidated amount of power. The Chair/President of a Committee/Board or Commission shall be a voting member of that Committee.

- (d) The Mayor shall be an ex-officio member of the Finance & Personnel, Public Services & Safety Committee, and the Committee of the Whole with no voting power; however, the Mayor may vote on the Committee of the Whole in case of a tie.
- (e) Formation of the city budget shall be in accordance with Section 65.90 Wisconsin Statutes.
- (f) Each standing committee shall set specific dates of each month for the transaction of business relating to that committee. Special meetings may be called at the discretion of the chair or two members of the committee. A quorum of the committee shall be a majority of the members. It is desirable that committee meetings beginning after 6:00pm with adjournment by 10:00pm, or shortly thereafter. All committee

RULES OF ORDER

COMMON COUNCIL

recommendations and actions shall be approved by the Council before going into effect unless final authority is delegated to the Standing Committee by ordinance or policy. Notification of all special or closed meetings of any committee shall be given to the entire Council and include the agenda for the meeting, strictly adhering to the Open Meeting Law, Wisconsin Statute 19.85.

- (g) Each special council committee shall convene at the request of the chair or two members of the committee.
- (h) Any motion that receives a second shall be presented to the Council with the recommendation it received (approved, deny, or tie). Any motion that fails to receive a second is considered dead in committee.
- (i) When multiple committees take up the same issue, the Council will not take final action until all committee recommendations have been reported out to the Council.
- (j) All requests for extensive research data to a department head by an individual shall be approved by the committee of jurisdiction. The drafting of any resolution or ordinance must be approved by committee prior to City staff proceeding with the drafting of the document.
- (k) Ordinances and resolutions can be introduced by any member of the Council and before being voted upon shall be referred to the City Attorney for approval as to form and validity. The City Attorney shall give an opinion on same. No ordinance shall be passed or adopted at the same meeting at which it is offered, in the event any member of the Council requests same to be laid over until the next meeting.

RULES OF ORDER

COMMON COUNCIL

- (l) Before the Council takes action on an annexation, a report from the Finance and Personnel Committee setting forth its recommendation following study and consideration of the financial and services impact submitted in accordance with Section 26.29 of the Municipal Code of Ordinances shall be presented.
- (m) Department heads or their designees present at Council meetings shall be permitted to address the Council upon request by any individual Alderperson or the Mayor without needs for a vote of the entire Council.
- (n) Minutes of executive sessions are to be delivered to all Alderpersons within 7 working days following the session.
- (o) The Chairman or President of any Committee, Board, or Commission is a voting member of that body.
- (p) All committees, boards, commissions, or other organized city bodies shall file with the City Clerk a true and correct copy of the minutes of each regular, or other, meeting at which minutes shall be taken within 5 days after the date of each meeting. Any such committee, board, commission, or other body, may, in lieu of such filing of a copy of the minutes of such meetings, deposit with the City Clerk the original record book containing such minutes, provided the same is filed within such 5 day period.

RULES OF ORDER

COMMON COUNCIL

10. Ad hoc committees may be appointed whenever the Council shall so order and shall be selected by the Mayor or presiding officer, unless otherwise specifically ordered. The three (3) Council standing committees have the authority to establish ad hoc subcommittees and to have ad hoc committee members who may be citizen members. Ad hoc committees may also be established by the Council and/or Mayor with membership confirmed by the Council that may report directly to the Council. All ad hoc recommendations or actions must be brought back to the appropriate standing committee before being brought to the Council for approval. All referrals to standing committees by the Council shall be reported back to the Council on a timely basis with committee recommendations. All ad hoc committees established by the Council or established by the standing committees shall comply with OPEN MEETINGS LAW, Wis. Stats. Subch. V (§19.81 et seq.) Ad hoc committees shall cease to exist upon completion of the assigned task that led to the ad hoc committee's creation.

11. Non-Committee members who attend committee meetings shall be allowed to speak at committee during initial discussion on matters before the Committee, after receiving permission from the chair. Non-Committee members should be mindful that they are not on the specific committee and that only committee members have the authority to deliberate and make recommendations. Once the committee begins deliberations on an item before it (i.e., after a motion and second) only committee members may speak on the question before the committee.

12. All demands, claims, or accounts against the city, except as otherwise provided by ordinance or policy, shall be referred to and reported on by one of the standing committees before they are allowed by the Council. All claims against the city for material or labor shall be in the hands of the Director of Finance at least forty-eight (48) hours before the Council meeting at which action on said bills is to be taken.

RULES OF ORDER

COMMON COUNCIL

13. Petitions, grievances, and complaints may be read at length by the member presenting the same with Council permission, or by the presiding officer or City Clerk unless otherwise ordered.

14. When any member wishes to speak in debate or deliver any matter to the Council they shall obtain recognition from the chair and respectfully address themselves to the question under consideration, and avoid reacting to comments or behavior, and they shall not be interrupted except by an appropriate action.

15. When any member is called to order they shall cease speaking until it shall be determined whether they are in order or not, with the exception of being permitted to explain.

16. No member present at any meeting of the Council shall withdraw from the Council Chambers without permission from the chair, and any member doing so shall be reprimanded by the chair.

17. For motions that are noncontroversial, and when law does not require a roll call vote, the Chair may request unanimous consent to approve a motion. The Chair may state "If there is no objection (insert action to be taken)." If any member objects, the normal procedure for approval shall take place. If there is no objection, the action is approved without a motion, second, discussion, or vote. Such approval shall be reflected in the minutes as "approved unanimously" or "approved without objection."

RULES OF ORDER

COMMON COUNCIL

18. The ayes and nays shall be ordered upon any question at the request of any member. Roll call votes shall utilize the Electronic Voting System when applicable. If the system is unable to be used, the Clerk shall call the roll of the members in rotating order, the first vote beginning with the Alderperson seated at the Director of Public Works' immediate left. The City Clerk shall enter in the minutes the names of the members voting in the affirmative and those voting in the negative. In confirmation and on the adoption of the measure assessing or levying taxes, appropriating or disbursing money or creating any liability or charge against the city or any fund thereof, the votes shall be ayes and nays. This rule shall not be suspended, rescinded or amended.

19. When a motion has been decided, it shall be in order for any member of the majority, or in case of a tie, for any member to move a reconsideration thereof at the same or succeeding meeting, but if the motion to reconsider is made on a subsequent day to that on which the original motion and question was decided a vote of a majority of the entire Council shall be required to sustain it.

20. Where the presiding officer shall fail to put the question on a motion that is in order, any member may put the question.

21. Any member may call for the previous question and only one second shall be necessary. A two-thirds vote of the members present shall be necessary for concurrence.

22. Any member who has been declared out of order and who shall continue to be out of order after being reprimanded by the chair, may by a two-thirds vote of the other members present, be expelled from the Council Chambers. A city police officer may act in the capacity of Sergeant-at-Arms in all such cases, by Council direction.

RULES OF ORDER

COMMON COUNCIL

23. The presiding officer must abide by the intent of the officially adopted Rules of Order and as a member of the Council is subject to these Rules of Order.

24. Any person in the gallery guilty of disorder, loud noises and failure to abide by call to order of the chair, may by order of a majority of the Council, be expelled or arrested by a city police officer acting in the capacity of the Sergeant-at-Arms under direction of the Council.

25. Appointed or elected committee/Council members, or staff, are allowed to attend meetings remotely via telephone, with prior permission of the Chair.

26. In cases not covered specifically by these rules, guidance is to be obtained by the use of Robert's Rules of Order.

27. No rule shall be suspended without the concurrence of two-thirds of the members present.

28. A majority vote of the entire Council shall be necessary to rescind or change any standing rule of order.

29. When vacancies occur, the Mayor shall inform all Council members the position and its duties. Application for nominations to these vacancies may be made to any Alderperson or the Mayor. Appointive vacancies to be filled shall be included on the agenda of the Council meeting preceding the Council meeting at which the appointments will be made and confirmed. Applications for appointments are available in the City Clerk's Office.

COUNCIL DIRECTIVES

Definition: Council Directives are instructions issued by the Council typically to Department Heads (or Committee, Boards, Commissions, Staff groups or other sections of the City's government). They will be directed at developing plans for the city, establishing and/or modifying municipal programs or the development and/or the changing of policies of the city. They will contain a target date for completion and a progress report timetable.

Establishment of Directives: Any alderperson may propose a Directive during the Council Directives section of the meeting. The Directive shall be proposed in the form of a motion and shall require a second from another alderperson. To be placed on the current list of Directives a majority of the Council must vote for its inclusion. The vote by the Council shall occur at the next meeting following its proposal. This delay is for two purposes; one, to allow other alderpersons to familiarize themselves with the issues involved and, two, to allow the alderperson proposing the Directive and the Department Head (or Others) to develop target dates and a reporting schedule. Upon receiving such a vote the clerk will assign the Directive the next consecutive number and add it to the current listing. In adding a Directive, a review schedule shall be attached so that progress in achieving results will be tracked. It is expected that the person (or group) responsible for working on the Directive will provide periodic updates as requested.

Timing: Council Directives shall appear as Section XII at all regularly scheduled Council meetings.

Removal of Directives: Council Directives may be removed from the current listing by the majority of the Council agrees (by vote) that the Directive has been satisfactorily completed and/or is deemed no longer necessary.

REQUESTS FOR INFORMATION

Requests of Department Heads (and others in city government) for the study of issues of general interest, for reviews of existing ordinances, statutes or regulations or to monitor progress on city topics and actions may be made by any alderperson. No second or Council action is required for such requests even if made from the Council floor. It is expected that all reasonable requests will be answered in an appropriate timeframe. It should be noted that Section 8j of the Council Rules may apply to some requests. (Section 8j "All requests for extensive research data to a Department Head by an individual shall be approve by the committee of jurisdiction.")



CITY OF NEENAH PARKS



Arrowhead Park.....	355 Millview Drive
Baldwin Park.....	855 Baldwin Street
Bill Miller Park.....	345 Kraft Street
Carpenter Preserve	1590 Breezewood Lane
Castle Oak Park	2696 Marathon Avenue
Cook Park.....	425 W North Water Street
Doty Park.....	701 Lincoln Street
Doty Cabin.....	701 Lincoln Street
Douglas Park.....	121 Douglas Street
Fresh Air Park.....	495 Maple Lane
Great Northern Park	735 Kensington Road
Green Park	337 Columbian Avenue
Herb & Dolly Smith Park.....	167 N Lake Street
Island Park.....	200 1st Street
Kimberly Point	290 Lakeshore Avenue
Laudan Park	225 Laudan Boulevard
Liberty Park	1801 Highland Drive
Memorial Park	1131 Tullar Road
Neenah Pool.....	600 S Park Avenue
Quarry Park	655 Cedar Street
Recreation Park.....	600 S Park Avenue
Riverside Park	500 E Wisconsin Avenue
Shattuck Park	210 E Wisconsin Avenue
Skatepark	2121 Marathon Avenue
Southview Park.....	200 W Bell Street
Washington Park	631 W Winneconne Avenue
Whiting Boathouse	98 5th Street
Wilderness Park	940 S Park Avenue

CITY FACILITIES

Bergstrom-Mahler Museum 920-751-4658
165 N Park Avenue
www.bergstrom-mahlermuseum.com

City Hall 920-886-6100
211 Walnut Street

Neenah-Menasha Fire Rescue 920-886-6200
Fire Station #31 1080 Breezewood Lane, Neenah
Fire Station #32 125 E Columbian Avenue, Neenah
Fire Station #35 430 1st Street, Menasha
Fire Station #36 1911 Manitowoc Road, Menasha

City Services Building/Park Garage 920-886-6260
1495 Tullar Road

Oak Hill Cemetery Shop 920-886-6144
1201 Oakridge Road

Old City Garage
333 W Cecil Street

Police Department 920-886-6000
2111 Marathon Avenue

Public Library 920-886-6315
240 E Wisconsin Avenue

Municipal Swimming Pool 920-886-6080
600 S Park Avenue

Water Works Plant 920-751-4739
234 S Park Avenue

Whiting Boathouse
98 5th Street

CITY OF NEENAH PUBLIC FACILITIES



Points of Interest

- 1 - City Hall
- 2 - City Garage
- 3 - Fire Station #31
- 4 - Fire Station #32
- 5 - Neenah Library
- 6 - Oakhill Cemetery
- 7 - Police Department

City Parks

- A - Arrowhead Park
- B - Baldwin Park
- C - Bill Miller Park
- D - Castle Oak Park
- E - Carpenter Preserve
- F - Cook Park
- G - Doty Park
- H - Douglas Park

- I - Fresh Air Park
- J - Great Northern Park
- K - Green Park
- L - Herb & Dolly Smith Park
- M - Island Park
- N - Kimberly Point Park
- O - Laudan Park
- P - Liberty Park
- Q - Memorial Park

- R - Quarry Park
- S - Recreation Park/Pool
- T - Riverside Park
- U - Shattuck Park
- V - Skatepark
- W - Southview Park
- X - Washington Park
- Y - Wilderness Park

MAYORS

Jane B. Lang	2022-
Dean Kaufert	2014-2022
George Scherck.....	2002-2014
Ken Harwood.....	1998-2002
Marigen Carpenter	1982-1998
Donald E. Hassler	1978-1982
Roman V. Hauser	1970-1978
Donald E. Hassler	1968-1970
Carl E. Loehning.....	1962-1968
Chester S. Bell.....	1958-1962
George E. Sande.....	1956-1958
Carl E. Loehning.....	1950-1956
E.A. Kalfahs.....	1937-1949
Wm. S. Campbell.....	1934-1936
George E. Sande.....	1924-1925, 1928-1933
J.H. Denhardt	1922-1923, 1926-1927
E.C. Arnemann	1920-1921
C.B. Clark	1912-1919
Chas. Schultz	1902-1907
M.L. Campbell	1901
Gustav Kalfahs	1900
Thomas Higgins.....	1899
J.N. Stone.....	1898, 1908-1911
Geo. O. Bergstrom	1890, 1896-1897
E.A. Williams	1894
E.J. Lachmann.....	1892
Wm. H. Hesse	1891
S.A. Cook	1889
E.W. Clark	1887
J.W. Tobey	1886
G.A. Whiting	1884-1885
Wm. Arnemann.....	1888, 1893, 1895
C.B. Clark, Sr.....	1880-1882
William Kellett.....	1879
D.L. Kimberly	1877
A.H.F. Krueger.....	1876, 1878, 1883
Alexander Billstein	1875
Edward Smith	1873-1874

