



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Kimberly Clark Corp
400 Goody's Ln Ste 100
Knoxville TN 37922

RE: 1109 HENRY ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



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May 7, 2026

HDB Holdings LLC
N1160 Shaky Lake Rd
Fremont WI 54940

RE: 1110 HENRY ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

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- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

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Terrace Restoration

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Private Sanitary Sewer Lateral Replacement

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Sump Pump

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N1160 Shaky Lake Rd
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Terrace Restoration

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Private Sanitary Sewer Lateral Replacement

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Sump Pump

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May 7, 2026

Matthew K. Debehnke
804 Henry St
Neenah WI 54956

RE: 804 HENRY

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

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Garbage / Postal Service / Emergency Services

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- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

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Private Sanitary Sewer Lateral Replacement

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Sump Pump

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May 7, 2026

Current Resident
804 1/2 Henry St
Neenah WI 54956

RE: 804 HENRY

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May 7, 2026

Warner Schule
23545 Bassett Way
Ramona CA 92065

RE: 808 HENRY ST

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Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Jill M. Vollmer
157 Tyler St
Neenah WI 54956

RE: 157 TYLER ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Keen Capital Management LLC
3011 Rose Moon Way
Neenah WI 54956

RE: 817 HENRY ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Current Resident
817 Henry St
Neenah WI 54956

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Taylor Shepherd
819 Henry St
Neenah WI 54956

RE: 819 HENRY ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

BMB Properties And Management, Llc
1 Home New Row
New Brunswick NJ 08901

RE: 215 JACKSON ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Michael Manteufel
909 Henry St
Neenah WI 54956

RE: 909 HENRY ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Galloway Company
601 S Commercial St
Neenah WI 54956

RE: 601 S COMMERCIAL ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
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- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Gary Shukoski
907 Henry St
Neenah WI 54956

RE: 907 HENRY ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
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- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
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- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Gerald L. Niccolai
903 Henry St
Neenah WI 54956

RE: 903 HENRY ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Raymond W. Albrecht
108 Fox St
Menasha WI 54952

RE: 901 HENRY ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Current Resident
901 Henry St
Neenah WI 54956

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

BMB Properties And Management, Llc
1 Home New Row
New Brunswick NJ 08901

RE: 210 JACKSON ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Brett J. Ziarnik
153 Douglas St
Neenah WI 54956

RE: 153 DOUGLAS ST

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
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- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

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construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

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Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

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Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

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Garbage / Postal Service / Emergency Services

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Private Sanitary Sewer Lateral Replacement

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Sump Pump

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Water Services Replacement

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Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

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- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the

construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.