



**NEENAH PARKS & RECREATION
PLAY – IT – FORWARD
FINANCIAL ASSISTANCE APPLICATION**

The following documents are required to be submitted with this application form:

- Copy of most recent tax return or letter of non-filing status from the most recent year
- Copy of most recent W-2
- Copies of your last 2 paycheck stubs

*If you do not have any of the documents listed above, please attach an explanation of why you are not including the document(s).

I understand (check the box next to all indicating you understand):

- I must live in the City of Neenah to be eligible for financial assistance.
- If I am approved, I must pay half of the fees in cash or by credit card.
- There is a maximum fee waiver of \$200 per household per calendar year.
- Financial assistance is not available towards Children’s Playtime 3K, Operation Recreation, Operation Recreation Jr., field trips, contracted programs, special events, or programs offered through partnership with another agency.
- The approval process will take 5 to 10 business days. Applications will not be approved in person or at the time of application. We will call you with your status.

Monthly Household Income

Gross (before taxes) Monthly Income from all household members’ employment:	\$
Unemployment (company or government):	\$
Social Security Income:	\$
Maintenance / Child Support:	\$
Food Share / Quest:	\$
Foster Care Payments	\$
Other Government Assistance	\$
TOTAL MONTHLY INCOME / ASSISTANCE	\$

If you have any special circumstances that you wish us to consider, please attach a separate note and submit it with your paperwork.

How many members live in your household? _____ **Do you receive a housing subsidy?** Yes No

Does your child(ren) receive Free or reduced lunch? Yes No

Are you a single parent household? Yes No **Marital Status:** Single Married Divorced Widowed

Last Name: _____ First Name: _____ Date of Birth: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Email Address: _____

Employer: _____ Occupation: _____ Hours per week: _____

Partner/Spouse Name: _____ Date of Birth: _____
(if applicable)

Employer: _____ Occupation: _____ Hours per week: _____

LIST ALL HOUSEHOLD MEMBERS:

NAME	M / F	DATE OF BIRTH	GRADE (if applicable)	RELATIONSHIP TO APPLICANT

PROGRAM/ACTIVITY REQUESTS:

PARTICIPANT'S NAME	ACTIVITY (ex: swim lesson, tot lot, pool pass)	CLASS #	FEE

Have you or a household member received previous Play-It-Forward Assistance within this current calendar year? Yes No

I have read the above Application for Scholarship Assistance and declare to the best of my knowledge and belief the information supplied in this application and all accompanying statements of documents is true and correct. This application is a complete statement of all income belonging to me or to any member of the household. Failure to provide any form of income or changes of income may result in the termination or delay of a scholarship from the Neenah Parks & Recreation Department.

LIABILITY INFORMATION: You should be aware that Parks & Recreation programs involve an element of risk or danger for all participants and may cause serious injury, death, or property loss. The Neenah Parks & Recreation Department does not provide nor cover any medical or hospital insurance for participants in our programs. All persons participating in NPRD sponsored activities must provide their own insurance and assume risk of all injuries.

PHOTO RELEASE: I authorize Neenah Parks & Recreation Staff to photograph me and/or my child and to use the photos to promote the programs and services in printed materials or on the web without further notice to me. Names of participants will not be published. **If you do not authorize this, please contact the Neenah Parks & Recreation Department directly to inform them of your preference.**

SIGNATURE: _____ **DATE:** _____

I have read and understand the information listed above.

FOR OFFICE USE ONLY			
Application Approved	Amount to be paid by participant	\$	
Application Denied	Amount granted by the Department	\$	
Comments:			

**Mail or drop off form along with all required information to:
Neenah Parks & Recreation Department, 211 Walnut St., Neenah, WI 54956
Questions? Email: parkrec@neenahwi.gov or call (920)886-6060**