



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

John Hansen
322 Monroe St
Neenah WI 54956

RE: 322 Monroe St

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Oscar Now Investments LLC
534 S Lake St
Neenah WI 54956

RE: 321 W Winneconne Ave

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Current Resident
710 Henry St
Neenah WI 54956

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Current Resident
321 W Winneconne Ave
Neenah WI 54956

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Current Resident
323 W Winnecone Ave
Neenah WI 54956

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Barbara Bodenhagen
402 Monroe St
Neenah WI 54956

RE: 402 Monroe St

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Joseph V. Noll
1018 Pendleton Pkwy Unit #22
Neenah WI 54956

RE: 711 Henry St

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.



Department of Public Works
211 Walnut St., P.O. Box 426, Neenah, WI 54957-0426
Phone: 920-886-6240 Fax: 920-886-6250

May 7, 2026

Current Resident
711 Henry St
Neenah WI 54956

RE:

The City's contractor, David Tenor Corp., will begin utility and street construction on Henry Street from Douglas Street to Winneconne Avenue and Winneconne Avenue to Monroe Street within the next two weeks. Construction will be completed by November 2026. We will need your help to make this a successful project.

General Project Sequence

The project will consist of the following work:

- Install new water main
- Install new sanitary laterals and water services
- Install new storm sewer
- Rest period (Contractor will not work for 30 days to allow trenches to settle more than can be achieved with mechanical compaction)
- Remove existing roadway
- Excavate and install geogrid and new road base
- Install new concrete curb/gutter and pavement
- Install driveway aprons, repair sidewalks
- Restore terrace areas with topsoil, grass seed, fertilizer, and hydro-mulch
- Install hot mix asphalt patches at side street connections (Monroe to South of egress)

Garbage / Postal Service / Emergency Services

- During construction, refuse and recycling pick-up will continue on your regularly scheduled day. City crews may collect from construction areas first so please have your carts out before 6:30 A.M. when the construction crew is working on your street. Carts should be placed on the street or terrace area.
- The postal service will continue delivering and collecting mail as usual.
- Emergency services have been notified of the construction activity and will plan accordingly.

Parking and Accessibility

The streets will be open to local traffic only and residents will have access to their driveways during the majority of the project. Parking will not be permitted on the streets during the construction day (7 AM to 5 PM). Parking is available on adjacent streets. Other than NO PARKING zones, standard parking restrictions will be waived on adjacent streets for those vehicles displaying one of the enclosed Construction Parking Permits. There will be a period of time when residents will not have access to their driveways. This will occur during the concrete paving and driveway construction and will last approximately 3 weeks. At least 24 hours advance notice will be given when limiting driveway access. Your driveway will also be temporarily blocked while utilities are installed in front of your property. If you need to get in or out of your driveway because special circumstances require access to your driveway while utility work is taking place, please communicate with the inspector or workers on site

Terrace Restoration

The contractor will complete the terrace restoration adjacent to your property. After topsoil is placed and leveled, a mix of grass seed, fertilizer and mulch will be placed. Please water this daily to keep the soil moist until the new grass is well established. Please mow the grass and weeds when they reach 6". The grass should overtake the weeds with continued watering and mowing. The contractor will notify you when to begin watering.

Private Sanitary Sewer Lateral Replacement

Please return your Property Owner Authorization Form if you have not already done so.

All sanitary laterals will be replaced to the homes unless they were previously relayed. The cost estimate for the property owner's share of sanitary lateral is approximately \$2,700. M & E Construction is the subcontractor installing the sanitary laterals into the house and will be contacting you when the utilities in the road are complete.

Sump Pump

If you do not have a sump pump, please inform M & E Construction when they contact you to have one installed. The cost to install a sump pump pit is \$500-\$800, depending on its location. This cost does not include a pump or a discharge pipe.

Water Services Replacement

If there is lead or galvanized pipe, by ordinance, it is required to be replaced. The Utility-owned portion of the service line (from the main to the curb stop), will be replaced at no cost to you. However, the replacement of the private lead or galvanized service (from the curb stop to the water meter) is the responsibility of the property owner. Property owners have the choice of replacing the water service before construction begins or having the service line replaced as part of the construction contract. Generally, having the service line replaced as part of the construction contract is easier and less expensive. The cost of replacing a private service line during a construction event and in conjunction with a sanitary lateral replacement is estimated to be approximately \$1,500.00.