



Community Development Department  
211 Walnut Street Neenah, WI 54956  
Phone: (920) 886-6130  
Fax: (920) 886-6129  
Web site: [www.ci.neenah.wi.us](http://www.ci.neenah.wi.us)

### WHEN DO I NEED A BUILDING PERMIT?

- Common improvements needing permits are:
  - New buildings
  - Additions or existing buildings
  - Interior remodeling that involves structural work (moving/eliminating walls)
  - Interior remodeling that increases the living space (basement, attic remodel)
  - Fences- replacement or new
  - Decks- over 24" above grade
  - Pools- capable of holding over 24" of water
  - Solar or Wind energy systems
  - Sheds
  - Foundation repair or replacement
  - Gazebos
  - Garages and Carports
  - Signs
  - Parking Lots
  - Fireplaces including wood, gas, or pellet stoves
  - Moving any building within city limits
  - Demolition of any buildings
  - Electrical wiring including service changes
  - Furnaces and Central Air Conditioners- new and replacement
  - Water heater replacement
  - Plumbing work

The easiest way to find out whether your project needs a building permit is to call the City of Neenah Inspections Department at (920) 886-6130

All new building or building additions require issuance of a permit and in most cases, any remodeling that involves structural work (moving or eliminating wall) or any work which increases the living space of your home (remodeling attic or basement areas) will require the issuance of permits to ensure code compliance for current and future occupants.

Cosmetic work or repair work such as re-roofing, re-siding, kitchen cabinet replacement, etc. may not require a permit unless the work involves structural items or plumbing or electrical system. The list below may not be all inclusive, so it is always best to ask the Inspections Department prior to beginning any project to verify whether a permit is needed or not.

Handouts regarding Municipal and State code requirements can be found on our website: <https://www.ci.neenah.wi.us/departments/inspections/publications-brochures/> and in the Department of Community Development.